



CITY AND BOROUGH OF SITKA

FISCAL YEAR 2014

CONSOLIDATED OPERATING BUDGET

City and Borough of Sitka
FY2014 Consolidated Operating Budget
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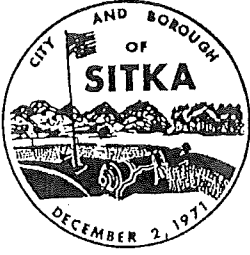
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City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

April 23, 2013 (2)

Mayor, Assembly Members, and Fellow Citizens of the City and Borough of Sitka

In accordance with the provisions of Article XI, Section 11.02 of the Home Rule Charter of the City and Borough of Sitka, the Fiscal Year 2014 Consolidate Operating Budget of the City and Borough of Sitka and Sitka Community Hospital are hereby presented for your approval.

Administrator's Personal Message (as presented at first budget meeting April 25)

Ladies and Gentlemen of the Assembly, the FY2014 budget I am submitting to you for your approval continues to reflect the difficult fiscal environment we find ourselves in. In last year's budget letter, I offered that we were at a defining moment in the history of Sitka, facing extraordinary financial challenges unlike any seen in the past decades. During the course of the last year, the situation has not improved, and the timing of certain events is building to a confluence which has, and will continue to, increase our fiscal challenges.

This year, we will clearly be faced with difficult spending choices which can no longer be delayed or postponed. There are no more silver bullets to save us, and, there will be no more 11th hour reprieves. Quite simply and bluntly stated costs are increasing while our municipal revenues are basically flat.

I believe the time has arrived for us to enter into an extensive dialogue as to what should comprise the sustainable scope of services to be offered to our citizens. Those services then need to be funded by a sustainable revenue stream that contemplates and anticipates rising costs as well as the need to set money aside for the eventual replacement of infrastructure. If there is not the will of the citizenry to bear the cost of sustaining some elements of public services, we will have no choice but to scale back or eliminate those services. We must develop a long range plan that will allow us to live within our means as a community. Depending on grants, windfalls, and luck to sustain our services and infrastructure is not a fiscally prudent, not sustainable, way to manage our City and Borough.

As you will see upon review of the budget document, I am submitting to you a balanced budget which includes reduced Federal and State of Alaska revenue and no new taxes or service fee increases. This does not mean that proposals for service fee increases will not be forthcoming, however. Various master plans presented to you contain recommended service fee increases for FY14, and we will be presenting them at the start of the new fiscal year. It is not our policy,

Providing for today...preparing for tomorrow

though, to plan for a service fee increase in our budgets until a thorough public discourse has taken place on the increase; anything else would be presumptuous.

The budget I am presenting contains some difficult expense increases. As we have discussed in previous meetings, the health insurance program for the Municipality was renewed with a 15% premium increase, achieved only after raising the employee deductible from \$500 to \$1,000. We are also currently undergoing collective bargaining negotiations with two of our three unions which will have impact on wages and benefits.

At the same time, Federal and State revenue sources are becoming even more uncertain and can no longer be counted on as a sustainable source for funding ongoing services. At the time of the writing of this letter, there is no renewal of the Secure Rural Schools Act and, in addition, unless the Federal Payment in Lieu of Taxes program is renewed, FY2014 will be the last year we receive PILT. There are no indications from the State of Alaska that Sitka will receive supplemental revenue sharing appropriations, such as we have seen in the past several years.

Furthermore, the general governmental services of our Municipality can't be considered in isolation. The Sitka School District is also facing difficult financial pressures. Federal sequestration has the Districts revenues already, and the District is also dealing with health insurance increases and collective bargaining negotiations.

As a result of the fiscal pressures I have described, I am presenting a budget which has been balanced by severely curtailing spending on infrastructure repairs. Key appropriations that should be made in FY2014 for repairs have been deferred. While it allows us to balance our budget in the shortfall, this is an irresponsible course of action for the long term. It serves to underscore my earlier request that an urgent dialogue take place as to what level of services the citizens are truly willing to pay for.

In addition to balancing the Municipal budget without the addition of any new taxes, our staff has taken initial steps to address under-funding of several of our sinking funds. In particular, staff analysis found the Central Garage Fund, which provides for vehicle replacements, to be severely underfunded. To remedy this underfunding, we have demonstrated fiscal discipline by increasing transfers into the sinking funds while, at the same time, recommending painful service cuts.

As I mentioned previously, our municipal infrastructure continues to rapidly age. We have completed Master Plans for most of our utilities that recommend continued investment in repairs and upgrades coupled with increased user fees. Accordingly, we will be recommending rate increases for water, wastewater treatment, and moorage this year as prescribed by the various Master Plans.

As you know, the largest infrastructure project in the history of the City and Borough of Sitka, the Blue Lake Hydroelectric Dam project, is now fully underway. Construction will continue until the fall of 2014, with impacts into our FY2015 budget. We successfully completed our second of three planned bond sales to finance the project in March of this year, with the third and

final bond sale planned for early fall of this year. The amount of the bond sale will be dependent on our success in obtaining additional funding for the project from the State of Alaska.

Another major infrastructure project to be commenced in FY2014 is the replacement of ANB Harbor. We successfully raised our matching share of the project cost through a bond sale in March of this year, which will be used along with a State of Alaska Department of Transportation grant to complete the project.

The other major infrastructure projects planned for FY2014 include renovation of the Centennial Building and its parking lots; resurfacing of the airport runway; construction of a new breakwater in the Western Channel, and resurfacing of our State Highways. These projects are funded from various sources, Federal, State and Local, and all are expected to provide a short term stimulus to our local economy.

It is my anticipation that municipal employee pay will need to be increased this year. As I have mentioned collective bargaining is underway with several unions. The result of that collective bargaining will serve as the basis for compensation increases.

Our Municipal budget, as in past year, continues to adequately provide for a multitude of basic and special services to the Citizens of Sitka. Public safety needs are provided for, as well as public works and the provision of basic utilities and the operation of public harbors. We will continue to provide for the other governmental services that our citizens desire, including our municipal library and Centennial building. While some service levels may be reduced, no major municipal service areas have been eliminated in their entirety.

Fund Structure of the City and Borough

The Fiscal Year 2014 Consolidate Operating Budget contains operating budgets for the Sitka General Fund and Permanent Fund; eight Enterprise Funds (Electric, Water, Waste Water, Solid Waste, Harbor, Airport Terminal, Marine Service Center, and Sawmill Cove Industrial Park); three Internal Service Funds (Management Information Systems, Central Garage and Building Maintenance); four Special Revenue Funds (SE Alaska Economic Development, Revolving LID Fund, Guarantee Fund, and Library Endowment); one Fiduciary Fund (Rowe Trust); all Capital Projects Funds; and the Sitka Community Hospital.

General Overview of the Financial Condition of the City and Borough

It is the financial philosophy of the City and Borough that each Enterprise Fund and Internal Service Fund of the City and Borough is a separate and distinct business element and should stand on its own financially. The City and Borough believes, in addition, that the General Fund should finance the expenditures for general government services in line with projected revenues. In light of this philosophy, each operating budget has been balanced for FY14, through a combination of operating revenues, expenditure reduction, and working capital balances. The Electric, Water, Harbor, Airport Terminal Building, MIS, and Central Garage Funds project net

assets to be increased during FY14; all other funds are either balanced or project a cash flow deficit.

The overall financial condition of the City and Borough of Sitka is projected to remain satisfactory, with an adequate level of combined working capital (both restricted and unrestricted) for all of its funds. Cash flow and liquidity is also projected to remain satisfactory. The value of the City and Borough's combined investment portfolio is approximately \$87 million including approximately \$17.9 million in the Permanent Fund.

While the overall financial condition remains sufficient, our General Fund and six of our Enterprise Funds – Electric, Water, Waste Water, Solid Waste, Harbor, and Sawmill Cove Industrial Park – have insufficient revenues and working capital to provide for the long-term maintenance and replacement of their physical plants. The condition of some of these funds has improved slightly from FY13, due to user rate increases enacted in FY13, but their financial condition is still weak. Recent trends in the Alaska State Legislature which show an overall reduction in the likelihood of capital grants exacerbate this condition. As a result, needed repairs and infrastructure replacement will continue to require a combination of increased user rates and debt financing. Of greatest concern is the rapidly declining condition of our municipal road system and our inability to financially keep pace with the costs of repairs. Other significant concerns are the potential loss of State funding sources for water and wastewater infrastructure repairs coupled with insufficient working capital to finance such repairs internally.

An Overview of the Fiscal Year 2014 Consolidated Operating Budget

Fiscal Year 2014 Budget Process

In developing each operating budget, the City and Borough Administrator, Finance Director and other Department Heads used zero-based budgeting techniques to develop the City and Borough of Sitka's departmental budgets from the ground up. Funding levels from last year and subsequent years served as guidelines but were not used as a starting point for incremental funding. The strengths of this process are that each line item can be justified in terms of specific required expenditures and that each Department Head has been fully involved in planning the resource needs of their Department for FY14.

To balance planned expenditures with predicted revenues and to fund additional personnel costs, Department Heads were requested to present their budgets based on services requested by the local citizens and with a reduction of five percent of the previous year's expenditures. After the first round of proposed expenditures, the Administrator decremented certain line items before the presentation to the Assembly.

In order to provide a complete, readable, and understandable Consolidated Operating Budget, we have utilized the following:

- a. The same budget format has been developed for all funds, including Fiduciary Fund and Special Revenue Funds. The format includes all components of both revenues and expenditures identified by line number and, in addition, documents Fiscal Year 2012 actual amounts, Fiscal Year 2013 budgeted and projected amounts, and Fiscal Year 2014 budgeted amounts.
- b. A table of personnel allowances has been included which details both the Municipality's required positions and those that are authorized.
- c. A fund summary sheet has been developed for each Enterprise and Internal Service fund that clearly identifies which components of reserve working capital are earmarked for capital projects and which components are truly unrestricted.
- d. Proprietary Fund budgets have been constructed on a cash inflow or outlay basis. To more clearly show the financial condition and results of these funds on an accrual accounting basis, however we have not budgeted for non-cash, accrued, and amortized expenses and, in addition, have constructed pro forma financial statements to clearly show the financial effects of each projected budget.

You will find that each Fund's capital program is presented in a new format this year. We feel, as a management team, that the past presentations of capital program information were incomplete and did not impart sufficient information to readers and users of the budget. The new format now clearly identifies which capital projects are in existence which have been authorized in the past and for which appropriations have been made in the past; which new capital projects are being proposed for FY2014 and the amount of the capital appropriation being sought; and, a breakout of the funding components (grant, loan, working capital) for every project.

Level of Service and Service Reductions

The FY14 budget was built on the expectation that the actual revenue plus working capital would be sufficient to cover the budgeted expenditures and should the actual revenues fall short, then we will be at the decision to curtail or suspend services or undertake a staff reduction. Across the board, we intend to supply the same services to our citizens as we have in the past.

Work Force Management, Composition, and Compensation

Total budgeted compensation for the City and Borough's municipal work force is \$17,631,972 (excluding Sitka Community Hospital), of which \$7,109,732 or 40.32% is borne by the various Enterprise and Internal Service Funds. The number of municipal employees for FY13 is 156.044 FTE (Full Time Equivalents) (excluding temporary employees and the Sitka Community Hospital).

In FY2014, one and 1/4 additional full time equivalent (FTE) employees are being proposed: one additional position in the Electric Department to assist with the Blue Lake Dam Hydroelectric project and returning the Assistant Clerk position (formerly titled Admin. Services Coordinator) from 3/4 time back to full time in order to offer some assistance to the Human Resources office and to assist with the Municipalities records management responsibilities.

Three unions represent approximately 2/3 of the work force. Collective bargaining was completed in the spring of this year with the International Brotherhood of Electrical Workers (IBEW) who represents some of the Electric Department's employees. This collective bargaining with the IBEW resulted in a 2.5% wage increase which is included in this fiscal year's budget. Collective bargaining negotiations with the other two unions are currently underway. Any wage increases for all other represented employees will be dependent on the outcome of collective bargaining; thus, no wage increase for other represented employees is included in this year's budget. If collective bargaining results in compensation increases, a supplemental budget ordinance will be presented to the Assembly for approval. A wage increase of 2.5% is included in this year's budget for all non-represented employees.

The package of benefits for municipal employees is remaining basically the same in FY13; however, the cost components for health insurance have changed from FY2013. The Health insurance costs were negotiated with an increase of 15% for FY14 compared to the rates for FY13. In addition, the employee deductible was raised from \$500 to \$1,000, which could cause some employees to bear as much as \$1,500 in additional deductible medical costs. The health insurance cost for IBEW employees and non-represented employees will be covered by both the municipality and employees at their current ratio of 10% for the employees and 90% for the municipality. Health insurance for all other represented employees is subject to collective bargaining. The Municipality will offer optional group term life insurance for all employees. The full cost of this additional optional insurance will be borne by the employees.

Taxes and Other Revenues

A property tax levy of six mills, unchanged from last year, is being budgeted again this year; this is the current maximum allowed by the Home Rule Charter.

Sales taxes will again be levied at five percent, adjusted seasonally to six percent from April thru September with the extra proceeds dedicated to school-related general obligation debt. Sales taxes are anticipated to rise by 2.36% in comparison with fiscal year 2013 projections; this rise is due to the increase of the taxable sales tax limit to \$1,500 per transaction, and, to the removal of the sales tax exemption on alcohol and tobacco sales to senior citizens.

Municipal Revenue Sharing from the State of Alaska is anticipated to be approximately \$910,000 for the Municipality in FY14. No supplemental revenue sharing appropriations are expected in FY14. School bond debt reimbursement from the State of Alaska is again expected to be fully funded at 70% of total principal and interest payments, for a total reimbursement of \$892,000.

Within the General Fund, all interest revenue earned by the Revolving and Guarantee Funds in FY14 will again be transferred to the General Fund. This will result in \$29,000 in additional revenue to the General Fund.

Municipal Debt

The City and Borough will have \$31,020,000 in General Obligation Bonds, \$81,330,000 in Electric Revenue Bonds, \$3,955,000 in Harbor Revenue Bonds, and \$8,260,115 in a long term note (Electric Fund) outstanding at the start of FY14. In addition, the following funds have low interest loans from the State of Alaska: the General Fund, The Water Fund, the Wastewater Treatment Fund, the Solid Waste Disposal Fund, and the Harbor Fund. Total anticipated debt service for fiscal year 2014 will be \$11,015,909 of which \$1,715,073 will be reimbursed by the State of Alaska's Department of Education.

The City and Borough anticipates entering into additional bonded indebtedness in fiscal year 2014. This anticipated additional new debt includes approximately \$40,500,000 in electric revenue bonds to complete the Blue Lake Dam Hydroelectric Project. If approved by the State of Alaska, the Water and Wastewater Funds may borrow from the State to finance capital infrastructure improvements. Applications for any such loans must ultimately be approved by the Assembly before submission and possible approval by the State of Alaska.

The City and Borough retains a sufficient level of general obligation bonding capacity in order to meet future needs.

Individual Departmental Highlights

1. General Government

General governmental activities (those financed by the General Fund) in FY14 will concentrate on maintaining the current level of municipal services to our citizens. The General Fund budget is essentially balanced, with a minimal excess of revenues over expenditures.

We have balanced the General Fund budget, however, through painful fiscal discipline by reducing the scope of our general governmental capital improvement program. The course of

action was chosen as the most acceptable alternative, as opposed to reductions in force or service cope reductions. We must emphasize, though, that this course of action is not a sustainable choice as a long run strategy. Reduction of the capital program will lead to increasing levels of deferred maintenance which will create greater financial difficulties in the future.

No new taxes or tax increases have been planned for, and, we have not planned to utilize any of our General Fund balance to balance the budget.

2. Electric Department

The Blue Lake Dam Hydroelectric Project has commenced, which is the major focus of the Electric Department in FY14. This project involves the addition of a third turbine at the Blue Lake Hydroelectric Generation Plant along with raising of the dam height to increase the amount of electricity generated by the facility. The total cost of the project is anticipated to be approximately \$142,000,000. \$49,500,000 of the cost will be funded by grants from the State of Alaska with the remainder to be financed through electric revenue bonds.

\$21,000,000 was raised through the sale of electric revenue bonds in 2010 and another \$37,000,000 was raised through a second bond sale in March of this year. The remaining project funds are planned to be raised through a third and final revenue bond sale in October/November of 2013 (FY2014). The amount of the final bond sale will depend on whether any additional financial support for the project is obtained from the State of Alaska in the Governor's FY2014 budget.

In addition to the Blue Lake Dam Hydroelectric Project, the Electric Department has also commenced upgrading the stand-by diesel generation plant. This upgrade, which is critical to ensure adequate electricity to the City and Borough at all times, is estimated to cost approximately \$14,200,000. The cost of this project is being financed through some of the proceeds from the second electric revenue bond and a \$7,200,000 matching grant from the State of Alaska. The upgraded diesel plant is expected to be fully operational in the fall of 2013 (FY2014).

The financial condition and working capital of the Electric Fund is adequate but not robust. Two recently passed electric rate increases have provided an increased revenue flow in order to pay for the increased debt service of the second revenue bond, and, to meet financial rate covenants associated with the bond. The concern of management is that other elements of the transmission and distribution system continue to age and, therefore, a sustained level of additional capital spending will be required in the next decade to keep the system functioning smoothly.

Water Department

The Water Department is actively planning for two major capital improvements, an alternative water supply and a UV Disinfection facility.

In prior years, the backup water supply for the City and Borough of Sitka has been Indian River. In the recent past however, the State of Alaska has revised surface drinking water rules which require filtration before use. This has resulted in the municipality's secondary water supply being essentially unusable. The Water Department has engaged in several analyses designed to identify the most cost effective method of providing a potable backup water supply. Alternatives being considered are wells and filtration. The anticipated cost of an alternative water supply is approximately \$5,000,000.

New drinking water laws have also required secondary treatment for the Municipality's drinking water supply. Accordingly, the City and Borough has commenced with construction of a UV Disinfection facility, to be located at the Sawmill Creek Industrial Park.

The financial condition of the Water Fund remains weak but is improving. The rate increases approved by the Assembly in FY2012 and FY2013 helped to increase cash flow from operations, but unanticipated capital demands have consumed all of this additional working capital. Overall working capital remains very low at approximately \$1,400,000; however, working capital commitments to various projects total \$1,947,000. As a result, the Water Fund continues to have negative undesignated working capital. As a result, we will be requesting that the Municipality continue with the planned water rate increases set forth in the Water Master Plan.

Waste Water Treatment

Inflow and Infiltration (I & I) infrastructure improvements continue to be the focus of the Waste Water Treatment Department. Future I & I infrastructure improvements will be funded, whenever possible, with low interest rate loans from the State of Alaska. Several loans have been applied for, and approved, by the State of Alaska; however, any appropriations from the loan must be approved by the Assembly.

As with the Water Fund, the financial condition of the Waste Water Treatment Fund is weak but is improving. Our wastewater treatment infrastructure is expansive and costly, and the decline in value of this infrastructure is only partially being offset by positive cash flow. As a result, insufficient working capital is being accumulated to finance anticipated future repairs and replacement of the waste water physical plant. An ever-present additional risk remains that future laws may be passed requiring mandatory secondary treatment for

wastewater which would require a substantial investment on the part of the City and Borough.

In FY2013, we completed a Waste Water Master Plan to help guide waste water treatment rates in order to meet these future requirements. The Plan was presented to the Assembly and will serve as a guide for future wastewater rate increases. We will be proposing a fee increase in conjunction with the Plan in FY2014.

Solid Waste Disposal

The financial condition of the Solid Waste Disposal Fund and its cash flow from operations are both adequate. Total working capital is estimated to be approximately \$1,579,000 at the end of fiscal year 2013, with undesignated working capital estimated to be approximately \$900,000.

In FY2014, a major project is being proposed which will consume all of this undesignated working capital. This project is a replacement of the scrap yard baler, which will allow the scrap yard to operate more efficiently.

Of additional concern has been a decline in recycling revenues. Such revenues are cyclical and fluctuate with commodity prices. If commodity prices remain low and the baler project consumes the bulk of undesignated working capital, some analysis of solid waste disposal rates for future years may be appropriate. As it stands now, though, no solid waste disposal user rate increase is being proposed for FY2014.

Harbors

A community-wide discourse continues as to what the sustainable scope of the Municipal harbor system should be and what resources should be dedicated towards paying the costs associated with maintaining and ultimately replacing component portions of the system

A Harbor Master Plan was completed in fiscal year 2013 which indicated that a sustained series of moorage rate increases were necessary to provide for a well-maintained harbor system. The ongoing public discourse is reviewing portions of the plan, however, and it is possible some elements of the plan may change. Administration will be recommending a moorage increase in FY14 in accordance with the plan, but future rate increases beyond FY14 will be determined by the extent to which the current Harbor Master Plan is modified.

The replacement of the ANB Harbor, a major capital project previously approved by the Assembly, has commenced and will be completed in FY14. This project is estimated to cost \$8,500,000 of which the State of Alaska is expected to pay for half. The remaining funds to

complete the project were raised in March of this year through a harbor moorage revenue bond sale.

Beyond the ANB Harbor project, an additional \$850,000 of additional capital appropriations is being sought for various infrastructure repair projects. As a result of these additional repairs, undesignated working capital is projected to increase by approximately \$381,000 in FY14, barring any additional moorage increases.

Airport Terminal Building

The financial condition of the Airport Terminal Building Fund and its cash flow from operations are both adequate. Undesignated working capital is estimated to be approximately \$399,000 at the end of fiscal year 2013. The major infrastructure project planned for the Airport Terminal is a \$275,000 Baggage Area and TSA Area upgrade, which was appropriated in the FY13 budget.

Marine Service Center

The financial condition of the Marine Service Center Fund and its cash flow from operations are both good. Working capital is estimated to be approximately \$1,399,000 at the end of fiscal year 2013. No major infrastructure projects are planned for fiscal year 2014.

The major decision that will need to be made in the near term regarding this fund is whether or not it is in the best interest of the Municipality to maintain the facility. Within the next two years, original covenants limiting the sale of the facility will expire and private entities have already expressed an interest in its purchase.

Sawmill Cove Industrial Park

The long term financial condition of the Sawmill Cove Industrial Park Fund remains weak. The Park has, however, experienced a temporary boost in revenues and activity due to the Blue Lake Dam Hydroelectric Project, and, due to the Sawmill Creek Road repaving project. Both projects have resulted in the Park being fully leased for the near term.

The long-term future of the Park still depends on successfully obtaining long-term tenants whose business activities will provide a steady dependable stream of rental revenue. The short-term effect of construction projects is now providing a window of time for recruiting such tenant(s). Unless such stable long-term tenants are located and recruited, the Fund will eventually exhaust its working capital. At such a time, ongoing financial support in the form of funds transfers from the General Fund will be required to keep the fund solvent.

Management Information Systems

The financial condition of the Management Information Systems Fund is fair. Working capital is estimated to be approximately \$200,000 at the end of fiscal year 2013.

As approved by the Assembly, the Municipality has entered into a contract to upgrade and replace its aged accounting software with a new Enterprise Resource Planning (ERP) system. Planning has already commenced on system analysis and design, and, much of the required hardware has already been purchased. Implementation of the main core accounting portion of the ERP will occur in late summer of this year (FY2014) with utility billing being implemented next winter. At the time that core accounting functions are implemented, we will also implement the highly desired Business Analytics functionality that will allow management to combine cost data with activity data in higher level analyses.

Central Garage

The financial condition of the Central Garage Fund is improving but remains problematic. Working capital is estimated to be approximately \$1,180,000 at the end of fiscal year 2013.

The Fund has historically been structured as a sinking fund, wherein sinking fund payments made by other funds combined with investment returns on the fund balance were supposed to be sufficient to finance all future vehicle replacements. Analysis has shown, however, that the Fund is underfunded as a result of having historically used too high of an estimated investment return in its funding calculations.

We worked to resolve this underfunding by making extra contributions to the Central Garage Fund in fiscal year 2013; this resulted in the growth of working capital in the fund by approximately \$400,000 in FY2013. Increased contributions still need to be made in FY14 and succeeding years in order to restore the fund balance to the proper level.

Building Maintenance

The financial condition of the Building Maintenance Fund is healthy and sufficient to accomplish the intended purpose of the fund, which is routine and minor maintenance to public buildings. Working capital is estimated to be approximately \$2,477,000 at the end of fiscal year 2013.

It should be noted that the working capital in the fund is gradually declining, however, from \$2,793,000 at the end of FY12 to a projected \$2,303,000 at the end of FY14. This fund has

no external revenue source; it receives its revenues from jobbing activities to other funds, and, from the interest earned off of the Southeast Alaska Revolving Economic Development Fund (Steven's Fund). If jobbing rates are increased to stabilize this fund, operating budgets for other funds will be affected, decreasing their cash flows and working capital

This Fund was never intended, however, to provide for major repair, renovation, or replacement of Municipal buildings. No provision for financing such major replacements has been planned for by the Municipality and remains one of the biggest fiscal challenges we face as a community.

Capital Improvement Program

The 2014-2017 Capital Improvement Program has been developed to address the pressing infrastructure and service needs of our community. Maximum effort has been made to identify Federal and State sources of revenue in order to finance these projects. Individual capital improvement projects have already been described in detail in many of the previous discussions of individual Departments/Funds. Detailed information concerning the Capital Improvements Program is contained within a separate section of this Consolidated Operating Budget.

This year we have again constructed a separate budget for each individual capital improvement project. These budgets clearly show the amount, and source, of all of the working capital to be expended in each project including grant revenue, loan proceeds, transfers from the General Fund or Proprietary Funds, or expenditures of reserve working capital in each fund (from previous years grant advances or transfers from other funds).

The 2014-2017 Capital Improvement Program is shown in its entirety at the Capital Improvements Tab, and, individual projects for each fund are shown in the respective capital sections for that fund.

Future Outlook

The City and Borough of Sitka, and its citizens, must decide on what level of sustainable governmental services they are willing to pay for. The decisions that our Assembly and management team make will have a tremendous impact on the future outlook for Sitka.

It is becoming very clear that traditional sources of revenue from Federal and State of Alaska sources are drying up while programmatic expenses, such as wages and benefits, continue to increase. In addition, much of the public infrastructure that our citizens have come to expect and

enjoy is rapidly aging and deteriorating. There is simply not enough money available to continue providing Sitka School District requests and still provide all services at their historic levels to our citizens.

A comprehensive dialogue as to sustainable government is clearly needed at this juncture. Such a dialogue must result in a collaborative, consensus decision as to service levels and dedicated funding sources. Otherwise, the City and Borough will continue down an unsustainable path which will lead to untenable fiscal problems in the future.

There are several major critical issues which follow this outlook assessment and which require continued vigilance in the years ahead:

1. Long-Term Funding for Public Infrastructure Renovation and Replacement

The Assembly wisely established a formal sinking fund for the major renovation and replacement of major items of public infrastructure such as streets, buildings, sidewalks, and parking lots. It is imperative that this fund be increased to the size wherein it can provide secure funding for planned infrastructure repairs and replacements.

2. Continued Diversification of Our Local Economy

In order for our Municipality to grow, both figuratively, culturally, and economically, we must find ways to continue to diversify our local economy. We need to continue to do everything within our power to attract environmentally friendly industries that will provide permanent jobs with wages that will allow Sitkans to live and support a family.

3. Scope and Complexity of Municipal Services

Even though Sitka is a town of only 9,084 residents, the City and Borough government provides an array of public services comparable to that of a small city of 100,000 residents in the continental 48 states. This is due to the isolated location of Sitka and the absence of private alternatives. To provide this array of services, the City and Borough government is one of the largest and most complex organizations in Sitka, second only, perhaps, to SEARHC.

We must be vigilant not to directly, or indirectly, increase the scope and expanse of municipal services which, in turn, make the governmental structure more complex. This includes critical analysis of the future impact of major decisions, especially in regards to how such decisions carry future price tags for ongoing operation, maintenance and replacement of infrastructure.

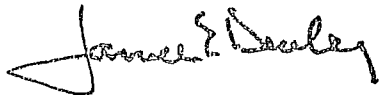
Even though Sitka is a town of only 9,084 residents, the City and Borough government provides an array of public services comparable to that of a small city of 100,000 residents in the continental 48 states. This is due to the isolated location of Sitka and the absence of private alternatives. To provide this array of services, the City and Borough government is one of the largest and most complex organizations in Sitka, second only, perhaps, to SEARHC.

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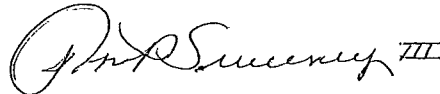
Summary

Our Municipal government continues to provide an outstanding array of services to its citizens through the collective efforts of outstanding, dedicated, and talented municipally employees. The financial condition of the Municipality remains in good shape, with a solid level of combined reserve working capital. We will strive to continue to provide the best possible service to our citizens and to carefully manage the resources they give us to do the job.

Respectfully Submitted,



Jim Dinley
Administrator



John P. (Jay) Sweeney III
Finance Director

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2013-27

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA
ADOPTING BUDGETS FOR THE FISCAL YEAR JULY 1, 2013
THROUGH JUNE 30, 2014

BE IT ENACTED by the Assembly of the City and Borough of Sitka, Alaska as follows:

1. **CLASSIFICATION.** This ordinance is not of a permanent nature and is not intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska.
2. **SEVERABILITY.** If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person and circumstances shall not be affected thereby.
3. **PURPOSE.** The purpose of this ordinance is to set forth budgetary requirements for the operation of the various divisions, departments and organizations of the City and Borough of Sitka for Fiscal Year 2014.
4. **ENACTMENT. NOW THEREFORE, BE IT ENACTED** by the Assembly of the City and Borough of Sitka, Alaska that the following expenditure budgets for the fiscal period beginning July 1, 2013 and ending June 30, 2014 are hereby adopted as follows:

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENDITURE BUDGET</u>		
<u>GENERAL FUNDS</u>	REVENUE	OPERATIONS	CAPITAL/ TRANSFER	TOTAL
General Fund	\$ 24,947,023	\$ 23,541,641	\$ 2,080,025	\$ 25,621,666
<u>ENTERPRISE FUNDS</u>				
Electric Fund	\$ 138,577,000	\$ 54,761,332	\$ 82,850,000	\$ 137,611,332
Water Fund	\$ 1,586,000	\$ 1,485,350	\$ 65,000	\$ 1,550,350
Wastewater Fund	\$ 2,439,000	\$ 2,508,819	\$ 215,000	\$ 2,723,819
Solid Waste Fund	\$ 3,083,500	\$ 3,090,417	\$ 550,000	\$ 3,640,417
Harbor Fund	\$ 11,704,200	\$ 2,264,799	\$ 9,350,000	\$ 11,614,799
Airport Terminal Fund	\$ 628,269	\$ 359,658	\$ -0-	\$ 359,658
Marine Service Center Fund	\$ 258,684	\$ 167,027	\$ -0-	\$ 167,027
Sawmill Cove Industrial Complex	\$ 433,000	\$ 411,826	\$ -0-	\$ 411,826

<u>INTERNAL SERVICE FUNDS</u>	REVENUE	OPERATIONS	CAPITAL/ TRANSFER	TOTAL
Management Information Systems Fund	\$ 887,022	\$ 809,321	\$ 87,000	\$ 896,321
Central Garage Fund	\$ 1,915,257	\$ 935,769	\$ 225,000	\$ 1,160,769
Building Maintenance Fund	\$ 594,573	\$ 888,611	\$ -0-	\$ 888,611
<u>SPECIAL REVENUE FUNDS</u>				
SE Alaska Economic Development Fund	\$ 180,000	\$ 90,000	\$ -0-	\$ 90,000
Revolving Fund	\$ 23,000	\$ 23,000	\$ -0-	\$ 23,000
Guarantee Fund	\$ 6,000	\$ 6,000	\$ -0-	\$ 6,000
Rowe Trust Fund	\$ 8,000	\$ 3,000	\$ -0-	\$ 3,000
Library Endowment Fund	\$ 18,000	\$ 1,000	\$ -0-	\$ 1,000
Southeast Alaska Communities Against Drugs Fund	\$ 28,000	\$ 28,000	\$ -0-	\$ 28,000
City/Borough Forfeiture Fund	\$ 2,000	\$ -0-	\$ -0-	-0-
Narco Task Force Grant	\$ 235,000	\$ 235,000	\$ -0-	\$ 235,000
State Forfeiture Fund	\$ 4,000	\$ -0-	\$ -0-	\$ -0-
Homeland Security Grant	\$ 15,000	\$ 15,000	\$ -0-	\$ 15,000
Library Building Fund	\$ 1,000	\$ 1,000	\$ -0-	\$ 1,000
SCIP Contingency Fund	\$ 22,000	\$ 22,000	\$ -0-	\$ 22,000
Tobacco Excise Tax Fund	\$ 472,500	\$ 472,500	\$ -0-	\$ 472,500
Fisheries Enhancement Fund	\$ 35,000	\$ 35,000	\$ -0-	\$ 35,000
Commercial Passenger Vessel Excise Tax Fund	\$ 135,000	\$ 180,000	\$ -0-	\$ 180,000
Cemetery Fund	\$ 4,000	\$ 3,000	\$ -0-	\$ 3,000
Seasonal Sales Tax/School Bond Debt Service Fund	\$ 2,725,600	\$ 2,450,100	\$ -0-	\$ 2,450,100
<u>PERMANENT FUND</u>				
Permanent Fund	\$ 300,000	\$ 1,110,000	\$ -0-	\$ 1,110,000

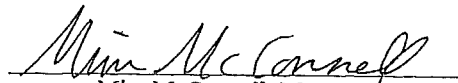
<u>CAPITAL PROJECT FUNDS</u>	REVENUE	OPERATIONS	CAPITAL /TRANSFER	TOTAL
General Capital Project Fund	\$ 313,000	\$ -0-	\$ 313,000	\$ 313,000
Electric Capital Project Fund	\$ 40,840,000	\$ -0-	\$ 40,840,000	\$40,840,000
Water Capital Project Fund	\$ 65,000	\$ -0-	\$ 65,000	\$ 65,000
Wastewater Capital Project Fund	\$ 180,000	\$ -0-	\$ 180,000	\$ 180,000
Solid Waste Capital Project Fund	\$ 50,000	\$ -0-	\$ 50,000	\$ 50,000
Harbor Capital Project Fund	\$ 850,000	\$ -0-	\$ 850,000	\$ 850,000
Airport Terminal Fund	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Marine Service Center	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<u>COMPONENT UNIT</u>				
Sitka Community Hospital	\$24,708,410	\$ 22,838,537	\$ 1,869,873	\$24,708,410

EXPLANATION

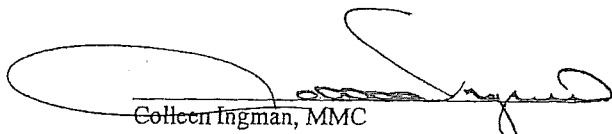
Details of individual budgets are contained in Enclosure 1. Support to the Sitka School District has been included in the General Fund Expenditures. Budgeted amounts for all funds include revenue, operating expenditures and new capital outlays.

5. **EFFECTIVE DATE.** This ordinance shall become effective on July 1, 2013.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska this 11th day of June, 2013.


Mim McConnell, Mayor

ATTEST:


Colleen Ingman, MMC
Municipal Clerk

**City and Borough of Sitka
Sitka, Alaska**

MISSION

To assure quality public services that provide for the well-being of the citizens of the City and Borough of Sitka. To provide the best *service, budget management, and planning* for the future of our community.

OVERALL GOALS

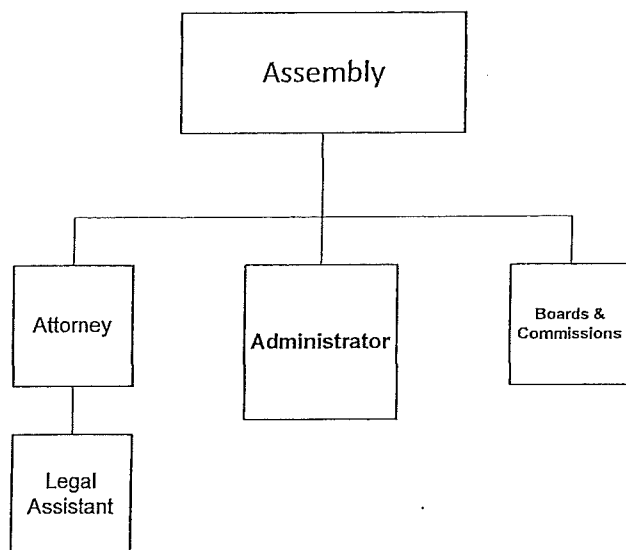
- **Increase percent of operating budget provided by Permanent Fund earnings.**
- **Ensure quality of Municipal infrastructure.**
- **Increase year round employment opportunities.**
- **Comply with Vision: Small town atmosphere and high quality of life with sustained economic opportunity.**

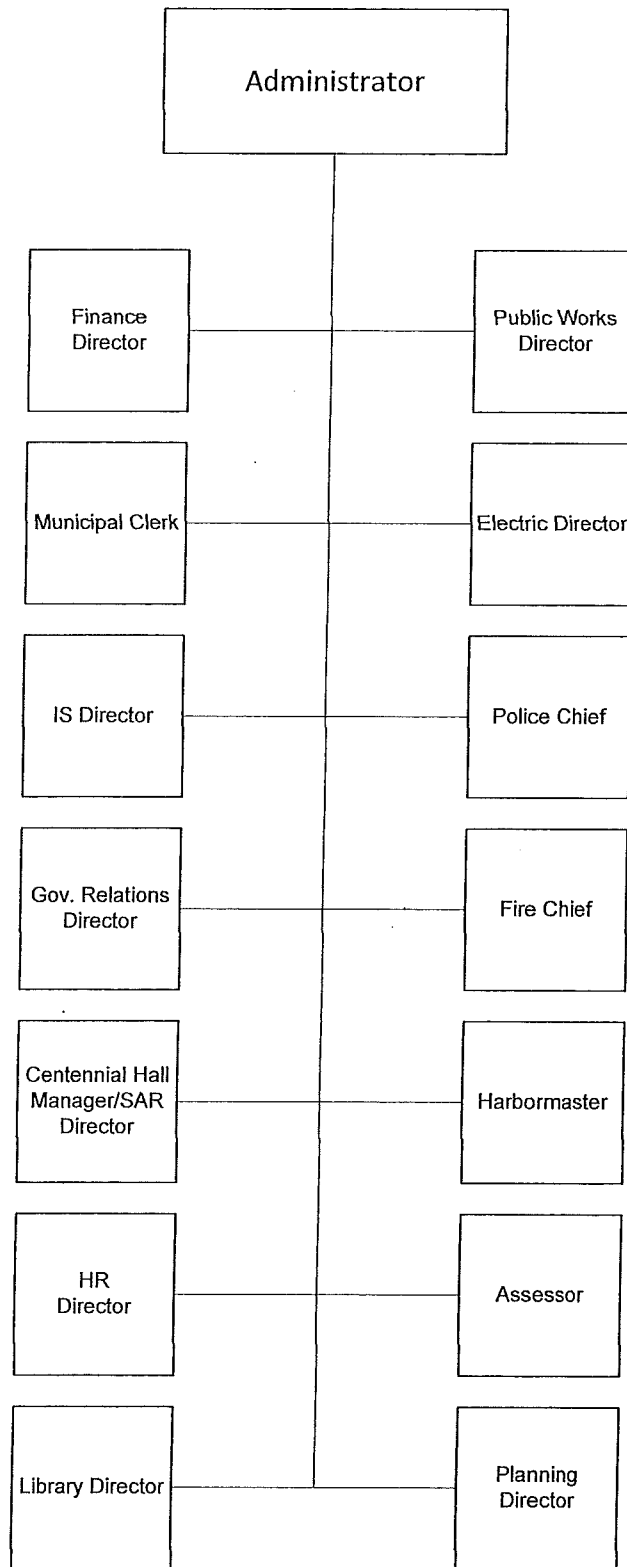
ONGOING PRIORITY ACTION

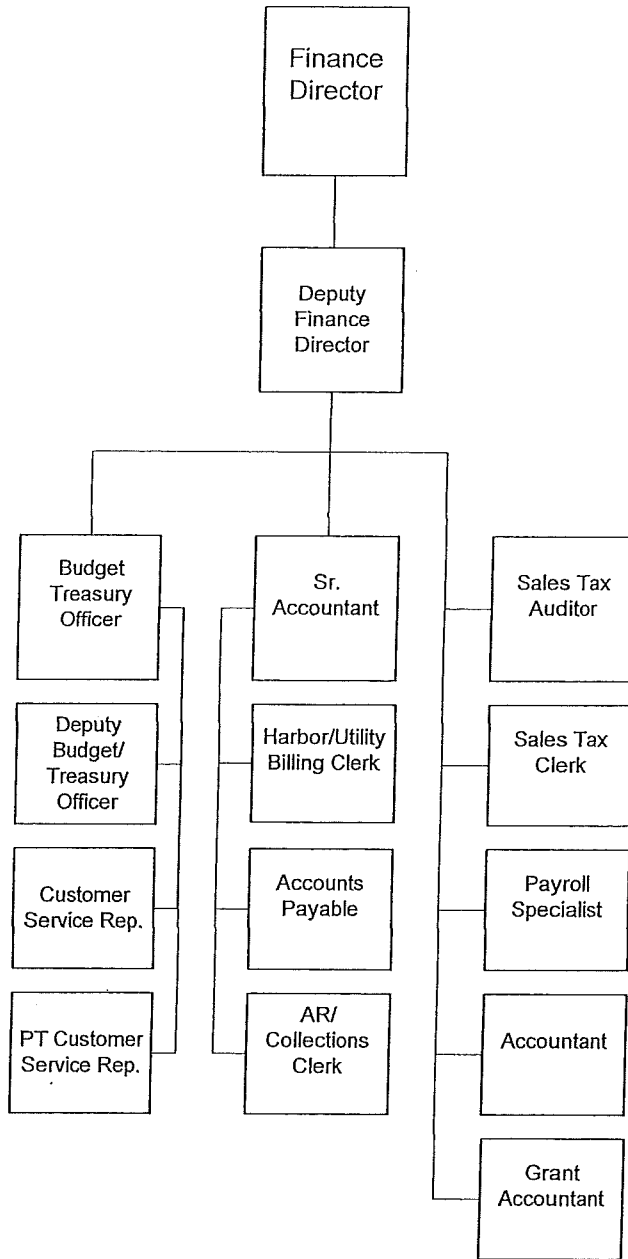
- **Expand Sitka's presence as a regional health care center.**
- **Provide positive conditions for economic development.**
- **Implement and fund waterfront and harbor infrastructure.**

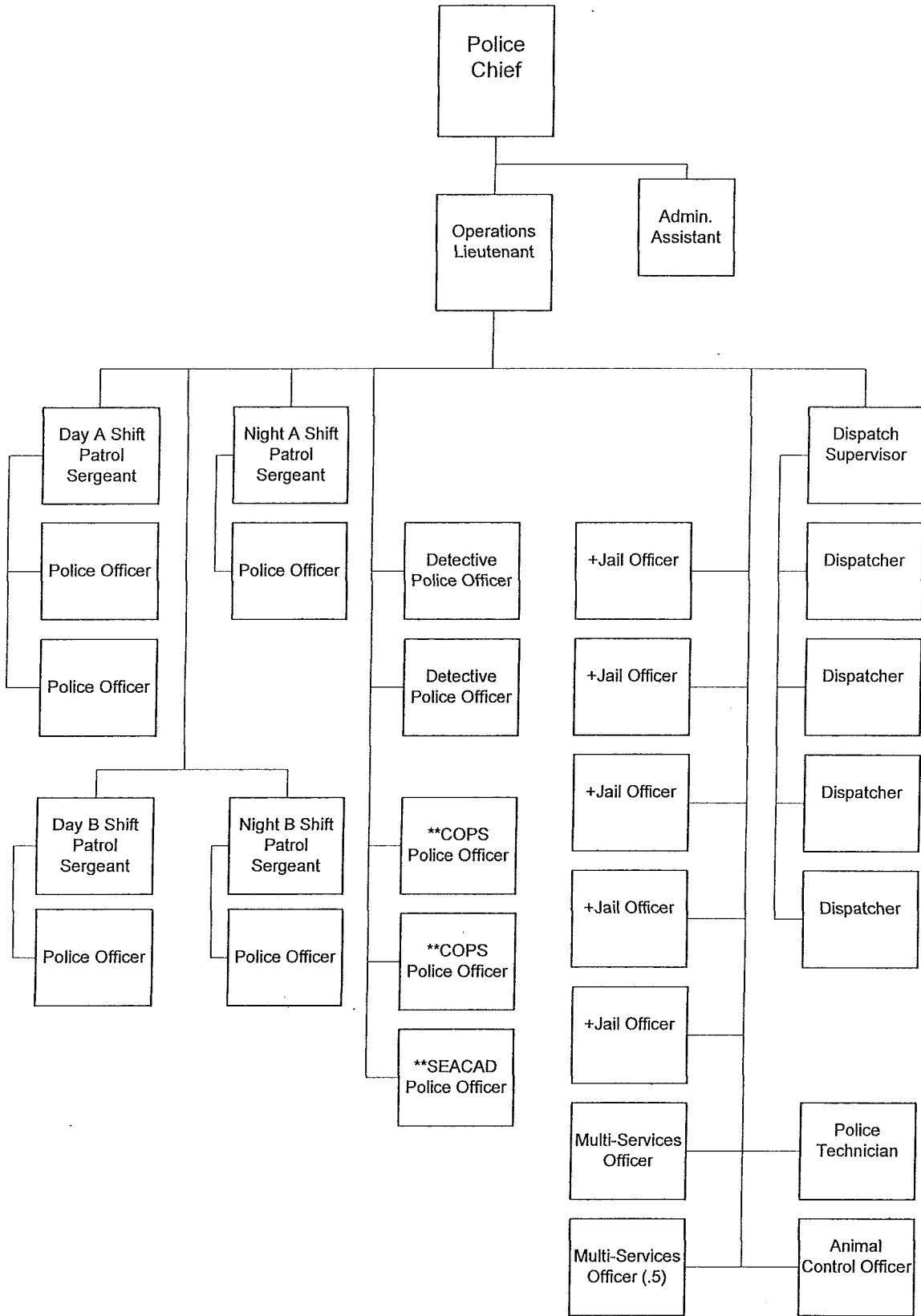
MUNICIPAL VALUES

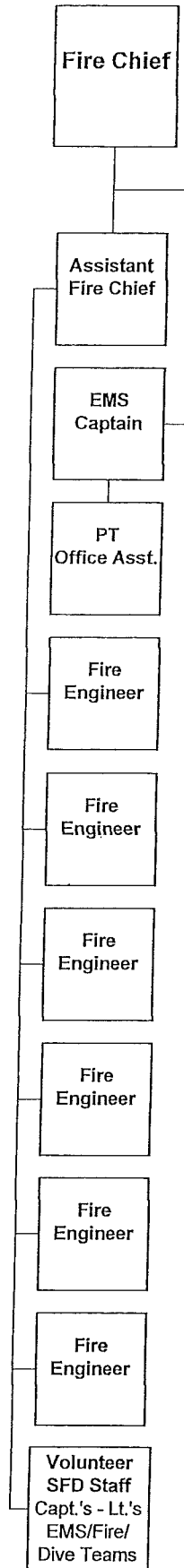
- **Accountability - Accepting responsibility for job performance, actions, and behavior.**
- **Commitment - Individual and collective dedication of employees in providing quality services to meet customer needs.**
- **Equal Opportunity - Providing a work environment that is fair to all employees through equal treatment and equal access.**
- **Honesty - Truthful interaction among employees, the Assembly, and the public which fosters trust and a lasting working relationship.**
- **Open Communication - The honest exchange of ideas and information with coworkers, the public, other departments, and the Assembly.**
- **Professionalism - Promoting honesty, respect, and team effort while adhering to a high standard of ethical conduct.**
- **Respect - Consistently demonstrating a deep regard for the needs and feelings of all people.**

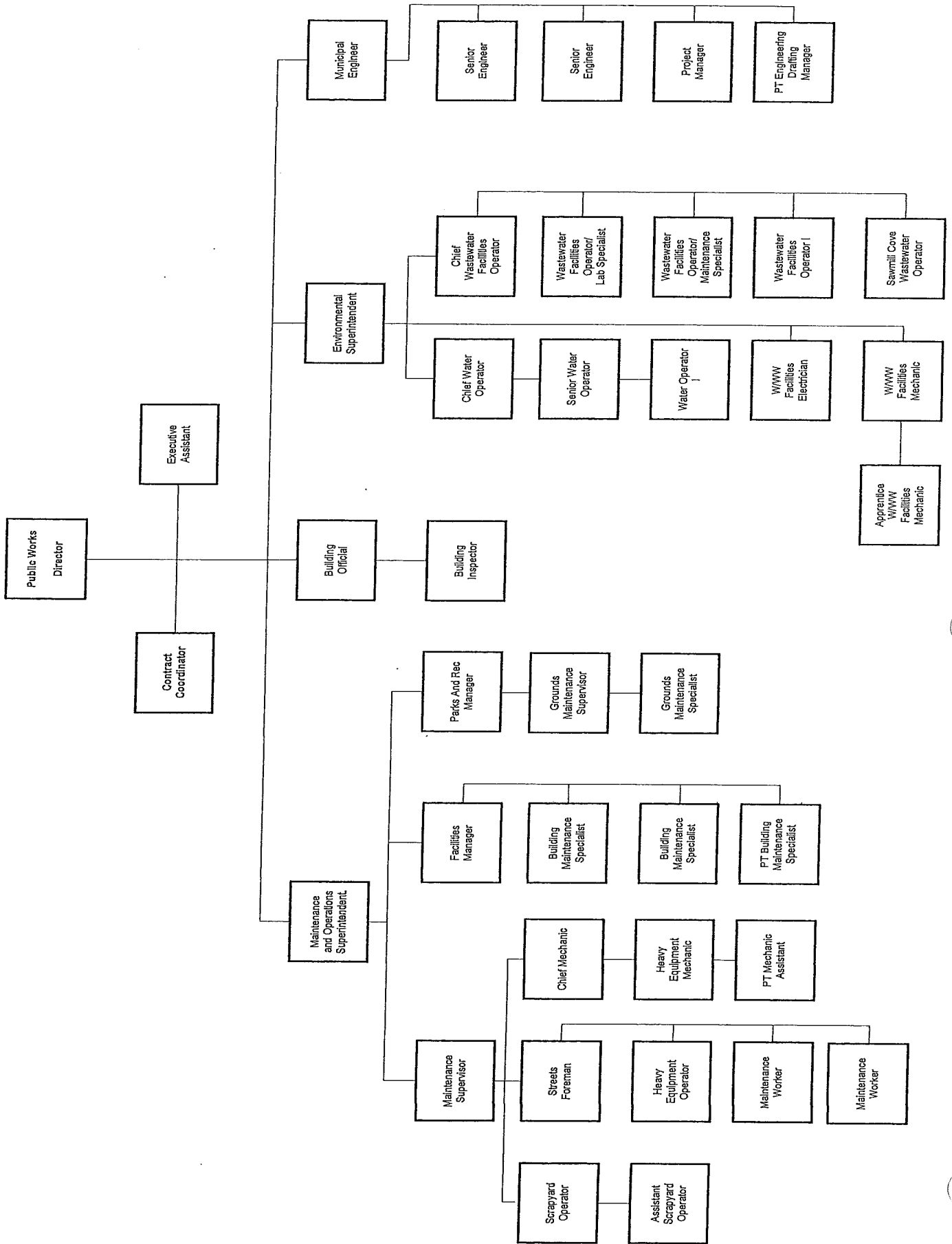


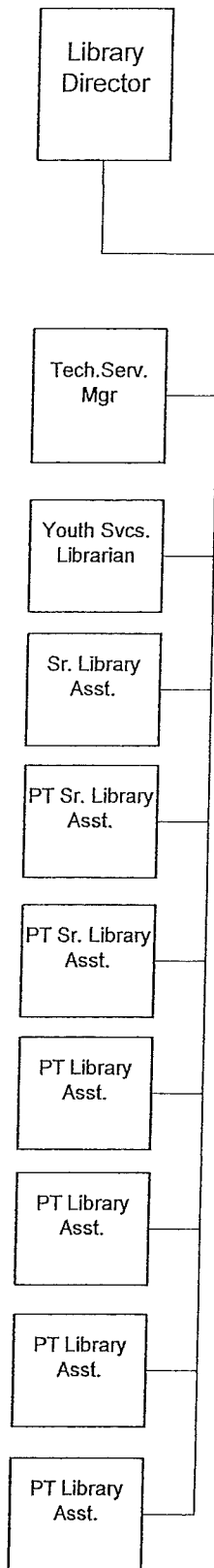


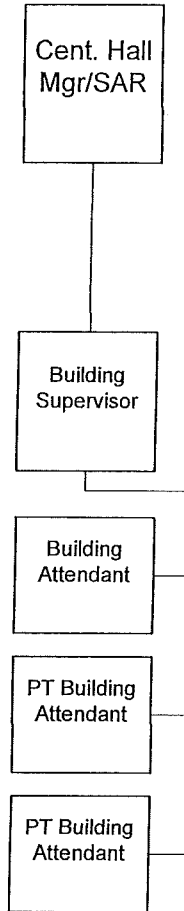


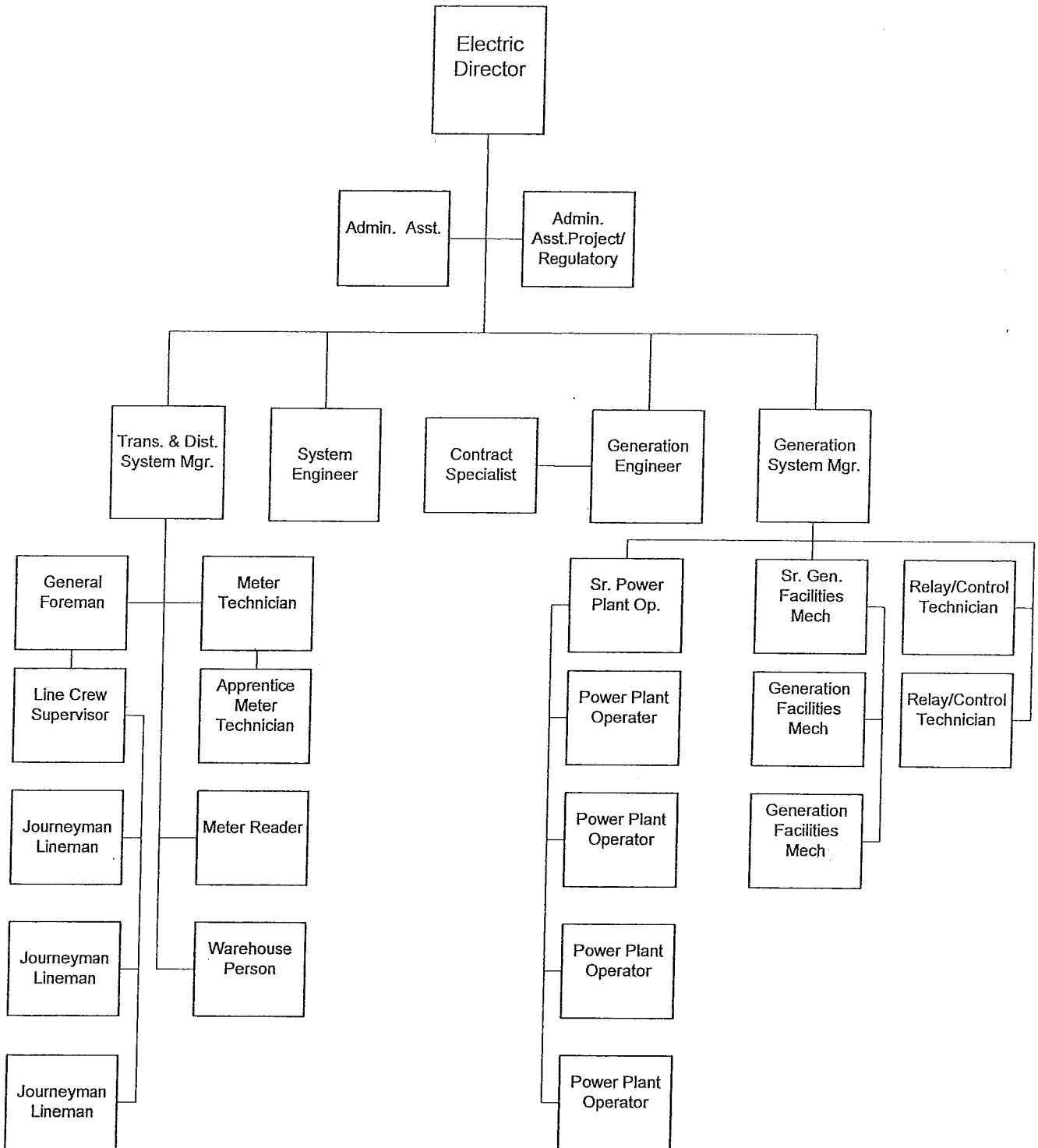


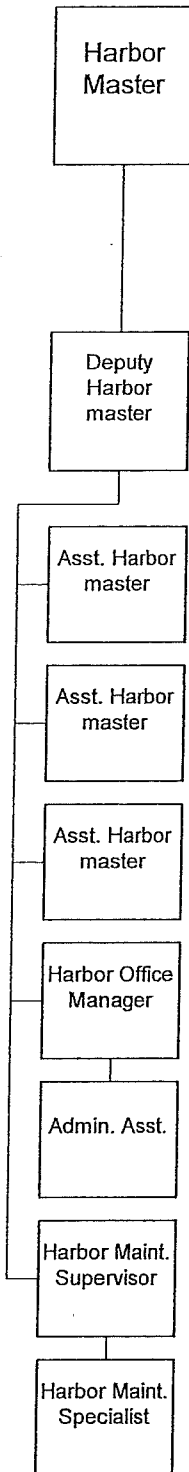












CITY AND BOROUGH OF SITKA
STAFFING TABLE

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>FTE</u>	<u>GR</u>	<u>PAY</u>
1 ADMINISTRATION	1 Administrator	1	42 \$	60.32
	2 Government Relations Director	1	34 \$	44.35
	3 Municipal Deputy Clerk	0.5	31 \$	29.21
	4 Human Resource Director	1	37 \$	44.29
	5 Assistant Clerk	0.5	28 \$	24.03
2 ASSESSING	1 Assessor	1	33 \$	39.24
	2 Administrative Assistant	1	\$	21.41
3 CENTENNIAL BLDG	1 Cent. Bldg. Manager	1	27 \$	33.94
	2 Cent. Bldg. Supervisor	1	\$	24.44
	3 Cent. Bldg. Attendant	1	\$	16.92
	4 Cent. Bldg. Attendant	0.5	\$	14.23
	5 Cent. Bldg. Attendant	0.5	\$	14.23
4 MUNICIPAL CLERK	1 Municipal Clerk	1	37 \$	47.69
	2 Municipal Deputy Clerk	0.5	31 \$	29.21
	3 Assistant Clerk	0.5	28 \$	24.03
5 MANAGEMENT INFORMATION SYSTEMS	1 Information Systems Director	1	34 \$	43.30
	2 Information Systems Analyst	1	30 \$	34.75
	3 PC Technician	1	\$	22.65
6 ELECTRIC	1 Electric Utility Director	1	42 \$	56.66
	2 Electric Generation System Manager	1	40 \$	56.60
	3 T&D System Manager	1	40 \$	50.70
	4 Sr. Electrical Engineer	1	40 \$	52.57
	5 Generation Engineer	1	40 \$	54.24
	6 Contract Specialist	1	28 \$	31.63
	7 General Foreman	1	\$	49.59
	8 Line Foreman	1	\$	46.90
	9 Journeyman Lineman	1	\$	43.92
	10 Journeyman Lineman	1	\$	43.92
	11 Journeyman Lineman	1	\$	43.92
	12 Electric Warehouse Person	1	\$	32.93
	13 Admin Assistant - Electric	1	22 \$	17.50
	14 Project & Regulatory Admin. Asst.	1	25 \$	24.67
	15 Sr. Gen Facilities Mechanic	1	\$	41.10
	16 Gen Facilities Mechanic	1	\$	41.10
	17 Gen Facilities Mechanic	1	\$	44.51
	18 Relay/Control Technician	1	\$	43.92
	19 Relay/Control Technician	1	\$	43.92
	20 Sr. Power Plant Operator	1	\$	43.92
	21 Power Plant Operator	1	\$	41.10
	22 Power Plant Operator	1	\$	41.10
	23 Power Plant Operator	1	\$	41.10
	24 Power Plant Operator	1	\$	41.10
	25 Meter Technician	1	\$	30.74
	26 Meter Technician	1	\$	43.92
	27 Meter Reader	1	\$	21.96
7 FINANCE DEPARTMENT				
	1 ACCOUNTING			
	1 Finance Director	1	42 \$	52.81
	2 Deputy Finance Director	1	41 \$	48.95
	3 Senior Accountant	1	32 \$	34.26
	4 Accountant	1	29 \$	31.87
	5 Grant Accountant	1	29 \$	27.86
	6 Payroll Specialist/Billing Clerk	1	28 \$	20.23
	7 Accounting Clerk - Sales Tax	1	\$	23.26
	8 Accounting Clerk - A/R Collections	1	\$	25.64
	9 Utility/Harbor Billing Clerk	1	\$	24.44
	10 Accounting Clerk - A/P	1	\$	19.88
	11 Sales Tax Auditor	1	29 \$	28.96
	2 BUDGET			
	1 Budget/Treasury Officer	1	31 \$	32.62
	2 Deputy Budget/Treasury Officer	1	\$	21.35

CITY AND BOROUGH OF SITKA
STAFFING TABLE

<u>DEPARTMENT</u>		<u>POSITION</u>	<u>FTE</u>	<u>GR</u>	<u>PAY</u>
	3	TREASURY			
		1 Customer Service Rep.	1	\$	14.61
		2 Customer Service Rep.	0.5	\$	15.53
8		FIRE			
		1 Fire Chief	1	37 \$	43.21
		2 Assistant Fire Chief	1	30 \$	37.71
		3 EMS/ Fire Captain	1	29 \$	32.30
		4 Engineer	1	\$	19.99
		5 Engineer	1	\$	20.39
		6 Engineer	1	\$	24.38
		7 Engineer	1	\$	29.70
		8 Engineer	1	\$	19.99
		9 Engineer	1	\$	19.99
		10 Office Assistant	0.5	\$	17.31
9		HARBOR			
		1 Harbormaster	1	34 \$	32.99
		2 Deputy Harbormaster	1	28 \$	25.87
		3 Harbor Maint. Supervisor	1	\$	29.70
		4 Assistant Harbormaster	1	\$	17.78
		5 Assistant Harbormaster	1	\$	17.77
		6 Assistant Harbormaster	1	\$	20.56
		7 Harbor Maintenance Specialist	1	\$	21.57
		8 Harbor Office Manager	1	\$	20.06
		9 Admin Assistant - Harbor	1	\$	16.64
10		LEGAL DEPARTMENT			
		1 Attorney	1	41 \$	55.06
		2 Legal Assistant	1	25 \$	21.81
11		LIBRARY			
		1 Library Director	1	32 \$	33.86
		2 Youth Services Librarian	1	\$	23.78
		3 Library Tech Services Mgr.	1	\$	20.56
		4 Sen. Lib. Asst. - Loan	1	\$	25.50
		5 Sen. Lib. Asst. - Acquis.	0.625	\$	19.57
		6 Library Assistant	0.3838	\$	17.25
		7 Library Assistant	0.6875	\$	17.25
		8 Library Assistant	0.685	\$	17.00
		9 Library Assistant	0.375	\$	14.64
		10 Library Assistant	0.5375	\$	14.64
12		PLANNING			
		1 Planning Director	1	35 \$	43.27
		2 Planner I	1	28 \$	22.42
13		POLICE			
		1 Police Chief	1	37 \$	47.69
		2 Lieutenant	1	33 \$	41.23
		3 Sergeant	1	\$	37.53
		4 Sergeant	1	\$	33.23
		5 Sergeant	1	\$	33.89
		6 Sergeant	1	\$	28.06
		7 SEACAD Officer (Grant)	1	\$	32.87
		8 Detective	1	\$	30.97
		9 Detective	1	\$	27.37
		10 Police Officer	1	\$	27.37
		11 Police Officer	1	\$	27.37
		12 Police Officer	1	\$	31.59
		13 Police Officer	1	\$	28.64
		14 Police Officer	1	\$	28.75
		15 Poice Officer - COPS	1	\$	27.37
		16 Police Officer - COPS	1	\$	26.71
		17 Police Technician	1	\$	28.83
		18 Dispatch & Records Supervisor	1	\$	29.76
		19 Admin Assistant - Police	1	22 \$	17.50
		20 Dispatch & Records Clerk	1	\$	19.49
		21 Dispatch & Records Clerk	1	\$	19.49
		22 Dispatch & Records Clerk	1	\$	23.07
		23 Dispatch & Records Clerk	1	\$	19.49
		24 Jail Officer	1	\$	24.88
		25 Jail Officer	1	\$	19.49
		26 Jail Officer	1	\$	19.49
		27 Jail Officer	1	\$	19.98
		28 Jail Officer	1	\$	19.49
		29 Animal Control Officer	1	\$	23.53
		30 Multi-Service Officer	0.5	\$	23.31
		31 Multi-Service Officer	1	\$	29.12

CITY AND BOROUGH OF SITKA
STAFFING TABLE

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>FTE</u>	<u>GR</u>	<u>PAY</u>
14 PUBLIC WORKS				
	1 ADMINISTRATION			
	1 Public Works Director	1	42 \$	51.77
	2 PUBLIC WORKS			
	1 Municipal Engineer	1	41 \$	50.00
	2 Sr. Engineer	1	38 \$	48.85
	3 Sr. Engineer	1	38 \$	50.08
	4 Maintenance and Operations Superintendent	1	38 \$	43.19
	5 Building Official	1	33 \$	32.21
	6 Project Manager	1	31 \$	30.70
	7 Building Inspector	1	29 \$	25.24
	8 Engineering Drafting Manager	0.5	\$	24.02
	9 Contract Coordinator	1	28 \$	23.44
	10 Executive Assistant/Office Coordinator	1	25 \$	19.75
	11 Parks/Rec Manager	1	29 \$	29.26
	3 ENVIRONMENTAL			
	1 Environmental Superintendent	1	37 \$	52.63
	WASTEWATER TREATMENT			
	1 Chief WW Facilities Operator	1	\$	30.39
	2 WW Facilities Operator	1	\$	21.25
	3 W/WW Facilities Electrician	1	\$	37.03
	4 WW Facilities Operator/Maintenance	1	\$	27.77
	5 WW Facilities Operator/Lab Specialist	1	\$	26.04
	6 SMC WW Facilities Operator	1	\$	26.24
	7 WW Mechanic Apprentice	1	\$	25.00
	8 W & WW Facilities Mechanic	1	\$	35.09
	WATER			
	1 Water Operator	1	\$	24.37
	2 Sr. Water Facilities Operator	1	\$	27.55
	3 Chief Water Facilities Operator	1	\$	30.39
	4 MAINTENANCE			
	1 Public Works Maint. Supervisor	1	36 \$	33.77
	2 Heavy Equipment Operator	1	\$	22.07
	3 Streets Foreman	1	\$	29.68
	4 Parks & Grounds Maint. Specialist	1	\$	19.71
	5 Parks & Grounds Maint. Supervisor	1	\$	25.60
	6 Chief Heavy Equipment Mechanic	1	\$	26.21
	7 Heavy Equipment Mechanic	1	\$	25.71
	8 Mechanic Assistant	0.5	\$	15.89
	9 Facilities Manager	1	31 \$	33.06
	10 Bldg Maintenance Spec.	1	\$	26.24
	11 Bldg Maintenance Spec.	1	\$	26.24
	12 Bldg Maintenance Worker	0.5	\$	17.34
	13 Public Works Maint. Worker	1	\$	20.74
	14 Public Works Maint. Worker	1	\$	22.08
	15 Asst. Landfill/Scrapyard Hvy Equip Operator	1	\$	18.81
	16 Landfill/Scrapyard Hvy Equip Operator	1	\$	21.96
	FTE POSITIONS	155.294		

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**City and Borough of Sitka
Revenue and Appropriations Summary
Fiscal Year 2014**

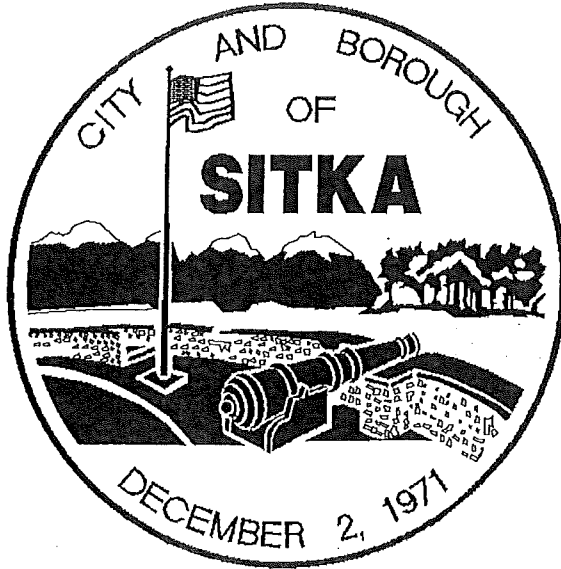
<u>Fund</u>	<u>Revenues</u>	<u>Operating Appropriations</u>	<u>Capital Appropriations</u>	<u>Net Change to Fund Balance</u>
General	\$ 24,947,023	\$ 23,541,641	\$ 2,080,025	\$ (674,643)
Electric	\$ 74,360,000	\$ 32,554,332	\$ 40,840,000	\$ 965,668
Water	\$ 1,586,000	\$ 1,485,350	\$ 65,000	\$ 35,650
Wastewater	\$ 2,439,000	\$ 2,508,819	\$ 215,000	\$ (284,819)
Solidwaste	\$ 3,083,500	\$ 3,090,417	\$ 550,000	\$ (556,917)
Harbor	\$ 3,204,200	\$ 2,264,799	\$ 850,000	\$ 89,401
Airport Terminal	\$ 628,269	\$ 359,658	\$ -	\$ 268,611
Marine Service Center	\$ 258,684	\$ 167,027	\$ -	\$ 91,657
Sawmill Cove Industrial Complex	\$ 433,000	\$ 411,826	\$ -	\$ 21,174
Management Information Systems	\$ 887,022	\$ 809,321	\$ 87,000	\$ (9,299)
Central Garage	\$ 1,915,257	\$ 935,769	\$ 225,000	\$ 754,488
Building Maintenance	\$ 594,573	\$ 888,611	\$ -	\$ (294,038)
Hospital	\$ 24,708,410	\$ 22,838,537	\$ 1,869,873	\$ -
Combined Fund Totals	\$ 139,044,938	\$ 91,856,106	\$ 46,781,898	\$ 406,934

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**City and Borough of Sitka
Working Capital Summary**

<u>Fund</u>	Projected Undesignated Working Capital <u>June 30, 2013</u>	Projected Additions to or (Deletions From) Working Capital <u>Fiscal Year 2014</u>	Projected Undesignated Working Capital <u>at June 30, 2014</u>
General	\$ 15,764,255	\$ (674,643)	\$ 15,089,612
Electric	\$ 41,521,011	\$ 965,668	\$ 42,486,679
Water	\$ 1,402,333	\$ 35,650	\$ 1,437,983
Wastewater	\$ 3,828,000	\$ (284,819)	\$ 3,543,181
Solidwaste	\$ 1,579,300	\$ (556,917)	\$ 1,022,383
Harbor	\$ 10,153,687	\$ 89,401	\$ 10,243,088
Airport Terminal	\$ 777,996	\$ 268,611	\$ 1,046,607
Marine Service Center	\$ 1,399,004	\$ 91,657	\$ 1,490,661
Sawmill Cove Industrial Complex	\$ 575,942	\$ 21,174	\$ 597,116
Management Information Systems	\$ 79,419	\$ (9,299)	\$ 70,120
Central Garage	\$ 1,833,964	\$ 754,488	\$ 2,588,452
Building Maintenance	\$ 2,477,423	\$ (294,038)	\$ 2,183,385
Combined Fund Totals	\$ 81,392,334	\$ 406,934	\$ 81,799,268

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City and Borough of Sitka

FIXED ASSET ACQUISITION
SUMMARY

FISCAL YEAR 2014

Operating Budget

CITY AND BOROUGH OF SITKA
CAPITAL BUDGET
GENERAL FUND

Fixed Asset Acquisition Summary

General Fund # 100-550-670

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
7106.004	Equipment - Finance	\$ 7,500
7106.022	Equipment - Fire	\$ 120,125
7106.034	Equipment - Recreation	\$ 12,500
	Total General Fund Fixed Asset Acquisition	\$ <u>140,125</u>

**CITY AND BOROUGH OF SITKA
CAPITAL BUDGET
ITEMIZED EXPENDITURES**

General Fund Department 100-550-670-Fixed Assets

Account Group 7106 - Equipment

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
	<u>Finance</u>	
7106.004	New Copy Machine - Finance, 2nd Floor	\$ 7,500
	Subtotal	\$ 7,500
	<u>Fire</u>	
7106.022	Air Pack Upgrades (45 Packs & Installation cost) (Applying State Grant)	\$ 85,125
	Fit Test Machine	\$ 15,000
	Communication Shelter	\$ 10,000
	Back-up Repeater Radio for Communications Tower	\$ 10,000
	Subtotal	\$ 120,125
	<u>Recreation</u>	
7106.034	Verislicer	\$ 5,000
	Top Dresser	\$ 7,500
	Subtotal	\$ 12,500
	Total Equipment	<u>\$ 140,125</u>

**Enterprise And Internal Service Funds
Fixed Asset Schedule
Fiscal Year 2014**

	<u>AMOUNT</u>
<u>WASTEWATER FUND</u>	
<u>Account Group 7106 - Machinery/Equipment</u>	
Replace smaller/med. Lift station pumps	\$ 35,000
Total Wastewater Machinery/Equipment Purchases	\$ 35,000
<u>Grand Total Wasterwater Fixed Assets</u>	\$ 35,000
<u>SOLID WASTE FUND</u>	
<u>Account Group 7106 - Machinery/Equipment</u>	
Baler, Logger	\$ 500,000
Total Solid Waste Machinery/Equipment Purchases	\$ 500,000
<u>Grand Total Harbor Fixed Assets</u>	\$ 500,000
<u>MANAGEMENT INFORMATION SYSTEMS FUND</u>	
<u>Account Group 7106 - Machinery/Equipment</u>	
Police - Automated backup solution	\$ 20,000
Police- Move Core network equipment to new room	\$ 7,000
Clerk - New meeting, agenda, and clerk management system	\$ 60,000
Total MIS Machinery/Equipment Purchases	\$ 87,000
<u>Grand Total MIS Fund Fixed Assets</u>	\$ 87,000
<u>CENTRAL GARAGE FUND</u>	
<u>Account Group 7107 - Vehicles</u>	
Medic Unit - Fire - replaces #347	\$ 175,000
Ford Explorer AWD Police Interceptor - Police -replaces #410	\$ 50,000
Total Central Garage Machinery/Equipment Purchases	\$ 225,000
<u>Grand Total Garage Fund Fixed Assets</u>	\$ 225,000
<u>GRAND TOTAL ALL ENTERPRISE FUNDS</u>	<u>\$ 847,000</u>



City and Borough of Sitka

TRAVEL AND TRAINING
SUMMARY

FISCAL YEAR 2014

**City and Borough of Sitka
Travel and Training Budget
General Fund**

Department

Amount

Assembly/Administrator

AML Legislative Committees Summer & Registration	\$ 4,500
SE Conference Mid-Winter Summit and Registration	\$ 2,500
Alaska Mayor's Conference and Registration	\$ 1,700
AML Winter and State Legislative Trip	\$ 3,900
Congressional Delegation DC Trip	\$ 7,500
AML and Registration Fees	\$ 9,500
SE Conference Annual Meeting & Registration	\$ 2,000
AAMC (50%)	\$ 900
SHRM Conference	\$ 2,500
Northwest Clerk's Professional Development IV (50%)	\$ 800
Sub Total	\$ 35,800

Legal

IMLA Conference	\$ 2,171
AML/AMAA Conference	\$ 2,256
Criminal Law/Municipal Law Training for new Attorney	\$ 3,000
Alaska Bar Conference	\$ 2,217
Sub Total	\$ 9,644

Clerk

IIMC (International Institute of Municipal Clerks) - Clerk	\$ 2,600
AML (AK. Municipal League)	\$ 600
AAMC (AK Assoc. of Municipal Clerks)	\$ 3,000
Professional Development I (50%)	\$ 800
Sub Total	\$ 7,000

Finance

AGFOA - Fall conference - FD, DFD & 1 employees	\$ 4,500
AGFOA - Spring conference (Sitka) - 12 employees	\$ 3,000
GFOA Conference - DFD	\$ 1,700
GFOA Professional Development Training - FD	\$ 2,000
Staff Training - Webinars 2 @ \$500	\$ 1,000
Education assistance	\$ 500
New World Users Conference - 4 employees	\$ 7,000
Sub Total	\$ 19,700

**City and Borough of Sitka
Travel and Training Budget
General Fund**

Department

Amount

Assessing

IAAO Course	\$	1,800
AAAO Summer Conference	\$	1,600
AAAO Winter Conference	\$	800
Sub Total	\$	4,200

Planning

Meetings with GIS Consultants and data providers	\$	2,000
Sub Total	\$	2,000

Police

Admin or Management Training	\$	5,000
Technical Training - Computer/Software	\$	5,000
Patrol Certification Training	\$	25,000
Communication/Crisis Management Training	\$	5,500
Animal Control Humane Conference	\$	2,000
Correctional Certified Training	\$	2,500
Sub Total	\$	45,000

Fire

Firefighter Training	\$	5,000
Dive Training	\$	2,500
Training Materials	\$	2,500
National Fire Academy	\$	500
ASFA Conference	\$	7,000
Fire Arson Conference	\$	2,000
Fire Marshall Class	\$	2,500
Sub Total	\$	22,000

**City and Borough of Sitka
Travel and Training Budget
General Fund**

<u>Department</u>	<u>Amount</u>
<u>Ambulance</u>	
Recertifications	\$ 2,000
Local CME Classes	\$ 3,000
Physician Training	\$ 2,500
Training Materials	\$ 3,000
EMS Conferences	\$ 3,000
Paramedic Refresher	\$ 2,000
Sub Total	\$ 15,500
<u>SAR</u>	
CPR, WFR & EMT Training - All Volunteers	\$ 3,000
Local Transport - All Volunteers	\$ 2,000
Sub Total	\$ 5,000
<u>Public Works Administration</u>	
Public Works Director	\$ 2,500
Maintenance & Operations Manager	\$ 2,500
Sub Total	\$ 5,000
<u>Engineering</u>	
Engineering Classes - +16 contract hours for 4 Engineers	\$ 6,000
Sub Total	\$ 6,000
<u>Streets</u>	
Wastewater Certifications	\$ 800
Haz mat Refreshers	\$ 900
Traffic Control	\$ 600
Sub Total	\$ 2,300
<u>Recreation</u>	
Training/Certifications	\$ 2,135
Sub Total	\$ 2,135

**City and Borough of Sitka
Travel and Training Budget
General Fund**

Department

Amount

Building Official

Blding Inspector II - Building Plans Examiner	\$ 3,750
Building Official - Certified Blding Official, Annual State Official Forum	\$ 3,750
Sub Total	\$ 7,500

Library

Alaska Library Associaton - Director	\$ 1,000
Technical - SIRSI Training	\$ 2,000
Alaska Library Associaton - Youth Services	\$ 1,000
Sub Total	\$ 4,000

TOTAL GENERAL FUND TRAVEL AND TRAINING	<u>\$ 192,779</u>
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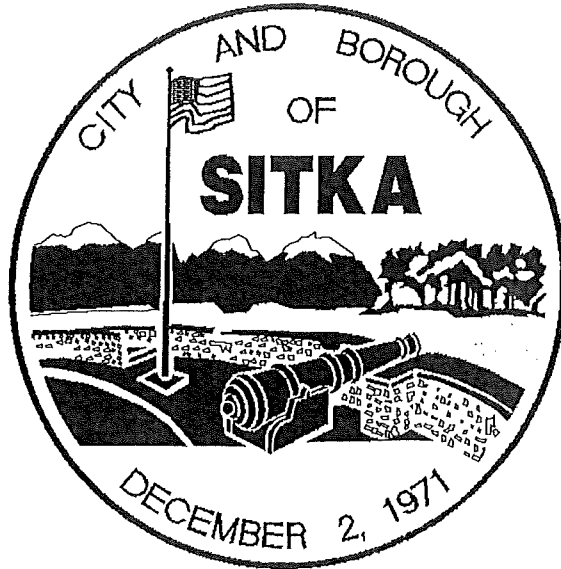
**City and Borough of Sitka
Travel and Training Budget
Enterprise & Internal Service Funds**

Fund/Description	Amount
<u>ELECTRIC FUND</u>	
S.E. Conference - Energy Comm.- Utility Director	\$ 1,000
NWPPA Biennial Alaska Conference	\$ 2,500
NWPPA Board of Trustees - Utility Director	\$ 4,000
Lobbying & Government Relations - Utility Director	\$ 1,000
Professional Development	\$ 3,000
PE Required CEU's	\$ 4,000
Materials Management -NWPPA	\$ 3,000
Safety & Training - Operators/Mechanics/Technicians	\$ 3,000
Job training & safety- Lineman	\$ 2,500
Metering - Meter Technicians	\$ 5,000
Total Electric Fund Travel & Training	\$ 29,000
<u>WATER FUND</u>	
Water distribution operator's continuing education credits related to state operator certification and other required certificates e.g. Hazwopper & Hazardous site worker, Flagger & Traffic Safety, Trench Safety, etc.	\$ 4,000
Water treatment operator's continuing education credits related to state operator certification, microbiological laboratory training and other required certificates e.g. Hazwopper & Hazardous site worker, etc..	<u>\$ 6,000</u>
Total Water Fund Travel & Training	\$ 10,000
<u>WASTEWATER FUND</u>	
Wastewater collection operator's continuing education credits related to state operator certification and other required certificates e.g. Hazwopper & Hazardous site worker, Flagger & Traffic Safety, Trench safety, Apprentice Training	\$ 6,000
Wastewater treatment operator's continuing education credits related to state operator certification, laboratory training and other required certificates e.g. Hazwopper & Hazardous site worker, etc..	<u>\$ 3,500</u>
Total Wastewater Fund Travel & Training	\$ 9,500

**City and Borough of Sitka
Travel and Training Budget
Enterprise & Internal Service Funds**

Fund/Description	Amount
<u>SOLID WASTE FUND</u>	
HAZMAT Training	\$ 1,600
SW Training / Certification	\$ 3,200
Asbestos training	\$ 1,000
SWANA Training	\$ 2,000
Total Solid Waste Fund Travel & Training	\$ 7,800
<u>HARBOR FUND</u>	
Pacific Coast Congress	\$ 2,000
Alaska Harbormasters	\$ 4,000
Total Harbor Fund Travel & Training	\$ 6,000
<u>MANAGEMENT INFORMATION SYSTEMS FUND</u>	
On-training/class room training	\$ 8,000
NWS User Group	\$ 9,000
Police Tech - Cisco Bootcamp	\$ 8,500
Police Tech - THE User Group	\$ 4,000
Police Tech - VMWare vSphere Bootcamp	\$ 5,500
Total Management Information Systems Fund Travel & Training	\$ 35,000
<u>CENTRAL GARAGE FUND</u>	
Training /Certifications	\$ 1,800
Total Central Garage Fund Travel & Training	\$ 1,800
<u>BUILDING MAINTENANCE FUND</u>	
Facility Maintenance	\$ 2,617
Boiler Training	\$ 722
Total Building Maintenance Fund Travel & Training	\$ 3,339
TOTAL ENTERPRISE AND INTERNAL SERVICE FUNDS TRAVEL AND TRAINING	<u>\$ 102,439</u>

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City and Borough of Sitka

CAPITAL IMPROVEMENTS
PROGRAM

FISCAL YEAR 2014

MID-RANGE AND LONG-RANGE CAPITAL IMPROVEMENTS PROGRAM

PROJECTS	FY15	FY16	FY17	FY18	LONG RANGE	GRANT	LOAN	FUND
GENERAL FUND								
Animal Shelter								
Paint exterior, in house		6,000						6,000
Paint interior, in house			7,000					7,000
Replace Roof	83,000							83,000
Replace Air Heaters			3,000					3,000
Replace vinyl flooring		8,000						8,000
Replace boiler		50,000						50,000
Centennial Building								
Sand and Refinish Stage					22,000			22,000
City Hall								
Replace Carpet	163,000							163,000
Paint Interior					52,000			52,000
Replace Air Dryers					3,000			3,000
Replace BFP's					8,000			8,000
Replace EF's		7,000						7,000
Replace electric water heater				5,000				5,000
HVAC Controls Upgrade		256,000						256,000
City/State Building								
Replace rusted windows	100,000							100,000
Replace carpet-Fish & Game		40,000						40,000
Install DDC Controls	300,000							300,000
Replace first floor rubber floor		25,000						25,000
Paint PD Interior (in house)			15,000					15,000
Paint Exterior					79,000			79,000
Design HVAC upgrade	25,000							25,000
Replace Carpet - second floor lobbies and hallways					18,000			18,000
First / Second Floor Rest Rooms Remodel	293,000							293,000
Paint interior-2nd floor lobby in courtroom (in-house)					20,000			20,000
HVAC upgrade - Rebuild two AHU's, replace all EF's	250,000							250,000
Balancing, Retrocommission Controls								250,000
Replace roof			839,000					839,000
Fire Station								
Paint soffits (in-house)	5,000							5,000
PW and Seal Brick Exerior (in-house)		3,500			4,000			7,500
Replace Indirect Water Heaters (2)					16,000			16,000
Paint Interior					30,000			30,000
Replace Fire Sprinkler Compressor	3,000							3,000
Replace Appliances				12,000				12,000
Replace Carpet	35,000							35,000
Replace Vinyl				25,000				25,000
Replace Back Flow Preventers (4)				14,000				14,000
Kattleson Library								
								14,000
Land Improvements								
Crescent Harbor RR Vinyl Replacement	4,000							4,000
Crescent Harbor RR - Paint Exterior (in-house)		3,000						3,000
BRR, MPRR & L&LRR - Seal Concrete (in-house)		1,000						1,000
Moller Park RR - Paint Exterior (Bid)	25,000							25,000
Whale Park RR - Paint Exerior (in-house)				3,000				3,000
Whale Park RR - Reroof	20,000							20,000
Sandy Beach RR - Reroof		20,000						20,000
Sandy Beach RR - Paint Exterior (in-house)		3,000						3,000
Lake & Lincoln RR - Paint Exterior (in-house)	3,000							3,000

MID-RANGE AND LONG-RANGE CAPITAL IMPROVEMENTS PROGRAM

PROJECTS	FY15	FY16	FY17	FY18	LONG-RANGE	GRANT	LOAN	FUND
Park and Recreation								
CH Park Strip Shelters Column Replacement					13,500			13,500
KGH - Replace Water Heater					1,000			1,000
Replace Hand Dryers			3,000					3,000
Replace Auto Flushometers and Faucets					2,000			2,000
Surface & ADA Accessibility for Crescent & Moller	100,000	100,000						200,000
Playground Equipment Upgrade	150,000	75,000						225,000
Playground Fencing	20,000	15,000						35,000
Tom Young Cabin	5,000	5,000	5,000	5,000				20,000
Paint/Re-roof Storage Sheds (in-house)	2,000							2,000
Whale Park Boardwalk Trail (Design, estimate, Construction)	50,000							50,000
Fencing Repairs	7,500							7,500
Senior Center								
Paint Kitchen (in-house)	2,000							2,000
Replace Dishwasher		20,000						20,000
Replace Range		12,000						12,000
Replace Grease Trap		3,200						3,200
Replace Carpet					16,000			16,000
Replace AHU	60,000							60,000
Replace Sprinkler Compressor		1,000						1,000
Replace Dry Sprinkler Heads					5,000			5,000
Controls replacement	99,000							99,000
Replace VCT Flooring			15,000					15,000
Streets, Roads, & Subdivisions								
Arrowhead Paving	35,000							35,000
Verstovia Street East Paving	95,000							95,000
Verstovia Street West Paving	52,000							52,000
New Archangle Paving	50,000							50,000
Hollywood Paving	5,000	300,000						305,000
DeGroff Street Sidewalks and Paving	13,250	265,000						278,250
Kimsham	13,100	262,000						275,100
Arrowhead St. Paving Rehabilitation	73,170							73,170
Etolin St. Paving Rehabilitation	139,230							139,230
Finn Alley Paving Rehabilitation	26,100							26,100
Lance Drive Paving Rehabilitation	142,560							142,560
Lincoln St. Paving Rehabilitation	218,400							218,400
Oja St. Paving Rehabilitation	78,480							78,480
Police Station Way Paving Rehabilitation	25,560							25,560
Rands Dr. Paving Rehabilitation	18,900							18,900
Seward St. Paving Rehabilitation	10,980							10,980
Shotgun Alley Paving Rehabilitation	36,180							36,180
Toivo Circle Paving Rehabilitation	73,980							73,980
Anna Dr Paving Rehabilitation	78,660							78,660
Cascade St. Paving Rehabilitation	1,602,400							1,602,400
Charteris St. Paving Rehabilitation	77,850							77,850
Erler St. Paving Rehabilitation	381,540							381,540
Gavan St. Paving Rehabilitation	390,800							390,800
Hemlock St. Paving Rehabilitation	133,020							133,020
Hollywood Paving Rehabilitation	17,730							17,730
Jamestown Paving Rehabilitation	45,810							45,810
Edgecumbe Dr. Reconstruction	3,652,596							3,652,596
Monastery Street North of SMCR		15,560	311,200					326,760
Verstovia Street Lake to Pherson		13,800	276,000					289,800
Lake Street		6,400	128,000					134,400
Lance Dr. Paving Rehabilitation		51,840						51,840
Mikele St. Paving Rehabilitation		287,100						287,100
Monastery St. Paving Rehabilitation		223,650						223,650
Ocain St. Paving Rehabilitation		61,290						61,290

MID-RANGE AND LONG-RANGE CAPITAL IMPROVEMENTS PROGRAM

PROJECTS	FY15	FY16	FY17	FY18	LONG RANGE	GRANT	LOAN	FUND
Osprey St. Paving Rehabilitation		88,200						88,200
New Archangel St. Paving Rehabilitation		85,140						85,140
Patterson Way Paving Rehabilitation		31,410						31,410
Pherson St. Paving Rehabilitation		59,040						59,040
Price St. Paving Rehabilitation		88,560						88,560
Storgun Alley Paving Rehabilitation		143,100						143,100
Sirstad St. Paving Rehabilitation		223,650						223,650
Smith St. Paving Rehabilitation		351,810						351,810
Spruce St. Paving Rehabilitation		166,770						166,770
Life Saver Dr. Paving Rehabilitation		663,200						663,200
Verstovia St. Paving Rehabilitation		30,240						30,240
Viking Way Paving Rehabilitation		50,490						50,490
Finn Alley Paving Rehabilitation		43,020						43,020
Lakeview Dr. Paving Rehabilitation		345,060						345,060
Princess Way Paving Rehabilitation		24,660						24,660
Monastery Street Hirst to Arrowhead								
Marine Street								
Hirst Street								
Lincoln St. Jeff Davis to Harbor Drive								
Anna Dr. Paving Rehabilitation								
Austin St. Paving Rehabilitation								
Barlow St. Paving Rehabilitation								
Brady St. Paving Rehabilitation								
Cascade Creek Rd. Paving Rehabilitation								
Cathedral Way Paving Rehabilitation								
Charles St. Paving Rehabilitation								
Crabapple Dr. Paving Rehabilitation								
Darhn Dr. Paving Rehabilitation								
Dodge Circle Paving Rehabilitation								
Erler St. Paving Rehabilitation								
Gibson Pl Paving Rehabilitation								
Hillicrest Dr Paving Rehabilitation								
Highland St. Paving Rehabilitation								
Hirst St. Paving Rehabilitation								
Kinkhead St. Paving Rehabilitation								
Knutsen Dr Paving Rehabilitation								
Lake St. Paving Rehabilitation								
Merrill St. Paving Rehabilitation								
Moller Dr. Paving Rehabilitation								
Monastery St. Paving Rehabilitation								
Observatory St. Paving Rehabilitation								
Osprey St. Paving Rehabilitation								
Pherson St. Paving Rehabilitation								
Race St. Paving Rehabilitation								
Rigling Way Paving Rehabilitation								
Ross St. Paving Rehabilitation								
Sand Dollar Dr. Paving Rehabilitation								
Seward Ave. Paving Rehabilitation								
Seward St. Paving Rehabilitation								
Spruce St. Paving Rehabilitation								
Tlingit Way Paving Rehabilitation								
Vailhalla Way Paving Rehabilitation								
Verstovia St. Paving Rehabilitation								
Wolff Dr. Paving Rehabilitation								
Parking Lots								
City State	375,480							375,480
Whale Park		71,690						71,690
City Hall			133,270					133,270

MID-RANGE AND LONG-RANGE CAPITAL IMPROVEMENTS PROGRAM

PROJECTS	FY15	FY16	FY17	FY18	LONG RANGE	GRANT	LOAN	FUND
Castle Hill				221,310				221,310
Fire Hall					153,330			153,330
SUBTOTAL	9,667,276	4,606,380	4,206,370	6,007,740	422,830			24,910,596
GENERAL FUND / ELECTRIC DEPARTMENT								
Public Services Center								
Upgrade control system front end			150,000					150,000
Waste boiler compressor replacement		3,000						3,000
Replace Day Tank					15,000			15,000
Replace Roof					157,000			157,000
Replace or Rebuild Garage Doors (13)					172,000			172,000
Replace Vinyl Floor		14,000						14,000
Replace Black Gold Heaters with Heat Pumps				40,000				40,000
Replace Back Flow Preventers		8,000						8,000
Replace Carpet			30,000					30,000
Replace Compressor					10,000			10,000
Replace Water Heater				2,000				2,000
Paint Interior	20,000							20,000
Replace HVAC Controls System					150,000			150,000
SUBTOTAL	20,000	25,000	180,000	42,000	504,000			

MID-RANGE AND LONG-RANGE CAPITAL IMPROVEMENTS PROGRAM

PROJECTS	FY15	FY16	FY17	FY18	LONG RANGE	GRANT	LOAN	FUND
ELECTRIC DEPARTMENT								
Blue Lake Powerplant Improvements	20,000							20,000
Green Lake FERC Compliance			100,000					100,000
Blue Lake Third Turbine and Dam Upgrade	33,500,000					4,000,000	29,500,000	
Blue Lake FERC License Mitigation	195,000							595,000
Jarvis Street Improvements	20,000							20,000
Island Improvements	50,000	50,000						100,000
SMC Road Upgrades Express Feeder			50,000	300,000				350,000
Jeff Davis Line Upgrade to 3-Phase			300,000					300,000
Marine Street Substation Voltage Regulator		250,000						250,000
Transmission & 1220 Upgrade					3,000,000	2,000,000		1,000,000
SCADA System Enhancements	35,000	35,000	35,000	35,000				140,000
SUBTOTAL	33,820,000	335,000	485,000	335,000	3,400,000			
WATER DEPARTMENT								
Blue Lake Water Plant - Paint exterior (in-house)	4,000							4,000
CCF - Replace fire alarm panel		6,000						6,000
CCF - Replace three EF's			6,000					6,000
CCF - Replace water heater & monitor stove	6,000							6,000
CCF - Replace vinyl flooring					4,000			4,000
Connect Upper Lance Drive to Hillside Pump Station						1,210,000	847,000	363,000
Develop alternate water source	3,000,000					2,100,000	900,000	
Eagleway Water (State)	300,000					210,000	90,000	
SMC Road Water Tank Construction		300,000	200,000		5,200,000	3,990,000	1,710,000	
Indian River Water Plant - Paint Exterior (in-house)		3,000						3,000
Japonaki Is. Water Supply Main	300,000	3,000,000				2,310,000	990,000	
Water Main Replacement					5,000,000	3,500,000	1,500,000	
Replace DeArmond water main	400,000					280,000	120,000	
Replace Jeff Davis Water Main	60,000	775,000				584,500	250,500	
Extend 16" main & abandon old Airport water main		50,000	400,000			450,000		
Replace Hollywood Way Water Main (DeGross end)		250,000				175,000	75,000	
Replace Lake St. Water Main (SMC to DeGross)			50,000	450,000		350,000	150,000	
Connect Mains between Granite Creek Rd to Harbor Mt.				1,000,000		700,000	300,000	
Replace Baranof & Monastery Water Main (SMC to DeGross)	50,000	515,000				395,500	169,500	
Replace Monastery Main (Hirst to Arrowhead)		60,000	625,000			479,500	205,500	
Replace Hirst St. Water Main			50,000	550,000	550,000	805,000	345,000	
DeGross Water Main Improvements	15,000	150,000				115,500	49,500	
Verstovia Water Main Improvements		100,000				70,000	30,000	
Replace Water Main Lincoln St. (Jeff Davis to Harbor Dr)		75,000	1,200,000			892,500	382,500	
SUBTOTAL	4,135,000	5,284,000	2,531,000	2,004,000	11,960,000			

MID-RANGE AND LONG-RANGE TAL IMPROVEMENTS PROGRAM

PROJECTS	FY15	FY16	FY17	FY18	LONG RANGE	GRANT	LOAN	FUND
WASTEWATER DEPARTMENT								
Paint Generator Bldgs exterior (in house)	6,000							6,000
HVAC Upgrade	500,000							500,000
Replace 12'x14' Coiling Door	20,000							20,000
WWTP FY14 (garage door, blowers, high press. Pump)	90,000							90,000
WWTP FY16 (paint int # exterior, HVAC, Hypo generator, etc)		713,000						713,000
WWTP FY18 (replace generator & clarifier drives)			120,000					120,000
Paint WWTP Exterior					44,000			44,000
Paint WWTP Interior (in-house)		4,000						4,000
CIP#21 (replace DeGroff, Highland, Baranof & Merrill Sewer)			1,877,500			1,314,250	563,250	
CIP #23 (LS Cathodic Protection Systems)			180,000					180,000
CIP #24 (WWTP Heat Pump System)			1,200,000			1,200,000		
CIP #17 (expand Biosolids Disposal area)	80,000	720,000						
WWTP FY 17 (replace vinyl flooring)			20,000					800,000
Replace Baranof & Monastery Sewer Mains (SMC to DeGroff)	50,000	515,000				395,500	169,500	20,000
Jeff Davis Sewer Improvements		40,000				28,000	12,000	
Replace WWTP Generator		50,000						50,000
Replace Generators - Lift Stations		100,000	100,000	100,000	500,000			900,000
Effluent Disinfection System		50,000			500,000			550,000
Replace New Archangel Sewer Main (Marine-HPR)	250,000					175,000	75,000	
Replace Hollywood Way Sewer Main (DeGroff end)		250,000				175,000	75,000	
Replace Landfill Lift Station	50,000	350,000				280,000	120,000	
CIP #16 (SMC, DeGroff @ Park St. Sewer Main)	59,000	961,000				714,000	306,000	
CIP #15 (Lake, Hirst, Kincaid & Monastery Sewer Mains)			313,000	2,147,000		1,722,000	738,000	
CIP #10 (Verstovia Sewer Improvements)		50,000				35,000	15,000	
CIP #19 Lincoln St. Sewer Improvements (Jeff Davis Harbor Dr.)			50,000			35,000	15,000	
CIP #1 (Replace Channel LS)	420,000					294,000	126,000	
CIP #9 (Replace Monastery LS)	390,000					273,000	117,000	
CIP #12 (Replace Crescent LS)	405,000					283,500	121,500	
SUBTOTAL	1,915,000	3,803,000	3,860,500	2,247,000	1,144,000			
SOLID WASTE DEPARTMENT								
Recycling Building - Replace Roof		95,000						95,000
Replace Scale			50,000					50,000
SUBTOTAL	0	95,000	50,000	0	0			

MID-RANGE AND LONG-RANGE CAPITAL IMPROVEMENTS PROGRAM

PROJECTS	FY15	FY16	FY17	FY18	LONG RANGE	GRANT	LOAN	FUND
HARBOR DEPARTMENT								
Seaplane Base EA/Design	150,000	7,000,000				7,150,000		
Crescent Harbor Shelter Roof	136,000							136,000
SUBTOTAL	286,000	7,000,000	0	0	0			
AIRPORT TERMINAL FUND								
Baggage Room Reconfiguration	500,000					500,000		
Electric Boiler Design	30,000							30,000
Electric Boiler Construction		200,000				200,000		
Flush Sprinkler System				22,000				22,000
Paint Interior			5,000					5,000
Paint Exterior	52,000							52,000
Replace 2003 addition roof			214,000			214,000		
Replace Metal Roof	60,000							60,000
Replace Relief Air Dampers		30,000						30,000
Replace TSA Cooling/Heating Units					25,000			25,000
SUBTOTAL	642,000	230,000	219,000	22,000	25,000			
MARINE SERVICES CENTER								
R&R sliding freezer doors			31,000					31,000
Paint interior (in-house)		3,000						3,000
Rebuild Sullair compressors (2)	60,000							60,000
Replace Sprinkler Compressor	4,000							4,000
Shutdown cold room-check insulation, moisture removal, wall coverings, service solenoid valves					50,000			50,000
Seal and PW Exterior - Concrete (in-house)		6,000						6,000
Replace Vinyl Floor		10,000						10,000
SUBTOTAL	64,000	19,000	31,000	0	50,000			
SAWMILL COVE								
Replace Water Heaters				1,000				1,000
Paint Exterior FY22					169,000			169,000
Replace Boiler					45,000			45,000
Replace Siding	750,000							750,000
Replace Second Floor Lighting	150,000							150,000
Replace Above Ground Storage Tank			12,000					12,000
Replace Heating Controls	9,000							9,000
Replace Circ Pumps		2,000						2,000
Replace Roof				600,000				600,000
SUBTOTAL	909,000	2,000	12,000	601,000	214,000			
TOTALS	51,458,276	21,399,380	11,574,870	11,258,740	17,719,830			
SITKA PROJECTS FUNDED BY OTHER AGENCIES								
Streets, Roads, & Subdivisions								
HPR Resurfacing & Bridge Replacement	8,000,000							
Sawmill Creek Road Roundabout to Jeff Davis	7,000,000							
DOE Swimming Pool	15,000,000	15,000,000						
TOTALS	30,000,000	15,000,000	0	0	0			

**CITY AND BOROUGH OF SITKA
CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEAR 2014**

GENERAL FUND

AMOUNT

Fiscal Year 2014 Appropriations

Edgcombe Drive	90143	\$ 723,000
Erler Street	90729	\$ 90,000
		2014 Total \$ 813,000

ELECTRIC FUND

Fiscal Year 2014 Appropriations

Green Lake FERC Compliance	63010	\$ 180,000
Blue lake Third Turbine & Dam Upg	90594	\$ 40,000,000
Jarvis Street Improvements	9017	\$ 75,000
Feeder Improvements	80003	\$ 375,000
SCADA System Enhancements	90410	\$ 50,000
Microwave or Fiber Optic	90611	\$ 125,000
Demand Side Load Management	90628	\$ 35,000
		2014 Total \$ 40,840,000

WATER FUND

Fiscal Year 2014 Appropriations

Repair Coating on top of Harbor Mt. Storage Tank	90752	\$ 15,000
Design DeArmond Water Main Replacements	90751	\$ 50,000
		2014 Total \$ 65,000

WASTERWATER FUND

Fiscal Year 2014 Appropriations

CIP#8 (Replace Brady LS Pump)	90676	\$ 75,000
CIP #1 (Replace Channel LS)	90457	\$ 30,000
CIP #9 (Replace Monastery LS)	90755	\$ 30,000
CIP #12 (Replace Crescent LS)	90713	\$ 45,000
		2014 Total \$ 180,000

SOLID WASTE FUND

Fiscal Year 2014 Appropriations

Ramp for Baler	90756	\$ 50,000
		2014 Total \$ 50,000

HARBOR FUND

Fiscal Year 2014 Appropriations

Eliason Floatation Upgrades	90722	\$ 50,000
Sitka Transient Dock	90757	\$ 500,000
Seaplane Base EA/Design		\$ 300,000
		2014 Total \$ 850,000

ALL FUNDS FISCAL YEAR 2014 TOTAL:

\$ 42,798,000

City and Borough of Sitka
700 / 704 / 705 / 706 / 707 Fund
Capital Expenditure Plan

Projects		Grants	Loans	Working Capital	Other	Total Authorized Project Budget
Existing Uncompleted Projects						
Baranof St Sidewalks	90705			255,000		255,000
Baranof Warm Springs Dock Imp	90741	1,900,000				1,900,000
Baranof Warm Springs Hot Water Distr. System	90586			24,000		24,000
Baranof Warm Springs-Trail St Stairway	90679			10,000		10,000
Centennial Hall/Crescent Harbor Parking Lot	90696	2,950,000			1,000,000	3,950,000
Centennial Hall Upgrades	90692	10,191,271				10,191,271
Centennial Hall UST	90588			151,000		151,000
Charteris St. Paving	90683			42,000		42,000
City Hall ADA back door	90706			15,000		15,000
City/State Troubleshoot Air Control System	90690			16,000		16,000
Crescent Harbor Sidewalk Widening	90693	700,000				700,000
Eagle Way Road & Utility Upgrade	90745	754,200				754,200
Edgcombe Dr St Reconstruction	90743	1,890,000				1,890,000
Erler Street Paving	90729			105,000		105,000
Etolin St Paving	90707			70,000		70,000
Fire Hall Electric Conversion	90708			200,000		200,000
Granite Creek Quarry Development	90700			100,000		100,000
Harbor Mt (Old) Road & Utility Upgrade	90746	745,800				745,800
Hollywood Paving	90732			5,000		5,000
Hospital Roof Replacement	90737	1,200,000				1,200,000
Hrebar Gun Range Improvement	90738	50,000				50,000
Indian River Road Upgrade	90544	1,608,800			225,000	1,833,800
Indian River Trail Extension	90598				25,225	25,225
Japonski Island Boathouse Heatpump	90726	125,000	(Pass Thru)			125,000
Jeff Davis St Reconstruction	90744	1,010,000				1,010,000
Katlian Street Sidewalk Repair	90728			9,000		9,000
Kettleson Memorial Library Expansion	90739	5,700,000				5,700,000
Library Gutter Renovation	90658			10,000		10,000
Library UST	90589			115,000		115,000
Moller Park Ballfield Upgrade	90567	110,000				110,000
Moller Park Baseball Field Improvements	90618	450,000				450,000
Moller Scoreboards	90495			12,000		12,000
Monastery Sidewalk & Parking	90709			320,000		320,000
Nelson Logging Road Upgrade	90740	2,343,000				2,343,000
Oja Street Paving	90701			51,500		51,500
Olga/Center for Comm Storm Drain Imp	90688			94,500		94,500
Sea Walk Part B - O'Connell to Harbor Way	90694	504,755			500,000	1,004,755
Sea Walk Part C - Crescent to NHP	90695	1,080,000				1,080,000
Sitka High School Vocational Ed Facility	90742	2,900,000				2,900,000
Skateboard Park Relocation	90439	182,830		301,704	85,812	570,346
Smith Street Paving	90704			111,400		111,400
Swan Lake Dock & Pedestrian Improvement	90620	100,000				100,000
Swan Lake Restoration	90747	771,236				771,236
Tony Hrebar Rifle Range Improvements	90553	58,315				58,315
Tony Hrebar FY09 Range Improvements	90621	8,000				8,000
Verstovia Street Paving (Sirstad-Pherson)	90735			150,000		150,000
Viking & Valhalla St Paving	90671			341,156		341,156
Wortman Loop Paving	90689			236,205		236,205
Blatchley Water System Upgrade	90505		439,725			439,725
Benchland Subdivision Utilities	90570	5,000,000	3,170,000			8,170,000
Whitcomb Heights Sub Div. Benchlands	90603			3,500,000		3,500,000
BMS Mechanical Upgrade	90640		11,402,858			11,402,858
BMS Pool Equipment Upgrade 2011	90703		261,934			261,934
KGH-Replace Flooring	90638		956,004			956,004
School Roof - KGH 2009	90637		819,443			819,443
Pacific High School	90699	1,736,513	935,045			2,671,558
						70,136,231

City and Borough of Sitka
700 / 704 / 705 / 706 / 707 Fund
Capital Expenditure Plan

Projects					Total Authorized Project Budget
	Grants	Loans	Working Capital	Other	
<u>New Projects - FY14</u>					
Edgecumbe Drive			723,000		723,000
Erler Street			90,000		90,000
					-
Totals - Requested Projects:	-	-	813,000	-	813,000
Grand Totals:					70,949,231
 FY14 Cash Budget Reconciliation:	-		813,000		

FY14 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

Projects	FY 14 Funding Requests in Progress / Unsecured			Funding Already Secured	Total Projected Budget
	Grants	Loans	Project Deficit/ Working Capital		
Centennial Building					-
Alternative Heat Source (Cent. Hall/Library)	\$ 3,441,000			\$ 34,626.00	3,475,626
Commerical Passenger Improvements	\$ 4,200,000				4,200,000
					-
Land Improvements/Miscellaneous					-
Swan Lake Rehabilitation	\$ 3,470,000		\$ 270,000	\$ 1,221,236.00	4,961,236
Multipurpose track and Field Imprv.	\$ 6,400,000			\$ 100,000.00	6,500,000
Community Playground	\$ 351,000			\$ 49,000.00	400,000
Cross Trail Multimodal Pathway	\$ 842,382			\$ 160,618.00	1,003,000
Tony Hrebar Shooting Range Impv.	\$ 60,000		\$ 79,000		139,000
Federal Land Access Program (FLAP)	\$ 916,897			\$ 91,014.00	\$ 1,007,911
					-
Streets, Roads, & Subdivisions					-
Whitcomb Heights Utility Improvements	\$ 5,600,000		\$ 397,000	\$ 11,520,000.00	17,517,000
SMC Bypass Degroff Pavement/Utility	\$ 5,493,000				5,493,000
Jeff Davis St. Water/Sewer Impv	\$ 787,500		\$ 87,500		\$ 875,000

City and Borough of Sitka
710 / 711 / 712 / 713 Fund
Capital Expenditure Plan

Projects					Total Authorized Project Budget
	Grants	Loans	Working Capital	Other	
Existing Uncompleted Projects					
AMR	80040		442,192		442,192
Blue Lake FERC License Mitigation	90610		100,000		100,000
Blue Lake Power Plant Imp.	63003		438,339		438,339
Blue Lake Sub - Paint & Maint	90716		50,000		50,000
BL Lk Third Turbine & Dam Upg.	90594	48,950,000	51,086,413	676,000	100,712,413
Blding Electric Heat Conversions	63005		800,000		800,000
Demand Side Load Management	90628		60,300		60,300
Feeder Improvements	80003		1,320,064		1,320,064
Green Lake FERC Compliance	63010		122,000		122,000
Green Lake Powerplant Imp.	90562		577,721		577,721
HPR Line Rise - Kramer-Granite Creek	90645		1,708,775		1,708,775
Island Improvements	90261		300,000	24,500	324,500
Jarvis St. Diesel Capacity Incr.	90646	7,125,000	7,000,000	1,050,000	15,175,000
Jarvis St. Improvements	90717		124,163		124,163
Jarvis Tank Inspection	90647		468,675		468,675
Jeff Davis Line Upgrade to 3 Phase	90563		50,000		50,000
Marine St. Sub - Paint & Maint.	90718		174,000		174,000
Marine St. Sub-Voltage Regulator	90627		39,700		39,700
Medvejie Hatchery Transformer Repl	90672		225,000		225,000
Microwave or Optic Fiber	90611		490,482		490,482
SCADA System Enhancements	90410		279,634		279,634
SMC Road Upgrades Feeder Express	90512		300,000		300,000
Takatz Lake Hydroelectric	90614	2,770,000	231,768		3,001,768
Transmission & 1220 Upgrade	90648		100,000		100,000
Warehouse Paving - Electric Dept	90719		33,000		33,000
Totals - Uncompleted Projects:					127,117,726
New Projects - FY14					
Green Lake FERC Compliance			180,000		180,000
Blue lake Third Turbine & Dam Upg		40,000,000 *			40,000,000
Jarvis Street Improvements			75,000		75,000
Feeder Improvements			375,000		375,000
SCADA System Enhancements			50,000		50,000
Microwave or Fiber Optic			125,000		125,000
Demand Side Load Management			35,000		35,000
Totals - Requested Projects:		40,000,000	840,000		40,840,000
Grand Totals:					167,957,726

FY14 Cash Budget Reconciliation: - 840,000

**Note: New Loan Proceeds \$40,000,000

FY14 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

Projects	FY 14 Funding Requests In Progress / Unsecured			Funding Already Secured	Total Projected Budget
	Grants	Loans	Working Capital		
BLUE LAKE					
Blue Lake Hydro Expansion Capacity	90594 \$ 43,000,000	\$ 32,000,000		\$ 70,000,000	145,000,000
GREEN LAKE					
Retire Green Lake Dam Project Debt	\$ 42,000,000				42,000,000

City and Borough of Sitka
720 Fund
Capital Expenditure Plan

Projects					Total Authorized Project Budget
		Grants	Loans	Working Capital	
Existing Uncompleted Projects					
Airport Water Main (USCG Housing)	90731			75,000	75,000
Baranof W/WW Main Replacement	90710	479,500	685,000	60,000	1,224,500
Blue Lake Dam Project	90624			35,000	35,000
BLWTP Flow Control Valves Upgrade	90650			28,000	28,000
Distribution Meters - 2	90711			50,000	50,000
Distribution System Meters Install 2	90653			40,000	40,000
Gavan Treated Water Storage Tank Coating	90667		617,000	181,000	798,000
Harbor Mt. Altitude Valve Rebuild	90623			48,000	48,000
Hollywood Way Water Main	90732			25,000	25,000
HPR Water Improvements	90673			762,000	762,000
HPR/SMC Intersection Main Rehab	90564		483,000	30,000	513,000
IRWTP Filter Beds Rehab	90612			25,000	25,000
Monastery/St. Water & Sewer Main Repl.	90698		782,000	35,000	
O'Cain St. Main Replacement	90651			100,000	100,000
Oja Street Water	90666		285,000	50,000	285,000
SMC Water Improvements	90675			150,000	150,000
SMC Water System Phase II	90529			200,000	200,000
UV Disinfection Feasibility	90652	3,500,000	4,000,000	488,000	7,988,000
Water Line Movement - Power House	90725				-
Japonski Island Water Design	80238			70,000	70,000
Totals - Uncompleted Projects:					12,341,500
New Projects - FY14					
Repair Coating on top of Harbor Mt. Storage Tank				15,000	15,000
Design DeArmond Water Main Replacements				50,000	50,000
Totals - Requested Projects:				65,000	65,000
Grand Totals:					12,406,500

FY14 Cash Budget Reconciliation: - 65,000

FY14 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

Projects	FY 14 Funding Requests In Progress / Unsecured			Funding Already Secured	Total Projected Budget
	Grants	Loans	Working Capital		
Alternate/Emergency Potable Water Supply	\$ 6,000,000				6,000,000
Jeff Davis Water Main	\$ 574,700	\$ 812,000			1,386,700
Monastery & Baranof Water SMC to DeGroff	\$ 347,900	\$ 497,000			844,900
SUBTOTAL	\$ 6,922,600	\$ 1,309,000	\$ -	\$ -	\$ 8,231,600

City and Borough of Sitka
730 Fund
Capital Expenditure Plan

Projects		Funding Sources			Total Authorized Project Budget
		Grants	Loans	Working Capital	
Existing Uncompleted Projects					
Baranof W/WW Main Replacement	90710	518,000	685,000	60,000	1,263,000
Brady St. Rebuild Lift Station	90676			90,000	90,000
Brady St. Sewer	90663		445,000	54,000	499,000
Catholic Protection (14 Lift Stations)	90259			150,000	150,000
Channel Lift Station Design	90457			165,000	165,000
Cove Lift Station Replacement	90274	150,000		250,000	400,000
Crescent Liftstation Repl.	90713			150,000	150,000
HPR/SMC Main Rehab	90564		308,000	4,991	312,991
HPR Sewer Imp (DOT)	90733			100,000	100,000
Hollywood Way Water Main	90732			25,000	25,000
Jamestown East Lift Station Repl.	90565			85,000	85,000
Japonski Isl. Sewer Lift Station	90697		1,740,000	18,000	1,758,000
Lake Street Lift Station Rebuild	90601			350,000	350,000
Monastery/Kincaid Sewer Design Repl.	90531			30,000	30,000
Monastery/St. Water & Sewer Main Repl.	90698		932,000	50,000	982,000
New Archangel Sewer Main (Marine-HPR)	90734			25,000	25,000
Oja St. Water/Sewer Proj	90666		319,405		319,405
Repl Lift Station Alarms System (SCADA)	90258			497,500	497,500
Sanitary Sewer Main Repl	90602			171,000	171,000
SF4 Replacement (Supply Fan)	90655			42,000	42,000
SMC Road Sewer Phase III	90579		1,900,000	75,000	1,975,000
WWTP AHU Retrofit	90715			50,000	50,000
WWTP Air Control System	90654			21,000	21,000
WWTP Control System	90447			100,000	100,000
WWTP Solids Monofill	90534			30,000	30,000
Totals - Uncompleted Projects:					8,327,896
New Projects - FY14					
CIP #8 (Replace Brady LS Pump)				75,000	75,000
CIP #1 (Replace Channel LS)				30,000	30,000
CIP #9 (Replace Monastery LS)				30,000	30,000
CIP #12 (Replace Crescent LS)				45,000	45,000
Totals - Requested Projects:					180,000
Grand Totals:					8,507,896

FY14 Cash Budget Reconciliation:

-	180,000
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FY14 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

Projects	FY 14 Funding Requests in Progress / Unsecured			Funding Already Secured	Total Projected Budget
	Grants	Loans	Working Capital		
WWTP Effluent Heat Pump	\$ 1,327,000			\$ 152,377	1,479,377
Monastery & Baranoff Sewer SMC to DeGroff	\$ 373,100	\$ 533,000			906,100
Channel, Lake & Monastery Lift Station Upgrades		\$1,379,170			1,379,170
Jeff Davis Sewer	\$ 37,800		\$ 16,200		54,000
SUBTOTAL	\$ 1,737,900	\$ 1,912,170	\$ 16,200	\$ 152,377	\$ 3,818,647

City and Borough of Sitka
740 Fund
Capital Expenditure Plan

Projects	Grants	Loans	Working Capital	Total Authorized Project Budget
Existing Uncompleted Projects				
Expand Biosolids Area	90657		500,000	500,000
Recycle Center Fence	90677		50,000	50,000
Scrap Yard Upgrade	90678		115,000	115,000
Sitka Landfill / Granite Creek	90413		250,000	250,000
Transfer Station	90566		50,000	50,000
Totals - Uncompleted Projects:				965,000
<u>New Projects - FY14</u>				
Ramp for Baler			50,000	50,000
Totals - Requested Projects:				50,000
Grand Totals:				1,015,000

FY14 Cash Budget Reconciliation: - 50,000

FY14 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

Projects	FY 14 Funding Requests in Progress / Unsecured			Funding Already Secured	Total Projected Budget
	Grants	Loans	Working Capital		
Scrapyard Metal Baler Recycling Upgrade	\$ 400,000		\$ 100,000		500,000
SUBTOTAL	\$ 400,000	\$ -	\$ 100,000	\$ -	\$ 500,000

City and Borough of Sitka
750 / 751 Fund
Capital Expenditure Plan

Projects	Grants	Loans	Working Capital	Total Authorized Project Budget
Existing Uncompleted Projects				
ANB - Harbor	90674	4,250,000	4,250,000	500,000
Ellason Floatation Upgrades	90722			116,500
New Thomsen Harbor Breakwater	90372			93,000
Totals - Uncompleted Projects:				9,209,500
New Projects - FY14				
Ellason Floatation Upgrades			50,000	50,000
Sitka Transient Dock			500,000	500,000
Seaplane Base EA/Design	300,000			300,000
Totals - Requested Projects:				850,000
Grand Totals:				10,059,500
FY14 Cash Budget Reconciliation:				
	300,000		550,000	
ANB Harbor				\$ 8,245,167

Note: The entire \$4,250,000 Alaska Department of Transportation Grant as well as the matching bonding proceeds were all appropriated in FY13. It is anticipated, however, that all of the \$4,250,000 in grant funds will be received as revenue in FY 2014.

FY14 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

Projects	FY 14 Funding Requests in Progress / Unsecured			Funding Already Secured	Total Projected Budget
	Grants	Loans	Working Capital		
ANB Harbor				\$ 8,245,167	8,245,167
Transient Float Replacement	\$ 2,620,000	\$ 2,620,000			5,240,000
MSC Bulkhead Reconstruction	\$ 7,695,000	\$ 855,000			8,550,000
Harbor System Capital Impv.	\$ 9,257,000			\$ 488,000	9,745,000
Fish Waste Barge	250,000				\$ 250,000
Ice Machine	240,000				\$ 240,000
SUBTOTAL	\$ 20,062,000	\$ 3,475,000	\$ -	\$ 8,733,167	\$ 32,270,167

City and Borough of Sitka
760 Fund
Capital Expenditure Plan

Projects	Grants	Loans	Working Capital	Total Authorized Project Budget
<u>Existing Uncompleted Projects</u>				
Airport Baggage and TSA Area	90736	275,000	**PFC	275,000
Airport Lighting Retrofit	90656		76,000	76,000
Totals - Uncompleted Projects:				351,000
<u>New Projects - FY14</u>				
Totals - Requested Projects:				-
Grand Totals:				351,000
FY14 Cash Budget Reconciliation:		-	-	

FY14 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

Projects	FY 14 Funding Requests in Progress / Unsecured			Funding Already Secured	Total Projected Budget
	Grants	Loans	Working Capital		

City and Borough of Sitka
770 Fund
Capital Expenditure Plan

Projects	Grants	Loans	Working Capital	Total Authorized Project Budget
<u>Existing Uncompleted Projects</u>				
MSC Refrigeration Controls	90724		83,000	83,000
				-
Totals - Uncompleted Projects:				83,000
<u>New Projects - FY14</u>				
				-
				-
Totals - Requested Projects:	-	-	-	-
Grand Totals:				83,000

FY14 Cash Budget Reconciliation: - -

FY14 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

Projects	FY 14 Funding Requests in Progress / Unsecured			Funding Already Secured	Total Projected Budget
	Grants	Loans	Working Capital		

City and Borough of Sitka
780 /781 Fund
Capital Expenditure Plan

Projects		Grants	Loans	Working Capital	Total Authorized Project Budget
<u>Existing Uncompleted Projects</u>					
SCIP - Dock	90748	7,500,000			7,500,000
SCIP Paving - FTA	90549	1,941,747	480,248	5,189	2,427,184
SCIP Site Imp	80273			225,000	225,000
SCIP Waterfront Dev Plan w/DOT	90727	460,000			460,000
Totals - Uncompleted Projects:					3,112,184
<u>New Projects - FY14</u>					
					-
					-
Totals - Requested Projects:					-
Grand Totals:					3,112,184
FY14 Cash Budget Reconciliation:		-		-	

FY14 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

Projects	FY 14 Funding Requests in Progress / Unsecured			Funding Already Secured	Total Projected Budget
	Grants	Loans	Working Capital		
SMCIP Shoreline Stabalzation	\$ 9,310,000				9,310,000
SUBTOTAL	\$ 9,310,000	\$ -	\$ -	\$ -	\$ 9,310,000

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LONG-TERM INFRASTRUCTURE SINKING FUND
AND
ESTIMATED/PROJECTED ANNUAL INFRASTRUCTURE
MAINTENANCE AND REPLACEMENT COST
FOR THE NEXT TWENTY YEARS.

Ordinance 2012-30 was established October 9, 2012.

Current Balance is \$823,459

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2012-30

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA, ALASKA ADDING A NEW CHAPTER 4.44 TO THE SITKA GENERAL CODE ESTABLISHING REQUIRED LEVELS OF CASH TO BE MAINTAINED AND A NEW CHAPTER 4.45 TO THE SITKA GENERAL CODE ESTABLISHING A LONG TERM PUBLIC INFRASTRUCTURE SINKING FUND FOR THE OF REPAIR AND REPLACEMENT OF GENERAL FUND MUNICIPAL BUILDINGS, STREETS, SIDEWALKS, PARKING LOTS, AND PARKS

BE IT ENACTED by the Assembly of the City and Borough of Sitka, Alaska as follows:

1. **CLASSIFICATION.** This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code.
2. **SEVERABILITY.** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstances shall not be affected.
3. **PURPOSE.** The purposes of this ordinance are to codify requirements to maintain minimum levels of cash within the General Fund, and, to establish a sinking fund for the repair and replacement of General Fund municipal buildings, streets, sidewalks, parking lots, and parks its subsequent use for such restricted purposes.
4. **ENACTMENT.** The Assembly of the City and Borough of Sitka hereby adds Chapter 4.44 and 4.45 to the Sitka General Code.

Chapter 4.44

REQUIRED LEVELS OF CASH TO BE MAINTAINED IN THE GENERAL FUND

* * *

4.44.01 Required Levels of Cash On Hand. The General Fund of the City and Borough of Sitka shall be required to maintain a minimum level of cash and cash equivalents in order to provide for adequate cash flow management and liquidity for the Municipality.

A. The minimum level of cash and cash equivalents to be maintained shall be equal to the total of all budgeted expenditure for the General Fund for the current fiscal year, divided by 4. Transfers from the General Fund balance shall not be considered expenditure for the purposes of this calculation.

B. For purposes of this Chapter, cash and cash equivalents shall be defined as cash held in demand deposits, overnight repurchase agreements as defined by SGC 4.28.060 4, money market mutual funds as defined by SGC 4.28.060 5, certificates of deposit as defined by SGC 4.28.060 2, and local government investment pools per SGC 4.28.060 6.

4.44.02 Restriction of General Fund Balance. A portion of the General Fund balance equal to the total of all budgeted expenditures for the General Fund for the current fiscal year, divided by 4, (transfers from the General Fund balance shall not be considered expenditure for the purposes of this calculation), shall be restricted as to its use in order to provide for required liquidity of the Municipality and not available for appropriation without a super majority of the Assembly voting in approval. An additional amount of \$2,000,000 shall be restricted as to its use in order to provide funds for responding to an emergency and not available for appropriation without a super majority of the Assembly voting in approval.

Chapter 4.45

LONG TERM INFRASTRUCTURE SINKING FUND FOR THE REPAIR AND REPLACEMENT OF GENERAL FUND MUNICIPAL BUILDINGS, STREETS, SIDEWALKS, PARKING LOTS, AND PARKS

* * *

4.45.01 Establishment of the Public Infrastructure Sinking Fund. There shall hereby be created, within the fund structure of the City and Borough of Sitka, a sinking fund for the repair and replacement of General Fund municipal buildings, streets, sidewalks, parking lots, and parks to be hereafter called the Public Infrastructure Sinking Fund.

4.45.02 Determination of the Required Balance of the Public Infrastructure Sinking Fund. Within 90 days after the start of each fiscal year, the Administrator shall prepare an analysis of the General Fund Balance with an accompanying recommendation as to an amount of the General Fund Balance available for potential transfer to the Public Infrastructure Sinking Fund. This analysis shall first take into account any portions of the General Fund restricted by Section 4.44 of the Sitka General Code before recommending any further amounts for potential transfer to the Public Infrastructure Sinking Fund.

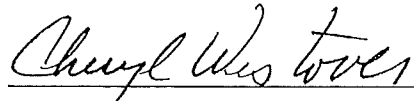
4.45.03 Assembly Action. Within 60 days after presentation of the annual analysis by the Administrator, the amount determined by the Administrator shall automatically be transferred to the Public Infrastructure Sinking Fund, unless a super majority of the Assembly votes to change the recommended amount.

4.45.04 Use of the Sinking Fund. The Assembly shall annually appropriate an amount from the Public Infrastructure Sinking Fund to be used exclusively for the repair and replacement of General Fund municipal buildings, streets, sidewalks, parking lots, and parks as recommended by the Administrator in his annual budget.

4.45.05 Emergency Transfer of the Sinking Fund. The Assembly shall have the authority to transfer any portion of the Public Infrastructure Sinking Fund to the General Fund in the case of an emergency threatening public health, safety, or welfare which requires use of public funds. Such a transfer shall require an approval of a super majority of the Assembly.

EFFECTIVE DATE. This ordinance shall become effective the day after the date of passage.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska this 9th day of October, 2012.



Cheryl Westover, Mayor

ATTEST:


Colleen Ingman, MMC
Municipal Clerk

Estimated Annual Infrastructure Maintenance and Replacement Cost

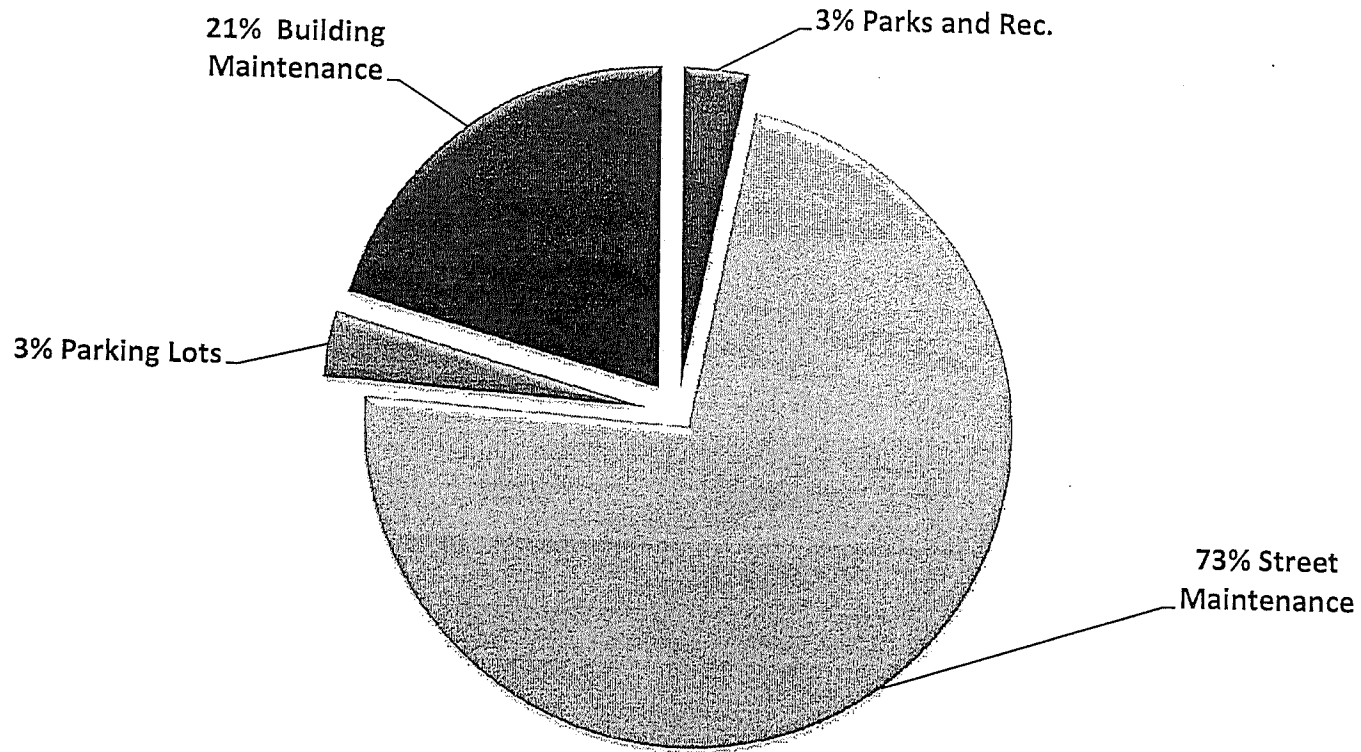
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Years	Parks Life Cycle Cost/20 Years	Streets Life Cycle Cost/25 years	Parking Lot Life Cycle/20 years	Building Maintenance	Annual Totals	Running Total
2014	\$150,000.00	\$1,154,760.00	\$0.00	\$463,200.00	\$1,767,960.00	\$3,177,920.00
2015	\$334,500.00	\$7,487,296.00	\$375,480.00	\$1,722,200.00	\$9,919,476.00	\$13,097,396.00
2016	\$195,000.00	\$3,880,990.00	\$71,690.00	\$395,500.00	\$4,543,180.00	\$17,640,576.00
2017	\$8,000.00	\$3,186,100.00	\$133,270.00	\$879,000.00	\$4,206,370.00	\$21,846,946.00
2018	\$5,000.00	\$5,702,430.00	\$221,310.00	\$76,000.00	\$6,004,740.00	\$27,851,686.00
2019	\$26,000.00	\$15,226,620.00	\$153,330.00	\$626,578.00	\$16,032,528.00	\$43,884,214.00
2020	\$192,000.00	<u>\$8,722.00</u>	\$0.00	\$1,053,091.00	\$1,253,813.00	\$45,138,027.00
2021	\$10,000.00	\$9,571,380.00	\$133,270.00	\$466,786.00	\$10,181,436.00	\$55,319,463.00
2022	\$39,000.00	<u>\$304,860.00</u>	\$0.00	\$309,162.00	\$653,022.00	\$55,972,485.00
2023	\$0.00	\$8,941,030.00	\$221,310.00	\$513,932.00	\$9,676,272.00	\$65,648,757.00
2024	\$1,255,000.00	<u>\$51,495.00</u>	<u>\$28,161.00</u>	\$887,999.00	\$2,222,655.00	\$67,871,412.00
2025	\$15,000.00	\$1,124,300.00	\$153,330.00	\$5,523,470.00	\$6,816,100.00	\$74,687,512.00
2026	\$40,000.00	\$907,050.00	\$81,953.00	\$644,220.00	\$1,673,223.00	\$76,360,735.00
2027	\$20,000.00	\$1,397,830.00	\$55,970.00	\$305,073.00	\$1,778,873.00	\$78,139,608.00
2028	\$310,000.00	<u>\$403,237.00</u>	<u>\$3,938.00</u>	\$853,146.00	\$1,570,321.00	\$79,709,929.00
2029	\$12,000.00	\$0.00	\$520,440.00	\$1,177,948.00	\$1,710,388.00	\$81,420,317.00
2030	\$25,000.00	<u>\$500,820.00</u>	<u>\$5,377.00</u>	\$1,012,982.00	\$1,544,179.00	\$82,964,496.00
2031	\$0.00	\$425,830.00	\$0.00	\$726,257.00	\$1,152,087.00	\$84,116,583.00
2032	\$50,000.00	<u>\$377,565.00</u>	<u>\$9,995.00</u>	\$758,983.00	\$1,196,543.00	\$85,313,126.00
2033	\$340,000.00	\$9,624,620.00	\$1,092,700.00	\$1,164,964.00	\$12,222,284.00	\$97,535,410.00
Total	\$3,131,500.00	\$71,118,695.00	\$3,261,524.00	\$20,023,691.00	\$97,535,410.00	
Annual Averages	156,575.00	3,555,934.75	163,076.20	1,001,184.55		

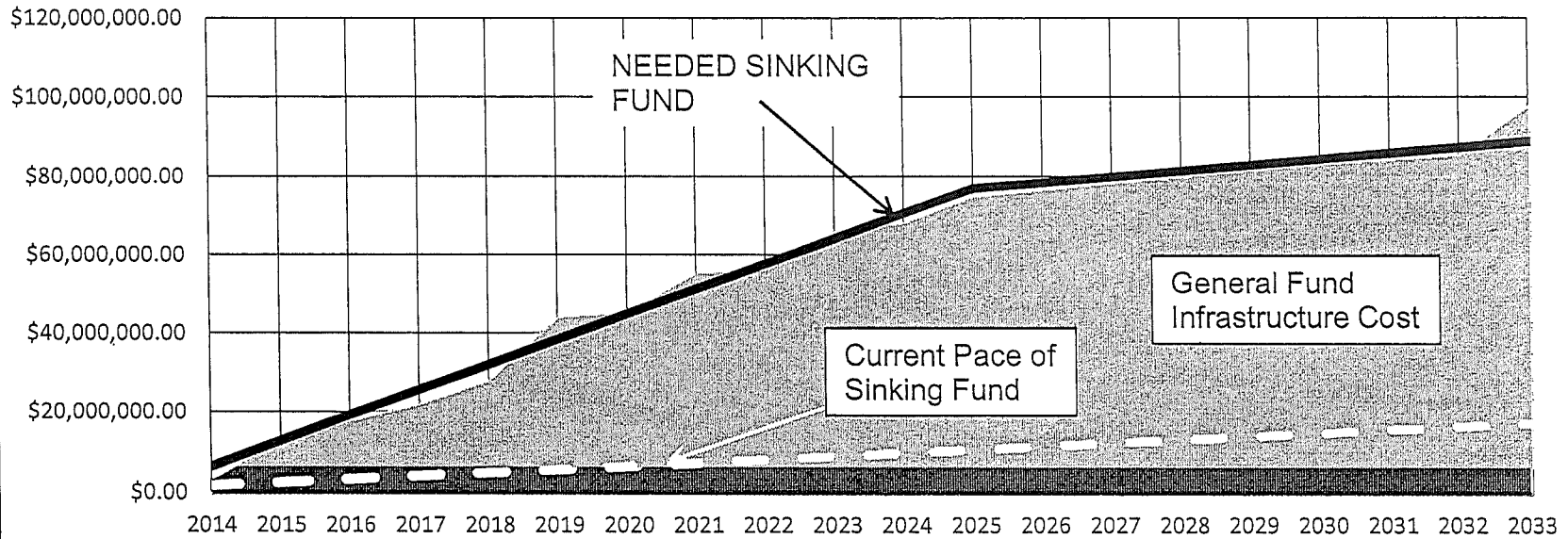
* **Bold Underlined Numbers** denotes Maintenance Costs.

CBS General Fund Infrastructure Breakdown



Over \$97-Million Projected in the Next 20-Years

Need \$6.4-Million Annually For the First 12-years and \$1.5-million Annually Beyond Year 12



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City and Borough of Sitka

GENERAL FUND

FISCAL YEAR 2014

Operating Budget

GENERAL FUND - SUMMARY

	FY 2014 Budget	FY 2013 Budget	FY 2013 Projections	Change FY 2013 Budget	% Change From FY 2013 Budget
REVENUES					
Property Tax	\$ 6,159,000	\$ 6,002,000	\$ 6,105,000	\$ 157,000	2.62%
Sales Tax	\$ 9,127,900	\$ 8,498,060	\$ 8,918,000	\$ 629,840	7.41%
Bed Tax	\$ 337,000	\$ 307,000	\$ 339,000	\$ 30,000	9.77%
State Revenue	\$ 1,887,500	\$ 4,919,260	\$ 3,616,500	\$ (3,031,760)	-61.63%
Stumpage	\$ -	\$ -	\$ 977,000	\$ -	0.00%
PILT	\$ 596,042	\$ 592,000	\$ 610,000	\$ 4,042	0.68%
Federal Grant Revenue	\$ 51,500	\$ 125,000	\$ 95,000	\$ (73,500)	0.00%
Licenses & Permits	\$ 174,000	\$ 167,000	\$ 149,000	\$ 7,000	4.19%
Services	\$ 1,034,000	\$ 1,042,000	\$ 1,055,000	\$ (8,000)	-0.77%
Operations Revenue	\$ 606,000	\$ 606,000	\$ 436,000	\$ -	0.00%
Property Investments	\$ 795,650	\$ 768,000	\$ 893,000	\$ 27,650	3.60%
From Other Funds	\$ 2,771,431	\$ 2,686,068	\$ 2,659,000	\$ 85,363	3.18%
Miscellaneous	\$ 168,000	\$ 182,000	\$ 129,000	\$ (14,000)	-7.69%
Transfers In	\$ 1,239,000	\$ 1,242,000	\$ 1,230,000	\$ (3,000)	-0.24%
Working Capital	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES:	\$ 24,947,023	\$ 27,136,388	\$ 27,211,500	\$ (2,189,365)	-8.07%

**OPERATIONS BUDGET
SALARY, WAGES & BENEFIT EXPENDITURES**

Administrator/Assembly	\$ 572,361	\$ 546,677	\$ 547,000	\$ 25,684	4.70%
Legal	\$ 249,303	\$ 230,747	\$ 241,000	\$ 18,556	8.04%
Clerk	\$ 250,142	\$ 245,158	\$ 222,100	\$ 4,984	2.03%
Finance	\$ 1,412,274	\$ 1,405,216	\$ 1,399,268	\$ 7,058	0.50%
Assessing	\$ 242,971	\$ 201,379	\$ 199,041	\$ 41,592	20.65%
Planning	\$ 225,662	\$ 220,130	\$ 226,500	\$ 5,532	2.51%
Police Department	\$ 3,345,410	\$ 3,260,145	\$ 3,119,600	\$ 85,265	2.62%
Fire Department	\$ 1,109,422	\$ 1,131,721	\$ 1,010,200	\$ (22,299)	-1.97%
Ambulance	\$ 129,076	\$ 123,478	\$ 109,500	\$ 5,598	4.53%
SAR	\$ 5,877	\$ 5,869	\$ 5,044	\$ 8	0.14%
PW Administration	\$ 474,060	\$ 463,385	\$ 435,100	\$ 10,675	2.30%
Engineering	\$ 888,351	\$ 773,994	\$ 729,500	\$ 114,357	14.77%
Street Department	\$ 512,104	\$ 532,263	\$ 464,490	\$ (20,159)	-3.79%
Recreation	\$ 326,848	\$ 314,023	\$ 290,400	\$ 12,825	4.08%
Building Official	\$ 197,729	\$ 207,784	\$ 184,710	\$ (10,055)	-4.84%
Library	\$ 554,611	\$ 554,938	\$ 492,500	\$ (327)	-0.06%
Centennial Building	\$ 313,315	\$ 305,331	\$ 308,700	\$ 7,984	2.62%
	\$ 10,809,517	\$ 10,522,240	\$ 9,984,653	\$ 287,279	2.73%

OPERATIONS BUDGET (cont.)
NON-PERSONNEL RELATED OPERATIONS EXPENDITURES

	FY 2014 Budget	FY 2013 Budget	FY 2013 Projections	Change From FY 2013 Budget	% Change From FY 2013 Budget
Administrator/Assembly	\$ 278,668	\$ 238,041	\$ 222,253	\$ 40,627	17.07%
Legal	\$ 46,299	\$ 50,529	\$ 91,980	\$ (4,230)	-8.37%
Clerk	\$ 119,165	\$ 106,525	\$ 96,113	\$ 12,640	11.87%
Finance	\$ 244,817	\$ 187,481	\$ 224,440	\$ 57,336	30.58%
Assessing	\$ 81,111	\$ 33,006	\$ 31,460	\$ 48,105	145.75%
Planning	\$ 25,714	\$ 25,662	\$ 24,565	\$ 52	0.20%
General Office	\$ 463,874	\$ 428,351	\$ 430,479	\$ 35,523	8.29%
Other	\$ 340,000	\$ 302,000	\$ 306,229	\$ 38,000	12.58%
Police Department	\$ 811,272	\$ 825,362	\$ 837,943	\$ (14,090)	-1.71%
Fire Department	\$ 521,273	\$ 511,877	\$ 493,256	\$ 9,396	1.84%
Ambulance	\$ 180,883	\$ 180,388	\$ 175,312	\$ 495	0.27%
SAR	\$ 41,910	\$ 44,354	\$ 38,711	\$ (2,444)	-5.51%
PW Administration	\$ 46,886	\$ 42,833	\$ 48,762	\$ 4,053	9.46%
Engineering	\$ 126,651	\$ 101,845	\$ 101,394	\$ 24,806	24.36%
Street Department	\$ 1,072,232	\$ 1,029,983	\$ 1,019,518	\$ 42,249	4.10%
Recreation	\$ 273,388	\$ 252,136	\$ 250,854	\$ 21,252	8.43%
Building Official	\$ 31,949	\$ 30,138	\$ 28,854	\$ 1,811	6.01%
Library	\$ 322,318	\$ 297,448	\$ 277,488	\$ 24,870	8.36%
Centennial Building	\$ 125,145	\$ 139,436	\$ 121,384	\$ (14,291)	-10.25%
Visitor's Bureau	\$ 312,040	\$ 282,047	\$ 281,837	\$ 29,993	10.63%
Senior Center	\$ 95,903	\$ 84,547	\$ 79,815	\$ 11,356	13.43%
	\$ 5,561,497	\$ 5,193,989	\$ 5,182,647	\$ 367,508	7.08%
Subtotal	\$ 16,371,015	\$ 15,716,229	\$ 15,167,300	\$ 654,788	9.81%
		<u>DEBT</u>			
General Debt	\$ 62,884	\$ 12,090	\$ 12,090	\$ 50,794	420.13%
School Debt	\$ 1,275,675	\$ 1,269,013	\$ 1,269,013	\$ 6,662	0.52%
	\$ 1,338,559	\$ 1,281,103	\$ 1,281,103	\$ 57,456	4.48%
		<u>SUPPORT</u>			
School Support	\$ 5,677,521	\$ 5,770,342	\$ 5,470,342	\$ (92,821)	-1.61%
Community Schools	\$ -	\$ 140,392	\$ 140,392	\$ (140,392)	-100.00%
Hospital Support	\$ 154,546	\$ 270,546	\$ 352,097	\$ (116,000)	-42.88%
	\$ 5,832,067	\$ 6,181,280	\$ 5,962,831	\$ (349,213)	-5.65%
Total Operations Budget:	\$ 23,541,641	\$ 23,178,612	\$ 22,411,234	\$ 363,031	1.57%
		<u>CAPITAL BUDGET AND TRANSFERS</u>			
Transfer to other Funds:					
Pub Infrastructure Sink Fund	\$ -	\$ 164,776	\$ 822,776	\$ (164,776)	-100.00%
SE AK Economic Dev Fund	\$ -	\$ 70,000	\$ 70,000	\$ (70,000)	0.00%
Management Information Systems	\$ 105,000	\$ -	\$ -	\$ 105,000	#DIV/0!
2004/2005 Bonds - Debt Service	\$ 953,500	\$ 920,000	\$ 920,000	\$ 33,500	3.64%
Fish Box Tax	\$ 68,400	\$ 67,200	\$ 67,200	\$ 1,200	1.79%
Fixed Asset Acquisition	\$ 140,125	\$ 26,800	\$ 48,000	\$ 113,325	422.85%
Transfer to					
Capital Projects - Fund	\$ 813,000	\$ 519,000	\$ 650,704	\$ 294,000	56.65%
Capital Projects - Grant	\$ -	\$ 2,190,000	\$ 1,185,500	\$ (2,190,000)	0.00%
Total Capital Fund Budget:	\$ 2,080,025	\$ 3,957,776	\$ 3,764,180	\$ (1,877,751)	-47.44%
TOTAL OUTLAYS:	\$ 25,621,666	\$ 27,136,388	\$ 26,175,414	\$ (1,514,720)	-5.58%
SURPLUS/ (SHORTFALL)	\$ (674,643)	\$ -	\$ 1,036,086	\$ (674,645)	#DIV/0!

**City and Borough of Sitka
Sitka, Alaska**

FY 2014 Budget

**Fund: 100 - General Fund
Division: 300 - Revenue
Department: 301 - Property Tax**

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
3011.001	Property Tax	\$ 6,168,049	\$ 6,122,000	\$ 6,227,000	\$ 6,288,000
3011.002	Auto Tax	\$ 88,438	\$ 99,000	\$ 94,000	\$ 88,000
3011.003	Boat Taxes	\$ 108,534	\$ 102,000	\$ 117,000	\$ 117,000
3011.004	Penalty and Interest	\$ 33,655	\$ 35,000	\$ 30,000	\$ 35,000
3011.006	Taxes Paid Voluntary	\$ 84,407	\$ 48,000	\$ 48,000	\$ 50,000
3012.000	Less Senior Citizen Exemption	\$ (414,005)	\$ (404,000)	\$ (411,000)	\$ (419,000)
	Total Property Tax:	\$ 6,069,078	\$ 6,002,000	\$ 6,105,000	\$ 6,159,000

**CITY AND BOROUGH OF SITKA
PROPERTY TAX
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
300-301-3011.001	<u>Property Tax Levy</u> 6 Mill Property Tax Levy on Assessed Value of Real Estate, Buildings, and Personal Property	\$6,288,000
300-301-3011.002	<u>Auto Taxes</u> Automobile Tax Collected and Passed Through by State of Alaska, Department of Transportation	\$ 88,000
300-301-3011.003	<u>Boat Taxes</u> Taxes Assessed on Boat Length	\$ 117,000
300-301-3011.004	<u>Penalty and Interest</u> Penalty and Interest on Late Payment of Property Taxes	\$ 35,000
300-301-3011.006	<u>Property Taxes Paid Voluntarily</u> Payment in Lieu of Property Taxes	\$ 50,000
300-301-3012.000	<u>Less Senior Citizen Exemption</u>	\$ (419,000)
	Total:	\$6,159,000

**City and Borough of Sitka
Sitka, Alaska**

FY 2014 Budget

**Fund: 100 - General Fund
Division: 300 - Revenue
Department: 302 - Sales Tax**

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
3021.001	1st Qtr CY 2014 Sales Tax	\$ 1,492,757	\$ 1,428,000	\$ 1,565,000	\$ 1,559,000
3021.002	2nd Qtr CY 2013 Sales Tax	\$ 2,651,743	\$ 2,516,940	\$ 2,700,000	\$ 2,692,000
3021.003	3rd Qtr CY 2013 Sales Tax	\$ 2,927,764	\$ 2,857,620	\$ 2,833,000	\$ 3,029,000
3021.004	4th Qtr CY 2013 Sales Tax	\$ 1,561,250	\$ 1,509,600	\$ 1,591,000	\$ 1,648,000
3021.005	Previous Year's Sales Tax	\$ 28,481	\$ 50,000	\$ 50,000	\$ 50,000
3021.006	Penalty and Interest	\$ 48,621	\$ 50,000	\$ 51,000	\$ 50,000
3021.007	Discount	\$ (11,826)	\$ (12,100)	\$ (11,000)	\$ (12,100)
3021.008	Home Construction Refund	\$ (8,395)	\$ (2,000)	\$ (1,000)	\$ (2,000)
3021.009	Other Sales Tax Revenue	\$ 135	\$ -	\$ -	\$ -
3021.010	Fish Box Tax	\$ 114,090	\$ 100,000	\$ 140,000	\$ 114,000
	Total Sales Tax	\$ 8,804,619	\$ 8,498,060	\$ 8,918,000	\$ 9,127,900

**CITY AND BOROUGH OF SITKA
SALES TAX
ITEMIZED REVENUES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
300-302-3021.001	<u>1st Quarter CY 2014 Sales Tax</u> Quarterly Basis 5% Sales Tax Remitted In 2nd Quarter CY2014 for 1st Quarter Cy 2014 Sales	\$ 1,559,000
300-302-3021.002	<u>2nd Quarter CY 2013 Sales Tax</u> Quarterly Basis 6% Sales Tax Remitted In 3rd Quarter CY 2013 for 2nd Quarter CY2013 Sales	\$ 2,692,000
300-302-3021.003	<u>3rd Quarter CY 2013 Sales Tax</u> Quarterly Basis 6% Sales Tax Remitted In 4th Quarter CY 2013 for 3rd Quarter CY 2013 Sales	\$ 3,029,000
300-302-3021.004	<u>4th Quarter CY 2013 Sales Tax</u> Quarterly Basis 5% Sales Tax Remitted In 1st Quarter CY 2014 for 4th Quarter CY 2013 Sales	\$ 1,648,000
300-302-3021-005	<u>Previous Year's Sales Tax Paid in FY 2014</u>	\$ 50,000
300-302-3021.006	<u>Penalty and Interest</u> Penalty and Interest on Late Filings	\$ 50,000
300-302-3021.007	<u>Discount</u> 3% Discount for Monthly Return Filing	\$ (12,100)
300-302-3021.008	<u>Refund of Sales Taxes Paid for Home Construction Materials</u>	\$ (2,000)
300-302-3021-010	<u>Fish Box Tax</u>	\$ 114,000
	Total:	\$ 9,127,900

**City and Borough of Sitka
Sitka, Alaska**

FY 2014 Budget

**Fund: 100 - General Fund
Division: 300 - Revenue
Department: 303 - Bed Tax**

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
3031.001	1st Qtr CY 2014 Bed Tax	\$ 24,736	\$ 23,000	\$ 24,000	\$ 25,000
3031.002	2st Qtr CY 2013 Bed Tax	\$ 121,391	\$ 107,000	\$ 122,000	\$ 123,000
3031.003	3rd Qtr CY 2013 Bed Tax	\$ 154,535	\$ 149,000	\$ 158,000	\$ 157,000
3031.004	4th Qtr CY 2013 Bed Tax	\$ 23,046	\$ 25,000	\$ 28,000	\$ 27,000
3031.005	Previous Year's Bed Tax	\$ 1,644	\$ 3,000	\$ 7,000	\$ 5,000
3031.006	Penalty and Interest	\$ -	\$ -	\$ -	\$ -
	Total Bed Tax:	\$ 325,351	\$ 307,000	\$ 339,000	\$ 337,000

CITY AND BOROUGH OF SITKA
 BED TAX
 ITEMIZED REVENUES

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
300-303-3031.001	<u>1st Quarter CY 2014 Bed Tax</u> Quarterly Basis 6% Bed Tax Remitted In 2nd Quarter CY2014 for 1st Quarter CY 2014 Sales	\$ 25,000
300-303-3031.002	<u>2nd Quarter CY 2013 Bed Tax</u> Quarterly Basis 6% Bed Tax Remitted In 3rd Quarter CY 2013 for 2nd Quarter CY 2013 Sales	\$123,000
300-303-3031.003	<u>3rd Quarter CY 2013 Bed Tax</u> Quarterly Basis 6% Bed Tax Remitted In 4th Quarter CY 2013 for 3rd Quarter CY 2013 Sales	\$157,000
300-303-3031.004	<u>4th Quarter CY 2013 Bed Tax</u> Quarterly Basis 6% Bed Tax Remitted In 1st Quarterly CY 2014 for 4th Quarter CY 2013 Sales	\$ 27,000
300-303-3031.005	<u>Previous Year's Bed Tax Paid in FY 2014</u>	\$ 5,000
300-303-3031.006	<u>Penalty and Interest</u> Penalty and Interest on Late Filings	\$ -
	Total:	\$337,000

**City and Borough of Sitka
Sitka, Alaska**

FY 2014 Budget

**Fund: 100 - General Fund
Division: 300 - Revenue
Department: 310 - Revenue From State of Alaska**

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
3101.001	School Debt Reimbursement	\$ 891,521	\$ 887,000	\$ 887,000	\$ 892,000
3101.003	Revenue Sharing	\$ 1,349,330	\$ 1,757,260	\$ 1,462,000	\$ 910,000
3101.005	Grant Revenue	\$ 51,091	\$ 2,205,000	\$ 1,185,500	\$ 6,500
3101.007	Liquor Licenses	\$ 21,250	\$ 23,000	\$ 23,000	\$ 21,000
3101.012	Public Library Assistance	\$ 6,500	\$ 6,000	\$ 6,000	\$ 7,000
3101.016	Miscellaneous	\$ 50,670	\$ 41,000	\$ 41,000	\$ 51,000
3101.017	PERS Relief	\$ 396,009	\$ -	\$ -	\$ -
3101.019	SAR Reimbursement	\$ -	\$ -	\$ -	\$ -
3101.030	Grant Pass Thru	\$ 41,000	\$ -	\$ 12,000	\$ -
Total Revenue From State of Alaska:		\$ 2,807,371	\$ 4,919,260	\$ 3,616,500	\$ 1,887,500

CITY AND BOROUGH OF SITKA
REVENUE FROM STATE OF ALASKA
ITEMIZED REVENUES

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
300-310-3101.001	<u>School Debt Reimbursement</u> 70% on 1999 & 2007 Bonds & 70% on 2000 & 2005 Bonds	\$ 892,000
300-310-3101.003	<u>Revenue Sharing</u>	\$ 910,000
300-310-3101.005	<u>Grant Revenue</u> Grants	\$ 6,500
300-310-3101.007	<u>Liquor Licenses</u>	\$ 21,000
300-310-3101.012	<u>Public Library Assistance</u> State Grants	\$ 7,000
300-310-3101.016	<u>Miscellaneous</u> Fisheries Business Tax	\$ 51,000
	Total:	\$1,887,500

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 100 - General Fund
Division: 300 - Revenue
Department: 315 - Revenue From Federal Government

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
3151.001	Slumpage	\$ 1,073,350	\$ -	\$ 977,000	\$ -
3151.002	Payment in Lieu of Taxes	\$ 592,104	\$ 592,000	\$ 610,000	\$ 596,042
3151.003	Grant Revenue	\$ 85,418	\$ 120,000	\$ 60,000	\$ 51,500
3151.004	Misc	\$ -	\$ -	\$ -	\$ -
3161.001	ARRA Grants	\$ 111,813	\$ 5,000	\$ 35,000	\$ -
Total Revenue From					
	Federal Government:	\$ 1,862,685	\$ 717,000	\$ 1,682,000	\$ 647,542

CITY AND BOROUGH OF SITKA
REVENUE FROM FEDERAL GOVERNMENT
ITEMIZED REVENUES

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
300-315-3151.001	<u>Stumpage</u>	\$ -
300-315-3151.002	<u>Payment in Lieu of Taxes</u>	\$ 596,042
300-315-3151.003	<u>Grant Revenue</u>	\$ 51,500
300-315-3161.001	<u>ARRA Grants - Federal Revenue Sharing</u>	\$ -
	Total:	\$ 647,542

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 100 - General Fund
Division: 300 - Revenue
Department: 320 - Licenses and Permits

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
3201.001	Building Permits	\$ 194,339	\$ 133,000	\$ 111,000	\$ 133,000
3201.002	Planning and Zoning Permits	\$ 3,101	\$ 4,000	\$ 7,000	\$ 4,000
3201.003	Parking Permit	\$ 1,245	\$ 1,000	\$ 1,000	\$ 1,000
3201.004	Public Vehicle/Drivers	\$ 8,833	\$ 9,000	\$ 3,000	\$ 9,000
3201.006	Animal Licenses	\$ 9,030	\$ 5,000	\$ 8,000	\$ 9,000
3201.007	Itinerant Business Licenses	\$ 107	\$ -	\$ -	\$ -
3201.011	Park & Recreation Fees	\$ 4,307	\$ 13,000	\$ 18,000	\$ 16,000
3201.012	Centennial Permit	\$ 2,460	\$ 2,000	\$ 1,000	\$ 2,000
Total Licenses and Permits:		\$ 223,422	\$ 167,000	\$ 149,000	\$ 174,000

CITY AND BOROUGH OF SITKA
 LICENSES AND PERMITS
 ITEMIZED REVENUES

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
300-320-3201.001	<u>Building Permits</u>	\$ 133,000
300-320-3201.002	<u>Planning and Zoning Permits</u>	\$ 4,000
300-320-3201.003	<u>Parking Permits</u>	\$ 1,000
300-320-3201.004	<u>Public Vehicle/Drivers</u> Chauffeur permits	\$ 9,000
300-320-3201.006	<u>Animal Licenses</u>	\$ 9,000
300-320-3201.007	<u>Itinerant Business Licenses</u> Miscellaneous	\$ -
300-320-3201.011	<u>Park & Recreation Fee</u> Baseball & Softball Usage	\$ 16,000
300-320-3201.012	<u>Centennial Permit Fee</u>	\$ 2,000
	Total:	\$ 174,000

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 100 - General Fund
Division: 300 - Revenue
Department: 330 - Services

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
3301.003	Jail Contracts	\$ 419,904	\$ 419,000	\$ 419,000	\$ 419,000
3301.004	DWI Jail Time Fees	\$ 7,174	\$ 3,000	\$ 4,000	\$ 5,000
3301.005	Jail-Detox	\$ 4,082	\$ 5,000	\$ 7,000	\$ 3,000
3301.006	Impound/Storage Fees	\$ 2,270	\$ 6,000	\$ 3,000	\$ 3,000
3301.007	Police Other	\$ 31,245	\$ 36,000	\$ 24,000	\$ 26,000
3301.009	Electronic Monitoring	\$ 2,914	\$ 2,000	\$ 1,000	\$ 2,000
3301.010	E911 Surcharge	\$ 193,403	\$ 186,000	\$ 203,000	\$ 183,000
3302.000	Police Medical	\$ 6,124	\$ 8,000	\$ 1,000	\$ 6,000
3303.000	Public Defender Fees	\$ 3,059	\$ -	\$ 1,000	\$ 2,000
3321.001	Ambulance Fees	\$ 355,759	\$ 330,000	\$ 343,000	\$ 349,000
3321.002	Fire Department Other	\$ -	\$ -	\$ 1,000	\$ 1,000
3331.001	Library	\$ 17,139	\$ 16,000	\$ 17,000	\$ 17,000
3331.002	Library Lost Book Replace	\$ 1,995	\$ 2,000	\$ 2,000	\$ 2,000
3331.003	Library Other	\$ 1,890	\$ 2,000	\$ 3,000	\$ 2,000
3331.004	Library Network Charges	\$ 11,029	\$ 12,000	\$ 13,000	\$ 13,000
3332.000	Stnd. Const. Specifications	\$ -	\$ -	\$ -	\$ -
3333.000	Sitka Builders Seminar	\$ -	\$ 3,000	\$ 3,000	\$ -
3334.000	Recreation Other	\$ -	\$ 9,000	\$ 9,000	\$ -
3340.000	Coping Revenue	\$ (516)	\$ 1,000	\$ -	\$ -
3351.000	Legal Fees	\$ 612	\$ 2,000	\$ 1,000	\$ 1,000
Total Services:		\$ 1,058,082	\$ 1,042,000	\$ 1,055,000	\$ 1,034,000

**CITY AND BOROUGH OF SITKA
SERVICES
ITEMIZED REVENUES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
300-330-3301.003	<u>Jail Contracts</u> Contract with State for State/Fed prisoners	\$ 419,000
300-330-3301.004	<u>DWI Jail Time Fees</u> DWI Incarceration fees @ \$110/day	\$ 5,000
300-330-3301.005	<u>Jail-Detox Fees</u> Detox incarceration fees @ \$110/day	\$ 3,000
300-330-3301.006	<u>Impound/Storage Fees</u> Fees for storage of impounded vehicles	\$ 3,000
300-330-3301.007	<u>Police Other</u> Records fee, animal impoundments, civil service, electronic monitoring	\$ 26,000
300-330-3301.009	<u>Electronic Monitoring</u>	\$ 2,000
300-330-3301.010	<u>E911 Surcharge</u> 911 Service (from Service Company)	\$ 183,000
300-330-3302.000	<u>Police Medical</u> State prisoner medical reimbursement	\$ 6,000
300-330-3303.000	<u>Public Defender Fees</u>	\$ 2,000
300-330-3321.001	<u>Ambulance Fees</u> Based on fee schedules	\$ 349,000
300-330-3321.002	<u>Fire Department Other</u>	\$ 1,000
300-330-3331.001	<u>Library</u> Library Fines	\$ 17,000
300-330-3331.002	<u>Library Lost Book Replace</u>	\$ 2,000
300-330-3331.003	<u>Library Other</u>	\$ 2,000
300-330-3331.004	<u>Library Network Charges</u> Charges to Sitka School District and Mt. Edgecumbe High School for Library network services	\$ 13,000
300-330-3333.000	<u>Sitka Builders Seminar</u>	\$ -
300-330-3334.000	<u>Recreation Other</u>	\$ -
300-330-3340.000	<u>Coping Revenue</u>	\$ -
300-330-3351.000	<u>Legal Fees</u>	\$ 1,000
	Total:	\$ 1,034,000

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 100 - General Fund
Division: 300 - Revenue
Department: 340 - Operations Revenue

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
3454.000	Concessions	\$ 4,308	\$ 6,000	\$ 5,000	\$ 6,000
3491.000	Jobbing - Labor	\$ 649,584	\$ 600,000	\$ 431,000	\$ 600,000
	Total Operations Revenue:	\$ 653,892	\$ 606,000	\$ 436,000	\$ 606,000

CITY AND BOROUGH OF SITKA
 SERVICES
 ITEMIZED REVENUES

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
300-340-3454.000	<u>Concessions</u> Commission on candy and pop vending machines, & Airport cab runs.	\$ 6,000
300-340-3491.000	<u>Jobbing - Labor</u> General Government - copies of documents, tapes of meetings, specs for bids, admin. fee for Cobra, etc. Interfund billings for wages & benefits of General Fund employees working for other funds & Capital Projects Public Works services/equip. for the State in their portion of the City/State Building (Lake Street)	<u>\$ 600,000</u>
	Total:	\$ 606,000

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 100 - General Fund
Division: 300 - Revenue
Department: 360 - Property Investments

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
3601.000	Rent - Land	\$ 167,986	\$ 162,000	\$ 169,000	\$ 169,000
3602.000	Rent - Building	\$ 12,788	\$ 14,000	\$ 10,000	\$ 10,000
3603.000	Rent- Centennial Building	\$ 75,088	\$ 64,000	\$ 64,000	\$ 64,000
3604.000	Rent - Senior Center	\$ 1,942	\$ 2,000	\$ 2,000	\$ 2,000
3606.000	Tom Young Cabin	\$ 7,290	\$ 7,000	\$ 7,000	\$ 7,000
3608.000	Hames P.E. Center	\$ -	\$ -	\$ -	\$ -
3610.000	Interest Income	\$ 423,584	\$ 382,000	\$ 427,000	\$ 406,000
3620.000	Sale of Fixed Assets	\$ 385,300	\$ 1,000	\$ 1,000	\$ 1,000
3635.000	Royalties	\$ 47,228	\$ 66,000	\$ 143,000	\$ 66,650
3640.000	Library - Special Sales	\$ 4,595	\$ 3,000	\$ 3,000	\$ 3,000
3650.000	City/State Blding Cost Reimbursement	\$ 132,091	\$ 67,000	\$ 67,000	\$ 67,000
Total Property Investments:		\$ 1,257,894	\$ 768,000	\$ 893,000	\$ 795,650

CITY AND BOROUGH OF SITKA
PROPERTY INVESTMENTS
ITEMIZED REVENUES

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
300-360-3601.000	<u>Rent of Land</u> Tideland and land leases	\$ 169,000
300-360-3602.000	<u>Building Rent</u>	\$ 10,000
300-360-3603.000	<u>Centennial Building Rent</u>	\$ 64,000
300-360-3604.000	<u>Senior Center Rent</u>	\$ 2,000
300-360-3606.000	<u>Tom Young Cabin</u>	\$ 7,000
300-360-3610.000	<u>Interest Income</u> Interest from Central Treasury & Overdue receivable accounts	\$ 406,000
300-360-3620.000	<u>Sale of Fixed Assets</u> Sale of miscellaneous old equipment	\$ 1,000
300-360-3635.000	<u>Royalties</u> Gravel and Rock Royalties	\$ 66,650
300-360-3640.000	<u>Library - Special Sales</u> Special Sales	\$ 3,000
300-360-3650.000	<u>City/State Building Cost Reimbursement</u>	\$ 67,000
	Total:	\$ 795,650

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 100 - General Fund
Division: 300 - Revenue
Department: 370 - Interfund

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
3701.110	DARE Officer	\$ -	\$ -	\$ -	\$ -
3701.152	NARCO Grant	\$ 69,192	\$ 67,000	\$ 49,000	\$ 67,000
3701.171	SE Econ DF	\$ 401,125	\$ -	\$ -	\$ -
3701.194	CPET Interfund Billing	\$ 371,000	\$ -	\$ -	\$ -
3701.200	Electric Interfund Billing	\$ 875,976	\$ 919,334	\$ 919,000	\$ 959,909
3701.210	Water Interfund Billing	\$ 108,455	\$ 253,541	\$ 254,000	\$ 278,290
3701.220	Wastewater Interfund Billing	\$ 272,378	\$ 327,541	\$ 328,000	\$ 329,550
3701.230	Solid Waste Interfund Billing	\$ 351,890	\$ 332,756	\$ 323,000	\$ 340,629
3701.240	Harbor Interfund Billing	\$ 228,218	\$ 288,192	\$ 288,000	\$ 338,651
3701.250	Air Term. Interfund Billing	\$ 37,468	\$ 95,208	\$ 95,000	\$ 104,806
3701.260	MSC Interfund Billing	\$ 29,396	\$ 20,532	\$ 21,000	\$ 15,348
3701.270	SMC Interfund Billing	\$ 41,832	\$ 36,520	\$ 37,000	\$ 32,854
3701.300	MIS Interfund Billing	\$ 100,141	\$ 96,804	\$ 97,000	\$ 106,301
3701.310	Central Gargage Interfund Billing	\$ 100,498	\$ 131,208	\$ 131,000	\$ 108,220
3701.320	Building Maint. Interfund Billing	\$ 72,878	\$ 117,432	\$ 117,000	\$ 89,873
3701.700	General Interfund Billing	\$ 4,500	\$ -	\$ -	\$ -
Total From Other Funds:		\$ 3,064,947	\$ 2,686,068	\$ 2,659,000	\$ 2,771,431

CITY AND BOROUGH OF SITKA
INTERFUND
ITEMIZED REVENUES

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
300-370-3701.152	<u>NARCO Interfund Billing</u> SEACAD Grant	\$ 67,000
300-370-3701.194	<u>CPET Interfund Billing</u>	\$ -
300-370-3701.200	<u>Electric Interfund Billing</u> Administrative Charges	\$ 959,909
300-370-3701.210	<u>Water Interfund Billing</u> Administrative Charges	\$ 278,290
300-370-3701.220	<u>Wastewater Interfund Billing</u> Administrative Charges	\$ 329,550
300-370-3701.230	<u>Solid Waste Interfund Billing</u> Administrative Charges	\$ 340,629
300-370-3701.240	<u>Harbor Interfund Billing</u> Administrative Charges	\$ 338,651
300-370-3701.250	<u>Airport Terminal Interfund Billing</u> Administrative Charges	\$ 104,806
300-370-3701.260	<u>Marine Service Center Interfund Billing</u> Administrative Charges	\$ 15,348
300-370-3701.270	<u>Sawmill Cove Interfund Billing</u> Administrative Charges	\$ 32,854
300-370-3701.300	<u>Management Information Systems Interfund Billings</u> Administrative Charges	\$ 106,301
300-370-3701.310	<u>Central Garage Interfund Billings</u> Administrative Charges	\$ 108,220
300-370-3701.320	<u>Building Maintenance Interfund Billing</u> Administrative Charges	\$ 89,873
	Total:	\$ 2,771,431

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 100 - General Fund
Division: 300 - Revenue
Department: 380 - Miscellaneous

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
3801.000	Fines and Forfeits	\$ 125,582	\$ 139,000	\$ 114,000	\$ 115,000
3804.000	Return Check Fee (NSF)	\$ 900	\$ 1,000	\$ 1,000	\$ 1,000
3805.000	Cash Over/ (Short)	\$ (100)	\$ -	\$ -	\$ -
3806.000	Coffee Revenue - Cent. Bldg.	\$ -	\$ -	\$ -	\$ -
3807.000	Miscellaneous	\$ 75,088	\$ 40,000	\$ -	\$ 50,000
3808.000	Salary Reimbursement	\$ 430	\$ -	\$ 1,000	\$ -
3809.000	Donations	\$ 1,703	\$ 2,000	\$ 1,000	\$ 2,000
3811.000	Property Damage	\$ 754	\$ -	\$ 11,000	\$ -
3820.000	Bad Debt Collected	\$ 793	\$ -	\$ 1,000	\$ -
	Total Miscellaneous:	\$ 205,149	\$ 182,000	\$ 129,000	\$ 168,000

CITY AND BOROUGH OF SITKA
MISCELLANEOUS REVENUES
ITEMIZED REVENUES

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
300-380-3801.000	<u>Fines and Forfeits</u> Fines and forfeits	\$115,000
300-380-3804.000	<u>Return Check Fee (NSF)</u>	\$ 1,000
300-380-3806.000	<u>Coffee Revenue</u> Coffee Revenue from Centennial Building	
300-380-3807.000	<u>Miscellaneous</u> Miscellaneous revenue and bad debt recovered	\$ 50,000
300-380-3808.000	<u>Salary Reimbursements</u> Reimbursements	
300-380-3809.000	<u>Donations</u> Miscellaneous	<u>\$ 2,000</u>
	Total	\$ 168,000

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 100 - General Fund
Division: 300 - Revenue
Department: 390 - Transfers In

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
3908.000	Lawsuit Proceeds	\$ 120	\$ -	\$ -	\$ -
3950.000	Transfer In	\$ -	\$ -	\$ -	\$ -
3950.156	LEPC Interfund Billing	\$ -	\$ -	\$ -	\$ -
3950.171	SE Economic Development	\$ -	\$ -	\$ -	\$ -
3950.240	Harbor Interfund Billing	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
3950.320	Building Maintenance Fund Interfund Billing	\$ -	\$ -	\$ -	\$ -
3950.400	Perm. Fund Interfund Billing	\$ 1,043,253	\$ 1,110,000	\$ 1,101,000	\$ 1,110,000
3950.410	Revol. Fund Interfund Billing	\$ 24,015	\$ 25,000	\$ 23,000	\$ 23,000
3950.420	Guar. Fund Interfund Billing	\$ 6,727	\$ 7,000	\$ 6,000	\$ 6,000
3950.700	Capital Fund Interfund Billing	\$ -	\$ -	\$ -	\$ -
	Total Transfers In:	\$ 1,174,115	\$ 1,242,000	\$ 1,230,000	\$ 1,239,000

CITY AND BOROUGH OF SITKA
 TRANSFERS IN
 ITEMIZED REVENUES

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
300-390-3902.000	<u>Assessments Collected</u> Various	\$ -
300-390-3950.156	<u>From LEPC Grant</u> Grant Revenue	\$ -
300-390-3950.240	<u>From Harbor Fund</u>	\$ 100,000
300-390-3950.320	<u>From Building Maintenance Fund</u>	\$ -
300-390-3950.400	<u>From Permanent Fund</u> Per Sitka's Home Rule Charter	\$ 1,110,000
300-390-3950.410	<u>From Revolving Fund</u> Interest income	\$ 23,000
300-390-3950.420	<u>From Guarantee Fund</u> Interest Income	<u>\$ 6,000</u>
	Total	\$ 1,239,000

City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 500 - Administration
Department: 001 - Administrator/Assembly

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 308,216	\$ 317,905	\$ 318,000	\$ 322,426
5110.004	Overtime	\$ -	\$ -	\$ -	\$ -
5110.010	Temporary Employees	\$ 35,200	\$ 37,000	\$ 37,000	\$ 35,000
5120.000	Benefits	\$ 212,455	\$ 191,773	\$ 192,000	\$ 214,935
	Total Salaries & Benefits	\$ 555,870	\$ 546,678	\$ 547,000	\$ 572,361
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 33,564	\$ 33,138	\$ 33,138	\$ 35,800
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ -	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 2,672	\$ 2,200	\$ 2,154	\$ 2,000
5205.000	Insurance	\$ -	\$ -	\$ -	\$ -
5206.000	Supplies	\$ 8,919	\$ 6,500	\$ 8,741	\$ 9,000
5207.000	Repairs and Maintenance	\$ 780	\$ 900	\$ 1,201	\$ 900
5211.000	MIS Fees	\$ 23,320	\$ 23,320	\$ 23,320	\$ 22,908
5212.000	Contracted/Purchased Services	\$ 45,437	\$ 91,600	\$ 75,000	\$ 76,600
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ 4,692	\$ 11,268	\$ 11,268	\$ -
5222.000	Postage	\$ 13	\$ -	\$ 16	\$ -
5223.000	Tools & Small Equip.	\$ 937	\$ -	\$ 672	\$ -
5224.000	Dues & Publications	\$ 9,534	\$ 16,865	\$ 24,415	\$ 16,900
5226.000	Advertising	\$ 2,339	\$ 9,000	\$ 2,426	\$ 6,000
5227.000	Rentals-Building/Equipment	\$ -	\$ -	\$ -	\$ -
5288.000	Administrator's Contingency	\$ 2,946	\$ 6,000	\$ 1,583	\$ 43,310
5289.000	Mayor's Contingency	\$ 3,802	\$ 6,000	\$ 4,073	\$ 6,000
5290.000	Other Expenditures	\$ 37,955	\$ 31,250	\$ 34,246	\$ 59,250
	Total Non-personnel Operating Outlays:	\$ 176,912	\$ 238,041	\$ 222,253	\$ 278,668
	Total Operating Outlays:	\$ 732,782	\$ 784,719	\$ 769,253	\$ 851,029

**ADMINISTRATOR/ASSEMBLY
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TRAVEL AND TRAINING		
500-001-5201.000	AML Legislative Committees Summer & Registration	\$ 4,500
	SE Conference Mid-Winter Summit and Registration	\$ 2,500
	Alaska Mayor's Conference and Registration	\$ 1,700
	AML Winter and State Legislative Trip	\$ 3,900
	Congressional Delegation DC Trip	\$ 7,500
	AML and Registration Fees	\$ 9,500
	SE Conference Annual Meeting & Registration	\$ 2,000
	AAMC (50%)	\$ 900
	SHRM Conference	\$ 2,500
	Northwest Clerk's Professional Development IV (50%)	\$ 800
	Subtotal	\$ 35,800
SUPPLIES		
500-001-5206.000	General office supplies	\$ 6,000
	Meals for Assembly meetings	\$ 3,000
	Subtotal	\$ 9,000
REPAIRS AND MAINTENANCE		
500-001-5207.000	Copier Maintenance	\$ 900
	Subtotal	\$ 900
CONTRACTED/PURCHASED SERVICES		
500-001-5212.000	Employee Assistance Program	\$ 7,500
	ADP Background Checks	\$ 1,600
	SCH/Worksafe Drug Testing	\$ 2,500
	Recruitment of Administrator	\$ 30,000
	Union Negotiation/Arbitration/Legal Expenses	\$ 15,000
	Lobbyist	\$ 20,000
	Subtotal	\$ 76,600
TOOLS & SMALL EQUIPMENT		
500-001-5223.000		\$ -
	Subtotal	\$ -

**ADMINISTRATOR/ASSEMBLY
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
	DUES AND PUBLICATIONS	
500-001-5224.000	Dues - Alaska Municipal League	\$ 8,030
	Dues -AK Marine Safety Education Assoc.	\$ 100
	Due - SE Conference	\$ 5,788
	Sitka Sentinel	\$ 200
	Dues - Chamber of Commerce	\$ 400
	Dues - NACO	\$ 400
	Alaska Conference of Mayors Dues	\$ 100
	Directories & Salary Survey (2)	\$ 130
	Legislative Bulletin	\$ 315
	COBRA Compliance Manual & updates	\$ 197
	FMLA Compliance Manual & updates	\$ 298
	FLSA Compliance Manual & updates	\$ 295
	Alaska Employment Law newsletter	\$ 277
	Government Finance Officers Assoc.	\$ 35
	SHRM dues	\$ 160
	AMMA Dues	\$ 175
	Subtotal	\$ 16,900
	ADVERTISING	
500-001-5226.000	Other	\$ 6,000
	Subtotal	\$ 6,000
	CONTINGENCY	
500-001-5288.000	Administrator's Contingency	\$ 6,000
	Contingency for Salary Increases	\$ 37,310
500-001-5289.000	Mayor's Contingency	\$ 6,000
	Subtotal	\$ 49,310
	OTHER EXPENDITURES	
500-001-5290.000	Employee appreciation, retirements, etc..	\$ 750
	Visiting Dignatary entertainment	\$ 1,000
	Visioning Session and/or Retreat	\$ 3,000
	Relocation of Administrator	\$ 25,000
	New hire travel, interview, moving contingency	\$ 15,000
	Southeast Conference Host	\$ 3,000
	Employee Wellness Program	\$ 500
	Employee Holiday Party	\$ 6,000
	Coast Guard City Status Annual Event	\$ 5,000
	Subtotal	\$ 59,250

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City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 500 - Administration
Department: 002 - Legal

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
	Salaries and Benefits				
5110.001	Salaries & Wages	\$ 135,957	\$ 141,675	\$ 143,000	\$ 151,547
5110.004	Overtime	\$ -	\$ -	\$ -	\$ -
5110.010	Temporary Employees	\$ -	\$ -	\$ -	\$ -
5120.000	Benefits	\$ 97,480	\$ 89,073	\$ 98,000	\$ 97,756
	Total Salaries & Benefits	\$ 233,437	\$ 230,748	\$ 241,000	\$ 249,303
	Non-personnel Operation Outlays				
5201.000	Travel and Training	\$ 7,060	\$ 9,980	\$ 9,980	\$ 9,644
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ -	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 1,457	\$ 1,200	\$ 829	\$ 960
5205.000	Insurance	\$ -	\$ -	\$ -	\$ -
5206.000	Supplies	\$ 1,011	\$ 800	\$ 267	\$ 700
5207.000	Repairs and Maintenance	\$ 780	\$ 900	\$ 1,201	\$ 900
5211.000	MIS Fees	\$ 13,887	\$ 13,887	\$ 13,887	\$ 14,339
5212.000	Contracted/Purchased Services	\$ 1,833	\$ -	\$ 20,022	\$ -
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ 900	\$ 1,062	\$ 900	\$ 900
5222.000	Postage	\$ -	\$ -	\$ -	\$ -
5223.000	Tools & Small Equip.	\$ -	\$ -	\$ -	\$ -
5224.000	Dues & Publications	\$ 6,127	\$ 6,500	\$ 6,250	\$ 6,656
5225.000	Legal Expenditures	\$ 15,996	\$ 16,000	\$ 24,988	\$ 12,000
5226.000	Advertising	\$ -	\$ -	\$ 3,757	\$ -
5227.000	Rentals-Building/Equipment	\$ -	\$ -	\$ -	\$ -
5290.000	Other Expenditures	\$ 44	\$ 200	\$ 9,899	\$ 200
	Total Non-personnel Operating Outlays:	\$ 49,094	\$ 50,529	\$ 91,980	\$ 46,299
	Total Operating Outlays:	\$ 282,532	\$ 281,277	\$ 332,980	\$ 295,602

**LEGAL DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TRAVEL AND TRAINING		
500-002-5201.000	IMLA Conference	\$ 2,171
	AML/AMAA Conference	\$ 2,256
	Criminal Law/Municipal Law Training for new Attorney	\$ 3,000
	Alaska Bar Conference	\$ 2,217
	Subtotal	\$ 9,644
SUPPLIES		
500-002-5206.000	Office Supplies	\$ 700
	Subtotal	\$ 700
REPAIRS AND MAINTENANCE		
500-002-5207.000	Copier Maintenance	\$ 900
	Subtotal	\$ 900
CONTRACTED/PURCHASED SERVICES		
500-002-5212.000		
	Subtotal	\$ -
DUES AND PUBLICATIONS		
500-002-5224.000	Alaska Bar Assoc., Sitka Bar Assoc., Alaska Municipal Attorney Assoc Dues, IMLA	\$ 1,300
	Westlaw (electronic research)	\$ 4,526
	Alaska Directory of Attorneys	\$ 80
	Labor, Employment & Municipal law Publications	\$ 100
	Alaska Statutes / Alaska Rules of Court	\$ 600
	Pacer (Federal court case management research data base)	\$ 50
	Subtotal	\$ 6,656
LEGAL EXPENDITURES		
500-002-5225.000	Outside Legal Representation and experts	\$ 12,000
	Subtotal	\$ 12,000
OTHER EXPENDITURES		
500-002-5290.000	Employee Wellness Committee, rebates, etc	\$ 200
	Subtotal	\$ 200

City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 500 - Administration
Department: 003 - Clerk

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 140,589	\$ 152,653	\$ 130,000	\$ 145,653
5110.004	Overtime	\$ 176	\$ -	\$ 100	\$ -
5110.010	Temporary Employees	\$ 161	\$ 1,000	\$ -	\$ 1,000
5120.000	Benefits	\$ 100,500	\$ 91,505	\$ 92,000	\$ 103,490
	Total Salaries & Benefits	\$ 241,426	\$ 245,158	\$ 222,100	\$ 250,142
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 4,593	\$ 6,838	\$ 6,838	\$ 7,000
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ -	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 724	\$ 800	\$ 1,157	\$ 1,180
5205.000	Insurance	\$ -	\$ -	\$ -	\$ -
5206.000	Supplies	\$ 5,929	\$ 6,350	\$ 8,481	\$ 17,850
5207.000	Repairs and Maintenance	\$ 780	\$ 900	\$ 1,201	\$ 900
5211.000	MIS Fees	\$ 10,014	\$ 10,014	\$ 10,014	\$ 9,890
5212.000	Contracted/Purchased Services	\$ 19,279	\$ 24,500	\$ 13,700	\$ 25,315
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ 1,350	\$ 1,593	\$ 1,237	\$ 1,350
5222.000	Postage	\$ 25	\$ -	\$ 40	\$ -
5223.000	Tools & Small Equip.	\$ -	\$ -	\$ 901	\$ -
5224.000	Dues & Publications	\$ 3,460	\$ 5,880	\$ 8,000	\$ 7,880
5226.000	Advertising	\$ 27,592	\$ 26,500	\$ 21,594	\$ 25,000
5227.001	Rentals-Building/Equipment	\$ 23,350	\$ 22,900	\$ 22,950	\$ 22,500
5290.000	Other Expenditures	\$ -	\$ 250	\$ -	\$ 300
	Total Non-personnel Operating Outlays:	\$ 97,096	\$ 106,525	\$ 96,113	\$ 119,165
	Total Operating Outlays:	\$ 338,521	\$ 351,683	\$ 318,213	\$ 369,307

**CLERK DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TRAVEL AND TRAINING		
500-003-5201.000	IIMC (International Institute of Municipal Clerks) - Clerk	\$ 2,600
	AML (AK. Municipal League)	\$ 600
	AAMC (AK Assoc. of Municipal Clerks)	\$ 3,000
	Professional Development I (50%)	\$ 800
	Subtotal	\$ 7,000
SUPPLIES		
500-003-5206.000	Office Supplies	\$ 1,500
	Records Center Supplies	\$ -
	Election supplies/ballots	\$ 3,850
	Framing & Certificate Supplies	\$ 500
	ImageCast Precinct w/ADA Access	\$ 8,000
	Ballot Box for ADA	\$ 1,400
	Hardware Acceptance and Training	\$ 2,600
	Subtotal	\$ 17,850
REPAIRS AND MAINTENANCE		
500-003-5207.000	Copier Maintenance	\$ 900
	Subtotal	\$ 900
CONTRACTED/PURCHASED SERVICES		
500-003-5212.000	Secretarial support for Boards/Commissions	\$ 6,000
	Election Programming	\$ 1,815
	Election Officials	\$ 3,500
	ERB Per Diem	\$ 1,500
	Assembly TV Coverage	\$ 7,500
	Records destruction	\$ 2,500
	ERB Legal Counsel	\$ 2,500
	Subtotal	\$ 25,315

**CLERK DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
	DUES & PUBLICATIONS	
500-003-5224.000	AAMC dues - Clerk & Deputy Clerk	\$ 320
	ARMA - Clerk & Records Archivist	\$ 175
	IIMC - Clerk & Deputy Clerk	\$ 260
	Alaska Municipal League Directories	\$ 50
	NAP	\$ 75
	Sitka General Code	\$ 7,000
	Subtotal	\$ 7,880
	ADVERTISING	
500-003-5226.000	Assembly/Boards	\$ 22,500
	Election advertising	\$ 2,500
	Subtotal	\$ 25,000
	RENTAL - EQUIPMENT & BUILDINGS	
500-003-5227.001	Records Center	\$ 22,500
	Subtotal	\$ 22,500
	OTHER EXPENSES	
500-003-5290.000	Employee Wellness Program	\$ 300
	Subtotal	\$ 300

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City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 500 - Administration
Department: 004 - Finance

Account Number	Expense Description	2012 Actual	2013 Budget	2013 Projections	2014 Budget
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 789,241	\$ 828,044	\$ 815,000	\$ 821,703
5110.004	Overtime	\$ 1,157	\$ 1,500	\$ 1,066	\$ 1,500
5110.010	Temporary Employees	\$ 7,929	\$ -	\$ 202	\$ -
5120.000	Benefits	\$ 679,364	\$ 575,672	\$ 583,000	\$ 589,072
	Total Salaries & Benefits	\$ 1,477,691	\$ 1,405,217	\$ 1,399,268	\$ 1,412,274
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 15,917	\$ 5,500	\$ 5,500	\$ 19,700
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ -	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 2,655	\$ -	\$ 1,421	\$ -
5205.000	Insurance	\$ -	\$ -	\$ -	\$ -
5206.000	Supplies	\$ 16,028	\$ 12,800	\$ 26,870	\$ 16,200
5207.000	Repairs and Maintenance	\$ 1,550	\$ 1,500	\$ 3,883	\$ 5,278
5211.000	MIS Fees	\$ 92,036	\$ 92,036	\$ 92,036	\$ 94,114
5212.000	Contracted/Purchased Services	\$ 98,854	\$ 71,500	\$ 90,000	\$ 103,800
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ 888	\$ 295	\$ -	\$ 295
5222.000	Postage	\$ -	\$ -	\$ 25	\$ -
5223.000	Tools & Small Equip.	\$ 1,982	\$ -	\$ -	\$ 500
5224.000	Dues & Publications	\$ 1,926	\$ 1,400	\$ 1,630	\$ 980
5226.000	Advertising	\$ 2,152	\$ 950	\$ 3,075	\$ 2,000
5227.002	Rentals-Building/Equipment	\$ -	\$ -	\$ -	\$ -
5290.000	Other Expenditures	\$ 14,886	\$ 1,500	\$ -	\$ 1,950
	Total Non-personnel Operating Outlays:	\$ 248,875	\$ 187,481	\$ 224,440	\$ 244,817
	Total Operating Outlays:	\$ 1,726,566	\$ 1,592,698	\$ 1,623,708	\$ 1,657,091

**FINANCE DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TRAVEL AND TRAINING		
500-004-5201.000	AGFOA - Fall conference - FD, DFD & 1 employees	\$ 4,500
	AGFOA - Spring conference (Sitka) - 12 employees	\$ 3,000
	GFOA Conference - DFD	\$ 1,700
	GFOA Professional Development Training - FD	\$ 2,000
	Staff Training - Webinars 2 @ \$500	\$ 1,000
	Education assistance	\$ 500
	New World Users Conference - 4 employees	\$ 7,000
	Subtotal	\$ 19,700
SUPPLIES		
500-004-5206.000	Office Supplies, forms, and utility cutoff supplies	\$ 16,200
	Subtotal	\$ 16,200
REPAIRS AND MAINTENANCE		
500-004-5207.000	Photocopier Maintenance - Treasury	\$ 750
	Folding Machine Lease & Maintenance	\$ 4,528
	Subtotal	\$ 5,278
CONTRACTED/PURCHASED SERVICES		
500-004-5212.000	Audit	\$ 60,000
	Debt Collection	\$ 6,000
	Ambulance Billing	\$ 25,000
	State of Alaska - Annual Fees	\$ 800
	Indigent Legal Defense - \$1,000 / month	\$ 12,000
	Subtotal	\$ 103,800
TOOLS & SMALL EQUIPMENT		
500-004-5223.000	Calculator, etc..	\$ 500
	Subtotal	\$ 500
DUES AND PUBLICATIONS		
500-004-5224.000	AGFOA dues -FD, DFD, & 1 Employee	\$ 285
	GFOA dues - FD, DFD	\$ 320
	Publications, etc.	\$ 250
	Northern Credit Services Dues	\$ 125
	Subtotal	\$ 980

**FINANCE DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
	ADVERTISING	
500-004-5226.000	Sales Tax	\$ 500
	Required Notice State Assistance	\$ 500
	Budget - As Required by SGC	\$ 500
	Property Tax Foreclosure	\$ 500
	Subtotal	\$ 2,000
	OTHER EXPENSES	
500-004-5290.000	Employee Appreciation	\$ 500
	Employee Wellness Program	\$ 1,450
	Subtotal	\$ 1,950

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City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 500 - Administration
Department: 005 - Assessor

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 118,834	\$ 117,341	\$ 114,000	\$ 121,294
5110.004	Overtime	\$ -	\$ -	\$ 385	\$ -
5110.010	Temporary Employees	\$ -	\$ -	\$ -	\$ 28,000
5120.000	Benefits	\$ 96,140	\$ 84,038	\$ 84,656	\$ 93,677
	Total Salaries & Benefits	\$ 214,974	\$ 201,379	\$ 199,041	\$ 242,971
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 5,468	\$ 4,300	\$ 4,300	\$ 4,200
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ -	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ -	\$ -	\$ -	\$ -
5205.000	Insurance	\$ -	\$ -	\$ -	\$ -
5206.000	Supplies	\$ 2,508	\$ 2,700	\$ 2,328	\$ 2,700
5207.000	Repairs and Maintenance	\$ 1,318	\$ 1,850	\$ 1,976	\$ 1,850
5211.000	MIS Fees	\$ 10,144	\$ 10,144	\$ 10,144	\$ 10,011
5212.000	Contracted/Purchased Services	\$ -	\$ 1,500	\$ -	\$ 50,000
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ 825	\$ 1,062	\$ 900	\$ 900
5222.000	Postage	\$ 3,595	\$ 7,000	\$ 4,000	\$ 7,000
5223.000	Tools & Small Equip.	\$ 225	\$ -	\$ 3,676	\$ -
5224.000	Dues & Publications	\$ 2,809	\$ 3,050	\$ 4,136	\$ 3,050
5226.000	Advertising	\$ 460	\$ 700	\$ -	\$ 700
5227.000	Rentals-Building/Equipment	\$ -	\$ -	\$ -	\$ -
5290.000	Other Expenditures	\$ -	\$ 700	\$ -	\$ 700
	Total Non-personnel Operating Outlays:	\$ 27,351	\$ 33,006	\$ 31,460	\$ 81,111
	Total Operating Outlays:	\$ 242,325	\$ 234,385	\$ 230,501	\$ 324,082

**ASSESSOR DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TRAVEL AND TRAINING		
500-005-5201.000	IAAO Course	\$ 1,800
	AAAO Summer Conference	\$ 1,600
	AAAO Winter Conference	\$ 800
	Subtotal	\$ 4,200
SUPPLIES		
500-005-5206.000	Forms, photos, office supplies, assessing cards, misc.	\$ 2,700
	Subtotal	\$ 2,700
REPAIRS AND MAINTENANCE		
500-005-5207.000	Copier & Printer Maintenance	\$ 1,850
	Subtotal	\$ 1,850
CONTRACTED/PURCHASED SERVICES		
500-005-5212.000	Access Programing/Ketchikan Consultant	\$ 2,000
	Contract Assessment Appraisal Services	\$ 48,000
	Subtotal	\$ 50,000
TOOLS & SMALL EQUIPMENT		
500-005-5223.000	Inspection Equipment	\$ -
	Subtotal	\$ -
DUES AND PUBLICATIONS		
500-005-5224.000	Marshall Valuation Service	\$ 500
	Commercial Estimator 7	\$ 1,125
	Residential Estimator 7	\$ 950
	APEX Maintenance	\$ 225
	IAAO Membership Dues	\$ 200
	AAAO Membership Dues	\$ 50
	Subtotal	\$ 3,050
ADVERTISING		
500-005-5226.000	Legal notices, news paper advertisements	\$ 700
	Subtotal	\$ 700
OTHER EXPENDITURES		
500-005-5290.000	Misc	\$ 500
	Employee Wellness Program	\$ 200
	Subtotal	\$ 700

City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 500 - Administration
Department: 006 - Planning

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 123,415	\$ 128,669	\$ 128,700	\$ 130,530
5110.004	Overtime	\$ -	\$ -	\$ -	\$ -
5110.010	Temporary Employees	\$ -	\$ -	\$ -	\$ -
5120.000	Benefits	\$ 103,929	\$ 91,461	\$ 97,800	\$ 95,132
	Total Salaries & Benefits	\$ 227,344	\$ 220,130	\$ 226,500	\$ 225,662
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 3,474	\$ 2,200	\$ 2,200	\$ 2,000
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ -	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 314	\$ 300	\$ -	\$ 350
5205.000	Insurance	\$ -	\$ -	\$ -	\$ -
5206.000	Supplies	\$ 3,264	\$ 2,500	\$ 1,055	\$ 2,300
5207.000	Repairs and Maintenance	\$ 413	\$ 600	\$ 619	\$ 600
5211.000	MIS Fees	\$ 13,687	\$ 13,687	\$ 13,687	\$ 14,339
5212.000	Contracted/Purchased Services	\$ 8,939	\$ 5,750	\$ 6,000	\$ 5,500
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ -	\$ -	\$ -	\$ -
5222.000	Postage	\$ -	\$ -	\$ -	\$ -
5223.000	Tools & Small Equip.	\$ -	\$ -	\$ -	\$ -
5224.000	Dues & Publications	\$ 570	\$ 425	\$ 1,004	\$ 425
5226.000	Advertising	\$ -	\$ -	\$ -	\$ -
5227.000	Rentals-Building/Equipment	\$ -	\$ -	\$ -	\$ -
5290.000	Other Expenditures	\$ 59	\$ 200	\$ -	\$ 200
	Total Non-personnel Operating Outlays:	\$ 30,720	\$ 25,662	\$ 24,565	\$ 25,714
	Total Operating Outlays:	\$ 258,064	\$ 245,792	\$ 251,065	\$ 251,376

**PLANNING DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TRAVEL AND TRAINING		
500-006-5201.000	Meetings with GIS Consultants and data providers	\$ 2,000
	Subtotal	\$ 2,000
SUPPLIES		
500-006-5206.000	Map printing, aerial photography, and recording fees, etc.	\$ 2,300
	Subtotal	\$ 2,300
REPAIRS AND MAINTENANCE		
500-006-5207.000	Copier Maintenance	\$ 600
	Subtotal	\$ 600
CONTRACTED/PURCHASED SERVICES		
500-006-5212.000	Zoning, Base Map, Address Map Maintenance and Updating	\$ 5,500
	Subtotal	\$ 5,500
DUES AND PUBLICATIONS		
500-006-5224.000	American Planning Assoc. dues, AICP Certification	\$ 425
	Subtotal	\$ 425
OTHER EXPENDITURES		
500-006-5290.000	Employee Wellness Program	\$ 200
	Subtotal	\$ 200

City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 500 - Administration
Department: 007 - General Office

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
5110.004	Overtime	\$ -	\$ -	\$ -	\$ -
5110.010	Temporary Employees	\$ -	\$ -	\$ -	\$ -
5120.000	Benefits	\$ -	\$ -	\$ -	\$ -
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ -	\$ -	\$ -	\$ -
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ 79,593	\$ 23,000	\$ 66,969	\$ 71,000
5203.005	Heating Fuel	\$ 63,593	\$ 45,240	\$ 23,040	\$ 12,500
5203.006	Interruptable Electric	\$ 4,531	\$ 2,000	\$ 31,075	\$ 42,500
5204.000	Telephone	\$ 60,821	\$ 60,000	\$ 59,123	\$ 60,000
5205.000	Insurance	\$ 59,446	\$ 61,000	\$ 62,907	\$ 66,014
5206.000	Supplies	\$ 12,317	\$ 12,000	\$ 12,034	\$ 13,100
5207.000	Repairs and Maintenance	\$ -	\$ 2,775	\$ -	\$ 1,600
5208.000	Building Maintenance Fees	\$ 52,421	\$ 86,437	\$ 29,362	\$ 38,001
5211.000	MIS Fees	\$ -	\$ -	\$ -	\$ -
5212.000	Contracted/Purchased Services	\$ 72,276	\$ 75,125	\$ 72,324	\$ 88,205
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ -	\$ 118	\$ -	\$ -
5222.000	Postage	\$ 24,979	\$ 32,000	\$ 25,790	\$ 32,000
5223.000	Tools & Small Equip.	\$ -	\$ -	\$ -	\$ -
5224.000	Dues & Publications	\$ -	\$ -	\$ -	\$ -
5226.000	Advertising	\$ -	\$ -	\$ -	\$ -
5227.000	Rentals-Building/Equipment	\$ 4,454	\$ 4,656	\$ 4,656	\$ 4,454
5231.000	Credit Card Expense	\$ 29,937	\$ 24,000	\$ 43,186	\$ 34,500
5290.000	Other Expenditures	\$ 78	\$ -	\$ 13	\$ -
	Total Non-personnel Operating Outlays:	\$ 464,446	\$ 428,351	\$ 430,479	\$ 463,874
	Total Operating Outlays:	\$ 464,446	\$ 428,351	\$ 430,479	\$ 463,874

*31,000
44,500*

*60,000
(60,000)*

**GENERAL OFFICE DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
SUPPLIES		
500-007-801-5206.000	Copier Paper	\$ 4,000
	Computer paper	\$ 1,000
	Letterhead stationary	\$ 600
	Letterhead envelopes	\$ 2,000
	Office supplies	\$ 5,500
	Subtotal	\$ 13,100
REPAIRS AND MAINTENANCE		
500-007-801-5207.000	Telephone Maintenance	\$ 1,000
	Postage meter repair	\$ 600
	Subtotal	\$ 1,600
BUILDING MAINTENANCE FEES		
500-007-801-5208.000	Building Maint. Fund - Lincoln St. Building Repair	\$ 23,388
500-007-802-5208.000	Building Maint. Fund - Lake St. Building Repair	\$ 14,613
	Subtotal	\$ 38,001
CONTRACTED/PURCHASED SERVICES		
500-007-801-5212.000	Janitorial contract Lincoln St.	\$ 32,160
500-007-802-5212.000	Janitorial contract 304 Lake St.	\$ 53,120
	Honeywell Contract	\$ 2,925
	Subtotal	\$ 88,205
RENTALS - EQUIPMENT OR BUILDINGS		
500-007-801-5227.002	Credit Card Terminal Rental	\$ 600
	Pitney Bowes Equipment Rentals	\$ 3,854
	Subtotal	\$ 4,454
CREDIT CARD EXPENSES		
500-007-801-5231.000	Credit Card Fees	\$ 34,500
	Subtotal	\$ 34,500

**City and Borough of Sitka
Sitka, Alaska**

FY2014 Budget

**Fund: 100 - General Fund
Division: 500 - Administration
Department: 008 - Other**

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
5212.000	Contracted/Purchased Services	\$ 190,000	\$ 202,000	\$ 202,000	\$ 190,000
5228.000	Support	\$ 146,457	\$ 100,000	\$ 104,229	\$ 150,000
5290.000	Other Expenditures	\$ 9,433	\$ -	\$ -	\$ -
	Total:	\$ 345,890	\$ 302,000	\$ 306,229	\$ 340,000

**OTHER EXPENDITURES
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
CONTRACTED/PURCHASED SERVICES		
500-008-5212.000	SEDA	\$ 70,000
	Sitka Historical Society	<u>\$ 120,000</u>
	Subtotal	\$ 190,000
SUPPORT		
500-008-5228.000	Non-Governmental Community Support (to be determined)	\$ 100,000
	SAFV	<u>\$ 50,000</u>
	Subtotal	\$ 150,000

**City and Borough of Sitka
Sitka, Alaska**

FY2014 Budget

**Fund: 100 - General Fund
Division: 520 - Public Safety
Department: 021 - Police**

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 1,640,880	\$ 1,747,333	\$ 1,551,400	\$ 1,729,261
5110.004	Overtime	\$ 212,517	\$ 148,556	\$ 249,000	\$ 146,952
5110.010	Temporary Employees	\$ -	\$ -	\$ -	\$ -
5120.000	Benefits	\$ 1,485,805	\$ 1,364,256	\$ 1,319,200	\$ 1,469,197
	Total Salaries & Benefits	\$ 3,339,202	\$ 3,260,145	\$ 3,119,600	\$ 3,345,410
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 32,867	\$ 45,000	\$ 45,000	\$ 45,000
5202.000	Uniform Allowance	\$ 6,421	\$ 7,200	\$ 6,142	\$ 7,200
5203.001	Utilities	\$ 3,941	\$ 5,000	\$ 4,276	\$ 5,000
5203.005	Heating Fuel	\$ 7,337	\$ 11,600	\$ 6,330	\$ 11,600
5204.000	Telephone	\$ 113,346	\$ 112,750	\$ 95,195	\$ 112,750
5205.000	Insurance	\$ 97,979	\$ 97,888	\$ 96,842	\$ 102,735
5206.000	Supplies	\$ 90,578	\$ 65,000	\$ 82,000	\$ 74,650
5207.000	Repairs and Maintenance	\$ 8,699	\$ 9,000	\$ 21,416	\$ 5,000
5208.000	Building Maintenance Fees	\$ 11,433	\$ 35,982	\$ 31,319	\$ 25,265
5211.000	MIS Fees	\$ 201,952	\$ 201,952	\$ 201,952	\$ 203,500
5212.000	Contracted/Purchased Services	\$ 32,749	\$ 27,000	\$ 29,012	\$ 14,000
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ 136,787	\$ 157,873	\$ 157,873	\$ 157,873
5222.000	Postage	\$ 2,084	\$ 2,500	\$ 1,794	\$ 2,500
5223.000	Tools & Small Equip.	\$ 44,693	\$ 10,000	\$ 10,690	\$ 10,000
5224.000	Dues & Publications	\$ 2,072	\$ 1,700	\$ 3,543	\$ 1,700
5225.000	Legal Expense	\$ -	\$ -	\$ -	\$ -
5226.000	Advertising	\$ 2,981	\$ 4,900	\$ 8,718	\$ 4,900
5227.000	Rentals-Building/Equipment	\$ 12,861	\$ 14,917	\$ 14,216	\$ 12,549
5290.000	Other Expenditures	\$ 20,190	\$ 15,100	\$ 21,625	\$ 15,050
	Total Non-personnel Operating Outlays:	\$ 828,971	\$ 825,362	\$ 837,943	\$ 811,272
	Total Operating Outlays:	\$ 4,168,173	\$ 4,085,507	\$ 3,957,543	\$ 4,156,682

**POLICE DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TRAVEL AND TRAINING		
520-021-800-5201.000	Admin or Management Training	\$ 5,000
	Technical Training - Computer/Software	\$ 5,000
520-021-803-5201.000	Patrol Certification Training	\$ 25,000
520-021-804-5201.000	Communication/Crisis Management Training	\$ 5,500
520-021-805-5201.000	Animal Control Humane Conference	\$ 2,000
520-021-806-5201.000	Correctional Certified Training	\$ 2,500
	Subtotal	\$ 45,000
UNIFORM ALLOWANCE		
520-021-803-5202.000	Sworn Officers	\$ 3,800
	Detective clothing allowance	\$ 1,200
520-021-804-5202.000	Service Personnel	\$ 1,000
520-021-805-5202.000	Animal Control Officer	\$ 200
520-021-806-5202.000	Jail Officers	\$ 1,000
	Subtotal	\$ 7,200
TELEPHONE		
520-021-800-5204.000	ACS phone costs and related work	\$ 27,200
	ACS Cell Phone Plans	\$ 8,400
	ACS E911 Network Fees	\$ 24,000
	ACS Intrado Fee for 911 service	\$ 36,000
	Incoming and Outgoing Connections for E911	\$ 9,600
	APSIN Phone Line Charges	\$ 2,500
	Satellite Phone	\$ 1,200
	AK Public Safety Network Annual Subscription	\$ 1,850
	ALEISS Annual Subscription	\$ 2,000
	Subtotal	\$ 112,750
SUPPLIES		
520-021-800-5206.000	Office and Computer Maintenance Supplies	\$ 10,000
520-021-803-5206.000	Evidence Collection Supplies, Ammunition, Batteries, Flashlight bulbs, etc..	\$ 13,000
520-021-804-5206.000	Miscellaneous Office (citation forms, data storage, etc..)	\$ 5,000
520-021-805-5206.000	Animal Shelter Supplies (Leashes, food, litter, etc.)	\$ 1,725
	Vaccinations for clinics	\$ 1,500
	Educational Material	\$ 500
520-021-806-5206.000	Inmate meals	\$ 37,000
	Inmate Clothing, Bedding, Toiletries, etc.	\$ 3,625
	Office Supplies	\$ 1,300
520-021-810-5206.000	Expendable Supplies for Vessel Ops	\$ 1,000
	Subtotal	\$ 74,650

**POLICE DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
REPAIRS AND MAINTENANCE		
520-021-800-5207.000	Maintenance for General Office Equipment	\$ 2,000
520-021-805-5207.000	Shelter maintenance and repair	\$ 1,000
520-021-806-5207.000	Minor repairs/maintenance	\$ 1,000
520-021-810-5207.000	Minor repairs/maintenance	\$ 1,000
	Subtotal	\$ 5,000
BUILDING MAINTENANCE FEES		
520-021-800-5208.000	Building Maintenance Fund	\$ 8,124
520-021-805-5208.000	Building Maintenance Fund - Animal Shelter	\$ 7,141
	Replace T-12 Lighting	\$ 10,000
	Subtotal	\$ 25,265
CONTRACTED/PURCHASED SERVICES		
520-021-800-5212.000	Entrance/Promotional Testing (written/psych/poly,etc)	\$ 1,800
	Maintenance Agreements for Savin Copiers	\$ 1,200
520-021-803-5212.000	Equipment Testing/Calibration/Certification	\$ 500
520-021-805-5212.000	Animal Shelter Janitorial Services	\$ 2,500
520-021-806-5212.000	Jail Laundry Services	\$ 8,000
	Subtotal	\$ 14,000
POSTAGE		
520-021-804-5222.000	Postage	\$ 2,500
	Subtotal	\$ 2,500
TOOLS & SMALL EQUIPMENT		
520-021-800-5223.000	Equipment	\$ 1,500
	Equipment Allowance to PSEA Members (\$200 sworn \$100 non)	\$ 4,500
520-021-803-5223.000	Small Tools and Equipment (Nylon Duty Gear, Vests, etc)	\$ 3,000
520-021-806-5223.000	Jail Tools and Equipment	\$ 1,000
	Subtotal	\$ 10,000
DUES AND PUBLICATIONS		
520-021-800-5224.000	Memberships to Professional Organizations Subscriptions and Publications	\$ 1,500
520-021-806-5224.000	Jail Prisoner Law Bulletin and Other Related Materials	\$ 200
	Subtotal	\$ 1,700

**POLICE DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
	ADVERTISING	
520-021-800-5226.000	Hiring	\$ 4,000
	Vehicle/Bicycle/Property Auctions	\$ 600
520-021-805-5226.000	Animal Shelter PSA's, Licensing/Shots	\$ 300
	Subtotal	\$ 4,900
	RENTALS - EQUIPMENT OR BUILDINGS	
520-021-800-5227.000	Postage Meter and Scale	\$ 625
	Impound Yard	\$ 4,200
	Jarvis Storage Units	\$ 5,292
	SCIP Storage	\$ 2,432
	Subtotal	\$ 12,549
	OTHER EXPENDITURES	
520-021-800-5290.000	Employee Wellness Program	\$ 3,050
520-021-803-5290.000	Special investigations, Narcotic Investigations	\$ 2,000
	Sexual Assault Exams, DUI Blood Draws	\$ 2,000
520-021-804-5290.000	Towing/Impound Costs	\$ 4,000
520-021-805-5290.000	Volunteer Recognition Program	\$ 1,000
520-021-806-5290.000	Inmate Hospitalization/Transportation Expenses	\$ 3,000
	Subtotal	\$ 15,050

City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 520 - Public Safety
Department: 022 - Fire

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 512,534	\$ 637,498	\$ 506,800	\$ 610,835
5110.004	Overtime	\$ 76,704	\$ 60,000	\$ 78,600	\$ 60,000
5110.010	Temporary Employees	\$ 19,322	\$ 24,000	\$ 23,300	\$ 24,000
5120.000	Benefits	\$ 456,499	\$ 410,223	\$ 401,500	\$ 414,587
	Total Salaries & Benefits	\$ 1,065,058	\$ 1,131,721	\$ 1,010,200	\$ 1,109,422
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 19,989	\$ 21,000	\$ 21,216	\$ 22,000
5202.000	Uniform Allowance	\$ 4,004	\$ 2,000	\$ 586	\$ 2,000
5203.001	Utilities	\$ 21,347	\$ 20,000	\$ 19,118	\$ 20,000
5203.005	Heating Fuel	\$ 24,334	\$ 25,868	\$ 24,940	\$ 25,000
5204.000	Telephone	\$ 9,448	\$ 10,000	\$ 8,688	\$ 10,000
5205.000	Insurance	\$ 24,707	\$ 24,706	\$ 28,470	\$ 29,894
5206.000	Supplies	\$ 27,496	\$ 23,500	\$ 33,000	\$ 22,500
5207.000	Repairs and Maintenance	\$ 5,087	\$ 7,000	\$ 5,802	\$ 6,500
5208.000	Building Maintenance Fees	\$ 26,070	\$ 36,259	\$ 21,414	\$ 36,276
5211.000	MIS Fees	\$ 29,202	\$ 29,202	\$ 29,202	\$ 28,462
5212.000	Contracted/Purchased Services	\$ 2,615	\$ 8,988	\$ 10,136	\$ 12,688
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ 111,827	\$ 229,804	\$ 229,804	\$ 229,804
5222.000	Postage	\$ 316	\$ 350	\$ 216	\$ 300
5223.000	Tools & Small Equip.	\$ 17,298	\$ 20,000	\$ 20,024	\$ 26,000
5224.000	Dues & Publications	\$ 1,911	\$ 1,500	\$ -	\$ 1,500
5226.000	Advertising	\$ 1,065	\$ -	\$ 1,774	\$ -
5227.000	Rentals-Building/Equipment	\$ 60	\$ -	\$ -	\$ -
5290.000	Other Expenditures	\$ 49,409	\$ 51,700	\$ 38,866	\$ 48,350
	Total Non-personnel Operating Outlays:	\$ 376,186	\$ 511,877	\$ 493,256	\$ 521,273
	Total Operating Outlays:	\$ 1,441,244	\$ 1,643,598	\$ 1,503,456	\$ 1,630,695

**FIRE DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TRAVEL AND TRAINING		
520-022-800-5201.000	Firefighter Training	\$ 5,000
	Dive Training	\$ 2,500
	Training Materials	\$ 2,500
	National Fire Academy	\$ 500
	ASFA Conference	\$ 7,000
	Fire Arson Conference	\$ 2,000
	Fire Marshall Class	\$ 2,500
	Subtotal	\$ 22,000
UNIFORM ALLOWANCE		
520-022-800-5202.000	Dept. member uniforms	\$ 2,000
	Subtotal	\$ 2,000
SUPPLIES		
520-022-800-5206.000	Miscellaneous supplies, copy paper, etc.	\$ 4,000
	Fire Turnout Gear	\$ 10,000
	Fire equipment	\$ 5,000
	Hazardous materials	\$ 1,000
	Dive Equipment	\$ 2,500
	Subtotal	\$ 22,500
REPAIRS AND MAINTENANCE		
520-022-800-5207.000	Equipment maintenance	\$ 6,500
	Subtotal	\$ 6,500
BUILDING MAINTENANCE FEES		
520-022-807-5208.000	BMF - Fire Department building repairs	\$ 21,276
	Replace T-12 Lighting	\$ 15,000
	Subtotal	\$ 36,276
CONTRACTED/PURCHASED SERVICES		
520-022-800-5212.000	Copy Machine Maintenance Contract	\$ 800
	Bauer Air Compressor Maintenance	\$ 7,500
	Honeywell Contract	\$ 4,388
	Subtotal	\$ 12,688

**FIRE DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TRANSPORTATION AND VEHICLES		
520-022-807-5221.000	Central Garage charges	\$ 229,804
	Subtotal	\$ 229,804
TOOLS AND SMALL EQUIPMENT		
520-022-800-5223.000	Fire tools/equipment	\$ 4,000
	Tools	\$ 1,000
	Dive equipment	\$ 2,500
	Fire hose - Replacement	\$ 2,000
	Radio pagers	\$ 5,000
	Handheld radios	\$ 4,000
	ID Machine	\$ 2,500
	Small Nozzles for Harbor Fires	\$ 2,500
	Plymovent Replacement Parts	\$ 2,500
	Subtotal	\$ 26,000
DUES AND PUBLICATIONS		
520-022-800-5224.000	NFPA	\$ 1,050
	AAFAI	\$ 225
	NFPA Membership	\$ 150
	NAFAI	\$ 75
	Subtotal	\$ 1,500
OTHER EXPENDITURES		
520-022-800-5290.000	Public Info, Materials Info	\$ 2,500
	Hepatitis B. vaccine (10)	\$ 1,000
	Siren Systems Parts	\$ 2,000
	Employee Wellness Program	\$ 850
	Volunteer expenditures:	
520-022-808-5290.000	Volunteer Incentive pay - Monthly/Quarterly	\$ 22,000
	Call response reimbursement	\$ 13,000
	EMS Duty Squad	\$ 7,000
	Subtotal	\$ 48,350

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City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 520 - Public Safety
Department: 023 - Ambulance

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 59,980	\$ 61,755	\$ 54,800	\$ 63,304
5110.004	Overtime	\$ 1,921	\$ 2,000	\$ 1,100	\$ 2,000
5110.010	Temporary Employees	\$ -	\$ 5,000	\$ -	\$ 5,000
5120.000	Benefits	\$ 58,757	\$ 54,723	\$ 53,600	\$ 58,772
	Total Salaries & Benefits	\$ 120,658	\$ 123,478	\$ 109,500	\$ 129,076
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 15,294	\$ 16,500	\$ 16,500	\$ 15,500
5202.000	Uniform Allowance	\$ 3,123	\$ 2,000	\$ 154	\$ 2,000
5203.000	Utilities	\$ -	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 1,688	\$ 1,800	\$ 1,511	\$ 1,600
5205.000	Insurance	\$ -	\$ -	\$ -	\$ -
5206.000	Supplies	\$ 15,012	\$ 20,000	\$ 16,000	\$ 21,100
5207.000	Repairs and Maintenance	\$ 600	\$ -	\$ -	\$ -
5211.000	MIS Fees	\$ 18,142	\$ 18,142	\$ 18,142	\$ 18,537
5212.000	Contracted/Purchased Services	\$ 11,915	\$ 13,300	\$ 12,294	\$ 13,300
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ 65,749	\$ 106,546	\$ 106,546	\$ 106,546
5222.000	Postage	\$ 223	\$ -	\$ 228	\$ 200
5223.000	Tools & Small Equip.	\$ -	\$ -	\$ -	\$ -
5224.000	Dues & Publications	\$ 150	\$ -	\$ -	\$ -
5226.000	Advertising	\$ -	\$ -	\$ -	\$ -
5227.000	Rentals-Building/Equipment	\$ -	\$ -	\$ -	\$ -
5290.000	Other Expenditures	\$ 6,335	\$ 2,100	\$ 3,937	\$ 2,100
	Total Non-personnel Operating Outlays:	\$ 138,229	\$ 180,388	\$ 175,312	\$ 180,883
	Total Operating Outlays:	\$ 258,888	\$ 303,866	\$ 284,812	\$ 309,959

**AMBULANCE DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TRAVEL AND TRAINING		
520-023-5201.000	Recertifications	\$ 2,000
	Local CME Classes	\$ 3,000
	Physician Training	\$ 2,500
	Training Materials	\$ 3,000
	EMS Conferences	\$ 3,000
	Paramedic Refresher	\$ 2,000
	Subtotal	\$ 15,500
UNIFORMS ALLOWANCE		
520-023-5202.000	EMS Protective Equipment	\$ 2,000
	Subtotal	\$ 2,000
SUPPLIES		
520-023-5206.000	Patient Care Supplies /laundry, blankets, etc.	\$ 14,500
	Replacement small equip., etc.	\$ 4,500
	Oxygen Reclaim Comp Unit	\$ 2,100
	Subtotal	\$ 21,100
CONTRACTED/PURCHASED SERVICES		
520-023-5212.000	Medical Director contract	\$ 12,300
	Bio Hazard and emergency response equipment cleaning	\$ 1,000
	Subtotal	\$ 13,300
TRANSPORTATION AND VEHICLES		
520-023-5221.000	Central Garage charges	\$ 106,546
	Subtotal	\$ 106,546
OTHER EXPENDITURES		
520-023-5290.000	Employee Wellness Program	\$ 100
	Vaccinations & TB Screening	\$ 2,000
	Subtotal	\$ 2,100

City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 520 - Public Safety
Department: 024 - SAR

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
5110.004	Overtime	\$ -	\$ -	\$ -	\$ -
5110.010	Temporary Employees	\$ 5,100	\$ 5,000	\$ 4,460	\$ 5,000
5120.000	Benefits	\$ 684	\$ 869	\$ 584	\$ 877
	Total Salaries & Benefits	\$ 5,784	\$ 5,869	\$ 5,044	\$ 5,877
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 5,764	\$ 7,500	\$ 7,500	\$ 5,000
5202.000	Uniform Allowance	\$ 780	\$ 250	\$ -	\$ -
5203.001	Utilities	\$ -	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 1,322	\$ 1,500	\$ 1,771	\$ 1,800
5205.000	Insurance	\$ -	\$ -	\$ -	\$ -
5206.000	Supplies	\$ 1,961	\$ 4,000	\$ 2,759	\$ 4,000
5207.000	Repairs and Maintenance	\$ 677	\$ 1,350	\$ 139	\$ 1,350
5211.000	MIS Fees	\$ 9,704	\$ 9,704	\$ 9,704	\$ 9,810
5212.000	Contracted/Purchased Services	\$ 2,967	\$ 3,000	\$ 2,999	\$ 3,000
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ 876	\$ 2,950	\$ 2,950	\$ 2,950
5222.000	Postage	\$ -	\$ -	\$ -	\$ -
5223.000	Tools & Small Equip.	\$ 7,865	\$ 4,400	\$ 8,474	\$ 4,300
5224.000	Dues & Publications	\$ 1,165	\$ 1,200	\$ 922	\$ 1,200
5226.000	Advertising	\$ -	\$ -	\$ -	\$ -
5227.000	Rentals-Building/Equipment	\$ -	\$ -	\$ -	\$ -
5290.000	Other Expenditures	\$ 11,160	\$ 8,500	\$ 1,493	\$ 8,500
	Total Non-personnel Operating Outlays:	\$ 44,240	\$ 44,354	\$ 38,711	\$ 41,910
	Total Operating Outlays:	\$ 50,024	\$ 50,223	\$ 43,755	\$ 47,787

**SAR DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TRAVEL AND TRAINING		
520-024-5201.000	CPR, WFR & EMT Training - All Volunteers	\$ 3,000
	Local Transport - All Volunteers	\$ 2,000
	Subtotal	\$ 5,000
UNIFORMS		
520-024-5202.000		\$ -
	Subtotal	\$ -
SUPPLIES		
520-024-5206.000	Batteries	\$ 500
	Disposal outdoor survival gear	\$ 1,000
	Medical Supplies	\$ 1,000
	Misc SAR equipment	\$ 1,500
	Subtotal	\$ 4,000
REPAIRS & MAINTENANCE		
520-024-5207.000	Parts & Oil	\$ 1,350
	Subtotal	\$ 1,350
CONTRACTED/PURCHASED SERVICES		
520-024-5212.000	Medical Director Contract	\$ 3,000
	Subtotal	\$ 3,000
TRANSPORTATION AND VEHICLES		
520-024-5221.000	Central Garage Charges	\$ 2,950
	Subtotal	\$ 2,950
TOOLS & SMALL EQUIPMENT		
520-024-5223.000	Handheld Radio	\$ 1,000
	Tech Rescue Equipment	\$ 1,000
	Avalanche Transceivers	\$ 900
	Full Body Vacuum Splint	\$ 600
	LED Search Light	\$ 800
	Subtotal	\$ 4,300

**SAR DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
	DUES AND PUBLICATIONS	
520-024-5224.000	MRA Dues (Mountain Rescue Assoc.)	\$ 450
	NASAR Dues (National Association Search & Rescue)	\$ 200
	AMSEA Dues (Ak Marine Safety Education Association)	\$ 250
	ASARA Dues (Alaska Search & Rescue Assoc.)	\$ 300
	Subtotal	\$ 1,200
	OTHER EXPENDITURES	
520-024-5290.000	Volunteer Incentive	\$ 6,000
	Volunteer Response Reimbursement	\$ 2,500
	Subtotal	\$ 8,500

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City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 530 - Public Works
Department: 031 - PW Administration

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 273,539	\$ 283,079	\$ 248,200	\$ 274,249
5110.004	Overtime	\$ -	\$ 1,000	\$ -	\$ 1,000
5110.010	Temporary Employees	\$ 808	\$ 1,000	\$ 8,500	\$ 1,000
5120.000	Benefits	\$ 226,898	\$ 178,306	\$ 178,400	\$ 197,812
	Total Salaries & Benefits	\$ 501,245	\$ 463,385	\$ 435,100	\$ 474,060
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 3,976	\$ 5,000	\$ 5,000	\$ 5,000
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ -	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 1,738	\$ 1,950	\$ 2,039	\$ 1,850
5205.000	Insurance	\$ -	\$ -	\$ -	\$ -
5206.000	Supplies	\$ 3,535	\$ 4,500	\$ 7,468	\$ 5,000
5207.000	Repairs and Maintenance	\$ 1,585	\$ 2,700	\$ 2,226	\$ 1,885
5211.000	MIS Fees	\$ 18,169	\$ 18,169	\$ 18,169	\$ 18,580
5212.000	Contracted/Purchased Services	\$ 1,308	\$ -	\$ 270	\$ -
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ 3,571	\$ 6,242	\$ 6,242	\$ 6,242
5222.000	Postage	\$ -	\$ -	\$ 51	\$ -
5223.000	Tools & Small Equip.	\$ -	\$ -	\$ -	\$ -
5224.000	Dues & Publications	\$ 1,301	\$ 800	\$ 2,096	\$ 1,357
5226.000	Advertising	\$ 1,793	\$ -	\$ 1,801	\$ 3,500
5227.002	Rentals-Building/Equipment	\$ 3,072	\$ 3,072	\$ 3,070	\$ 3,072
5290.000	Other Expenditures	\$ 125	\$ 400	\$ 330	\$ 400
	Total Non-personnel Operating Outlays:	\$ 40,173	\$ 42,833	\$ 48,762	\$ 46,886
	Total Operating Outlays:	\$ 541,418	\$ 506,218	\$ 483,862	\$ 520,946

**PUBLIC WORKS ADMINISTRATION DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TRAVEL AND TRAINING		
530-031-5201.000	Public Works Director	\$ 2,500
	Maintenance & Operations Manager	<u>\$ 2,500</u>
	Subtotal	\$ 5,000
SUPPLIES		
530-031-5206.000	Office Supplies	\$ 5,000
	Subtotal	\$ 5,000
REPAIRS AND MAINTENANCE		
530-031-5207.000	Postage Machine	\$ 200
	Copier maintenance (2)	<u>\$ 1,685</u>
	Subtotal	\$ 1,885
TOOLS & SMALL EQUIPMENT		
530-031-5223.000		<u>\$ -</u>
	Subtotal	\$ -
DUES AND PUBLICATIONS		
530-031-5224.000	Fuel OPIS Reports	\$ 1,032
	Daily Sentinel	\$ 100
	ASCE Dues	<u>\$ 225</u>
	Subtotal	\$ 1,357
RENTALS - BUILDING AND EQUIPMENT		
530-031-5227.002	Building rental	<u>\$ 3,072</u>
	Subtotal	\$ 3,072
OTHER EXPENDITURES		
530-031-5290.000	Employee Wellness Program	\$ 400
	Subtotal	\$ 400

City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 530 - Public Works
Department: 032 - Engineering

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 364,696	\$ 376,675	\$ 351,800	\$ 385,459
5110.004	Overtime	\$ 13,910	\$ 31,000	\$ 20,800	\$ 29,000
5110.010	Temporary Employees	\$ 69,038	\$ 137,000	\$ 102,900	\$ 199,000
5120.000	Benefits	\$ 260,870	\$ 229,319	\$ 254,000	\$ 274,892
	Total Salaries & Benefits	\$ 708,514	\$ 773,994	\$ 729,500	\$ 888,351
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 3,382	\$ 9,350	\$ 9,350	\$ 6,000
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ -	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 2,129	\$ 2,076	\$ 2,013	\$ 4,320
5205.000	Insurance	\$ -	\$ -	\$ -	\$ -
5206.000	Supplies	\$ 1,596	\$ 1,100	\$ 648	\$ 1,100
5207.000	Repairs and Maintenance	\$ -	\$ 250	\$ -	\$ 250
5211.000	MIS Fees	\$ 31,841	\$ 31,841	\$ 31,841	\$ 31,403
5212.000	Contracted/Purchased Services	\$ 50,633	\$ 45,600	\$ 45,600	\$ 70,000
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ 4,068	\$ 10,378	\$ 10,378	\$ 10,378
5222.000	Postage	\$ -	\$ 100	\$ -	\$ 100
5223.000	Tools & Small Equip.	\$ 420	\$ 200	\$ -	\$ 200
5224.000	Dues & Publications	\$ 437	\$ 450	\$ 375	\$ 450
5226.000	Advertising	\$ 1,968	\$ -	\$ 1,189	\$ 2,000
5227.000	Rentals-Building/Equipment	\$ -	\$ -	\$ -	\$ -
5290.000	Other Expenditures	\$ 148	\$ 500	\$ -	\$ 450
	Total Non-personnel Operating Outlays:	\$ 96,623	\$ 101,845	\$ 101,394	\$ 126,651
	Total Operating Outlays:	\$ 805,137	\$ 875,839	\$ 830,894	\$ 1,015,002

**ENGINEERING DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TRAVEL AND TRAINING		
530-032-800-5201.000	Engineering Classes - +16 contract hours for 4 Engineers	\$ 6,000
	Subtotal	\$ 6,000
SUPPLIES		
530-032-800-5206.000	Field Books	\$ 200
	Engineering Books & Manuals	\$ 400
	Plotter Supplies	\$ 500
	Subtotal	\$ 1,100
REPAIRS AND MAINTENANCE		
530-032-800-5207.000	Miscellaneous engineering equipment	\$ 250
	Subtotal	\$ 250
CONTRACTED/PURCHASED SERVICES		
530-032-800-5212.000	Other small projects	\$ 10,000
	Project Management Software	\$ 60,000
	Subtotal	\$ 70,000
TOOLS AND SMALL EQUIPMENT		
530-032-800-5223.000	Misc Equipment	\$ 200
	Subtotal	\$ 200
DUES AND PUBLICATIONS		
530-032-800-5224.000	Registration for 3 Engineers	\$ 450
	Subtotal	\$ 450
OTHER EXPENDITURES		
530-032-800-5290.000	Employee Wellness Program	\$ 450
	Subtotal	\$ 450

City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 530 - Public Works
Department: 033 - Streets

Account Number	Expense Description	2012 Actual	2013 Budget	2013 Projections	2014 Budget
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 270,641	\$ 281,784	\$ 252,400	\$ 269,008
5110.004	Overtime	\$ 33,115	\$ 27,500	\$ 18,100	\$ 27,500
5110.010	Temporary Employees	\$ -	\$ 7,500	\$ 1,890	\$ 6,000
5120.000	Benefits	\$ 224,198	\$ 215,479	\$ 192,100	\$ 209,596
	Total Salaries & Benefits	\$ 527,953	\$ 532,263	\$ 464,490	\$ 512,104
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 798	\$ 2,300	\$ 2,300	\$ 2,300
5202.000	Uniform Allowance	\$ 829	\$ 2,500	\$ 1,186	\$ 2,000
5203.001	Utilities	\$ 59,175	\$ 59,165	\$ 56,351	\$ 66,000
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 1,693	\$ 2,000	\$ 1,118	\$ 2,000
5205.000	Insurance	\$ -	\$ -	\$ -	\$ -
5206.000	Supplies	\$ 177,276	\$ 206,300	\$ 180,000	\$ 206,300
5207.000	Repairs and Maintenance	\$ -	\$ -	\$ 525	\$ -
5208.000	Blding Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -
5211.000	MIS Fees	\$ 9,954	\$ 9,954	\$ 9,954	\$ 9,968
5212.000	Contracted/Purchased Services	\$ 259,177	\$ 275,500	\$ 285,823	\$ 312,300
5214.000	Interdepartment Services	\$ 9,324	\$ -	\$ 2,432	\$ -
5221.000	Transportation/Vehicles	\$ 364,463	\$ 450,596	\$ 450,596	\$ 450,596
5222.000	Postage	\$ -	\$ -	\$ -	\$ -
5223.000	Tools & Small Equip.	\$ 5,974	\$ 4,000	\$ 10,477	\$ 3,000
5224.000	Dues & Publications	\$ -	\$ -	\$ -	\$ 100
5226.000	Advertising	\$ 80	\$ 800	\$ 1,978	\$ 800
5227.002	Rentals-Building/Equipment	\$ 16,453	\$ 16,368	\$ 16,564	\$ 16,368
5290.000	Other Expenditures	\$ 1,424	\$ 500	\$ 214	\$ 500
	Total Non-personnel Operating Outlays:	\$ 906,621	\$ 1,029,983	\$ 1,019,518	\$ 1,072,232
	Total Operating Outlays:	\$ 1,434,574	\$ 1,562,246	\$ 1,484,008	\$ 1,584,336

**STREET DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TRAVEL AND TRAINING		
530-033-800-5201.000	Wastewater Certifications	\$ 800
	Haz mat Refreshers	\$ 900
	Traffic Control	\$ 600
	Subtotal	\$ 2,300
UNIFORM ALLOWANCE		
530-033-800-5202.000	Work overalls, gloves, safety gear	\$ 2,000
	Subtotal	\$ 2,000
SUPPLIES		
530-033-800-5206.000	Office supplies	\$ 1,600
530-033-812-5206.000	Oil for patching machine	\$ 15,000
	Street gravel	\$ 25,000
	Guard rail and supplies	\$ 3,200
	Misc. materials	\$ 5,000
530-033-813-5206.000	Culvert and catch basins	\$ 11,500
530-033-815-5206.000	Sand for snow and ice control	\$ 45,000
	De-Icer	\$ 70,000
	Plow blades, chains	\$ 20,000
530-033-816-5206.000	Signs, posts and related hardware	\$ 10,000
	Subtotal	\$ 206,300
CONTRACTED/PURCHASED SERVICES		
530-033-800-5212.000	Miscellaneous	\$ 6,800
	Baranof Warm Springs maintenance	\$ 4,000
530-033-812-5212.000	Street and parking lot striping	\$ 35,000
	Paving repairs	\$ 240,000
	Sidewalk repairs	\$ 10,000
530-033-815-5212.000	Contract snow removal	\$ 16,500
	Subtotal	\$ 312,300
TOOLS AND SMALL EQUIPMENT		
530-033-800-5223.000	Misc. tools and equipment	\$ 3,000
	Subtotal	\$ 3,000
ADVERTISING		
530-033-800-5226.000	Street repair/closure announcements	\$ 800
	Subtotal	\$ 800

**STREET DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
	RENTALS - BUILDING AND EQUIPMENT	
530-033-800-5227.002	Central Garage building rental	\$ 16,368
	Subtotal	\$ 16,368
	OTHER EXPENDITURES	
530-033-800-5290.000	Employee Wellness Program	\$ 500
	Subtotal	\$ 500

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City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 530 - Public Works
Department: 034 - Recreation

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 137,605	\$ 146,339	\$ 138,100	\$ 146,953
5110.004	Overtime	\$ 4,103	\$ 6,500	\$ 400	\$ 4,000
5110.010	Temporary Employees	\$ 27,291	\$ 50,000	\$ 30,500	\$ 45,000
5120.000	Benefits	\$ 132,508	\$ 111,185	\$ 121,400	\$ 130,895
	Total Salaries & Benefits	\$ 301,508	\$ 314,024	\$ 290,400	\$ 326,848
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 455	\$ 2,800	\$ 2,800	\$ 2,135
5202.000	Uniform Allowance	\$ -	\$ 500	\$ 682	\$ 400
5203.001	Utilities	\$ 25,709	\$ 25,520	\$ 26,688	\$ 25,000
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 704	\$ 800	\$ 516	\$ 750
5205.000	Insurance	\$ 14,891	\$ 15,655	\$ 16,445	\$ 17,268
5206.000	Supplies	\$ 24,354	\$ 24,000	\$ 4,627	\$ 23,000
5207.000	Repairs and Maintenance	\$ 18,593	\$ 19,500	\$ 31,839	\$ 19,500
5208.000	Building Maintenance Fees	\$ 41,841	\$ 17,274	\$ 31,096	\$ 43,422
5211.000	MIS Fees	\$ 7,715	\$ 7,715	\$ 7,715	\$ 7,891
5212.000	Contracted/Purchased Services	\$ 17,402	\$ 49,250	\$ 42,000	\$ 45,000
5214.000	Interdepartment Services	\$ 1,249	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ 113,720	\$ 84,022	\$ 84,022	\$ 84,022
5222.000	Postage	\$ -	\$ -	\$ -	\$ -
5223.000	Tools & Small Equip.	\$ 6,210	\$ 4,000	\$ 1,967	\$ 4,000
5224.000	Dues & Publications	\$ 410	\$ 400	\$ 457	\$ 400
5226.000	Advertising	\$ 716	\$ -	\$ -	\$ -
5227.000	Rentals-Building/Equipment	\$ 65	\$ -	\$ -	\$ -
5290.000	Other Expenditures	\$ 31	\$ 700	\$ -	\$ 600
	Total Non-personnel Operating Outlays:	\$ 274,065	\$ 252,136	\$ 250,854	\$ 273,388
	Total Operating Outlays:	\$ 575,572	\$ 566,160	\$ 541,254	\$ 600,236

**RECREATION DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TRAINING AND TRAVEL		
530-034-800-5201.000	Training/Certifications	\$ 2,135
	Subtotal	\$ 2,135
ELECTRIC		
530-034-800-5203.001	Electric	\$ 25,000
	Subtotal	\$ 25,000
SUPPLIES		
530-034-817-5206.000	Signage	\$ 2,000
	Landscape/Plant Mtc.-Fertilizer, seed, annual plants	\$ 2,500
	Landscape Materials - soil, plant materials, mulch	\$ 4,000
	Turf Mtc - Fertilizer, seed, lime for 15 acres total	\$ 4,500
	Kimsham Fields maintenance, +5.5 acres turf, (fertilizer)	\$ 5,000
	Ballfield Maintenance - fencing, sand, surfacing	\$ 5,000
	Subtotal	\$ 23,000
REPAIRS AND MAINTENANCE		
530-034-817-5207.000	Grounds Maintenance & Repair	\$ 4,500
	Kimsham Repairs & Maintenance	\$ 2,000
	Goddard & Tom Young Repairs & Maintenance	\$ 3,000
	(15) Parks, trails and playground repairs & maintenance	\$ 3,000
	Surfacing material trails playgrounds, ballfields	\$ 3,000
	Ballfields Repair (11 Fields)	\$ 4,000
	Subtotal	\$ 19,500
BUILDING MAINTENANCE FEES		
530-034-800-5208.000	Building Maintenance Fund	\$ 26,422
	Blatchley RR Reroof	\$ 17,000
	Subtotal	\$ 43,422

CONTRACTED/PURCHASED SERVICES

530-034-800-5212.000	Sani-can pumping and garbage	\$	12,000
	Restroom janitorial contract	\$	25,000
	Park & Trail contactual	\$	5,000
	Transfer station disposal fees	\$	<u>3,000</u>
	Subtotal	\$	45,000

TOOLS AND SMALL EQUIPMENT

530-034-817-5223.000	General Parks & Recreation small tools	\$	2,000
	Kimsham Small Tools & Equipment	\$	<u>2,000</u>
	Subtotal	\$	4,000

OTHER EXPENDITURES

530-034-800-5290.000	Misc	\$	300
	Employee Wellness Program	\$	<u>300</u>
	Subtotal	\$	600

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City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 530 - Public Works
Department: 035 - Building Official

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 111,023	\$ 125,391	\$ 113,400	\$ 115,161
5110.004	Overtime	\$ 2,692	\$ -	\$ 300	\$ -
5110.010	Temporary Employees	\$ 1,498	\$ -	\$ 1,810	\$ -
5120.000	Benefits	\$ 81,561	\$ 82,393	\$ 69,200	\$ 82,568
	Total Salaries & Benefits	\$ 196,774	\$ 207,784	\$ 184,710	\$ 197,729
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 5,656	\$ 6,100	\$ 6,100	\$ 7,500
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ -	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 1,371	\$ 1,500	\$ 1,445	\$ 1,500
5205.000	Insurance	\$ -	\$ -	\$ -	\$ -
5206.000	Supplies	\$ 944	\$ 500	\$ 204	\$ 500
5207.000	Repairs and Maintenance	\$ -	\$ -	\$ -	\$ -
5211.000	MIS Fees	\$ 7,465	\$ 7,465	\$ 7,465	\$ 7,126
5212.000	Contracted/Purchased Services	\$ 660	\$ 1,500	\$ 1,225	\$ 1,500
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ 3,523	\$ 11,973	\$ 11,973	\$ 11,973
5222.000	Postage	\$ -	\$ -	\$ -	\$ -
5223.000	Tools & Small Equip.	\$ 239	\$ 200	\$ -	\$ 200
5224.000	Dues & Publications	\$ 1,450	\$ 700	\$ 187	\$ 1,450
5226.000	Advertising	\$ 92	\$ -	\$ 255	\$ -
5227.000	Rentals-Building/Equipment	\$ -	\$ -	\$ -	\$ -
5290.000	Other Expenditures	\$ 64	\$ 200	\$ -	\$ 200
	Total Non-personnel Operating Outlays:	\$ 21,465	\$ 30,138	\$ 28,854	\$ 31,949
	Total Operating Outlays:	\$ 218,239	\$ 237,922	\$ 213,564	\$ 229,678

**BUILDING OFFICIAL DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TRAINING AND TRAVEL		
530-035-800-5201.000	Blding Inspector II - Building Plans Examiner	\$ 3,750
	Building Official - Certified Blding Official, Annual State Official Forum	\$ 3,750
	Subtotal	\$ 7,500
SUPPLIES		
530-035-800-5206.000	Office supplies	\$ 500
	Subtotal	\$ 500
CONTRACTED/PURCHASED SERVICES		
530-035-800-5212.000	Engineering review services	\$ 1,500
	Subtotal	\$ 1,500
TOOLS AND SMALL EQUIPMENT		
530-035-800-5223.000	Miscellaneous tool/equipment replacement	\$ 200
	Subtotal	\$ 200
DUES AND PUBLICATIONS		
530-035-800-5224.000	Building Official code books	\$ 1,450
	Subtotal	\$ 1,450
OTHER EXPENDITURES		
530-035-800-5290.000	Employee Wellness Program	\$ 200
	Subtotal	\$ 200

City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 540 - Public Services
Department: 041 - Library

Account Number	Expense Description	2012 Actual	2013 Budget	2013 Projections	2014 Budget
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 309,529	\$ 331,781	\$ 288,200	\$ 313,931
5110.004	Overtime	\$ 948	\$ 1,000	\$ 1,200	\$ 1,000
5110.010	Temporary Employees	\$ 20,833	\$ 19,000	\$ 21,600	\$ 19,000
5120.000	Benefits	\$ 210,110	\$ 203,158	\$ 181,500	\$ 220,680
	Total Salaries & Benefits	\$ 541,420	\$ 554,939	\$ 492,500	\$ 554,611
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 1,872	\$ 1,200	\$ 1,200	\$ 4,000
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.001	Utilities	\$ 9,627	\$ 9,000	\$ 7,708	\$ 13,500
5203.005	Heating Fuel	\$ 11,879	\$ 13,920	\$ 10,756	\$ 13,920
5204.000	Telephone	\$ 3,948	\$ 4,200	\$ 3,877	\$ 3,600
5205.000	Insurance	\$ 11,647	\$ 11,653	\$ 12,486	\$ 13,110
5206.000	Supplies	\$ 11,117	\$ 8,000	\$ 14,730	\$ 14,500
5207.000	Repairs and Maintenance	\$ 2,468	\$ 4,000	\$ 3,340	\$ 4,100
5208.000	Building Maintenance Fees	\$ 9,711	\$ 18,134	\$ 9,368	\$ 7,185
5211.000	MIS Fees	\$ 81,241	\$ 81,241	\$ 81,241	\$ 83,502
5212.000	Contracted/Purchased Services	\$ 95,429	\$ 51,000	\$ 39,118	\$ 62,150
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ -	\$ -	\$ -	\$ -
5222.000	Postage	\$ 7,649	\$ 8,500	\$ 6,072	\$ 9,000
5223.000	Tools & Small Equip.	\$ 1,838	\$ 2,500	\$ -	\$ 1,850
5224.000	Dues & Publications	\$ 750	\$ -	\$ 975	\$ 1,000
5226.000	Advertising	\$ 1,029	\$ -	\$ -	\$ 1,000
5227.000	Rentals-Building/Equipment	\$ 289	\$ 300	\$ 217	\$ 900
5240.000	Books and Periodicals	\$ 77,844	\$ 80,000	\$ 83,003	\$ 84,600
5290.000	Other Expenditures	\$ 3,283	\$ 3,800	\$ 3,397	\$ 4,400
	Total Non-personnel Operating Outlays:	\$ 331,622	\$ 297,448	\$ 277,488	\$ 322,318
	Total Operating Outlays:	\$ 873,041	\$ 852,387	\$ 769,988	\$ 876,929

**LIBRARY DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TRAINING AND TRAVEL		
540-041-5201.000	Alaska Library Associaton - Director	\$ 1,000
	Technical - SIRSI Training	\$ 2,000
	Alaska Library Associaton - Youth Services	\$ 1,000
	Subtotal	\$ 4,000
SUPPLIES		
540-041-5206.000	Office Supplies	\$ 3,000
	Library Supplies	\$ 4,000
	Janitorial	\$ 3,000
	Program Supplies	\$ 4,000
	Display Supplies	\$ 500
	Subtotal	\$ 14,500
REPAIRS AND MAINTENANCE		
540-041-5207.000	Copier maintenance	\$ 1,500
	Miscellaneous Unexpected Repairs	\$ 1,000
	Microform reader/Printer maintenance	\$ 1,600
	Subtotal	\$ 4,100
BUILDING MAINTENANCE FEES		
540-041-5208.000	Building Maint. Fund (BMF) - Library building repairs	\$ 7,185
	Subtotal	\$ 7,185
CONTRACTED/PURCHASED SERVICES		
540-041-5212.000	Annual fire suppression system performance inspection	\$ 1,500
	OCLC group services agreement contract	\$ 9,000
	Janitorial Services	\$ 15,000
	Listen Alaska	\$ 3,500
	Fire extinguisher inspection	\$ 1,100
	SIRSI/Oynix	\$ 22,000
	Movie Licensing Fee	\$ 375
	Grant Station Online Subscription	\$ 300
	Friends of the Library - Alaska Statewide Participation Fee Est.	\$ 500
	SIRSI - Overdrive Initial Setup & Maintenance	\$ 1,200
	Foraker Group Membership	\$ 750
	Honeywell Performance Contract	\$ 2,925
	Public Internet Access	\$ 4,000
	Subtotal	\$ 62,150

**LIBRARY DEPARTMENT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
	TOOLS AND SMALL EQUIPMENT	
540-041-5223.000	Projection Screen	\$ 500
	Office Chair	\$ 150
	AV Cart	\$ 500
	Pinfeed Printer for Overdues	\$ 700
	Subtotal	\$ 1,850
	ADVERTISING	
540-041-5226.000	Printed Ads	\$ 1,000
	Subtotal	\$ 1,000
	RENTALS - EQUIPMENT OR BUILDINGS	
540-041-5227.002	Postage meter rental	\$ 900
	Subtotal	\$ 900
	BOOKS AND PERIODICALS	
540-041-5240.000	Books	\$ 45,000
	Reference	\$ 10,000
	Periodicals	\$ 9,000
	Videos	\$ 5,500
	Audio Books	\$ 5,000
	Music CDs	\$ 1,000
	McNaughton book lease	\$ 8,500
	Sitka Sentinel Archives	\$ 600
	Subtotal	\$ 84,600
	OTHER EXPENDITURES	
540-041-5290.000	Visiting Authors & Performers	\$ 3,500
	Employee Wellness Program	\$ 900
	Subtotal	\$ 4,400

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City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 540 - Public Services
Department: 043 - Centennial Building

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 184,729	\$ 174,135	\$ 178,300	\$ 175,759
5110.004	Overtime	\$ 2,345	\$ 3,500	\$ 1,900	\$ 3,500
5110.010	Temporary Employees	\$ -	\$ -	\$ 200	\$ -
5120.000	Benefits	\$ 138,939	\$ 127,696	\$ 128,300	\$ 134,056
	Total Salaries & Benefits	\$ 326,013	\$ 305,331	\$ 308,700	\$ 313,315
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ -	\$ -	\$ -	\$ -
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ 22,243	\$ 23,000	\$ 18,984	\$ 20,000
5203.005	Heating Fuel	\$ 26,448	\$ 29,000	\$ 25,124	\$ 29,000
5204.000	Telephone	\$ 6,498	\$ 6,500	\$ 5,754	\$ 6,500
5205.000	Insurance	\$ 15,548	\$ 15,530	\$ 16,704	\$ 17,539
5206.000	Supplies	\$ 4,974	\$ 6,800	\$ 2,649	\$ 6,300
5207.000	Repairs and Maintenance	\$ 1,045	\$ 8,200	\$ 2,967	\$ 7,300
5208.000	Building Maintenance Fees	\$ 40,103	\$ 30,866	\$ 30,000	\$ 16,997
5211.000	MIS Fees	\$ 7,715	\$ 7,715	\$ 7,715	\$ 7,284
5212.000	Contracted/Purchased Services	\$ 52,270	\$ 8,775	\$ 8,775	\$ 8,775
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ -	\$ -	\$ -	\$ -
5222.000	Postage	\$ -	\$ -	\$ -	\$ -
5223.000	Tools & Small Equip.	\$ 3,100	\$ 2,000	\$ 2,000	\$ 4,500
5224.000	Dues & Publications	\$ -	\$ -	\$ -	\$ -
5226.000	Advertising	\$ 650	\$ -	\$ -	\$ -
5227.000	Rentals-Building/Equipment	\$ -	\$ -	\$ -	\$ -
5250.000	Assembly Waived Fees	\$ -	\$ -	\$ -	\$ -
5290.000	Other Expenditures	\$ 475	\$ 1,050	\$ 712	\$ 950
	Total Non-personnel Operating Outlays:	\$ 181,069	\$ 139,436	\$ 121,384	\$ 125,145
	Total Operating Outlays:	\$ 507,082	\$ 444,767	\$ 430,084	\$ 438,461

**CENTENNIAL BUILDING
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
	SUPPLIES	
540-043-5206.000	Toilet paper and paper towels	\$ 2,500
	Copier paper	\$ 300
	Cleaning supplies	\$ 3,000
	Miscellaneous office supplies	\$ 500
	Subtotal	\$ 6,300
	REPAIRS AND MAINTENANCE	
540-043-5207.000	Light bulbs	\$ 3,000
	Plumbing and electrical parts	\$ 3,000
	Paint and painting supplies	\$ 800
	Copier maintenance	\$ 500
	Subtotal	\$ 7,300
	BUILDING MAINTENANCE FEES	
540-043-5208.000	Building Maint. Fund (BMF) - Repairs to building	\$ 16,997
	Subtotal	\$ 16,997
	CONTRACTED/PURCHASED SERVICES	
540-043-5212.000	Honeywell Service Contract	\$ 8,775
	Subtotal	\$ 8,775
	TOOLS AND SMALL EQUIPMENT	
540-043-5223.000	Washer & Dryer	\$ 2,500
	Teleconf Phone for Assembly Meetings	\$ 2,000
	Subtotal	\$ 4,500
	OTHER EXPENDITURES	
540-043-5290.000	Food service permit	\$ 550
	Employee Wellness Program	\$ 400
	Subtotal	\$ 950

City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 540 - Public Services
Department: 045 - Convention/Visitor Bureau

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
5110.004	Overtime	\$ -	\$ -	\$ -	\$ -
5110.010	Temporary Employees	\$ -	\$ -	\$ -	\$ -
5120.000	Benefits	\$ -	\$ -	\$ -	\$ -
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ -	\$ -	\$ -	\$ -
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ -	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ -	\$ -	\$ -	\$ -
5205.000	Insurance	\$ -	\$ -	\$ -	\$ -
5206.000	Supplies	\$ -	\$ -	\$ -	\$ -
5207.000	Repairs and Maintenance	\$ -	\$ -	\$ -	\$ -
5211.000	MIS Fees	\$ -	\$ -	\$ -	\$ -
5212.000	Contracted/Purchased Services	\$ 1,726	\$ 2,000	\$ 1,790	\$ 2,000
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ -	\$ -	\$ -	\$ -
5222.000	Postage	\$ -	\$ -	\$ -	\$ -
5223.000	Tools & Small Equip.	\$ -	\$ -	\$ -	\$ -
5224.000	Dues & Publications	\$ -	\$ -	\$ -	\$ -
5226.000	Advertising	\$ -	\$ -	\$ -	\$ -
5227.000	Rentals-Building/Equipment	\$ -	\$ -	\$ -	\$ -
5290.000	Other Expenditures	\$ 280,048	\$ 280,047	\$ 280,047	\$ 310,040
	Total Non-personnel Operating Outlays:	\$ 281,774	\$ 282,047	\$ 281,837	\$ 312,040
	Total Operating Outlays:	\$ 281,774	\$ 282,047	\$ 281,837	\$ 312,040

**SITKA CONVENTION AND VISITOR'S BUREAU
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
	CONTRACTED/PURCHASED SERVICES	
540-045-5212.000	Audit	\$ 2,000
	Subtotal	<u>\$ 2,000</u>
	OTHER EXPENDITURES	
540-045-5290.000	Operational support	\$ 310,040
	Subtotal	<u>\$ 310,040</u>

City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 540 - Public Services
Department: 047 - Senior Center

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
5110.004	Overtime	\$ -	\$ -	\$ -	\$ -
5110.010	Temporary Employees	\$ -	\$ -	\$ -	\$ -
5120.000	Benefits	\$ -	\$ -	\$ -	\$ -
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ -	\$ -	\$ -	\$ -
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ 14,129	\$ 14,500	\$ 11,222	\$ 14,500
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 2,204	\$ 2,275	\$ 1,985	\$ 2,200
5205.000	Insurance	\$ 1,785	\$ 1,798	\$ 1,791	\$ 1,888
5206.000	Supplies	\$ 3,625	\$ 3,080	\$ 3,510	\$ 3,080
5207.000	Repairs and Maintenance	\$ -	\$ 500	\$ 417	\$ 500
5208.000	Building Maintenance Fees	\$ 23,945	\$ 23,808	\$ 22,304	\$ 35,149
5211.000	MIS Fees	\$ -	\$ -	\$ -	\$ -
5212.000	Contracted/Purchased Services	\$ -	\$ -	\$ -	\$ -
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ 36,434	\$ 38,586	\$ 38,586	\$ 38,586
5222.000	Postage	\$ -	\$ -	\$ -	\$ -
5223.000	Tools & Small Equip.	\$ -	\$ -	\$ -	\$ -
5224.000	Dues & Publications	\$ -	\$ -	\$ -	\$ -
5226.000	Advertising	\$ -	\$ -	\$ -	\$ -
5227.000	Rentals-Building/Equipment	\$ -	\$ -	\$ -	\$ -
5290.000	Other Expenditures	\$ -	\$ -	\$ -	\$ -
	Total Non-personnel Operating Outlays:	\$ 82,121	\$ 84,547	\$ 79,815	\$ 95,903
	Total Operating Outlays:	\$ 82,121	\$ 84,547	\$ 79,815	\$ 95,903

**SENIOR CENTER
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
SUPPLIES		
540-047-800-5206.000	Supplies for cleaning, etc.	\$ 3,080
	Subtotal	\$ 3,080
REPAIRS AND MAINTENANCE		
540-047-800-5207.000	Miscellaneous equipment maintenance	\$ 500
	Subtotal	\$ 500
BUILDING MAINTENANCE FEES		
540-047-800-5208.000	Building Maint. Fund (BMF) - Building repair	\$ 21,149
	Replace T12 Lighting	\$ 14,000
	Subtotal	\$ 35,149

CONTRACTED/PURCHASED SERVICES

City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 550 - Other
Department: 650 - Debt Payments
Sub-Department: 951 - General Obligation Debt

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
5295.000	Interest	\$ 2,486	\$ 2,340	\$ 2,340	\$ 13,024
5297.000	Debt Administrative Expense	\$ -	\$ -	\$ -	\$ -
7302.000	Debt Principal Payments	\$ 9,750	\$ 9,750	\$ 9,750	\$ 49,860
	Total:	<u>\$ 12,236</u>	<u>\$ 12,090</u>	<u>\$ 12,090</u>	<u>\$ 62,884</u>

**GENERAL OBLIGATION DEBT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
550-650-951-5295.000	Interest payment State of Alaska Note #783011	\$ 2,194 ²⁰⁴⁸
	Interest payment NG E911	\$ 10,830
	Subtotal	\$ 13,024
550-650-951-7302.000	Principal payment State of Alaska Note #783011	\$ 9,750
	Principal payment NG E911	\$ 40,110
	Subtotal	\$ 49,860

City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 550 - Other
Department: 650 - Debt Payments
Sub-Department: 952 - General School Obligation Debt

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
5295.000	Interest	\$ 383,603	\$ 347,013	\$ 347,013	\$ 303,675
5297.000	Debt Administrative Expense	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
7302.000	Debt Principal Payments	\$ 890,000	\$ 920,000	\$ 920,000	\$ 970,000
	Total:	<u>\$ 1,273,603</u>	<u>\$ 1,269,013</u>	<u>\$ 1,269,013</u>	<u>\$ 1,275,675</u>

**SCHOOL GENERAL OBLIGATION DEBT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
550-650-952-5295.000	Interest payment on 2007 - One Series School Bonds	\$ 196,575
	Interest payment on 2005 - Series A School Bonds	\$ 107,100
	Subtotal	\$ 303,675
550-650-952-5297.000	Administrative (Bank) Expenditures	\$ 2,000
	Subtotal	\$ 2,000
550-650-952-7302.000	Principal payment on 2007 - One Series School Bonds	\$ 650,000
	Principal payment on 2005 - Series A School Bonds	\$ 320,000
	Subtotal	\$ 970,000

**City and Borough of Sitka
Sitka, Alaska**

FY2014 Budget

**Fund: 100 - General Fund
Division: 550 - Other
Department: 660 - Support
Sub-Department: 952 - School Support**

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
5110.004	Overtime	\$ -	\$ -	\$ -	\$ -
5110.010	Temporary Employees	\$ -	\$ -	\$ -	\$ -
5120.000	Benefits	\$ -	\$ -	\$ -	\$ -
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ -	\$ -	\$ -	\$ -
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ -	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ -	\$ -	\$ -	\$ -
5205.000	Insurance	\$ -	\$ -	\$ -	\$ -
5206.000	Supplies	\$ -	\$ -	\$ -	\$ -
5207.000	Repairs and Maintenance	\$ -	\$ -	\$ -	\$ -
5208.000	Blding Maintenance Fees	\$ 148,178	\$ 150,000	\$ 150,000	\$ 150,000
5211.000	MIS Fees	\$ -	\$ -	\$ -	\$ -
5212.000	Contracted/Purchased Services	\$ 140,392	\$ 140,392	\$ 140,392	\$ -
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ -	\$ -	\$ -	\$ -
5222.000	Postage	\$ -	\$ -	\$ -	\$ -
5223.000	Tools & Small Equip.	\$ -	\$ -	\$ -	\$ -
5224.000	Dues & Publications	\$ -	\$ -	\$ -	\$ -
5226.000	Advertising	\$ -	\$ -	\$ -	\$ -
5227.000	Rentals-Building/Equipment	\$ -	\$ -	\$ -	\$ -
5290.000	Other Expenditures	\$ -	\$ -	\$ 488,322	\$ 5,527,521
7200.000	Operational Support	\$ 6,077,656	\$ 5,620,342	\$ 5,320,342	\$ -
	Total Non-personnel Operating Outlays:	\$ 6,366,226	\$ 5,910,734	\$ 6,099,056	\$ 5,677,521
	Total Operating Outlays:	\$ 6,366,226	\$ 5,910,734	\$ 6,099,056	\$ 5,677,521

**SCHOOL SUPPORT
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
BUILDING MAINTENANCE FEES		
550-660-952-5208.000	Maintenance Projects	\$ 150,000
	Subtotal	\$ 150,000
CONTRACTED/PURCHASED SERVICES		
550-660-952-5212.000		\$ -
	Subtotal	\$ -
OTHER EXPENSES		
550-660-952-5290.000	Operational support	\$ 5,527,521
	Subtotal	\$ 5,527,521

City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 550 - Other
Department: 660 - Support
Sub-Department: 953 - Hospital Support

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
	Salaries and Benefits				
5110.001	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
5110.004	Overtime	\$ -	\$ -	\$ -	\$ -
5110.010	Temporary Employees	\$ -	\$ -	\$ -	\$ -
5120.000	Benefits	\$ -	\$ -	\$ -	\$ -
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
	Non-personnel Operation Outlays				
5201.000	Travel and Training	\$ -	\$ -	\$ -	\$ -
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ -	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ -	\$ -	\$ -	\$ -
5205.000	Insurance	\$ -	\$ -	\$ -	\$ -
5206.000	Supplies	\$ -	\$ -	\$ -	\$ -
5207.000	Repairs and Maintenance	\$ -	\$ -	\$ -	\$ -
5208.000	Blding Maintenance Fees	\$ -	\$ -	\$ -	\$ -
5211.000	MIS Fees	\$ -	\$ -	\$ -	\$ -
5212.000	Contracted/Purchased Services	\$ -	\$ -	\$ -	\$ -
5214.000	Interdepartment Services	\$ -	\$ -	\$ -	\$ -
5221.000	Transportation/Vehicles	\$ -	\$ -	\$ -	\$ -
5222.000	Postage	\$ -	\$ -	\$ -	\$ -
5223.000	Tools & Small Equip.	\$ -	\$ -	\$ -	\$ -
5224.000	Dues & Publications	\$ -	\$ -	\$ -	\$ -
5226.000	Advertising	\$ -	\$ -	\$ -	\$ -
5227.000	Rentals-Building/Equipment	\$ -	\$ -	\$ -	\$ -
5290.000	Other Expenditures	\$ 120,230	\$ 270,546	\$ 352,097	\$ 154,546
7200.000	Line of Credit Net	\$ -	\$ -	\$ -	\$ -
	Total Non-personnel Operating Outlays:	\$ 120,230	\$ 270,546	\$ 352,097	\$ 154,546
	Total Operating Outlays:	\$ 120,230	\$ 270,546	\$ 352,097	\$ 154,546

HOSPITAL SUPPORT
ITEMIZED EXPENDITURES

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
	OTHER EXPENDITURES	
550-660-953-5290.000	Hospital maintenance projects	\$ 154,546
	Subtotal	<u>\$ 154,546</u>

City and Borough of Sitka
Sitka, Alaska

FY2014 Budget

Fund: 100 - General Fund
Division: 550 - Other
Department: 680 - Transfers

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
7200.000	Interfund Transfers	\$ 2,040,581	\$ 3,930,976	\$ 3,716,180	\$ 1,939,900
7500.000	Advances to Other Funds	\$ -	\$ -	\$ -	\$ -
	Total Transfers:	<u>\$ 2,040,581</u>	<u>\$ 3,930,976</u>	<u>\$ 3,716,180</u>	<u>\$ 1,939,900</u>

**INTERFUND AND DEPARTMENT TRANSFER
ITEMIZED EXPENDITURES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
 <u>TRANSFER TO SE ALASKA ECONOMIC DEVELOPMENT</u>		
550-680-7200.000	Total Transfer to SE Alaska Economic Development	\$ _____ - \$ _____ -
 <u>TRANSFER TO MANAGEMENT INFORMATION SYSTEMS FUND</u>		
550-680-7200.000	Police - Automated backup solution	\$ 20,000
	Police- Move core network equipment to new room	\$ 7,000
	Police Tech - Cisco Bootcamp	\$ 8,500
	Police Tech - THE User Group	\$ 4,000
	Police Tech - VMWare vSphere Bootcamp	\$ 5,500
	Clerk - New meeting, agenda, and clerk management system	\$ 60,000
	Total Transfer to MIS Fund	\$ 105,000
550-680-7200.000	<u>TRANSFER TO PUB INFRASTRUCTURE SINKING FUND</u>	
	Infrastructure Maintenance Sinking Fund	\$ _____ -
	Total Transfer to Building Maintenance Fund	\$ _____ -
550-680-7200.000	<u>TRANSFERS</u>	
	2004/2005 Bonds - (6%) Sales Tax	\$ 953,500
	Fish Box Tax	\$ 68,400 - 60 th / ₁₀₀
	Total Transfer	\$ 1,021,900
	TOTAL TRANSFERS	<u>\$ 1,126,900</u>

CITY AND BOROUGH OF SITKA
CAPITAL BUDGET
GENERAL FUND

Fixed Asset Acquisition Summary

General Fund # 100-550-670

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
7106.004	Equipment - Finance	\$ 7,500
7106.022	Equipment - Fire	\$ 120,125
7106.034	Equipment - Recreation	\$ 12,500
	Total General Fund Fixed Asset Acquisition	\$ <u>140,125</u>

CITY AND BOROUGH OF SITKA
CAPITAL BUDGET
ITEMIZED EXPENDITURES

General Fund Department 100-550-670-Fixed Assets

Account Group 7101 - Land

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
	<u>Planning Department</u>	\$ _____ -
7101.000	Total Land Improvements	\$ _____ -

**CITY AND BOROUGH OF SITKA
CAPITAL BUDGET
ITEMIZED EXPENDITURES**

General Fund Department 100-550-670-Fixed Assets

Account Group 7106 - Equipment

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
	<u>Finance</u>	
7106.004	New Copy Machine - Finance, 2nd Floor	\$ 7,500
	Subtotal	\$ 7,500
	<u>Fire</u>	
7106.022	Air Pack Upgrades (45 Packs & Installation cost) (Applying State Grant)	\$ 85,125
	Fit Test Machine	\$ 15,000
	Communication Shelter	\$ 10,000
	Back-up Repeater Radio for Communications Tower	\$ 10,000
	Subtotal	\$ 120,125
	<u>Recreation</u>	
7106.034	Verislicer	\$ 5,000
	Top Dresser	\$ 7,500
	Subtotal	\$ 12,500
	Total Equipment	<u>\$ 140,125</u>

City and Borough of Sitka
700 / 704 / 705 / 706 / 707 Fund
Capital Expenditure Plan

Projects		Grants	Loans	Working Capital	Other	Total Authorized Project Budget
<u>Existing Uncompleted Projects</u>						
Baranof St Sidewalks	90705			255,000		255,000
Baranof Warm Springs Dock Imp	90741	1,900,000				1,900,000
Baranof Warm Springs Hot Water Distr. System	90586			24,000		24,000
Baranof Warm Springs-Trail St Stairway	90679			10,000		10,000
Centennial Hall/Crescent Harbor Parking Lot	90696	2,950,000			1,000,000	3,950,000
Centennial Hall Upgrades	90692	10,191,271				10,191,271
Centennial Hall UST	90588			151,000		151,000
Charteris St. Paving	90683			42,000		42,000
City Hall ADA back door	90706			15,000		15,000
City/State Troubleshoot Air Control System	90690			16,000		16,000
Crescent Harbor Sidewalk Widening	90693	700,000				700,000
Eagle Way Road & Utility Upgrade	90745	754,200				754,200
Edgecumbe Dr St Reconstruction	90743	1,890,000				1,890,000
Erler Street Paving	90729			105,000		105,000
Etolin St Paving	90707			70,000		70,000
Fire Hall Electric Conversion	90708			200,000		200,000
Granite Creek Quarry Development	90700			100,000		100,000
Harbor Mt (Old) Road & Utility Upgrade	90746	745,800				745,800
Hollywood Paving	90732			5,000		5,000
Hospital Roof Replacement	90737	1,200,000				1,200,000
Hrebar Gun Range Improvement	90738	50,000				50,000
Indian River Road Upgrade	90544	1,608,800			225,000	1,833,800
Indian River Trail Extension	90598				25,225	25,225
Japonski Island Boathouse Heatpump	90726	125,000	(Pass Thru)			125,000
Jeff Davis St Reconstruction	90744	1,010,000				1,010,000
Katlian Street Sidewalk Repair	90728			9,000		9,000
Kattleson Memorial Library Expansion	90739	5,700,000				5,700,000
Library Gutter Renovation	90658			10,000		10,000
Library UST	90589			115,000		115,000
Moller Park Ballfield Upgrade	90567	110,000				110,000
Moller Park Baseball Field Improvements	90618	450,000				450,000
Moller Scoreboards	90495			12,000		12,000
Monastery Sidewalk & Parking	90709			320,000		320,000
Nelson Logging Road Upgrade	90740	2,343,000				2,343,000
Oja Street Paving	90701			51,500		51,500
Olga/Center for Comm Storm Drain Imp	90688			94,500		94,500
Sea Walk Part B - O'Connell to Harbor Way	90694	504,755			500,000	1,004,755
Sea Walk Part C - Crescent to NHP	90695	1,080,000				1,080,000
Sitka High School Vocational Ed Facility	90742	2,900,000				2,900,000
Skateboard Park Relocation	90439	182,830		301,704	85,812	570,346
Smith Street Paving	90704			111,400		111,400
Swan Lake Dock & Pedestrian Improvement	90620	100,000				100,000
Swan Lake Restoration	90747	771,236				771,236
Tony Hrebar Rifle Range Improvements	90553	58,315				58,315
Tony Hrebar FY09 Range Improvements	90621	8,000				8,000
Verstovia Street Paving (Sirstad-Pherson)	90735			150,000		150,000
Viking & Valhalla St Paving	90671			341,156		341,156
Wortman Loop Paving	90689			236,205		236,205
Blatchley Water System Upgrade	90505		439,725			439,725
Benchland Subdivision Utilities	90570	5,000,000	3,170,000			8,170,000
Whitcomb Heights Sub Div. Benchlands	90603			3,500,000		3,500,000
BMS Mechanical Upgrade	90640		11,402,858			11,402,858
BMS Pool Equipment Upgrade 2011	90703		261,934			261,934
KGH-Replace Flooring	90638		956,004			956,004
School Roof - KGH 2009	90637		819,443			819,443
Pacific High School	90699	1,736,513	935,045			2,671,558
						70,136,231

City and Borough of Sitka
700 / 704 / 705 / 706 / 707 Fund
Capital Expenditure Plan

Projects	FY 14 Funding Requests in Progress / Unsecured				Total Authorized Project Budget
	Grants	Loans	Working Capital	Other	
New Projects - FY14					
Edgecumbe Drive			723,000		723,000
Erler Street			90,000		90,000
					-
Totals - Requested Projects:	-	-	813,000	-	813,000
Grand Totals:					70,949,231
FY14 Cash Budget Reconciliation:	-	813,000			

FY14 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

Projects	FY 14 Funding Requests in Progress / Unsecured			Funding Already Secured	Total Projected Budget
	Grants	Loans	Project Deficit/ Working Capital		
-					
Centennial Building					
Alternative Heat Source (Cent. Hall/Library)	\$ 3,441,000			\$ 34,626.00	3,475,626
Commercial Passenger Improvements	\$ 4,200,000				4,200,000
-					
Land Improvements/Miscellaneous					
Swan Lake Rehabilitation	\$ 3,470,000		\$ 270,000	\$ 1,221,236.00	4,961,236
Multipurpose track and Field Imprv.	\$ 6,400,000			\$ 100,000.00	6,500,000
Community Playground	\$ 351,000			\$ 49,000.00	400,000
Cross Trail Multimodal Pathway	\$ 842,382			\$ 160,618.00	1,003,000
Tony Hrebar Shooting Range Impv.	\$ 60,000		\$ 79,000		139,000
Federal Land Access Program (FLAP)	\$ 916,897			\$ 91,014.00	\$ 1,007,911
-					
Streets, Roads, & Subdivisions					
Whitcomb Heights Utility Improvements	\$ 5,600,000		\$ 397,000	\$ 11,520,000.00	17,517,000
SMC Bypass Degroff Pavement/Utility	\$ 5,493,000				5,493,000
Jeff Davis St. Water/Sewer Impv	\$ 787,500		\$ 87,500		\$ 875,000

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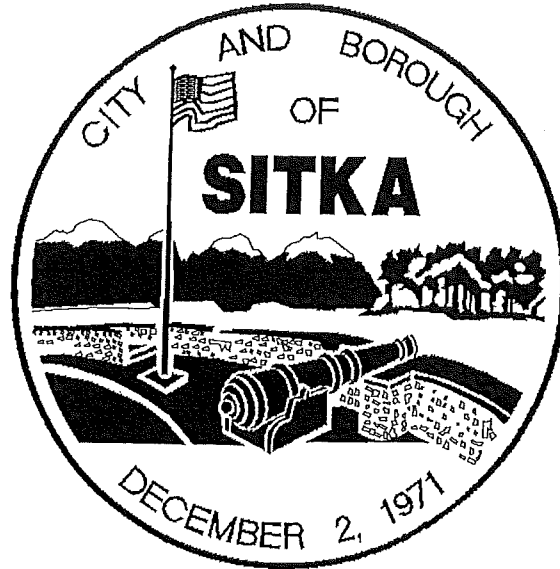
City and Borough of Sitka
General Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Fiscal years Ended June 30, 2012
and as Projected for the Fiscal years Ending June 30, 2013 and 2014

	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Revenues:			
Property taxes	\$ 6,069,078	\$ 6,105,000	\$ 6,159,000
Sales and Bed Taxes	\$ 9,129,970	\$ 9,257,000	\$ 9,465,000
State Sources	\$ 3,100,548	\$ 2,431,000	\$ 1,888,000
Federal Sources	\$ 1,862,685	\$ 1,682,000	\$ 648,000
Charges For Services	\$ 1,711,974	\$ 1,491,000	\$ 1,640,000
Interfund Services	\$ 2,659,323	\$ 2,659,000	\$ 2,771,000
Fines, Forfeitures and Penalties	\$ 125,112	\$ 114,000	\$ 115,000
Investment Income	\$ 763,787	\$ 428,000	\$ 407,000
Uses of Property	\$ 834,310	\$ 465,000	\$ 389,000
Licenses and Permits	\$ 223,421	\$ 149,000	\$ 174,000
Other	<u>\$ 104,520</u>	<u>\$ 15,000</u>	<u>\$ 53,000</u>
Total Revenues:	\$ 26,584,728	\$ 24,796,000	\$ 23,709,000
Expenditures:			
Governmental Operations:	\$ 16,513,385	\$ 14,840,000	\$ 16,489,000
School District Support:	\$ 6,366,226	\$ 5,611,000	\$ 5,571,000
Hospital Support:	\$ 213,216	\$ 352,000	\$ 155,000
Debt Service:	\$ 1,285,839	\$ 1,211,000	\$ 1,339,000
Capital Outlays:	<u>\$ 549,869</u>	<u>\$ 35,000</u>	<u>\$ 140,000</u>
Total Expenditures:	<u>\$ 24,928,535</u>	<u>\$ 22,049,000</u>	<u>\$ 23,694,000</u>
Excess of Revenues Over (Under) Expenditures:	\$ 1,656,193	\$ 2,747,000	\$ 15,000
Other Financing Sources (Uses):			
Transfers In:	\$ 1,575,240	\$ 1,230,000	\$ 1,239,000
Transfers Out:	<u>\$ (1,656,522)</u>	<u>\$ (1,741,000)</u>	<u>\$ (1,188,000)</u>
Net Other Financing Sources (Uses):	\$ (81,282)	\$ (511,000)	\$ 51,000
Net Change in Fund Balance:	\$ 1,574,911	\$ 2,236,000	\$ 66,000
Fund Balance, Beginning of the Year:	<u>\$ 10,507,701</u>	<u>\$ 12,082,612</u>	<u>\$ 14,318,612</u>
Fund Balance, End of the Year:	<u>\$ 12,082,612</u>	<u>\$ 14,318,612</u>	<u>\$ 14,384,612</u>

City and Borough of Sitka
 General Fund
 Statement of Net Assets
 As Of June 30, 2012 and as Projected for June 30, 2013 and 2014

<u>Assets</u>	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Current Assets:			
Equity in Central Treasury	12,002,255	14,238,255	14,172,255
Accounts Receivable	2,368,044	2,368,000	2,368,000
Other Current Assets	<u>1,246,195</u>	<u>1,246,000</u>	<u>1,246,000</u>
Total Assets:	<u><u>15,616,494</u></u>	<u><u>17,852,255</u></u>	<u><u>17,786,255</u></u>
 <u>Total Liabilities and Fund Balance:</u>			
<u>Liabilities</u>			
Accounts Payable	253,881	164,000	164,000
Other current Liabilities	<u>1,777,515</u>	<u>1,924,000</u>	<u>1,924,000</u>
Total Liabilities:	2,031,396	2,088,000	2,088,000
Fund Balance:			
Nonspendable, Restricted and Committed:	10,509,697	12,689,255	12,623,255
Unassigned	<u>3,075,401</u>	<u>3,075,000</u>	<u>3,075,000</u>
Total Fund Balance:	<u><u>13,585,098</u></u>	<u><u>15,764,255</u></u>	<u><u>15,698,255</u></u>
Total Liabilities and Fund Balance:	<u><u>15,616,494</u></u>	<u><u>17,852,255</u></u>	<u><u>17,786,255</u></u>

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City and Borough of Sitka

ELECTRIC FUND

FISCAL YEAR 2014

Operating Budget

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**City and Borough of Sitka
Electric Fund
Summary Of Cash Inflows And Outflows**

<u>Operations:</u>	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Projections</u>	2014 <u>Budget</u>
Cash Inflows:	\$ 12,337,767	\$ 12,262,000	\$ 13,446,000	\$ 14,951,000
Cash Outflows	\$ 7,915,493	\$ 7,258,845	\$ 6,600,000	\$ 8,000,098
Other Balance Sheet Adjustments	\$ 777,293			
Net Cash Inflow/Outflow from Operations:	\$ 5,199,567	\$ 5,003,155	\$ 6,846,000	\$ 6,950,902
	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
<u>Capital Acquisitions And Improvements:</u>				
Cash Inflows:				
Use of Designated Working Capital	\$ 1,552,783		\$ 31,210,000	\$ 64,217,000
Projected Grant Revenue:	\$ 4,869,181	\$ 10,489,604	\$ 17,707,000	\$ 18,293,000
Cash Outflows:				
New Capital Designations			\$ 1,870,000	
Capital Purchases:	\$0	\$10,000	\$ 10,000	\$ 840,000
Projected Capital Project Outlays:	\$6,924,373	\$12,259,353	\$ 48,917,000	\$ 82,010,000
Net Cash Inflow/Outflow from Capital Acquisitions And Improvements:	\$ (502,409)	\$ (1,779,749)	\$ (1,880,000)	\$ (340,000)
	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
<u>Debt Service:</u>				
Cash Inflows:				
Bond Issuance			\$ 40,356,000	\$ 40,500,000
Federal Subsidy	\$ 615,829	\$ 616,000	\$ 616,000	\$ 616,000
Cash Outflows:				
Debt Principal Repayment:	\$ 1,394,690	\$ 2,045,383	\$ 2,045,000	\$ 2,131,508
Interest On Debt::	\$ 2,848,138	\$ 2,635,026	\$ 3,119,000	\$ 4,129,726
Transfer to Bond Fund			\$ 40,356,000	\$ 40,500,000
Net Cash Inflow/Outflow from Debt Service:	\$ (3,626,999)	\$ (4,064,409)	\$ (4,548,000)	\$ (5,645,234)
Projected Increase/(Decrease) In Unrestricted Working Capital	\$ 1,070,159	\$ (841,003)	\$ 418,000	\$ 965,668

The forecasted financial results contained on this Summary of Cash inflows and outflows are based on projections of cash inflows and outflows for the current year and for the budget year (next fiscal year).

In regards to capital expenditure appropriations, these projections represent best estimates as to future cash inflows and outflows. As capital appropriations can span multiple years, actual cash inflows and outflows for capital purposes in a specific year may differ from the appropriation for that year, as previously appropriated money is spent, or, if new appropriations are not fully spent.

In our comprehensive budgets, we work to show four distinct aspects of capital appropriations: what has been appropriated for each project in prior years, what new appropriations are being requested, what cash inflows and outflows are projected for the current fiscal year, and what capital inflows and outflows are projected for the budget year. These multiple perspectives will give the reader a more comprehensive understanding of the capital program as it spans multiple years.

**City and Borough of Sitka
Sitka, Alaska**

FY 2014 Budget

Fund: 200 - Electric Fund

Cash Inflows / Revenues

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
State Revenue					
300-310-3101.003	Revenue Sharing	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
300-310-3101.005	Grant Revenue	\$ -	\$ 10,389,604	\$ 17,707,000	\$ 18,293,000
300-310-3101.017	PERS Relief	\$ 139,806	\$ -	\$ -	\$ -
	Subtotal:	\$ 239,806	\$ 10,489,604	\$ 17,807,000	\$ 18,393,000
Federal Revenue					
300-315-3151.004	Federal Subsidy - Interest - FY14	\$ 615,829	\$ 616,000	\$ 616,000	\$ 616,000
300-315-3161.001	ARRA Grant	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ 615,829	\$ 616,000	\$ 616,000	\$ 616,000
Operating Revenue					
300-340-3401.000	Electricity - Residential	\$ 4,679,038	\$ 4,973,000	\$ 4,714,000	\$ 6,078,000
300-340-3402.000	Electricity - Commercial	\$ 2,984,286	\$ 3,201,000	\$ 3,619,000	\$ 3,912,000
300-340-3403.000	Electricity - Harbor	\$ 408,035	\$ 433,000	\$ 430,000	\$ 529,000
300-340-3404.000	Electricity - Public Authority	\$ 2,015,991	\$ 2,188,000	\$ 2,308,000	\$ 2,674,000
300-340-3405.000	Electricity - SCIS	\$ 520,386	\$ 540,000	\$ 651,000	\$ 660,000
300-340-3406.000	Electricity - Inter Dmnd	\$ 14,517	\$ -	\$ -	\$ -
300-340-3407.000	Yard/Street Lights	\$ 104,445	\$ 113,000	\$ 109,000	\$ 113,000
300-340-3408.000	Electric - Other	\$ 36,063	\$ 43,000	\$ 13,000	\$ 43,000
300-340-3409.000	Electric - Diesel Surcharge	\$ 514,076	\$ 180,000	\$ -	\$ 180,000
300-340-3491.000	Jobbing - Labor	\$ 226,000	\$ 254,000	\$ 158,000	\$ 325,000
	Subtotal:	\$ 11,502,837	\$ 11,925,000	\$ 12,002,000	\$ 14,514,000
Non-Operating Revenue					
300-350-3501.001	Connection Fees	\$ -	\$ -	\$ -	\$ -
300-350-3501.002	Pole Contracts	\$ 38,619	\$ 60,000	\$ 78,000	\$ 39,000
300-350-3501.003	Other Electric Revenue	\$ 44,754	\$ 40,000	\$ 184,000	\$ 46,000
	Subtotal:	\$ 83,372	\$ 100,000	\$ 262,000	\$ 85,000
Property Investments					
300-360-3610.000	Interest Income	\$ 194,225	\$ 206,000	\$ 449,000	\$ 214,000
300-360-3612.000	Chg in FMV - Investment	\$ 234,252	\$ -	\$ -	\$ -
300-360-3621.000	Cost Fixed Assets	\$ (150,131)	\$ -	\$ -	\$ -
	Subtotal:	\$ 278,346	\$ 206,000	\$ 449,000	\$ 214,000
Interfund Billing					
300-370-3701.710	Electric Billing	\$ 33,430	\$ -	\$ 67,000	\$ -
	Subtotal:	\$ 33,430	\$ -	\$ 67,000	\$ -
Miscellaneous					
300-380-3807.000	Miscellaneous	\$ 3,966	\$ 1,000	\$ 14,000	\$ 1,000
300-380-3812.000	Cap C. Local	\$ -	\$ -	\$ -	\$ -
300-380-3820.000	Bad Debts Collected	\$ 21,143	\$ 30,000	\$ 36,000	\$ 37,000
	Subtotal:	\$ 25,110	\$ 31,000	\$ 50,000	\$ 38,000
Cash Basis					
300-390-3902.000	Assessments - Principal	\$ -	\$ -	\$ -	\$ -
300-390-3950.000	Interfund Transfer In	\$ 396,870	\$ -	\$ -	\$ -
300-390-3905.000	Bond Proceeds	\$ -	\$ -	\$ 40,356,000	\$ 40,500,000
	Subtotal:	\$ 396,870	\$ -	\$ 40,356,000	\$ 40,500,000
	Total Electric Fund Revenue:	\$ 13,175,598	\$ 23,367,604	\$ 71,609,000	\$ 74,360,000

CITY AND BOROUGH OF SITKA
ELECTRIC FUND
ITEMIZED REVENUES

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
STATE REVENUE		
300-310-3101.003	Diesel Surcharge	\$ 100,000
300-310-3101.005	Grant Revenue	<u>\$ 18,293,000</u>
	Subtotal:	\$ 18,393,000
FEDERAL REVENUE		
300-315-3151.004	Federal Subsidy	<u>\$ 616,000</u>
	Subtotal:	\$ 616,000
OPERATING REVENUE		
300-340-3401.000	Electricity - Residential Residential Electricity Charges	\$ 6,078,000
300-340-3402.000	Electricity - Commercial Commercial Electricity Charges	\$ 3,912,000
300-340-3403.000	Electricity - Harbor Harbor / Moored Boat Electricity	\$ 529,000
300-340-3404.000	Electricity - Public Authority Governmental Agency Electricity Charges This includes General Fund Buildings paying	\$ 2,674,000
300-340-3405.000	Electricity - SCIP Electricity Supplies to Sawmill Cove Industrial Park	\$ 660,000
300-340-3406.000	Interruptable Demand	\$ -
300-340-3407.000	Yard / Street Light Private Street Light Contracts	\$ 113,000
300-340-3408.000	Electric - Other Hookup Fees	\$ 43,000
300-340-3409.000	Diesel Surcharge	\$ 180,000
300-340-3491.000	Jobbing - Labor Billings to Capital Projects Billings to other funds and citizens	<u>\$ 325,000</u>
	Subtotal:	\$ 14,514,000
NON-OPERATING REVENUE		
300-350-3501.001	Connection Fees (included in Electric - Other) First Time Electricity Connection Fees	\$ -
300-350-3501.002	Pole Contracts Private Power Pole Contracts	\$ 39,000
300-350-3501.003	Other Electric Revenue Disconnect/Reconnect Fees	<u>\$ 46,000</u>
	Subtotal:	\$ 85,000
PROPERTY INVESTMENTS		
300-360-3610.000	Interest Income	<u>\$ 214,000</u>
	Subtotal:	\$ 214,000
MISCELLANEOUS		
300-380-3807.000	Miscellaneous	\$ 1,000
300-380-3820.000	Bad Debts Collected	<u>\$ 37,000</u>
	Subtotal:	\$ 38,000
CASH BASIS		
300-390-3905.000	Bond Proceeds	<u>\$ 40,500,000</u>
	Subtotal:	\$ 40,500,000
	Total:	\$ 74,360,000

**City and Borough of Sitka
Sitka, Alaska**

FY 2014 Budget

Fund: 200 - Electric Fund

Operations Budget

Cash Outlays for Operations

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
	Salaries and Benefits				
5110.001	Salaries & Wages	\$ 1,960,595	\$ 2,185,257	\$ 1,873,000	\$2,411,043
5110.004	Overtime	\$ 112,957	\$ 113,959	\$ 99,000	\$113,959
5110.010	Temporary Employees	\$ 117,044	\$ 116,640	\$ 99,000	\$117,816
5120.000	Benefits	\$ 1,488,468	\$ 1,492,723	\$ 1,338,000	\$1,696,083
	Total Salaries & Benefits	\$ 3,679,064	\$ 3,908,579	\$ 3,409,000	\$ 4,338,901
	Non-personnel Operation Outlays				
5201.000	Travel and Training	\$ 28,157	\$ 26,250	\$ 10,000	\$ 29,000
5202.000	Uniform Allowance	\$ 43	\$ 8,100	\$ 1,000	\$ 7,900
5203.000	Utilities	\$ 4,133	\$ 4,000	\$ 3,000	\$ 3,500
5203.004	Solid Waste	\$ -	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ 1,057,275	\$ 190,080	\$ 53,000	\$ 193,000
5204.000	Telephone	\$ 23,119	\$ 26,300	\$ 22,000	\$ 19,500
5205.000	Insurance	\$ 434,685	\$ 434,685	\$ 439,000	\$ 532,744
5206.000	Supplies	\$ 167,082	\$ 277,300	\$ 193,000	\$ 288,800
5207.000	Repairs and Maintenance	\$ 190,098	\$ 175,500	\$ 149,000	\$ 199,000
5208.000	Building Maintenance Fees	\$ 42,081	\$ 41,016	\$ 39,624	\$ 27,554
5211.000	MIS Fees	\$ 84,075	\$ 84,075	\$ 84,000	\$ 84,427
5212.000	Contracted/Purchased Services	\$ 681,170	\$ 562,750	\$ 864,000	\$ 570,250
5214.000	Interdepartment Services	\$ 890,601	\$ 919,334	\$ 919,000	\$ 971,493
5221.000	Transportation/Vehicles	\$ 184,980	\$ 305,876	\$ 135,000	\$ 305,876
5222.000	Postage	\$ 87,926	\$ 27,000	\$ 23,000	\$ 10,800
5223.000	Tools & Small Equipment	\$ 29,501	\$ 31,500	\$ 27,000	\$ 40,500
5224.000	Dues & Publications	\$ 16,608	\$ 21,000	\$ 24,000	\$ 19,900
5226.000	Advertising	\$ 1,749	\$ 4,000	\$ 1,000	\$ 3,000
5227.000	Rentals - Building/Equipment	\$ 113,893	\$ 83,200	\$ 76,000	\$ 87,500
5230.000	Bad Debt	\$ 56,592	\$ -	\$ -	\$ -
5231.000	Credit Card Expense	\$ 59,462	\$ 49,200	\$ 58,000	\$ 61,000
5290.000	Other Expenses	\$ 83,197	\$ 78,100	\$ 105,000	\$ 203,953
5295.000	Interest	\$ 2,848,139	\$ 2,635,026	\$ 3,119,000	\$ 4,129,726
5297.000	Debt Administrative Expense	\$ 500	\$ 1,000	\$ 1,000	\$ 1,500
7302.000	Debt Principal Payment	\$ 1,394,690	\$ 2,045,383	\$ 2,045,000	\$ 2,131,508
7200.000	Transfer to Other Funds (Grants)	\$ -	\$ -	\$ -	\$ 18,293,000
7200.000	Transfer to Other Funds (Loans)	\$ -	\$ -	\$ -	\$ 40,500,000
	Total Non-personnel				
	Operating Outlays:	\$ 8,479,756	\$ 8,030,675	\$ 8,390,624	\$ 68,715,431
	Total Operating Outlays:	\$ 12,158,820	\$ 11,939,254	\$ 11,799,624	\$ 73,054,332

**ELECTRIC FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
TRAVEL AND TRAINING		
600-601-5201.000	S.E. Conference - Energy Comm.- Utility Director	\$ 1,000
	NWPPA Biennial Alaska Conference	\$ 2,500
	NWPPA Board of Trustees - Utility Director	\$ 4,000
	Lobbying & Government Relations - Utility Director	\$ 1,000
	Professional Development	\$ 3,000
	PE Required CEU's	\$ 4,000
600-602-5201.000	Materials Management -NWPPA	\$ 3,000
600-603-851-5201.000	Safety & Training - Operators/Mechanics/Technicians	\$ 3,000
600-605-5201.000	Job training & safety- Lineman	\$ 2,500
600-606-5201.000	Metering - Meter Technicians	\$ 5,000
	Subtotal:	\$ 29,000
UNIFORM ALLOWANCE		
600-602-5202.000	Work clothing	\$ 350
600-603-851-5202.000	Work clothing	\$ 3,150
	Arc -Flash Protection Kit - Level II	\$ 600
	Arc -Flash Protection Kit - Level IV	\$ 1,000
600-605-5202.000	Work clothing	\$ 1,750
600-606-5202.000	Work clothing	\$ 1,050
	Subtotal:	\$ 7,900
HEATING OR DIESEL FUEL		
600-601-5203.005	Public Service Complex - Office/warehouse/Diesel Plant	\$ 12,000
600-603-850-5203.005	Station Service Stand-by Generator Fuel	\$ 500
600-603-851-5203.005	Station Service Stand-by Generator Fuel	\$ 500
600-603-852-5203.005	Diesel Fuel - Power Generation	\$ 180,000
	Subtotal:	\$ 193,000
TELEPHONE		
600-601-5204.000	Telephone Service - Existing Service	\$ 15,000
600-603-851-5204.000	Blue Lake Powerhouse	\$ 4,500
	Subtotal:	\$ 19,500
SUPPLIES		
600-601-5206.000	27 Ft Boat, the "Stray Current" fuel & oil supplies	\$ -
	General office supplies	\$ 4,000
	Engineering office supplies	\$ 2,500
600-602-5206.000	Batteries, tape, ear plugs, ribbon, warehouse supplies, lubricants, rags	\$ 17,000
600-603-850-5206.000	Oil filters, oil & grease, solvents/degreasers, sorbal, cleaning supplies	\$ 7,500
600-603-851-5206.000	Oil, filters, solvent cleaners, sorbals, ACAD supplies, office supplies, cleaning supplies	\$ 12,000
600-603-852-5206.000	Oil, filters, antifreeze, solvent & degreasers, office supplies, sorbents	\$ 28,800
600-603-853-5206.000	Oil/filters/sorbals	\$ 6,500
600-604-860-5206.000	Transformer oil and filters, herbicides, slings/grips, U/G line projects	\$ 10,000
600-604-861-5206.000	Transformer oil and filters, herbicides, slings/grips	\$ 500
600-605-5206.000	Distribution line hardware	\$ 75,000
600-606-5206.000	Meters & metering transformers/parts	\$ 25,000
600-635-5206.000	Jobbing Materials	\$ 100,000
	Subtotals:	\$ 288,800

**ELECTRIC FUND
ITEMIZED EXPENSES**

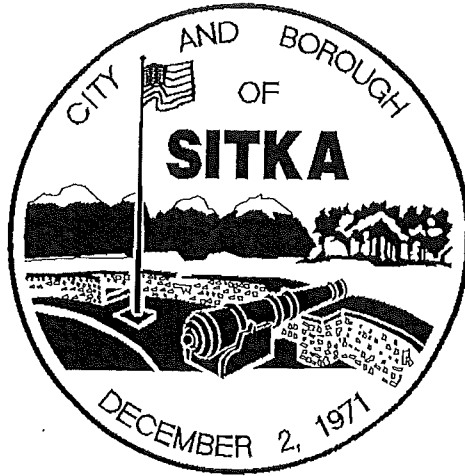
ACCOUNT #	DESCRIPTION	AMOUNT
REPAIRS AND MAINTENANCE		
600-601-5207.000	Repairs & Maintenance - Office Equipment	\$ 1,000
600-602-5207.000	Repairs & Maintenance - Warehouse	\$ 1,000
600-603-850-5207.000	Turbines, generators, ancillary equipment, controls, switchgear, building & grounds, SCADA, fencing, security	\$ 50,000
600-603-851-5207.000	Turbines, generators, ancillary equipment, controls, switchgear, relays & metering, small hydros, station service, building & grounds,hydraulic oil filtering sets	\$ 35,500
600-603-852-5207.000	Generators	\$ 4,000
	Diesel Engines	\$ 7,500
	Switchgear	\$ 5,000
	Ancillary parts	\$ 3,000
	Controls	\$ 2,500
	SCADA	\$ 5,000
	Yard	\$ 5,000
	D4 spare parts	\$ 14,000
	FM spare parts	\$ 11,500
600-603-853-5207.000	Controls, relay & metering,SCADA, station service, building & grounds, restore security fencing (material only)	\$ 8,000
600-604-860-5207.000	Electrical line materials	\$ 1,000
601-604-861-5207.000	Transmission substation parts	\$ 4,000
600-605-5207.000	Street lighting repairs, raptor retrofit, overhead line, Underground line, Christmas lights	\$ 30,000
600-606-5207.000	Test set calibration, Harbor Meter Upgrades	\$ 11,000
	Subtotal:	\$ 199,000
BUILDING MAINTENANCE FEES		
600-601-5208.000	Building maint. Fund - building repairs	\$ 11,054
	Mag Shack Garage Door Replacement	\$ 16,500
	Subtotal:	\$ 27,554
CONTRACTED/PURCHASED SERVICES		
600-601-5212.000	Janitorial Services	\$ 4,000
	Audit Fees	\$ 6,250
	Office machine maintenance contracts	\$ 3,000
	ArcGis Maintenance	\$ 500
	Professional Services Contracts - Engineering	\$ 25,000
	Lobbying - portion of City Lobbyist fee	\$ 40,000
	Miscellaneous technical services	\$ 5,000
	AutoCad/SKM License	\$ 2,500
600-603-850-5212.000	Snow/Debris removal	\$ 20,000
	G/L road maintenance	\$ 30,000
	Service engineering & troubleshooting	\$ 5,000
	SCADA service engineering	\$ 10,000
	Check alignment and internal inspection	\$ 12,000
	Megger Generators and infared scan	\$ 4,000
	Distance relay upgrades	\$ 16,000
	FERC Functional Exercise	\$ 25,000
600-603-851-5212.000	Debris Removal	\$ 5,000
	Road Maintenance	\$ 20,000
	Service engineering	\$ 19,000
	SCADA software agreement	\$ 5,000
	SCADA service engineering	\$ 15,000
	FERC Functional Exercise	\$ 20,000
	Blue Lake STI Update	\$ 5,000
	Megger Generators and infared scan	\$ 6,000
600-603-852-5212.000	Service Engineering D4 Vibration	\$ 20,000
	General Contracting	\$ 10,000
600-603-853-5212.000	SCADA Service Engineering	\$ 5,000
	Marine Street Substation Building Repair	\$ 10,500

**ELECTRIC FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
600-604-860-5212.000	Prof. Services, equip. testing	\$ 4,000
	Transmission line inspection	\$ 4,000
	Thermography services	\$ 2,000
600-604-861-5212.000	Blue Lake Switchyard structures, transformers, & switches maintenance	\$ 8,000
600-605-5212.000	Clear distribution right of ways and remove danger trees	\$ 125,000
	Engineering Services - Electric Distribution System	\$ 20,000
600-606-5212.000	Hunt Technologies - Turtle Technical support services	\$ 8,500
600-635-5212.000	Jarvis D4 Air Quality Permit 60596	\$ 50,000
	Subtotal:	\$ 570,250
INTERDEPARTMENT SERVICES		
600-601-5214.000	Admin. Services	\$ 959,909
	Jobbing	\$ 11,584
	Subtotal:	\$ 971,493
POSTAGE		
600-601-5222.000	Billing/mail (USPS increase)	\$ 10,800
	Subtotal:	\$ 10,800
TOOLS & SMALL EQUIPMENT		
600-601-5223.000	Office equipment & furnishings	\$ 5,000
600-602-5223.000	Hand tools, related line tools, voltage testers, socket sets, saw blades	\$ 10,000
600-603-850-5223.000	Hand tools, Emergency generator receptacle - Dam intake gate	\$ 2,500
600-603-851-5223.000	Hand tools and test equipment	\$ 4,000
600-603-852-5223.000	Hand tools and test equipment	\$ 5,500
600-604-860-5223.000	Line construction - hand tools	\$ 1,500
600-605-5223.000	Line construction - hand tools and hot sticks	\$ 10,000
600-606-5223.000	Metering tools	\$ 2,000
	Subtotal:	\$ 40,500
DUES & PUBLICATIONS		
600-601-5224.000	American Public Power Association	\$ 5,000
	Northwest Public Power Association	\$ 6,000
	Renewable Energy Alaska Project	\$ 2,000
	NESC, NEC Code Books	\$ 2,000
	2013 NWPPA Alaska Conference - Sponsor	\$ 2,000
600-602-5224.000	Warehouse Management & Controls Systems	\$ 150
	Filemaker Advisor	\$ 150
	Miscellaneous publications	\$ 200
600-603-851-5224.000	Trade journals and NWPPA Operators Manuals	\$ 500
600-605-5224.000	State Licenses, books, codes & reference manuals	\$ 1,400
600-606-5224.000	Books, codes, reference manuals	\$ 500
	Subtotal:	\$ 19,900
ADVERTISING		
600-601-5226.000	Help wanted/jobs for bid, etc.	\$ 2,000
	Public Service Announcements	\$ 1,000
	Subtotal:	\$ 3,000

**ELECTRIC FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
RENTALS - LAND, BUILDINGS, EQUIP.		
600-603-850-5227.002	Federal Land Use Fees (FERC)	\$ 40,500
	Administrative Charges (FERC)	\$ 30,000
600-603-851-5227.002	Administrative Charges (FERC)	\$ 17,000
	Subtotal:	\$ 87,500
OTHER EXPENSES		
600-601-5290.000	Misc items	\$ 2,000
	Administrator's contingency for Salary Increases	\$ 106,853
	Employee Wellness Program	\$ 2,600
600-603-850-5290.000	USGS stream monitoring	\$ 42,500
	Abutment drain and dam movement review	\$ 4,000
	2 ea Dam movement surveys	\$ 3,000
	FERC Part 12 followup requirements	\$ 10,000
600-603-851-5290.000	Dam movement monitoring	\$ 3,000
	FERC consulting	\$ 5,000
	Emergency Action Plan - functional exercise	\$ 15,000
	FERC Part 12 mandated follow-up requirements	\$ 10,000
	Subtotal:	\$ 203,953
INTEREST		
600-650-5295.000	2010 Municipal Utilities Refunding Bond Issue	\$ 2,224,033
	2013 Series One GO Bonds	\$ 1,557,216
	Alaska Energy Authority Note	\$ 327,568
	Premium and Issuance Expense	\$ 20,909
		\$ 4,129,726
DEBT ADMINISTRATIVE EXPENSE		
600-650-5297.000	2010/2011 Series Municipal Utilities Refunding Bond Issue	\$ 1,500
	Subtotal:	\$ 1,500
DEBT PRINCIPAL PAYMENT		
600-650-7301.000	Alaska Energy Authority Note	\$ 286,508
600-650-7302.000	2010 Municipal Utilities Refunding Bond Issue	\$ 1,845,000
	Subtotal:	\$ 2,131,508
TRANSFER TO OTHER FUNDS		
600-680-7200.000	Transfer to Bond Fund	\$ 58,793,000
	Subtotal:	\$ 58,793,000



Capital Budget

ELECTRIC FUND

2014

**City and Borough of Sitka
Fund 200 - Electric Fund
FY 2014 Capital Budget Summary**

	New Appropriations for FY 2014
Transfers from Parent Fund to Capital Projects:	\$ 40,840,000
Fixed Assets:	
Machinery/Equipment	\$ _____ -
Subtotals:	\$ _____ -
Total Planned New Capital Expenditures:	<u>\$ 40,840,000</u>
Bond Proceeds	\$ 40,500,000
Working Capital	\$ 840,000
	<u>\$ 41,340,000</u>

Note: The entire \$28.5 million AEA Grant for the Blue Lake Dam was appropriated to the project when the grant was accepted in FY 2013. Of the 28.5 million, \$10,207,000 is expected to be received in FY 2013. The remainder, \$18,293,000, is expected to be received in FY 2014 and is projected as revenue in the FY 2014 Budget.

City and Borough of Sitka
Fund 200 - Electric Fund
Fixed Asset Acquisition

Account	Electric Fund Department #200-600-670	New Appropriation for FY 2014 Amount
7106.000	<u>Machinery/Equipment</u>	\$ - \$ -
	Total Machinery/Equipment:	\$ -

City and Borough of Sitka
710 / 711 / 712 / 713 Fund
Capital Expenditure Plan

Projects					Total Authorized Project Budget
	Grants	Loans	Working Capital	Other	
Existing Uncompleted Projects					
AMR	80040		442,192		442,192
Blue Lake FERC License Mitigation	90610		100,000		100,000
Blue Lake Power Plant Imp.	63003		438,339		438,339
Blue Lake Sub - Paint & Maint	90716		50,000		50,000
BL Lk Third Turbine & Dam Upg.	90594	48,950,000	51,086,413		100,712,413
Bldg Electric Heat Conversions	63005		800,000		800,000
Demand Side Load Management	90628		60,300		60,300
Feeder Improvements	80003		1,320,064		1,320,064
Green Lake FERC Compliance	63010		122,000		122,000
Green Lake Powerplant Imp.	90562		577,721		577,721
HPR Line Rise - Kramer-Granite Creek	90645		1,708,775		1,708,775
Island Improvements	90261		300,000	24,500	324,500
Jarvis St. Diesel Capacity Incr.	90646	7,125,000	7,000,000	1,050,000	15,175,000
Jarvis St. Improvements	90717		124,163		124,163
Jarvis Tank Inspection	90647		468,675		468,675
Jeff Davis Line Upgrade to 3 Phase	90563		50,000		50,000
Marine St. Sub - Paint & Maint.	90718		174,000		174,000
Marine St. Sub-Voltage Regulator	90627		39,700		39,700
Medvejje Hatchery Transformer Repl	90672		225,000		225,000
Microwave or Optic Fiber	90611		490,482		490,482
SCADA System Enhancements	90410		279,634		279,634
SMC Road Upgrades Feeder Express	90512		300,000		300,000
Takatz Lake Hydroelectric	90614	2,770,000	231,768		3,001,768
Transmission & 1220 Upgrade	90648		100,000		100,000
Warehouse Paving - Electric Dept	90719		33,000		33,000
Totals - Uncompleted Projects:					127,117,726
New Projects - FY14					
Green Lake FERC Compliance			180,000	63010	180,000
Blue lake Third Turbine & Dam Upg	90594	40,000,000 *			40,000,000
Jarvis Street Improvements			75,000	90717	75,000
Feeder Improvements			375,000	80003	375,000
SCADA System Enhancements			50,000	90410	50,000
Microwave or Fiber Optic			125,000	90611	125,000
Demand Side Load Management			35,000	90628	35,000
Totals - Requested Projects:		40,000,000	840,000		40,840,000
Grand Totals:					167,957,726

FY14 Cash Budget Reconciliation: - 840,000

**Note: New Loan Proceeds \$40,000,000

FY14 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

Projects	FY 14 Funding Requests In Progress / Unsecured			Funding Already Secured	Total Projected Budget
	Grants	Loans	Working Capital		
BLUE LAKE					
Blue Lake Hydro Expansion Capacity	90594	\$ 43,000,000	\$ 32,000,000	\$ 70,000,000	145,000,000
GREEN LAKE					
Retire Green Lake Dam Project Debt		\$ 42,000,000			42,000,000

City and Borough of Sitka
 Electric Department
 Blue Lake Dam Hydroelectric
 and Diesel Plant Upgrade Project
 FY2014 Budget
 Major Project Summary

Total Authorized Project Budget:	158,000,000.00
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Blue Lake Dam		145,000,000.00
Diesel Plant		13,000,000.00

Projected Sources of Funds:

State of Alaska Grants:	56,500,000.00
2011 Bond Issuance:	21,000,000.00
March, 2013 Bond Issuance:	40,000,000.00
Fall 2013 Bond Issuance:	40,500,000.00

Fiscal Year 2014 Anticipated Cash Inflows and Cash Outflows:

Cash Inflows:

Grant Revenue:	36,000,000.00
Fall 2013 Bond Issuance:	<u>20,500,000.00</u>
	<u><u>56,500,000.00</u></u>

Cash Outflows:

Construction Costs:	
Blue Lake Dam	43,958,480.00
Diesel Plant	<u>11,050,000.00</u>
	<u><u>55,008,480.00</u></u>

City and Borough of Sitka
Electric Fund
Statement of Net Assets
As Of June 30, 2012 and as Projected for June 30, 2013 and 2014

<u>Assets</u>	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Current Assets:			
Equity in Central Treasury	31,551,094	43,382,011	10,231,394
Accounts receivable	2,660,801	441,000	441,000
Other current assets	<u>2,034,488</u>	<u>20,000</u>	<u>20,000</u>
Total Current Assets:	36,246,383	43,843,011	10,692,394
Non-Current Assets			
Property, Plant and Equipment, Net	79,861,727	127,160,000	232,000,000
Other Non-Current Assets	<u>6,002,442</u>	<u>9,094,000</u>	<u>13,094,000</u>
Total Non-Current Assets:	85,864,169	136,254,000	245,094,000
Total Assets:	<u>122,110,552</u>	<u>180,097,011</u>	<u>255,786,394</u>
 <u>Total Liabilities and Net Assets:</u>			
<u>Liabilities</u>			
Current Liabilities:			
Accounts payable	425,951	242,000	242,000
Current portion long term debt	2,039,983	2,035,000	2,120,383
Other current liabilities	<u>1,491,031</u>	<u>45,000</u>	<u>45,000</u>
Total, Current liabilities:	3,956,965	2,322,000	2,407,383
Non-Current Liabilities			
Bonds Payable	53,658,576	87,143,000	129,011,000
Loans Payable	-	-	-
Other Non-Current Liabilities	<u>200</u>	<u>200</u>	<u>200</u>
Total Non-Current Liabilities:	53,658,776	87,143,200	129,011,200
Total Liabilities:	57,615,741	89,465,200	131,418,583
Net Assets:	<u>64,494,811</u>	<u>90,631,811</u>	<u>124,367,811</u>
Total Liabilities and Net Assets:	<u>122,110,552</u>	<u>180,097,011</u>	<u>255,786,394</u>

City and Borough of Sitka
 Electric Fund
 Statement of Revenues, Expenditures and Changes in Fund Balance
 For the Fiscal years Ended June 30, 2012
 and as Projected for the Fiscal years Ending June 30, 2013 and 2014

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Operating Revenues:	\$ 12,181,423	\$ 13,152,000	\$ 14,637,000
Operating Expenses:			
Salaries and benefits	\$ 3,679,064	\$ 3,409,000	\$ 4,114,000
Depreciation and amortization	\$ 2,035,715	\$ 1,944,000	\$ 1,983,000
Other operating expenses	\$ 4,236,928	\$ 3,191,000	\$ 3,625,000
Total Operating Expenses:	<u>\$ 9,951,707</u>	<u>\$ 8,544,000</u>	<u>\$ 9,722,000</u>
Operating Income (loss):	\$ 2,229,716	\$ 4,608,000	\$ 4,915,000
Nonoperating Revenues and Expenses:			
Nonoperating revenues	\$ 1,074,937	\$ 1,004,000	\$ 830,000
Nonoperating expenses	<u>\$ (2,848,139)</u>	<u>\$ (3,119,000)</u>	<u>\$ (4,109,000)</u>
Total Nonoperating Revenues and Expenses:	\$ (1,773,202)	\$ (2,115,000)	\$ (3,279,000)
Income (Loss) Before Contributions and Transfers:	\$ 456,514	\$ 2,493,000	\$ 1,636,000
Capital Contributions	\$ 2,074,002	\$ 23,544,000	\$ 32,000,000
Net Transfers IN/(Out)	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>
Change in Net Assets:	\$ 2,630,516	\$ 26,137,000	\$ 33,736,000
Net Assets, Beginning of the Year:	<u>\$ 61,864,295</u>	<u>\$ 64,494,811</u>	<u>\$ 90,631,811</u>
Net Assets, End of the Year:	<u>\$ 64,494,811</u>	<u>\$ 90,631,811</u>	<u>\$ 124,367,811</u>

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City and Borough of Sitka

WATER FUND

FISCAL YEAR 2014

Operating Budget

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City and Borough of Sitka
Water Fund
Summary Of Cash Inflows And Outflows

<u>Operations:</u>	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Projections</u>	2014 <u>Budget</u>
Cash Inflows:	\$ 1,474,425	\$ 1,457,719	\$ 1,927,000	\$ 1,586,000
Cash Outflows	\$ 999,111	\$ 1,031,390	\$ 892,000	\$ 1,157,303
Other Balance Sheet Adjustments	\$ (35,348)			
Net Cash Inflow/Outflow from Operations:	\$ 439,966	\$ 426,329	\$ 1,035,000	\$ 428,697
	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Projections</u>	2014 <u>Budget</u>
<u>Capital Acquisitions And Improvements:</u>				
Cash Inflows:				
Use of Designated Working Capital	\$ 56,359			
Projected Grant Revenue:	\$ 48,706	\$ 1,837,500	\$ 127,000	\$ -
Loan Proceeds:	\$ 557,745	\$ 1,087,500	\$ 137,000	\$ -
Cash Outflows:				
Capital Purchases:	\$ 8,438	\$ -	\$ -	\$ -
Projected Capital Project Outlays and New Working Capital Designations:	\$ 859,372	\$ 3,025,000	\$ 664,000	\$ 65,000
Net Cash Inflow/Outflow from Capital Acquisitions And Improvements:	\$ (205,000)	\$ (100,000)	\$ (400,000)	\$ (65,000)
	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Projections</u>	2014 <u>Budget</u>
<u>Debt Service:</u>				
Cash Outflows:				
Debt Principal Repayment:	\$ 237,739	\$ 263,972	\$ 264,000	\$ 264,086
Interest On Debt::	\$ 110,183	\$ 80,754	\$ 110,000	\$ 63,961
Net Cash Inflow/Outflow from Debt Service:	\$ (347,922)	\$ (344,726)	\$ (374,000)	\$ (328,047)
Projected Increase/(Decrease) In Unrestricted Working Capital	\$ (112,956)	\$ (18,397)	\$ 261,000	\$ 35,650

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 210 - Water Fund

Cash Inflows / Revenues

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
State Revenue					
300-310-3101.005	Grant Revenue	\$ -	\$ 1,837,500	\$ 127,000	\$ -
300-310-3101.017	PERS Relief	\$ 11,705	\$ -	\$ -	\$ -
300-310-3101.020	Loan Proceeds	\$ -	\$ 1,087,500	\$ 137,000	\$ -
	Subtotal:	\$ 11,705	\$ 2,925,000	\$ 264,000	\$ -
Federal Revenue					
300-315-3161.001	ARRA Grant	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -	\$ -
Operating Revenue					
300-340-3406.000	Water - APC	\$ -	\$ -	\$ -	\$ -
300-340-3409.000	Water - Global	\$ -	\$ -	\$ -	\$ -
300-340-3411.000	Water - Residential	\$ 889,635	\$ 887,719	\$ 1,000,000	\$ 999,000
300-340-3412.000	Water - Commercial	\$ 437,063	\$ 505,000	\$ 500,000	\$ 509,000
300-340-3413.000	Water - Harbor	\$ 9,282	\$ 11,000	\$ 11,000	\$ 11,000
300-340-3415.000	Water - Other	\$ -	\$ -	\$ -	\$ -
300-340-3491.000	Jobbing - Labor	\$ 24,410	\$ 25,000	\$ 27,000	\$ 26,000
	Subtotal:	\$ 1,360,389	\$ 1,428,719	\$ 1,538,000	\$ 1,545,000
Non-Operating Revenue					
300-350-3501.001	Connection Fees	\$ 9,000	\$ 8,000	\$ 10,000	\$ 11,000
300-350-3501.003	Other	\$ 995	\$ -	\$ -	\$ -
	Subtotal:	\$ 9,995	\$ 8,000	\$ 10,000	\$ 11,000
Property Investments					
300-360-3610.000	Interest Income	\$ 27,399	\$ 18,000	\$ 26,000	\$ 25,000
300-360-3612.000	Chg in FMV - Investment	\$ 72,202	\$ -	\$ -	\$ -
300-360-3621.000	Cost of Fixed Assets	\$ (20,284)	\$ -	\$ -	\$ -
300-360-3625.000	Sale of Water	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ 79,317	\$ 18,000	\$ 26,000	\$ 25,000
Miscellaneous					
300-380-3807.000	Miscellaneous	\$ 10,013	\$ 1,000	\$ 85,000	\$ 1,000
300-380-3820.000	Bad Debts Collected	\$ 3,013	\$ 2,000	\$ 4,000	\$ 4,000
	Subtotal:	\$ 13,026	\$ 3,000	\$ 89,000	\$ 5,000
Cash Basis					
300-390-3902.000	Assessments - Principal	\$ -	\$ -	\$ -	\$ -
300-390-3906.000	Advances from State of Alaska	\$ -	\$ -	\$ -	\$ -
300-390-3950.000	Transfer In	\$ 504,598	\$ -	\$ -	\$ -
	Subtotal:	\$ 504,598	\$ -	\$ -	\$ -
	Total Water Fund Revenue:	\$ 1,979,030	\$ 4,382,719	\$ 1,927,000	\$ 1,586,000

**CITY AND BOROUGH OF SITKA
WATER FUND
ITEMIZED REVENUES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
STATE REVENUE		
300-310-3101.005	Grant Revenue	\$ -
300-310-3101.020	Loan Proceeds	\$ -
	Subtotal:	<u>\$ -</u>
OPERATING REVENUE		
300-340-3411.000	Water - Residential Residential Water Charges	\$ 999,000
300-340-3412.000	Water - Commercial Commercial Water Charges	\$ 509,000
300-340-3413.000	Water - Harbor Harbor Water Charges	\$ 11,000
300-340-3491.000	Jobbing - Labor Billings to other funds & citizens	\$ 26,000
	Subtotal:	<u>\$ 1,545,000</u>
NON-OPERATING REVENUE		
300-350-3501.001	Connection Fees - Water First Time Connection Fees	\$ 11,000
300-350-3501.003	Other	\$ -
	Subtotal:	<u>\$ 11,000</u>
PROPERTY INVESTMENTS		
300-360-3610.000	Interest Income	\$ 25,000
300-360-3625.000	Sale of Water	\$ -
	Subtotal:	<u>\$ 25,000</u>
MISCELLANEOUS		
300-380-3807.000	Miscellaneous	\$ 1,000
300-380-3820.000	Bad Debts Collected	\$ 4,000
	Subtotal:	<u>\$ 5,000</u>
Cash Basis		
300-390-3902.000	Assessments - Principal	\$ -
300-390-3906.000	Advances from State	\$ -
	Subtotal:	<u>\$ -</u>
	Total:	<u>\$ 1,586,000</u>

**City and Borough of Sitka
Sitka, Alaska**

FY 2014 Budget

Fund: 210 - Water Fund

Operations Budget

Cash Outlays for Operations

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 163,611	\$ 177,773	\$ 169,000	\$ 177,785
5110.004	Overtime	\$ 12,328	\$ 23,000	\$ 14,000	\$ 23,000
5110.010	Temporary Employees	\$ 112	\$ 9,000	\$ -	\$ 9,000
5120.000	Benefits	\$ 133,554	\$ 144,870	\$ 128,000	\$ 145,242
	Total Salaries & Benefits	\$ 309,605	\$ 354,643	\$ 311,000	\$ 355,027
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 5,776	\$ 10,000	\$ 1,000	\$ 10,000
5202.000	Uniform Allowance	\$ 322	\$ 500	\$ 1,000	\$ 600
5203.001	Utilities	\$ 51,553	\$ 36,250	\$ 42,000	\$ 45,500
5203.005	Heating Fuel	\$ 6,896	\$ 4,000	\$ 6,000	\$ 7,000
5204.000	Telephone	\$ 5,285	\$ 6,000	\$ 4,000	\$ 6,000
5205.000	Insurance	\$ 32,978	\$ 32,536	\$ 32,000	\$ 39,704
5206.000	Supplies	\$ 69,270	\$ 91,600	\$ 70,000	\$ 91,400
5207.000	Repairs and Maintenance	\$ 25,480	\$ 17,000	\$ 5,000	\$ 15,000
5208.000	Building Maintenance Fees	\$ 4,723	\$ 18,449	\$ 16,864	\$ 4,688
5211.000	MIS Fees	\$ 12,069	\$ 12,069	\$ 12,000	\$ 11,454
5212.000	Contracted/Purchased Services	\$ 147,146	\$ 96,350	\$ 73,000	\$ 79,350
5214.000	Interdepartment Services	\$ 247,151	\$ 253,541	\$ 254,000	\$ 397,194
5221.000	Transportation/Vehicles	\$ 26,658	\$ 44,570	\$ 45,000	\$ 44,570
5222.000	Postage	\$ 901	\$ 500	\$ -	\$ 5,900
5223.000	Tools & Small Equipment	\$ 14,265	\$ 8,800	\$ 11,000	\$ 11,100
5224.000	Dues & Publications	\$ 905	\$ 1,000	\$ 1,000	\$ 1,300
5226.000	Advertising	\$ 1,199	\$ 1,000	\$ 1,000	\$ 1,000
5227.000	Rentals - Building/Equipment	\$ 12,068	\$ 14,816	\$ 10,000	\$ 14,816
5230.000	Bad Debts	\$ 9,864	\$ -	\$ -	\$ -
5231.000	Credit Card Expense	\$ 9,010	\$ 8,866	\$ 11,000	\$ 11,400
5290.000	Other Expenses	\$ 1,824	\$ 4,400	\$ -	\$ 4,300
5295.000	Interest	\$ 110,183	\$ 80,754	\$ 110,000	\$ 63,961
7302.000	Debt Principal Payment	\$ 237,740	\$ 263,972	\$ 264,000	\$ 264,086
7200.000	Transfer to Other Funds	\$ -	\$ 14,500	\$ -	\$ -
	Total Non-personnel Operating Outlays:	\$1,033,265	\$ 1,021,473	\$ 969,864	\$ 1,130,322
	Total Operating Outlays:	\$1,342,871	\$ 1,376,116	\$ 1,280,864	\$ 1,485,350

**WATER FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
TRAINING AND TRAVEL		
600-605-5201.000	Water distribution operator's continuing education credits related to state operator certification and other required certificates e.g. Hazwopper & Hazardous site worker, Flagger & Traffic Safety, Trench Safety, etc.	\$ 4,000
600-610-5201.000	Water treatment operator's continuing education credits related to state operator certification, microbiological laboratory training and other required certificates e.g. Hazwopper & Hazardous site worker, etc..	\$ 6,000
	Subtotal:	\$ 10,000
UNIFORM ALLOWANCE		
600-605-5202.000	Coveralls, rainwear, rubber boots, etc.	\$ 400
600-610-5202.000	Coveralls, rainwear, rubber boots, etc.	\$ 200
	Subtotal:	\$ 600
UTILITIES		
600-605-5203.001	Utilities - Distribution	\$ 23,000
600-610-5203.001	Utilities- Treatment (inc for T.L.S. line to BLWTP)	\$ 22,500
	Subtotal:	\$ 45,500
SUPPLIES		
600-601-5206.000	Office supplies, etc.	\$ 1,400
600-605-5206.000	Bedding, safety, misc. cleaning supplies & chart paper, minor parts, lubricant, oil sorb pads, leak det. & locat. supplies, marking paint, super chlorinating supplies, small tools, hydrant supplies	\$ 10,000
600-610-5206.000	Watershed signs & misc. hardware, instrument parts, cleaning supplies, monitoring supplies, safety supplies, misc. parts & hardware	\$ 2,000
	Fluoride, chlorine & Corrosion control (soda ash)	\$ 72,000
	Laboratory reagents for monitoring & standards, sample containers, microbial supplies, pH & alkalinity supplies	\$ 6,000
	Subtotal:	\$ 91,400

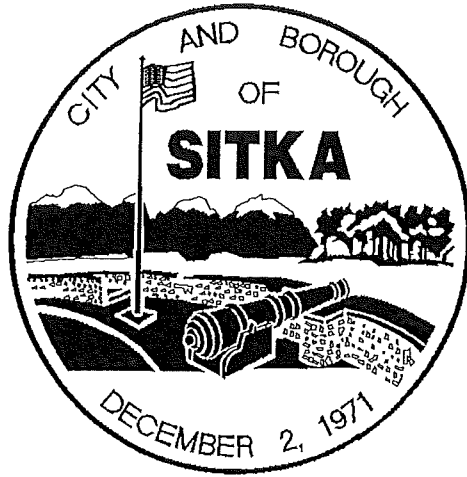
**WATER FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
REPAIRS & MAINTENANCE		
600-605-5207.000	Paint, misc. hardware & repair/repl. parts for hydrants, repl./repair of pumps & control systems, booster station, repair parts, piping & valves, boxes, piping, saddles, parts & paint	\$ 8,000
600-610-5207.000	Repair parts for monitoring equip. (turbidity meters, pH meters, chlor. analyzer, spectrophotometer), repair/repl. part for chlor. & fluoride pumps, fluoride feeder, corrosion control equip., control valves and meters. Indian River W.P.	\$ 5,000
		\$ 2,000
	Subtotal:	\$ 15,000
BUILDING MAINTENANCE FEES		
600-601-5208.000	Building Maint. Fund (BMF) - Building Repairs	\$ 4,688
	Subtotal:	\$ 4,688
CONTRACTED/PURCHASED SERVICES		
600-601-5212.000	Distribution system modeling, mapping, professional surveying services, Indian River flow studies (CBS portion)	\$ 23,000
	Audit Fees	\$ 2,350
600-605-5212.000	Engineering professional services, excavation contractors, other City Department Services, painting FHs	\$ 30,000
600-610-5212.000	Engineering Services, Corrosion Control, Filtration Avoidance, and UV disinfection, Contracted Analytical Services, Rebuild & Calibrate Flow Meters, Outside Services - machinist, Annual Onsite Inspections, SCADA system troubleshooting	\$ 24,000
	Subtotal:	\$ 79,350
INTERDEPARTMENT SERVICES		
600-601-5214.000	Admin. services	\$ 278,290
	Jobbing	\$ 118,904
	Subtotal:	\$ 397,194
POSTAGE		
600-601-5222.000	Public Education Drinking Water Quality, Billing & Misc.	\$ 5,900
	Subtotal:	\$ 5,900
TOOLS & SMALL EQUIPMENT		
600-605-5223.000	Cell phone signal booster (Stand-by)	\$ 1,000
	Specialized tools, traffic control equip.	\$ 1,500
	Replace leak listening device	\$ 3,600
	Meter Detector	\$ 1,300
	Replace one handheld radio for emergencies	\$ 1,400
600-610-5223.000	Tools, and minor equipment for water lab	\$ 1,000
	High voltage /Arc flash tools & safety equip (25% W/75% WW)	\$ 1,000
	Fluke 771 Meter (50% W/50% WW)	\$ 300
	Subtotal:	\$ 11,100

**WATER FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
DUES & PUBLICATIONS		
600-601-5224.000	AWWA Utility membership, Operator cert., updated AWWA Standards subscription, AWWA individual memberships	\$ 1,300
	Subtotal:	\$ 1,300
ADVERTISING		
600-601-5226.000	Public Education Drinking Water Quality, PSAs, etc	\$ 1,000
	Subtotal:	\$ 1,000
RENTALS - BUILDING/EQUIPMENT		
600-601-5227.002	Central Garage Building Rent	\$ 9,816
600-605-5227.002	Equipment rent	\$ 5,000
	Subtotal:	\$ 14,816
OTHER EXPENSES		
600-601-5290.000	Unanticipated expenses, DEC charges, Micro lab certification fees	\$ 2,000
	Employee Wellness Programs	\$ 300
600-605-5290.000	Unanticipated expenses, DEC charges	\$ 500
600-610-5290.000	Unanticipated expenses, DEC charges	\$ 1,500
	Subtotal:	\$ 4,300
INTEREST		
600-650-5295.000	Corrosion Control Facility Loan - Loan #783031	\$ 2,172 - 1861
	Building - Inventory & Equipment - Loan #783051	\$ 1,640 - 1525
	Roundabout Water Loan #783311	\$ 4,211 4211
	Water Line - Loan #783151	\$ 8,823 - 8333
	Whitcomb Heights Subdivision Loan #783211	\$ 40,418 - 38040
	Water Storage Tank Coating Loan #783341	\$ 871 - 825
	Water System - SMC Road - Loan #783061	\$ 5,826 - 5438
	Subtotal:	\$ 63,961
DEBT PRINCIPAL PAYMENT		
600-650-7302.000	Corrosion Control Facility Loan	\$ 20,681 - 20682
	Building - Inventory & Equipment	\$ 7,680 - 7795
	Roundabout Water Loan	\$ 15,598 - 15598
	Water Line	\$ 32,677 - OK
	Whitcomb Heights Subdivision	\$ 158,500 -
	Water Storage Tank Coating Loan	\$ 3,055 - OK
	Water System - SMC Road	\$ 25,895 - OK
	Subtotal:	\$ 264,086
TRANSFER TO OTHER FUNDS		
600-680-7200.000		\$ -
	Subtotal:	\$ -

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Capital Budget

WATER FUND

2014

**City and Borough of Sitka
Fund 210 - Water Fund
FY 2014 Capital Budget Summary**

	New Appropriations for FY 2014
Capital Projects:	\$ 65,000
Fixed Assets:	
Machinery/Equipment	\$ _____ -
Subtotals:	\$ _____ -
Total Planned Capital Expenditures:	<u>\$ 65,000</u>

City and Borough of Sitka
Fund 210 - Water Fund
Fixed Asset Acquisition

Account	Water Fund Department #210-600-670	New Appropriation for FY 2014 Amount
7106.000	<u>Machinery/Equipment</u>	\$ _____ -
	Total Machinery/Equipment:	\$ _____ -

City and Borough of Sitka
720 Fund
Capital Expenditure Plan

Projects		Total Authorized Project Budget			
		Grants	Loans	Working Capital	
Existing Uncompleted Projects					
Airport Water Main (USCG Housing)	90731			75,000	75,000
Baranof W/WW Main Replacement	90710	479,500	685,000	60,000	1,224,500
Blue Lake Dam Project	90624			35,000	35,000
BLWTP Flow Control Valves Upgrade	90650			28,000	28,000
Distribution Meters - 2	90711			50,000	50,000
Distribution System Meters Install 2	90653			40,000	40,000
Gavan Treated Water Storage Tank Coating	90667		617,000	181,000	798,000
Harbor Mt. Altitude Valve Rebuild	90623			48,000	48,000
Hollywood Way Water Main	90732			25,000	25,000
HPR Water Improvements	90673			762,000	762,000
HPR/SMC Intersection Main Rehab	90564		483,000	30,000	513,000
IRWTP Filter Beds Rehab	90612			25,000	25,000
Monastery/St. Water & Sewer Main Repl.	90698		782,000	35,000	
O'Caln St. Main Replacement	90651			100,000	100,000
Oja Street Water	90666		285,000	50,000	285,000
SMC Water Improvements	90675			150,000	150,000
SMC Water System Phase II	90529			200,000	200,000
UV Disinfection Feasibility	90652	3,500,000	4,000,000	488,000	7,988,000
Water Line Movement -Power House	90725				-
Japonski Island Water Design	80238			70,000	70,000
Totals - Uncompleted Projects:					12,341,500
New Projects - FY14					
Repair Coating on top of Harbor Mt. Storage Tank	90750			15,000	15,000
Design DeArmond Water Main Replacements	90754			50,000	50,000
Totals - Requested Projects:				65,000	65,000
Grand Totals:					12,406,500

FY14 Cash Budget Reconciliation:

-	65,000
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FY14 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

Projects	FY 14 Funding Requests in Progress / Unsecured			Funding Already Secured	Total Projected Budget
	Grants	Loans	Working Capital		
Alternate/Emergency Potable Water Supply	\$ 6,000,000				6,000,000
Jeff Davis Water Main	\$ 574,700	\$ 812,000			1,386,700
Monastery & Baranof Water SMC to DeGroff	\$ 347,900	\$ 497,000			844,900
SUBTOTAL	\$ 6,922,600	\$ 1,309,000	\$ -	\$ -	\$ 8,231,600

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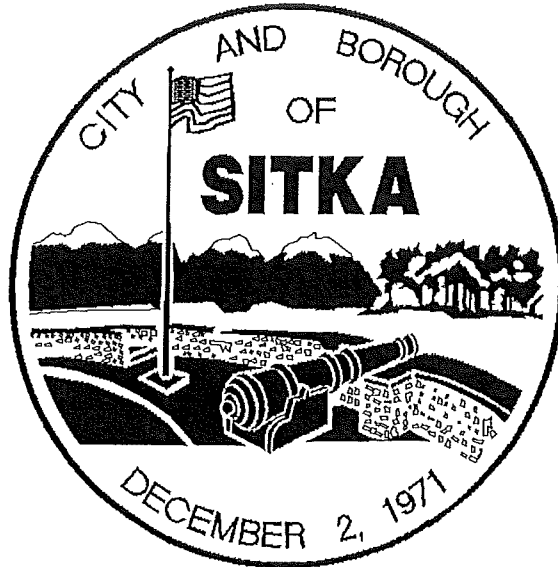
City and Borough of Sitka
Water Fund
Statement of Net Assets
As Of June 30, 2012 and as Projected for June 30, 2013 and 2014

<u>Assets</u>	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Current Assets:			
Equity in Central Treasury	793,464	1,381,333	1,902,558
Accounts Receivable	142,785	150,000	150,000
Other Current Assets	<u>244,433</u>	<u>250,000</u>	<u>250,000</u>
Total Current Assets:	1,180,682	1,781,333	2,302,558
Non-Current Assets			
Property, Plant and Equipment, Net	20,805,270	20,262,000	22,177,000
Other Non-Current Assets	<u>107,053</u>	<u>107,000</u>	<u>107,000</u>
Total Non-Current Assets:	<u>20,912,323</u>	<u>20,369,000</u>	<u>22,284,000</u>
Total Assets:	<u>22,093,005</u>	<u>22,150,333</u>	<u>24,586,558</u>
 <u>Total Liabilities and Net Assets:</u>			
<u>Liabilities</u>			
Current Liabilities:			
Accounts payable	51,290	45,000	45,000
Current portion long term debt	263,958	264,000	264,000
Other current liabilities	<u>68,424</u>	<u>70,000</u>	<u>70,000</u>
Total, Current liabilities:	383,672	379,000	379,000
Non-Current Liabilities			
Bonds Payable	-	-	-
Loans Payable	4,965,490	4,720,490	5,544,000
Other Non-Current Liabilities	<u>700</u>	<u>700</u>	<u>700</u>
Total Non-Current Liabilities:	<u>4,966,190</u>	<u>4,721,190</u>	<u>5,544,700</u>
Total Liabilities:	5,349,862	5,100,190	5,923,700
Net Assets:	<u>16,743,143</u>	<u>17,050,143</u>	<u>18,662,858</u>
Total Liabilities and Net Assets:	<u>22,093,005</u>	<u>22,150,333</u>	<u>24,586,558</u>

City and Borough of Sitka
Water Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Fiscal years Ended June 30, 2012
and as Projected for the Fiscal years Ending June 30, 2013 and 2014

	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Operating Revenues:	\$ 1,383,410	\$ 1,398,000	\$ 1,439,719
Operating Expenses:			
Salaries and benefits	\$ 298,605	\$ 289,000	\$ 350,003
Depreciation and amortization	\$ 747,309	\$ 546,000	\$ 575,000
Other operating expenses	\$ <u>696,370</u>	\$ <u>564,000</u>	\$ <u>662,247</u>
Total Operating Expenses:	<u>\$ 1,742,284</u>	<u>\$ 1,399,000</u>	<u>\$ 1,587,250</u>
Operating Income (loss):	\$ (358,874)	\$ (1,000)	\$ (147,531)
Nonoperating Revenues and Expenses:			
Nonoperating revenues	\$ 91,022	\$ 20,000	\$ 18,000
Nonoperating expenses	\$ <u>(110,183)</u>	\$ <u>(77,000)</u>	\$ <u>(80,754)</u>
Total Nonoperating Revenues and Expenses:	\$ (19,161)	\$ (57,000)	\$ (62,754)
Income (Loss) Before Contributions and Transfers:	\$ (378,035)	\$ (58,000)	\$ (210,285)
Capital Contributions	\$ 18,576	\$ 365,000	\$ 1,837,500
Net Transfers In/(Out)	\$ <u>504,597</u>	\$ <u>-</u>	\$ <u>(14,500)</u>
Change in Net Assets:	\$ 145,138	\$ 307,000	\$ 1,612,715
Net Assets, Beginning of the Year:	<u>\$ 16,598,005</u>	<u>\$ 16,743,143</u>	<u>\$ 17,050,143</u>
Net Assets, End of the Year:	<u>\$ 16,743,143</u>	<u>\$ 17,050,143</u>	<u>\$ 18,662,858</u>

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City and Borough of Sitka

WASTEWATER FUND

FISCAL YEAR 2014

Operating Budget

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City and Borough of Sitka
Wastewater Fund
Summary Of Cash Inflows And Outflows

<u>Operations:</u>	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Projections</u>	2014 <u>Budget</u>
Cash Inflows:	\$ 2,443,871	\$ 2,262,487	\$ 2,422,000	\$ 2,439,000
Cash Outflows	\$ 1,793,450	\$ 2,164,110	\$ 1,640,000	\$ 2,277,225
Other Balance Sheet Adjustments	\$ (157,387)			
Net Cash Inflow/Outflow from Operations:	\$ 493,034	\$ 98,377	\$ 782,000	\$ 161,775

<u>Capital Acquisitions And Improvements:</u>	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Projections</u>	2014 <u>Budget</u>
Cash Inflows:				
Use of Designated Working Capital:	\$ 141,640		\$ 468,000	
Projected Grant Revenue:	\$ 172,973	\$ 476,000	\$ 157,000	\$ -
Loan Proceeds	\$ 1,106,315	\$ 403,000	\$ 445,650	\$ -
Cash Outflows:				
Capital Purchases:	\$ -	\$ 99,000	\$ 99,000	\$ 35,000
Projected Capital Project Outlays and New Working Capital Designations:	\$ 2,102,889	\$ 830,000	\$ 1,072,000	\$ 180,000
Net Cash Inflow/Outflow from Capital Acquisitions And Improvements:	\$ (681,961)	\$ (50,000)	\$ (100,350)	\$ (215,000)

<u>Debt Service:</u>	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Projections</u>	2014 <u>Budget</u>
Cash Outflows:				
Debt Principal Repayment:	\$ 127,188	\$ 189,911	\$ 190,000	\$ 191,096
Interest On Debt:	\$ 47,149	\$ 43,345	\$ 43,000	\$ 40,498
Net Cash Inflow/Outflow from Debt Service:	\$ (174,337)	\$ (233,256)	\$ (233,000)	\$ (231,594)
Projected Increase/(Decrease) In Unrestricted Working Capital	\$ (363,264)	\$ (184,879)	\$ 448,650	\$ (284,819)

**City and Borough of Sitka
Sitka, Alaska**

FY 2014 Budget

Fund: 220 - Wastewater Fund

Cash Inflows / Revenues

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
State Revenue					
300-310-3101.005	Grant Revenue	\$ 16,699	\$ 476,000	\$ 157,000	\$ -
300-310-3101.017	PERS Relief	\$ 35,114	\$ -	\$ -	\$ -
300-310-3101.020	Loan Proceeds	\$ -	\$ 403,000	\$ 446,000	\$ -
	Subtotal:	\$ 51,813	\$ 879,000	\$ 603,000	\$ -
Federal Revenue					
300-315-3151.003	Grant Revenue	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
Operating Revenue					
300-340-3421.000	Wastewater Fees	\$ 2,057,790	\$ 2,056,487	\$ 2,160,000	\$ 2,119,000
300-340-3491.000	Jobbing	\$ 220,539	\$ 116,000	\$ 122,000	\$ 218,000
	Subtotal:	\$ 2,278,329	\$ 2,172,487	\$ 2,282,000	\$ 2,337,000
Non-Operating Revenue					
300-350-3501.001	Connection Fees, Sewer, Other	\$ 10,200	\$ 8,000	\$ 46,000	\$ 8,000
300-350-3501.003	Other	\$ 1,401	\$ -	\$ -	\$ -
	Subtotal:	\$ 11,601	\$ 8,000	\$ 46,000	\$ 8,000
Property Investments					
300-360-3610.000	Interest Income	\$ 76,680	\$ 76,000	\$ 86,000	\$ 86,000
300-360-3612.000	Chg in FMV - Investment	\$ 53,120	\$ -	\$ -	\$ -
300-360-3621.000	Cost Fixed Assets	\$ (20,705)	\$ -	\$ -	\$ -
	Subtotal:	\$ 109,096	\$ 76,000	\$ 86,000	\$ 86,000
Interfund Billing					
300-370-3701.730	Wastewater Billing	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -	\$ -
Miscellaneous					
300-380-3807.000	Miscellaneous	\$ 1,282	\$ 1,000	\$ 1,000	\$ 1,000
300-380-3808.000	Wage Reimbursement	\$ -	\$ -	\$ -	\$ -
300-380-3812.000	Capital Contribution - Local	\$ -	\$ -	\$ -	\$ -
300-380-3820.000	Bad Debts Collected	\$ 4,872	\$ 5,000	\$ 7,000	\$ 7,000
	Subtotal:	\$ 6,154	\$ 6,000	\$ 8,000	\$ 8,000
Cash Basis					
300-390-3902.000	Assessments - Principal	\$ -	\$ -	\$ -	\$ -
300-390-3950.000	Transfer In	\$ 545,349	\$ -	\$ -	\$ -
300-390-3990.000	Net Pension Obligation WO	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ 545,349	\$ -	\$ -	\$ -
	Total Wastewater Fund Revenue:	\$ 3,002,342	\$ 3,141,487	\$ 3,025,000	\$ 2,439,000

**CITY AND BOROUGH OF SITKA
WASTEWATER FUND
ITEMIZED REVENUES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
STATE REVENUE		
300-310-3101.005	Grant Revenue	\$ -
300-310-3101.020	Loan Proceeds	\$ -
	Subtotal:	<u>\$ -</u>
OPERATING REVENUE		
300-340-3421.000	Wastewater Fees	
	Total Monthly Fees	\$ 2,119,000
300-340-3491.000	Jobbing - Labor	\$ 218,000
	Subtotal:	<u>\$ 2,337,000</u>
NON-OPERATING REVENUE		
300-350-3501.001	Connection Fees - Sewer	\$ 8,000
300-350-3501.003	Other	\$ -
	Subtotal:	<u>\$ 8,000</u>
PROPERTY INVESTMENTS		
300-360-3610.000	Interest Income	\$ 86,000
	Subtotal:	<u>\$ 86,000</u>
MISCELLANEOUS		
300-380-3807.000	Miscellaneous	\$ 1,000
300-380-3820.000	Bad Debts Collected	\$ 7,000
	Subtotal:	<u>\$ 8,000</u>
Cash Basis		
300-390-3902.000	Assessments	\$ -
	Subtotal:	<u>\$ -</u>
	Total:	<u>\$ 2,439,000</u>

**City and Borough of Sitka
Sitka, Alaska**

FY 2014 Budget

Fund: 220 - Wastewater Fund

Operations Budget

Cash Outlays for Operations

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
	Salaries and Benefits				
5110.001	Salaries & Wages	\$ 475,872	\$ 587,144	\$ 457,000	\$ 585,433
5110.004	Overtime	\$ 27,484	\$ 29,000	\$ 25,000	\$ 29,000
5110.010	Temporary Employees	\$ 1,897	\$ 15,000	\$ -	\$ 15,000
5120.000	Benefits	\$ 390,632	\$ 390,631	\$ 350,000	\$ 422,712
	Total Salaries & Benefits	\$ 895,885	\$ 1,021,775	\$ 832,000	\$ 1,052,144
	Non-personnel Operation Outlays				
5201.000	Travel and Training	\$ 2,344	\$ 8,000	\$ 1,000	\$ 9,500
5202.000	Uniform Allowance	\$ 601	\$ 1,600	\$ 1,000	\$ 1,600
5203.000	Utilities	\$ 133,963	\$ 143,000	\$ 61,000	\$ 147,700
5203.005	Heating Fuel	\$ 57,039	\$ 62,176	\$ 42,000	\$ 62,000
5204.000	Telephone	\$ 27,168	\$ 25,000	\$ 22,000	\$ 25,000
5205.000	Insurance	\$ 22,692	\$ 22,692	\$ 23,000	\$ 26,726
5206.000	Supplies	\$ 46,627	\$ 73,000	\$ 47,000	\$ 70,800
5207.000	Repairs and Maintenance	\$ 58,688	\$ 80,000	\$ 82,000	\$ 85,000
5208.000	Building Maintenance Fees	\$ 29,179	\$ 48,927	\$ 49,000	\$ 16,138
5211.000	MIS Fees	\$ 40,197	\$ 40,197	\$ 40,000	\$ 40,002
5212.000	Contracted/Purchased Services	\$ 165,652	\$ 108,113	\$ 40,000	\$ 114,113
5214.000	Interdepartment Services	\$ 361,773	\$ 327,541	\$ 328,000	\$ 408,252
5221.000	Transportation/Vehicles	\$ 30,822	\$ 162,642	\$ 33,000	\$ 162,642
5222.000	Postage	\$ -	\$ 500	\$ -	\$ 5,400
5223.000	Tools & Small Equipment	\$ 12,697	\$ 9,600	\$ 7,000	\$ 17,900
5224.000	Dues & Publications	\$ 497	\$ 1,600	\$ 1,000	\$ 1,600
5226.000	Advertising	\$ 3,160	\$ 1,500	\$ -	\$ 2,000
5227.000	Rentals - Building/Equipment	\$ 4,444	\$ 6,248	\$ 4,000	\$ 6,248
5230.000	Bad Debts	\$ 11,994	\$ -	\$ 10,000	\$ -
5231.000	Credit Card Expense	\$ 14,537	\$ 14,300	\$ 16,000	\$ 16,560
5290.000	Other Expenses	\$ 2,128	\$ 5,700	\$ 1,000	\$ 5,900
5295.000	Interest	\$ 47,149	\$ 43,345	\$ 43,000	\$ 40,498
7301.000	Note Principal Payment	\$ 127,188	\$ 189,911	\$ 190,000	\$ 191,096
7200.000	Transfer to Other Funds	\$ -	\$ -	\$ -	\$ -
	Total Non-personnel Operating Outlays:	\$ 1,200,537	\$ 1,375,591	\$ 1,041,000	\$ 1,456,674
	Total Operating Outlays:	\$ 2,096,422	\$ 2,397,366	\$ 1,873,000	\$ 2,508,819

**WASTEWATER FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
TRAVEL AND TRAINING		
600-607-5201.000	Wastewater collection operator's continuing education credits related to state operator certification and other required certificates e.g. Hazwopper & Hazardous site worker, Flagger & Traffic Safety, Trench safety, Apprentice Training	\$ 6,000
600-610-5201.000	Wastewater treatment operator's continuing education credits related to state operator certification, laboratory training and other required certificates e.g. Hazwopper & Hazardous site worker, etc..	<u>\$ 3,500</u>
	Subtotal:	\$ 9,500
UNIFORM ALLOWANCE		
600-607-5202.000	Dedicated work wear, coveralls, rainwear, rubber boots, etc.	\$ 1,000
600-610-5202.000	Dedicated work wear, coveralls, rainwear, rubber boots, etc.	<u>\$ 600</u>
	Subtotal:	\$ 1,600
UTILITIES		
600-607-5203.001	Electric/Water	\$ 94,700
600-610-5203.001	Electric/Water	<u>\$ 53,000</u>
	Subtotal:	\$ 147,700
SUPPLIES		
600-601-5206.000	Office supplies	\$ 2,800
600-607-5206.000	Manhole inserts & sewer plugs (rehab materials), Misc parts, piping, hardware, inspection camera supplies, Degreaser, dyes & sanitizing agents, safty supplies, etc. Safety supplies (PPE)	\$ 25,000
600-610-5206.000	Misc. parts & hardware, safety supplies, i.e.: gloves, glasses (PPE) air filters, treatment chemicals, lime, salt for hypochlorite generation, purafil, sanitizing agents, Lab supplies & equipment	<u>\$ 43,000</u>
	Subtotal:	\$ 70,800

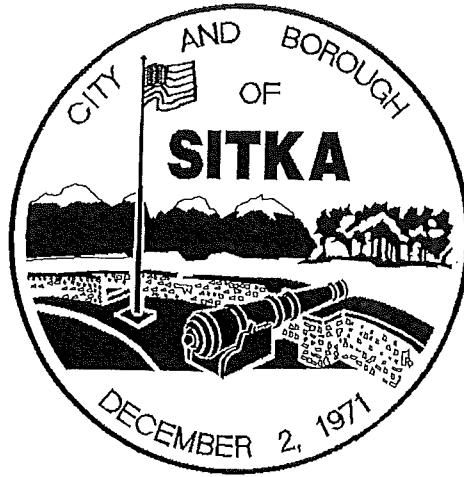
**WASTEWATER FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
REPAIRS & MAINTENANCE		
600-607-5207.000	Collection system maintenance materials	\$ 5,000
	Lift station repair, replace equipment, pump impellers, etc..	\$ 50,000
600-610-5207.000	Maintain, repair, replace equipment	<u>\$ 30,000</u>
	Subtotal:	\$ 85,000
BUILDING MAINTENANCE FEES		
600-601-5208.000	Building Maint. Fund (BMF) - Building Repair	<u>\$ 16,138</u>
	Subtotal:	\$ 16,138
CONTRACTED/PURCHASED SERVICES		
600-601-5212.000	Engineering/consulting services, permit renewal, etc...	\$ 40,000
	Audit fees	\$ 2,650
	Honeywell Performance Contract	\$ 1,463
600-607-5212.000	Excavation contractor, SCADA maintenance/programming/ troubleshooting, machinist, electrician, engineering/survey	<u>\$ 16,000</u>
600-610-5212.000	Sludge disposal, biosolids monofill, Biological Analytical services, equipment repair, machinist, etc. Whole effluent toxicity, biological monitoring program (2015) toxic pollutants & pesticides	<u>\$ 40,000</u> <u>14,000</u>
	Subtotal:	\$ 114,113
INTERDEPARTMENT SERVICES		
600-601-5214.000	Admin. services	\$ 329,550
	Jobbing	<u>\$ 78,702</u>
	Subtotal:	\$ 408,252
POSTAGE		
600-601-5222.000	Miscellaneous postage	<u>\$ 5,400</u>
	Subtotal:	\$ 5,400
TOOLS & SMALL EQUIPMENT		
600-607-5223.000	Cell Phone Signal Boosters (for stand-by)	\$ 1,000
	Specialized tools, traffic control equip.	\$ 1,000
	Replace hand held radio	\$ 1,400
	Fluke 771 Meter (50% W / 50% WW)	\$ 300
	Plugs for testing sewers 6"-8" & 12"-18" (4)	\$ 6,000
	Portable battery worklights	\$ 1,000
	High Voltage / Arc Flash tools & safety equip. ((75%WW / 25% W)	\$ 3,000
600-610-5223.000	Replacement: Conductivity, D.O. & pH probes for receiving water	\$ 2,600
	Replacement sampler refrigerator	\$ 1,100
	Backpack vacuum	<u>\$ 500</u>
	Subtotal:	\$ 17,900

**WASTEWATER FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
DUES & PUBLICATIONS		
600-601-5224.000	Operator certifications	\$ 500
	Water Environment Fed., individual memberships	\$ 600
	Water Environment Federation, City membership	\$ 500
	Subtotal:	\$ 1,600
ADVERTISING		
600-601-5226.000	Public Education, PSAs	\$ 2,000
	Subtotal:	\$ 2,000
RENTALS - EQUIPMENT OR BUILDINGS		
600-601-5227.002	Central Garage Building Rent	\$ 4,248
600-607-5227.002	Misc. equipment rentals	\$ 1,000
600-610-5227.002	Misc. equipment rentals	\$ 1,000
	Subtotal:	\$ 6,248
OTHER EXPENSES		
600-601-5290.000	Employee Wellness Program	\$ 900
	DEC charges, annual permit fee, etc.	\$ 3,000
600-607-5290.000	Misc. expenses	\$ 1,000
600-610-5290.000	Misc. expenses	\$ 1,000
	Subtotal:	\$ 5,900
INTEREST		
600-650-5295.000	Treatment Plant Remodel/Inventory Building - #783051	\$ 11,587 - 10,773.01
	Interest on loan for Cedar Beach/Shotgun Alley - #783041	\$ 1,184 - 795
	Roundabout Wastewater Loan #783241	\$ 3,675 - OK
	SMC Sewer II - Loan #783101	\$ 12,946 - OK
	Interest on State of Alaska Note #783011	\$ 11,106 - 10,365.15
	Subtotal:	\$ 40,498
NOTE PRINCIPAL PAYMENT		
600-650-7301.000	Treatment Plant Remodel/Inventory Building - #783051	\$ 54,258 - 55,072
	Principal on loan for Cedar Beach/Shotgun Alley - #783041	\$ 25,924 - 26,313
	Roundabout Wastewater Loan #783241	\$ 13,609 - OK
	SMC Sewer II - Loan #783101	\$ 47,947 - OK
	Principal on State of Alaska Note #783011	\$ 49,358 - 49,358
	Subtotal:	\$ 191,096
TRANSFER TO OTHER FUNDS		
600-680-7200.000		\$ -
	Subtotal:	\$ -

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Capital Budget

WASTEWATER FUND

2014

**City and Borough of Sitka
Fund 220 - Wastewater Fund
FY 2014 Capital Budget Summary**

	New Appropriations for FY 2014
Capital Projects:	\$ 180,000
Fixed Assets:	
Machinery/Equipment	\$ <u>35,000</u>
Subtotals:	\$ <u>35,000</u>
Total Planned Capital Expenditures:	<u>\$ 215,000</u>

City and Borough of Sitka
Fund 220 - Wastewater Fund
Fixed Asset Acquisition

Account	Wastewater Fund Department #220-600-670	New Appropriation for FY 2014 Amount
	<u>Machinery/Equipment</u>	
7106.000	Replace smaller/med. Lift station pumps	\$ 35,000
	Total Machinery/Equipment:	\$ 35,000

City and Borough of Sitka
730 Fund
Capital Expenditure Plan

Projects		Grants	Loans	Working Capital	Total Authorized Project Budget
Existing Uncompleted Projects					
Baranof W/WW Main Replacement	90710	518,000	685,000	60,000	1,263,000
Brady St. Rebuild Lift Station	90676			90,000	90,000
Brady St. Sewer	90663		445,000	54,000	499,000
Catholic Protection (14 Lift Stations)	90259			150,000	150,000
Channel Lift Station Deslgn	90457			165,000	165,000
Cove Lift Station Replacement	90274	150,000		250,000	400,000
Crescent Liftstation Repl.	90713			150,000	150,000
HPR/SMC Main Rehab	90564		308,000	4,991	312,991
HPR Sewer Imp (DOT)	90733			100,000	100,000
Hollywood Way Water Main	90732			25,000	25,000
Jamestown East Lift Station Repl.	90565			85,000	85,000
Japonski Isl, Sewer Lift Station	90697		1,740,000	18,000	1,758,000
Lake Street Lift Station Rebuild	90601			350,000	350,000
Monastery/Kincaid Sewer Design Repl.	90531			30,000	30,000
Monastery/St. Water & Sewer Main Repl.	90698		932,000	50,000	982,000
New Archangel Sewer Main (Marine-HPR)	90734			25,000	25,000
Oja St. Water/Sewer Proj	90666		319,405		319,405
Repl Lift Station Alarms System (SCADA)	90258			497,500	497,500
Sanitary Sewer Main Repl	90602			171,000	171,000
SF4 Replacement (Supply Fan)	90655			42,000	42,000
SMC Road Sewer Phase III	90579		1,900,000	75,000	1,975,000
WWTP AHU Retrofit	90715			50,000	50,000
WWTP Air Control System	90654			21,000	21,000
WWTP Control System	90447			100,000	100,000
WWTP Solids Monofill	90534			30,000	30,000
					-

Totals - Uncompleted Projects: 8,327,896

New Projects - FY14

CIP#8 (Replace Brady LS Pump)	90676			75,000	75,000
CIP #1 (Replace Channel LS)	90457			30,000	30,000
CIP #9 (Replace Monastery LS)	90755			30,000	30,000
CIP #12 (Replace Crescent LS)	90713			45,000	45,000

Totals - Requested Projects: 180,000

Grand Totals: 8,507,896

FY14 Cash Budget Reconciliation: 180,000

FY14 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

Projects	FY 14 Funding Requests in Progress / Unsecured			Funding Already Secured	Total Projected Budget
	Grants	Loans	Working Capital		
WWTP Effluent Heat Pump	\$ 1,327,000			\$ 152,377	1,479,377
Monastery & Baranoff Sewer SMC to DeGroff	\$ 373,100	\$ 533,000			906,100
Channel, Lake & Monastery Lift Station Upgrades		\$1,379,170			1,379,170
Jeff Davis Sewer	\$ 37,800		\$ 16,200		54,000
SUBTOTAL	\$ 1,737,900	\$ 1,912,170	\$ 16,200	\$ 152,377	\$ 3,818,647

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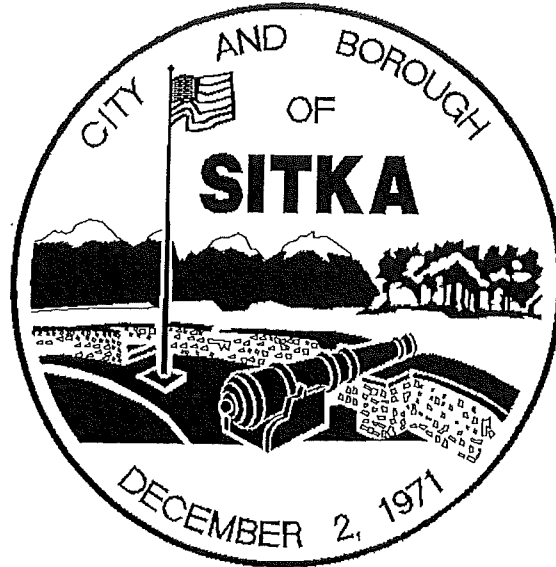
City and Borough of Sitka
Wastewater Treatment Fund
Statement of Net Assets
As Of June 30, 2012 and as Projected for June 30, 2013 and 2014

<u>Assets</u>	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Current Assets:			
Equity in Central Treasury	3,887,369	4,087,000	4,287,000
Accounts receivable	834,198	350,000	350,000
Other current assets	-	-	-
Total Current Assets:	<u>4,721,567</u>	<u>4,437,000</u>	<u>4,637,000</u>
Non-Current Assets			
Property, Plant and Equipment, Net	16,664,696	16,335,100	15,014,000
Other Non-Current Assets	-	-	-
Total Non-Current Assets:	<u>16,664,696</u>	<u>16,335,100</u>	<u>15,014,000</u>
Total Assets:	<u>21,386,263</u>	<u>20,772,100</u>	<u>19,651,000</u>
 <u>Total Liabilities and Net Assets:</u>			
<u>Liabilities</u>			
Current Liabilities:			
Accounts payable	255,818	260,000	265,000
Current portion long term debt	189,910	229,000	229,000
Other current liabilities	119,547	120,000	125,000
Total, Current liabilities:	<u>565,275</u>	<u>609,000</u>	<u>619,000</u>
Non-Current Liabilities			
Bonds Payable	-	-	-
Loans Payable	4,289,668	4,162,480	4,375,569
Other Non-Current Liabilities	40,363	46,663	47,554
Total Non-Current Liabilities:	<u>4,330,031</u>	<u>4,209,143</u>	<u>4,423,123</u>
Total Liabilities:	<u>4,895,306</u>	<u>4,818,143</u>	<u>5,042,123</u>
Net Assets:	<u>16,490,957</u>	<u>15,953,957</u>	<u>14,608,877</u>
Total Liabilities and Net Assets:	<u>21,386,263</u>	<u>20,772,100</u>	<u>19,651,000</u>

City and Borough of Sitka
Wastewater Treatment Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Fiscal years Ended June 30, 2012
and as Projected for the Fiscal years Ending June 30, 2013 and 2014

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Operating Revenues:	\$ 2,347,897	\$ 2,599,000	\$ 2,599,000
Operating Expenses:			
Salaries and benefits	\$ 895,883	\$ 832,000	\$ 1,067,000
Depreciation and amortization	\$ 1,491,241	\$ 1,697,000	\$ 1,697,000
Other operating expenses	\$ 1,026,202	\$ 808,000	\$ 1,225,080
Total Operating Expenses:	<u>\$ 3,413,326</u>	<u>\$ 3,337,000</u>	<u>\$ 3,989,080</u>
Operating Income (loss):	\$ (1,065,429)	\$ (738,000)	\$ (1,390,080)
Nonoperating Revenues and Expenses:			
Nonoperating revenues	\$ 109,100	\$ 87,000	\$ 86,000
Nonoperating expenses	\$ (47,149)	\$ (43,000)	\$ (41,000)
Total Nonoperating Revenues and Expenses:	\$ 61,951	\$ 44,000	\$ 45,000
Income (Loss) Before Contributions and Transfers:	\$ (1,003,478)	\$ (694,000)	\$ (1,345,080)
Capital Contributions	\$ 6,365	\$ 157,000	\$ -
Net Transfers In/(Out)	<u>\$ 545,349</u>	<u>\$ -</u>	<u>\$ -</u>
Change in Net Assets:	\$ (451,764)	\$ (537,000)	\$ (1,345,080)
Net Assets, Beginning of the Year:	<u>\$ 16,942,721</u>	<u>\$ 16,490,957</u>	<u>\$ 15,953,957</u>
Net Assets, End of the Year:	<u>\$ 16,490,957</u>	<u>\$ 15,953,957</u>	<u>\$ 14,608,877</u>

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City and Borough of Sitka

SOLID WASTE FUND

FISCAL YEAR 2014

Operating Budget

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**City and Borough of Sitka
Solid Waste Fund
Summary Of Cash Inflows And Outflows**

<u>Operations:</u>	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Projections</u>	<u>2014</u> <u>Budget</u>
Cash Inflows:	\$ 3,195,344	\$ 3,159,500	\$ 3,119,000	\$ 3,083,500
Cash Outflows	\$ 2,881,461	\$ 2,876,812	\$ 2,827,255	\$ 2,946,827
Other Balance Sheet Adjustments	\$ 147,939			
Net Cash Inflow/Outflow from Operations:	\$ 461,822	\$ 282,688	\$ 291,745	\$ 136,673
	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Projections</u>	<u>2014</u> <u>Budget</u>
<u>Capital Acquisitions And Improvements:</u>				
Cash Inflows:				
Projected Grant Revenue:	\$ -	\$ -	\$ 69,000	\$ -
Cash Outflows:				
Capital Purchases:	\$ -	\$ -	\$ -	\$ 500,000
Projected Capital Project Outlays:	\$ 13,857	\$ -	\$ 69,000	\$ 50,000
Net Cash Inflow/Outflow from Capital Acquisitions And Improvements:	\$ (13,857)	\$ -	\$ -	\$ (550,000.00)
	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Projections</u>	<u>2014</u> <u>Budget</u>
<u>Debt Service:</u>				
Cash Inflows:				
New Loan Proceeds:	\$ -	\$ -	\$ -	\$ -
Cash Outflows:				
Debt Principal Repayment:	\$ 240,813	\$ 115,798	\$ 116,000	\$ 115,798
Interest On Debt:	\$ 35,029	\$ 29,528	\$ 30,000	\$ 27,792
Net Cash Inflow/Outflow from Debt Service:	\$ (275,842)	\$ (145,326)	\$ (146,000)	\$ (143,590)
Projected Increase/(Decrease) In Unrestricted Working Capital	\$ 172,123	\$ 137,362	\$ 145,745	\$ (556,917)

**City and Borough of Sitka
Sitka, Alaska**

FY 2014 Budget

Fund: 230 - Solid Waste Fund

Cash Inflows / Revenues

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
State Revenue					
300-310-3101.005	Grant Revenue	\$ -	\$ -	\$ -	\$ -
300-310-3101.017	PERS Relief	\$ 5,202	\$ -	\$ 5,200	\$ -
	Subtotal:	\$ 5,202	\$ -	\$ 5,200	\$ -
Operating Revenue					
300-340-3431.000	Solid Waste Disposal	\$ 2,559,373	\$ 2,560,000	\$ 2,551,000	\$ 2,560,000
300-340-3432.000	Scale Revenue	\$ 205,756	\$ 234,000	\$ 221,000	\$ 247,000
300-340-3433.000	Granite Creek Waste	\$ -	\$ -	\$ -	\$ -
300-340-3434.000	Landfill Revenue	\$ -	\$ -	\$ -	\$ -
300-340-3435.000	Recycling	\$ 259,328	\$ 275,000	\$ 238,000	\$ 180,000
300-340-3436.000	Sludge Disposal	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
300-340-3437.000	Waste Oil Disposal	\$ 10,500	\$ 10,500	\$ 10,000	\$ 10,500
300-340-3438.000	Asbestos Disposal	\$ 165	\$ -	\$ -	\$ -
300-340-3439.000	Rolloff Container Fees	\$ -	\$ -	\$ -	\$ -
300-340-3440.000	Recycling - Others	\$ 25,933	\$ 10,000	\$ 20,000	\$ 10,000
300-340-3491.000	Jobbing - Labor	\$ 3,378	\$ 1,000	\$ 3,000	\$ 1,000
	Subtotal:	\$ 3,094,432	\$ 3,120,500	\$ 3,073,000	\$ 3,038,500
Non-Operating Revenue					
300-350-3501.003	Other Revenue	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -	\$ -
Property Investments					
300-360-3610.000	Interest Income	\$ 40,404	\$ 32,000	\$ 38,000	\$ 35,000
300-360-3612.000	Chg in FMV - Investment	\$ 48,057	\$ -	\$ -	\$ -
	Subtotal:	\$ 88,461	\$ 32,000	\$ 38,000	\$ 35,000
Interfund Transfers					
300-370-3701.740	Solid Waste Interfund Billing	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -	\$ -
Miscellaneous					
300-380-3807.000	Miscellaneous	\$ 1,345	\$ 2,000	\$ 2,000	\$ 4,000
300-380-3820.000	Bad Debts Collected	\$ 5,904	\$ 5,000	\$ 6,000	\$ 6,000
300-390-3990.000	Net Pension Obligation WO	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ 7,249	\$ 7,000	\$ 8,000	\$ 10,000
	Total Solid Waste Fund Revenue:	\$ 3,195,344	\$ 3,159,500	\$ 3,119,000	\$ 3,083,500

**CITY AND BOROUGH OF SITKA
SOLID WASTE FUND
ITEMIZED REVENUES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
OPERATING REVENUE		
300-340-3431.000	Solid Waste Disposal Charges for waste pickup and disposal	\$ 2,560,000
300-340-3432.000	Scale Revenue	\$ 247,000
300-340-3433.000	Granite Creek Waste	\$ -
300-340-3435.000	Recycling Salvage Permits and Scrap Metal sales	\$ 180,000
300-340-3436.000	Sludge Disposal Sludge from Wastewater Plan	\$ 30,000
300-340-3437.000	Waste Oil Disposal Waste Oil from Harbors	\$ 10,500
300-340-3438.000	Asbestos Disposal	\$ -
300-340-3440.000	Recycling - Others	\$ 10,000
300-340-3491.000	Jobbing - Labor	\$ 1,000
	Subtotal:	\$ 3,038,500
PROPERTY INVESTMENTS		
300-360-3610.000	Interest Income	\$ 35,000
	Subtotal:	\$ 35,000
MISCELLANEOUS		
300-380-3807.000	Miscellaneous	\$ 4,000
300-380-3820.000	Bad Debts Collected	\$ 6,000
	Subtotal:	\$ 10,000
	Total:	\$ 3,083,500

**City and Borough of Sitka
Sitka, Alaska**

FY 2014 Budget

Fund: 230 - Solid Waste Fund

Operations Budget

Cash Outlays for Operations

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
	Salaries and Benefits				
5110.001	Salaries & Wages	\$ 79,398	\$ 85,977	\$ 77,000	\$ 85,978
5110.004	Overtime	\$ 3,879	\$ 6,000	\$ 1,000	\$ 5,000
5110.010	Temporary Employees	\$ -	\$ -	\$ -	\$ -
5120.000	Benefits	\$ 67,132	\$ 68,072	\$ 70,000	\$ 79,086
	Total Salaries & Benefits	\$ 150,409	\$ 160,049	\$ 148,000	\$ 170,064
	Non-personnel Operation Outlays				
5201.000	Travel and Training	\$ 3,396	\$ 8,000	\$ 1,000	\$ 7,800
5202.000	Uniform Allowance	\$ 571	\$ 700	\$ 1,000	\$ 700
5203.000	Utilities	\$ 19,861	\$ 25,000	\$ 21,000	\$ 20,000
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 1,902	\$ 3,200	\$ 2,000	\$ 2,500
5205.000	Insurance	\$ 4,459	\$ 4,459	\$ 4,000	\$ 5,035
5206.000	Supplies	\$ 16,902	\$ 43,700	\$ 10,000	\$ 42,500
5207.000	Repairs and Maintenance	\$ 323	\$ -	\$ -	\$ -
5208.000	Building Maintenance Fees	\$ 7,673	\$ 15,784	\$ 15,255	\$ 6,142
5211.000	MIS Fees	\$ 4,454	\$ 4,454	\$ 4,000	\$ 4,284
5212.000	Contracted/Purchased Services	\$ 2,124,249	\$ 2,086,900	\$ 2,087,000	\$ 2,086,900
5214.000	Interdepartment Services	\$ 405,070	\$ 332,756	\$ 333,000	\$ 402,002
5221.000	Transportation/Vehicles	\$ 71,732	\$ 136,110	\$ 136,000	\$ 136,110
5222.000	Postage	\$ -	\$ -	\$ -	\$ 5,400
5223.000	Tools & Small Equipment	\$ 2,634	\$ 3,000	\$ 3,000	\$ 2,500
5224.000	Dues & Publications	\$ 549	\$ 500	\$ -	\$ 250
5226.000	Advertising	\$ 5,520	\$ 3,000	\$ 3,000	\$ 3,000
5227.000	Rentals - Building/Equipment	\$ 30,655	\$ 31,500	\$ 38,000	\$ 31,500
5230.000	Bad Debts	\$ 12,430	\$ -	\$ -	\$ -
5231.000	Credit Card Expense	\$ 16,371	\$ 16,300	\$ 18,000	\$ 18,740
5290.000	Other Expenses	\$ 2,233	\$ 1,400	\$ 3,000	\$ 1,400
5295.000	Interest	\$ 35,029	\$ 29,528	\$ 30,000	\$ 27,792
5297.000	Debt Administrative Expense	\$ -	\$ -	\$ -	\$ -
7301.000	Debt Principal Payment	\$ 240,813	\$ 115,798	\$ 116,000	\$ 115,798
7200.000	Transfer to Other Funds	\$ -	\$ -	\$ -	\$ -
	Total Non-personnel Operating Outlays:	\$ 3,006,827	\$ 2,862,089	\$ 2,825,255	\$ 2,920,353
	Total Operating Outlays:	\$ 3,157,236	\$ 3,022,138	\$ 2,973,255	\$ 3,090,417

**SOLID WASTE FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
TRAVEL AND TRAINING		
600-621-5201.000	HAZMAT Training	\$ 1,600
	SW Training / Certification	\$ 3,200
	Asbestos training	\$ 1,000
	SWANA Training	\$ 2,000
	Subtotal:	\$ 7,800
UNIFORM ALLOWANCE		
600-621-5202.000	Work overalls, gloves, cold weather gear, respirators	\$ 700
	Subtotal:	\$ 700
TELEPHONE		
600-622-5204.000	Recycling	\$ 2,500
	Subtotal:	\$ 2,500
SUPPLIES		
600-601-5206.000	Office Supplies	\$ 500
600-620-5206.000	Transfer Station supplies	\$ 2,000
600-621-5206.000	Safety items	\$ 2,500
	HHW supplies	\$ 5,500
	Contaminated soils supplies	\$ 2,500
	Chlor-d-tects	\$ 500
	Cover material	\$ 20,000
	Supplies for operations	\$ 2,500
	Supplies for used oil	\$ 2,500
	Hydrogen Gas	\$ 1,000
600-622-5206.000	Misc Supplies - Recycling	\$ 3,000
	Subtotal:	\$ 42,500
REPAIRS AND MAINTENANCE		
600-622-5207.000		\$ -
	Subtotal:	\$ -
BUILDING MAINTENANCE FEES		
600-621-5208.000	Building Maint. Fund (BMF) - Building Repair	\$ 6,142
	Subtotal:	\$ 6,142

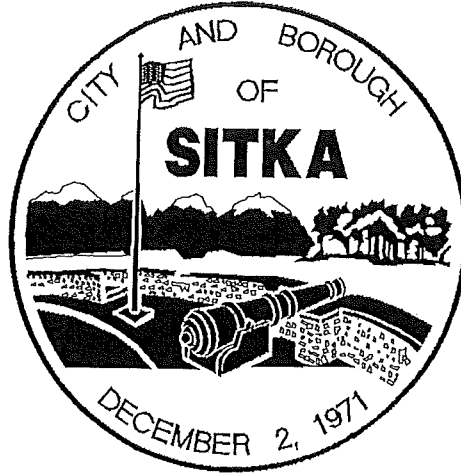
**SOLID WASTE FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
CONTRACTED/PURCHASED SERVICES		
600-601-5212.000	Refuse collection contract	\$ 600,000
	Audit Fees	\$ 2,900
	MSC hauling services	\$ 5,000
	Engineering/surveying services	\$ 15,000
	Contaminated soil testing	\$ 5,000
600-620-5212.000	Off island waste disposal	\$ 1,250,000
600-621-5212.000	Kimsham landfill monitoring	\$ 5,000
	HHW program	\$ 50,000
	Used oil handling	\$ 5,000
	Used oil analysis	\$ 1,000
	Antifreeze disposal	\$ 5,000
	Biosolids landfill development operations	\$ 25,000
	Sitka Landfill Monitoring	\$ 7,000
	Landfill topo survey	\$ 5,000
600-622-5212.000	Recyclables freight	\$ 70,000
600-623-5212.000	Solid Waste Coordinator	\$ 36,000
	Subtotal:	\$ 2,086,900
INTERDEPARTMENT SERVICES		
600-601-5214.000	Admin Services	\$ 340,629
	Jobbing	\$ 61,373
	Subtotal:	\$ 402,002
TOOLS & SMALL EQUIPMENT		
600-601-5223.000	Misc. hand tools	\$ 1,250
600-622-5223.000	Misc tools	\$ 1,250
	Subtotal:	\$ 2,500
DUES & PUBLICATIONS		
600-601-5224.000	Miscellaneous, SWANA	\$ 250
	Subtotal:	\$ 250
ADVERTISING		
600-601-5226.000	Misc	\$ 1,500
600-622-5226.000	Recycling advertising	\$ 1,500
	Subtotal:	\$ 3,000
RENTALS - EQUIPMENT OR BUILDINGS		
600-622-5227.002	Scrap metal site rent	\$ 31,500
	Subtotal:	\$ 31,500

**SOLID WASTE FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
OTHER EXPENSES		
600-621-5290.000	Employee Wellness Program	\$ 200
	ADEC landfill inspectors expenses and permits	<u>\$ 1,200</u>
	Subtotal:	\$ 1,400
INTEREST EXPENSE		
600-650-5295.000	Kimsham Landfill - Loan #783081	<u>\$ 27,792</u> <i>26055</i>
	Subtotal:	\$ 27,792
NOTE PRINCIPAL PAYMENTS		
600-650-7301.000	Kimsham Landfill - Loan #783081	<u>\$ 115,798</u> <i>-ok</i>
	Subtotal:	\$ 115,798

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Capital Budget

SOLID WASTE FUND

2014

**City and Borough of Sitka
Fund 230 - Solid Waste Fund
FY 2014 Capital Budget Summary**

	New Appropriations for FY 2014
Capital Projects:	\$ 50,000
Fixed Assets:	
Machinery/Equipment	\$ <u>500,000</u>
Subtotals:	\$ <u>500,000</u>
Total Planned Capital Expenditures:	\$ <u>550,000</u>

City and Borough of Sitka
Fund 230 - Solid Waste Fund
Fixed Assets Acquisition

Account	Solid Waste Fund Department #230-600-670	New Appropriation for FY 2014 Amount
	<u>Machinery/Equipment</u>	
7106.000 Baler, Logger		\$ 500,000
	Total Machinery/Equipment:	\$ 500,000

City and Borough of Sitka
740 Fund
Capital Expenditure Plan

Projects				Total Authorized Project Budget
	Grants	Loans	Working Capital	
Existing Uncompleted Projects				
Expand Biosolids Area	90657		500,000	500,000
Recycle Center Fence	90677		50,000	50,000
Scrap Yard Upgrade	90678		115,000	115,000
Sitka Landfill / Granite Creek	90413		250,000	250,000
Transfer Station	90566		50,000	50,000
Totals - Uncompleted Projects:				965,000
New Projects - FY14				
Ramp for Baler	90756		50,000	50,000
Totals - Requested Projects:				50,000
Grand Totals:				1,015,000

FY14 Cash Budget Reconciliation: - 50,000

FY14 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

Projects	FY 14 Funding Requests in Progress / Unsecured			Funding Already Secured	Total Projected Budget
	Grants	Loans	Working Capital		
Scrapyard Metal Baler Recycling Upgrade	\$ 400,000		\$ 100,000		500,000
SUBTOTAL	\$ 400,000	\$ -	\$ 100,000	\$ -	\$ 500,000

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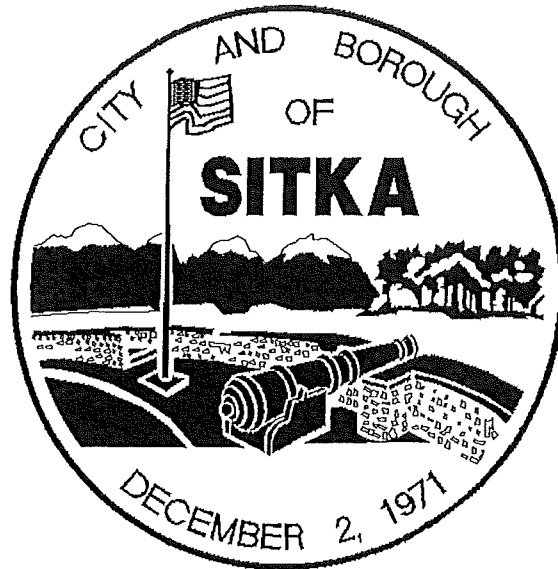
City and Borough of Sitka
Solid Waste Disposal Fund
Statement of Net Assets
As Of June 30, 2012 and as Projected for June 30, 2013 and 2014

<u>Assets</u>	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Current Assets:			
Equity in Central Treasury	1,590,676	1,679,300	709,502
Accounts receivable	165,050	165,000	155,000
Other current assets	-	-	-
Total Current Assets:	<u>1,755,726</u>	<u>1,844,300</u>	<u>864,502</u>
Non-Current Assets			
Property, Plant and Equipment, Net	6,106,420	5,962,000	6,716,000
Other Non-Current Assets	-	-	-
Total Non-Current Assets:	<u>6,106,420</u>	<u>5,962,000</u>	<u>6,716,000</u>
Total Assets:	<u>7,862,146</u>	<u>7,806,300</u>	<u>7,580,502</u>
 <u>Total Liabilities and Net Assets:</u>			
<u>Liabilities</u>			
Current Liabilities:			
Accounts payable	135,405	136,000	136,000
Current portion long term debt	115,798	116,000	116,000
Other current liabilities	12,850	13,000	13,000
Total, Current liabilities:	<u>264,053</u>	<u>265,000</u>	<u>265,000</u>
Non-Current Liabilities			
Bonds Payable	-	-	-
Loans Payable	1,852,760	1,736,962	1,621,164
Other Non-Current Liabilities	499,995	500,000	500,000
Total Non-Current Liabilities:	<u>2,352,755</u>	<u>2,236,962</u>	<u>2,121,164</u>
Total Liabilities:	<u>2,616,808</u>	<u>2,501,962</u>	<u>2,386,164</u>
Net Assets:	<u>5,245,338</u>	<u>5,304,338</u>	<u>5,194,338</u>
Total Liabilities and Net Assets:	<u>7,862,146</u>	<u>7,806,300</u>	<u>7,580,502</u>

City and Borough of Sitka
Solid Waste Disposal Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Fiscal years Ended June 30, 2012
and as Projected for the Fiscal years Ending June 30, 2013 and 2014

	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Operating Revenues:	\$ 3,106,883	\$ 3,081,000	\$ 3,049,000
Operating Expenses:			
Salaries and benefits	\$ 150,410	\$ 148,000	\$ 173,000
Depreciation and amortization	\$ 216,082	\$ 216,000	\$ 216,000
Other operating expenses	\$ 2,730,984	\$ 2,666,000	\$ 2,777,000
Total Operating Expenses:	<u>\$ 3,097,476</u>	<u>\$ 3,030,000</u>	<u>\$ 3,166,000</u>
Operating Income (loss):	\$ 9,407	\$ 51,000	\$ (117,000)
Nonoperating Revenues and Expenses:			
Nonoperating revenues	\$ 88,461	\$ 38,000	\$ 35,000
Nonoperating expenses	<u>\$ (35,029)</u>	<u>\$ (30,000)</u>	<u>\$ (28,000)</u>
Total Nonoperating Revenues and Expenses:	\$ 53,432	\$ 8,000	\$ 7,000
Income (Loss) Before Contributions and Transfers:	\$ 62,839	\$ 59,000	\$ (110,000)
Capital Contributions	\$ -	\$ -	\$ -
Net Transfers In/(Out)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Change in Net Assets:	\$ 62,839	\$ 59,000	\$ (110,000)
Net Assets, Beginning of the Year:	<u>\$ 5,182,499</u>	<u>\$ 5,245,338</u>	<u>\$ 5,304,338</u>
Net Assets, End of the Year:	<u>\$ 5,245,338</u>	<u>\$ 5,304,338</u>	<u>\$ 5,194,338</u>

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City and Borough of Sitka

HARBOR FUND

FISCAL YEAR 2014

Operating Budget

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**City and Borough of Sitka
Harbor Fund
Summary Of Cash Inflows And Outflows**

<u>Operations:</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
	<u>Actual</u>	<u>Budget</u>	<u>Projections</u>	<u>Budget</u>
Cash Inflows:	\$ 3,100,208	\$ 2,923,600	\$ 7,776,000	\$ 3,204,200
Cash Outflows	\$ 1,853,995	\$ 1,774,995	\$ 1,587,000	\$ 1,901,470
Balance Sheet Adjustment	\$ 138,580			
Net Cash Inflow/Outflow from Operations:	\$ 1,107,633	\$ 1,148,605	\$ 6,189,000	\$ 1,302,730
	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
	<u>Actual</u>	<u>Budget</u>	<u>Projections</u>	<u>Budget</u>
<u>Capital Acquisitions And Improvements:</u>				
Cash Inflows:				
Use of Bond Fund Proceeds				\$ 4,250,000
Use of Designated Working Capital	\$ (13,622)		\$ 82,000	\$ -
Projected Grant Revenue:	\$ 86,997	\$ -	\$ 1,000	\$ 4,250,000
Cash Outflows:				
Capital Purchases:	\$ -	\$ 10,000	\$ 11,000	\$ 8,500,000
Projected Capital Project Outlays:	\$ 458,375	\$ 50,000	\$ 132,000	\$ 850,000
Net Cash Inflow/Outflow from Capital Acquisitions And Improvements:	\$ (385,000)	\$ (60,000)	\$ (60,000)	\$ (850,000)
	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
	<u>Actual</u>	<u>Budget</u>	<u>Projections</u>	<u>Budget</u>
<u>Debt Service:</u>				
Cash Inflows:				
New Loan Proceeds:	\$ -	\$ -	\$ 4,601,000	\$ -
Cash Outflows:				
Transfer to Bond Fund			\$ 4,601,000	
Debt Principal Repayment:	\$ 195,348	\$ 205,348	\$ 205,000	\$ 160,349
Interest On Debt::	\$ 21,544	\$ 16,364	\$ 57,000	\$ 202,981
Net Cash Inflow/Outflow from Debt Service:	\$ (216,892)	\$ (221,712)	\$ (262,000)	\$ (363,330)
Projected Increase/(Decrease) In Unrestricted Working Capital	\$ 505,741	\$ 866,893	\$ 5,867,000	\$ 89,401

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 240 - Harbor Fund

Cash Inflows / Revenues

Account Number	Revenue Description	2012 Actual	2013 Budget	2013 Projections	2014 Budget
State Revenue					
300-310-3101.004	Raw Fish Tax	\$ 1,256,103	\$ 1,200,000	\$ 1,200,000	\$ 800,000
300-310-3101.005	Grant Revenue	\$ 4,332	\$ -	\$ -	\$ 4,250,000
300-310-3101.017	PERS Relief	\$ 27,311	\$ -	\$ -	\$ -
	Subtotal:	\$ 1,287,746	\$ 1,200,000	\$ 1,200,000	\$ 5,050,000
Federal Revenue					
300-315-3151.003	Grant Revenue	\$ 82,665	\$ -	\$ 1,000	\$ -
	Subtotal:	\$ 82,665	\$ -	\$ 1,000	\$ -
Operating Revenue					
300-340-3441.000	Moorage - Permanent	\$ 1,069,649	\$ 1,080,000	\$ 1,258,000	\$ 1,440,000
300-340-3442.000	Moorage - Transient	\$ 190,131	\$ 192,000	\$ 189,000	\$ 480,000
300-340-3444.000	Airplane Fees	\$ 1,382	\$ 4,000	\$ 2,000	\$ 4,000
300-340-3445.000	Lightering Fees	\$ 67,980	\$ 52,000	\$ 52,000	\$ 53,000
300-340-3446.000	Recreational Vehicle Fees	\$ 10,595	\$ 9,000	\$ 14,000	\$ 9,000
300-340-3447.000	Harbor Assessment Fees	\$ 20,500	\$ 22,000	\$ 22,000	\$ 22,000
300-340-3491.000	Jobbing - Labor	\$ 13,095	\$ 1,000	\$ 1,000	\$ 1,000
	Subtotal:	\$ 1,373,332	\$ 1,360,000	\$ 1,538,000	\$ 2,009,000
Non-Operating Revenue					
300-350-3501.003	Other Revenue	\$ 78,343	\$ 72,000	\$ 88,000	\$ 90,000
300-350-3501.004	Electric Billing	\$ 39,877	\$ 35,000	\$ 39,000	\$ 35,000
300-350-3501.005	Hoist Revenue	\$ 1,900	\$ 2,000	\$ 2,000	\$ 2,000
300-350-3501.006	Launch Fee	\$ 17,249	\$ 6,000	\$ 18,000	\$ 18,000
	Subtotal:	\$ 137,369	\$ 115,000	\$ 147,000	\$ 145,000
Property Investments					
300-360-3610.000	Interest Income	\$ 118,261	\$ 98,000	\$ 131,000	\$ 125,000
300-360-3612.000	Chg in FMV - Investment	\$ 126,161	\$ -	\$ -	\$ -
	Subtotal:	\$ 244,422	\$ 98,000	\$ 131,000	\$ 125,000
Interfund Billings					
300-370-3701.194	CPET Fund	\$ 113,209	\$ 85,000	\$ 85,000	\$ 85,000
300-370-3701.200	Electric Billing	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ 113,209	\$ 85,000	\$ 85,000	\$ 85,000
Miscellaneous					
300-380-3801.000	Fines/Forfeitures	\$ -	\$ -	\$ -	\$ -
300-380-3807.000	Miscellaneous Revenue	\$ 5,689	\$ 26,000	\$ 34,000	\$ -
300-380-3808.000	Wage Reimbursement	\$ -	\$ -	\$ -	\$ -
300-380-3812.000	Capital Contribution - Local	\$ -	\$ -	\$ -	\$ -
300-380-3820.000	Bad Debts Collected	\$ 8,757	\$ 6,000	\$ 6,000	\$ 6,000
	Subtotal:	\$ 14,446	\$ 32,000	\$ 40,000	\$ 6,000
Cash Basis					
300-390-3950.100	Transfer In - General Fund	\$ 34,015	\$ 33,600	\$ 34,000	\$ 34,200
300-390-3950.000	Loan Proceeds	\$ -	\$ -	\$ 4,601,000	\$ -
	Subtotal:	\$ 34,015	\$ 33,600	\$ 4,635,000	\$ 34,200
	Total Harbor Fund Revenue:	\$ 3,287,205	\$ 2,923,600	\$ 7,777,000	\$ 7,454,200

CITY AND BOROUGH OF SITKA
HARBOR FUND
ITEMIZED REVENUES

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
STATE REVENUE		
300-310-3101.004	Raw Fish Tax	\$ 800,000
300-310-3101.005	Grant Revenue	\$ 4,250,000
	Subtotal:	\$ 5,050,000
FEDERAL REVENUE		
300-315-3151.003	Grant Revenue - FAA	\$ -
	Subtotal:	\$ -
OPERATING REVENUE		
300-340-3441.000	Moorage - Permanent Fees for Harbor Slip Rental	\$ 1,440,000
300-340-3442.000	Moorage - Transient Fees for Harbor Use for Vessels Not on Permanent Moorage	\$ 480,000
300-340-3444.000	Airplane Fees	\$ 4,000
300-340-3445.000	Lightering Fees Cruise Ship Lightering Fees	\$ 53,000
300-340-3446.000	Recreational Vehicle Fees Sealing Cove RV Parking	\$ 9,000
300-340-3447.000	Harbor Assessment Fees Fee per Boat = \$10	\$ 22,000
300-340-3491.000	Jobbing - Labor	\$ 1,000
	Subtotal:	\$ 2,009,000
NON-OPERATING REVENUE		
300-350-3501.003	Harbor Miscellaneous Other	\$ 90,000
300-350-3501.004	Daily electrical billing	\$ 35,000
300-350-3501.005	Hoist Revenue	\$ 2,000
300-350-3501.006	Launch ramp fees	\$ 18,000
	Subtotal:	\$ 145,000
PROPERTY INVESTMENTS		
300-360-3610.000	Interest Income	\$ 125,000
	Subtotal:	\$ 125,000
INTERFUND BILLINGS		
300-370-3701.194	CPET Fund	\$ 85,000
	Subtotal:	\$ 85,000

MISCELLANEOUS

300-380-3807.000	Miscellaneous Revenue	\$	-
300-380-3820.000	Bad Debts Collected	\$	<u>6,000</u>
	Subtotal:	\$	6,000

CASH BASIS

300-390-3950.100	Fish box tax	\$	34,200
300-390-3950.194	Commercial vessel passenger tax	\$	<u>-</u>
	Subtotal:	\$	34,200
	Total:	\$	7,454,200

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City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 240 - Harbor Fund

Operations Budget

Cash Outlays for Operations

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 394,250	\$ 399,675	\$ 377,000	\$ 401,947
5110.004	Overtime	\$ 13,962	\$ 9,500	\$ 12,000	\$ 9,500
5110.010	Temporary Employees	\$ 24,890	\$ 35,000	\$ 27,000	\$ 35,000
5120.000	Benefits	\$ 332,172	\$ 329,176	\$ 311,000	\$ 363,242
	Total Salaries & Benefits	\$ 765,274	\$ 773,351	\$ 727,000	\$ 809,689
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 3,613	\$ 25,000	\$ 3,000	\$ 6,000
5202.000	Uniform Allowance	\$ 2,377	\$ 3,000	\$ 1,000	\$ 2,750
5203.000	Utilities	\$ 92,006	\$ 92,000	\$ 105,000	\$ 96,000
5203.004	Solid Waste	\$ 34,935	\$ 25,000	\$ 27,000	\$ 25,000
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 5,975	\$ 6,000	\$ 5,000	\$ 6,000
5205.000	Insurance	\$ 65,237	\$ 65,237	\$ 67,000	\$ 72,694
5206.000	Supplies	\$ 16,717	\$ 20,000	\$ 23,000	\$ 20,000
5207.000	Repairs and Maintenance	\$ 152,345	\$ 174,000	\$ 48,000	\$ 109,500
5208.000	Building Maintenance Fees	\$ 1,721	\$ 1,722	\$ -	\$ 2,473
5211.000	MIS Fees	\$ 33,842	\$ 33,842	\$ 34,000	\$ 33,981
5212.000	Contracted/Purchased Services	\$ 307,637	\$ 94,310	\$ 94,000	\$ 145,275
5214.000	Interdepartment Services	\$ 299,733	\$ 288,192	\$ 288,000	\$ 391,962
5221.000	Transportation/Vehicles	\$ 20,650	\$ 41,591	\$ 16,000	\$ 41,591
5222.000	Postage	\$ 5,200	\$ 5,000	\$ 5,000	\$ 5,000
5223.000	Tools & Small Equipment	\$ 8,237	\$ 10,000	\$ 2,000	\$ 10,000
5224.000	Dues & Publications	\$ 720	\$ 1,250	\$ 2,000	\$ 1,755
5226.000	Advertising	\$ 783	\$ 1,500	\$ 1,000	\$ 3,000
5227.000	Rentals - Building/Equipment	\$ 527	\$ 900	\$ 1,000	\$ 900
5230.000	Bad Debts	\$ 15,661	\$ -	\$ 19,000	\$ -
5231.000	Credit Card Expense	\$ 10,909	\$ 11,200	\$ 17,000	\$ 16,000
5290.000	Other Expenses	\$ 510	\$ 1,900	\$ 2,000	\$ 1,900
5295.000	Interest	\$ 21,544	\$ 16,364	\$ 57,000	\$ 202,981
5297.000	Debt Administrative Expense	\$ -	\$ -	\$ -	\$ -
7301.000	Debt Principal Payment	\$ 195,348	\$ 205,348	\$ 205,000	\$ 160,349
7200.000	Transfer to Other Funds	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
	Total Non-personnel Operating Outlays:	\$ 1,396,228	\$ 1,223,356	\$ 1,122,000	\$ 1,455,111
	Total Operating Outlays:	\$ 2,161,502	\$ 1,996,707	\$ 1,849,000	\$ 2,264,799

**HARBOR FUND
ITEMIZED EXPENSES**

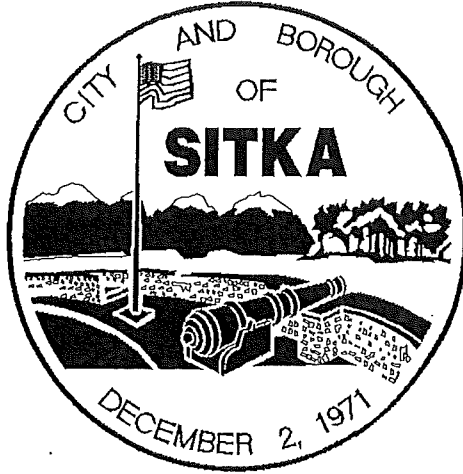
ACCOUNT #	DESCRIPTION	AMOUNT
TRAVEL AND TRAINING		
600-601-5201.000	Pacific Coast Congress	\$ 2,000
	Alaska Harbormasters	\$ 4,000
	Subtotal:	\$ 6,000
UNIFORM ALLOWANCE		
600-601-5202.000	Work & Safety Clothing	\$ 250
600-630-5202.000	Work & Safety Clothing	\$ 2,500
	Subtotal:	\$ 2,750
SUPPLIES		
600-601-5206.000	Billing supplies	\$ 1,000
	Office Supplies	\$ 4,000
600-630-5206.000	Janitorial Supplies	\$ 6,000
	Fuel for Harbor skiff	\$ 2,000
	Misc. supplies	\$ 7,000
	Subtotal:	\$ 20,000
REPAIRS & MAINTENANCE		
600-630-5207.000	Maintenance Materials	\$ 104,500
	Maintenance for Harbor skiffs	\$ 1,000
	Electrical breakers/receptacles	\$ 4,000
	Subtotal:	\$ 109,500
BUILDING MAINTENANCE FEES		
600-601-5208.000	Building Maint. Fund (BMF) - Building Repairs	\$ 2,473
	Subtotal:	\$ 2,473
CONTRACTED/PURCHASED SERVICES		
600-601-5212.000	Audit Fees	\$ 2,350
	Copier/Fax Maintenance fee	\$ 200
600-630-5212.000	Janitorial contract for Harbor restrooms (Summer months)	\$ 10,000
	Fish Waste Disposal Contract (Summer months)	\$ 42,000
	Dive/Engineering Survey on Transient Dock	\$ 50,000
	Snow Removal Harbor Parking Lots	\$ 8,500
	Misc Purchased Services	\$ 22,000
	State of Alaska Boat Launch Fees	\$ 6,525
	Striping of Eliason Harbor Phase II (Sole Source)	\$ 3,700
	Subtotal:	\$ 145,275
INTERDEPARTMENT SERVICES		
600-601-5214.000	Admin. services	\$ 338,651
	Jobbing	\$ 42,811
600-630-5214.000	Waste oil pick-up	\$ 10,500
	Subtotal:	\$ 391,962

**HARBOR FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
TOOLS & MISCELLANEOUS EQUIPMENT		
600-630-5223.000	Misc. tools/equipment	\$ 8,000
	Harbor cart parts	\$ 2,000
	Subtotal:	<u>\$ 10,000</u>
DUES & PUBLICATIONS		
600-601-5224.000	AK Assoc. of Harbormasters	\$ 255
	Pacific Coast Congress of Harbormasters	\$ 250
	AMSEA	\$ 250
	Professional Harbor publications	\$ 500
	US Super Yacht Assoc.	\$ 500
	Subtotal:	<u>\$ 1,755</u>
ADVERTISING		
600-630-5226.000	Commission meeting notices	\$ 500
	Impounded vessel notices	\$ 500
	Harbor enforcement notices	\$ 2,000
	Subtotal:	<u>\$ 3,000</u>
OTHER EXPENSES		
600-601-5290.000	Employee Wellness Program	\$ 900
	Miscellaneous	\$ 1,000
	Subtotal:	<u>\$ 1,900</u>
INTEREST		
600-650-5295.000	Water - Sealing/Thomsen - Loan #783071	\$ 11,564
	2013 Series One GO Bonds	\$ 157,728
	Premium & Issuance Expense	\$ 33,689
	Subtotal:	<u>\$ 202,981</u>
DEBT PRINCIPAL PAYMENT		
600-650-7301.000	Water - Sealing/Thomsen - Loan #783071	\$ 45,349
	2013 Series One GO Bonds	\$ 115,000
	Subtotal:	<u>\$ 160,349</u>
INTERFUND TRANSFERS		
600-680-7200.000	General Fund - Admin. Share of Raw Fish Tax	\$ 100,000
	Subtotal:	<u>\$ 100,000</u>

10,203
175,700

135,000



Capital Budget

HARBOR FUND

2014

**City and Borough of Sitka
Fund 240 - Harbor Fund
FY 2014 Capital Budget Summary**

	New Appropriations for FY 2014
Capital Projects:	850,000
Fixed Assets:	
Machinery/Equipment	_____ -
Subtotals:	_____ -
Total Planned Capital Expenditures:	<u>\$ 850,000</u>

City and Borough of Sitka
Fund 240 - Harbor Fund
Fixed Assets Acquisition

Account	Harbor Fund Department #240-600-670	New Appropriation for FY 2014 Amount
7106.000	<u>Machinery/Equipment</u>	\$ _____ -
	Total Machinery/Equipment:	\$ _____ -

6670

City and Borough of Sitka
750 / 751 Fund
Capital Expenditure Plan

Projects		Grants	Loans	Working Capital	Total Authorized Project Budget
Existing Uncompleted Projects					
ANB - Harbor	90674	4,250,000	4,250,000	500,000	9,000,000
Eliason Floatation Upgrades	90722			116,500	116,500
New Thomsen Harbor Breakwater	90372			93,000	93,000
Totals - Uncompleted Projects:					9,209,500
New Projects - FY14					
Eliason Floatation Upgrades	96722			50,000	50,000
Sitka Transient Dock	90557			500,000	500,000
Seaplane Base EA/Design		300,000			300,000
Totals - Requested Projects:					850,000
Grand Totals:					10,059,500
FY14 Cash Budget Reconciliation:		300,000		550,000	
ANB Harbor					\$ 8,245,167

Note: The entire \$4,250,000 Alaska Department of Transportation Grant as well as the matching bonding proceeds were all appropriated in FY13. It is anticipated, however, that all of the \$4,250,000 in grant funds will be received as revenue in FY 2014.

FY14 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

Projects	FY 14 Funding Requests in Progress / Unsecured			Funding Already Secured	Total Projected Budget
	Grants	Loans	Working Capital		
ANB Harbor				\$ 8,245,167	8,245,167
Transient Float Replacement	\$ 2,620,000	\$ 2,620,000			5,240,000
MSC Bulkhead Reconstruction	\$ 7,695,000	\$ 855,000			8,550,000
Harbor System Capital Impv.	\$ 9,257,000			\$ 488,000	9,745,000
Fish Waste Barge	250,000				\$ 250,000
Ice Machine	240,000				\$ 240,000
SUBTOTAL	\$ 20,062,000	\$ 3,475,000	\$ -	\$ 8,733,167	\$ 32,270,167

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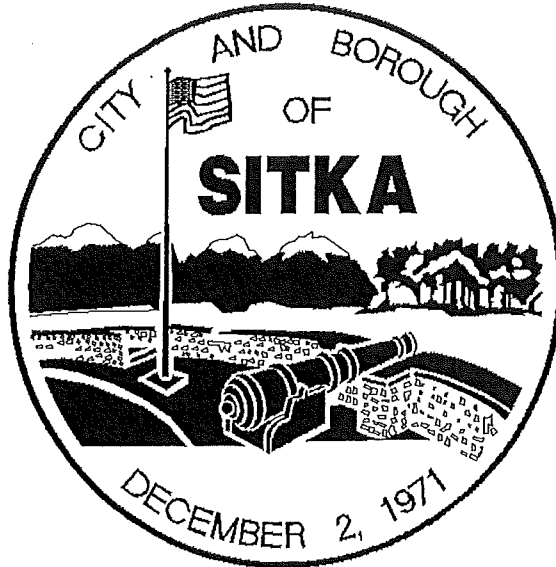
City and Borough of Sitka
Harbor Fund
Statement of Net Assets
As Of June 30, 2012 and as Projected for June 30, 2013 and 2014

<u>Assets</u>	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Current Assets:			
Equity in Central Treasury	4,735,101	9,146,687	6,642,339
Accounts receivable	1,339,389	1,339,000	939,000
Other current assets	-	-	-
Total Current Assets:	6,074,490	10,485,687	7,581,339
Non-Current Assets			
Property, Plant and Equipment, Net	14,270,430	14,024,430	21,378,430
Other Non-Current Assets	-	312,000	312,000
Total Non-Current Assets:	14,270,430	14,336,430	21,690,430
Total Assets:	20,344,920	24,822,117	29,271,769
 <u>Total Liabilities and Net Assets:</u>			
<u>Liabilities</u>			
Current Liabilities:			
Accounts payable	180,708	181,000	133,000
Current portion long term debt	205,348	45,000	45,000
Other current liabilities	42,399	106,000	106,000
Total, Current liabilities:	428,455	332,000	284,000
Non-Current Liabilities			
Bonds Payable	-	-	-
Loans Payable	565,571	4,475,223	4,314,875
Other Non-Current Liabilities	-	-	-
Total Non-Current Liabilities:	565,571	4,475,223	4,314,875
Total Liabilities:	994,026	4,807,223	4,598,875
Net Assets:	19,350,894	20,014,894	24,672,894
Total Liabilities and Net Assets:	20,344,920	24,822,117	29,271,769

City and Borough of Sitka
Harbor Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Fiscal years Ended June 30, 2012
and as Projected for the Fiscal years Ending June 30, 2013 and 2014

	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Operating Revenues:	\$ 1,552,459	\$ 1,578,000	\$ 2,154,000
Operating Expenses:			
Salaries and benefits	\$ 765,303	\$ 727,000	\$ 822,000
Depreciation and amortization	\$ 693,751	\$ 694,000	\$ 694,000
Other operating expenses	\$ <u>1,079,307</u>	\$ <u>760,000</u>	\$ <u>992,000</u>
Total Operating Expenses:	\$ <u>2,538,361</u>	\$ <u>2,181,000</u>	\$ <u>2,508,000</u>
Operating Income (loss):	\$ (985,902)	\$ (603,000)	\$ (354,000)
Nonoperating Revenues and Expenses:			
Nonoperating revenues	\$ 1,500,525	\$ 1,331,000	\$ 885,000
Nonoperating expenses	\$ <u>(21,544)</u>	\$ <u>(57,000)</u>	\$ <u>(169,000)</u>
Total Nonoperating Revenues and Expenses:	\$ 1,478,981	\$ 1,274,000	\$ 716,000
Income (Loss) Before Contributions and Transfers:	\$ 493,079	\$ 671,000	\$ 362,000
Capital Contributions	\$ 86,997	\$ 1,000	\$ 4,250,000
Net Transfers In/(Out)	\$ <u>47,224</u>	\$ <u>19,000</u>	\$ <u>19,000</u>
Change in Net Assets:	\$ 627,300	\$ 691,000	\$ 4,631,000
Net Assets, Beginning of the Year:	\$ <u>18,723,594</u>	\$ <u>19,350,894</u>	\$ <u>20,041,894</u>
Net Assets, End of the Year:	\$ <u>19,350,894</u>	\$ <u>20,041,894</u>	\$ <u>24,672,894</u>

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City and Borough of Sitka

AIRPORT TERMINAL FUND

FISCAL YEAR 2014

Operating Budget

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City and Borough of Sitka
 Airport Terminal Fund
 Summary Of Cash Inflows And Outflows

<u>Operations:</u>	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Projections</u>	<u>2014</u> <u>Budget</u>
Cash Inflows:	\$ 568,132	\$ 585,873	\$ 637,000	\$ 628,269
Cash Outflows	\$ 333,528	\$ 417,867	\$ 359,998	\$ 359,658
Balance Sheet Adjustment	\$ 42,491			
Net Cash Inflow/Outflow from Operations:	\$ 277,095	\$ 168,006	\$ 277,002	\$ 268,611
	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Projections</u>	<u>2014</u> <u>Budget</u>
<u>Capital Acquisitions And Improvements:</u>				
Cash Inflows:				
Use of Designated Working Capital	\$ (16,422)			
Projected Grant Revenue:	\$ 20,935	\$ -	\$ -	\$ -
Cash Outflows:				
Capital Purchases:	\$ 94,513	\$ -	\$ -	\$ -
Projected Capital Project Outlays:	\$ -	\$ 275,000	\$ 275,000	\$ -
Net Cash Inflow/Outflow from Capital Acquisitions And Improvements:	\$ (90,000)	\$ (275,000)	\$ (275,000)	\$ -
	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Projections</u>	<u>2014</u> <u>Budget</u>
<u>Debt Service:</u>				
Cash Inflows:				
New Loan Proceeds:	\$ -	\$ -	\$ -	\$ -
Cash Outflows:				
Debt Principal Repayment:	\$ 80,971	\$ 31,299	\$ 32,000	\$ -
Interest On Debt::	\$ 2,306	\$ 939	\$ 1,000	\$ -
Net Cash Inflow/Outflow from Debt Service:	\$ (83,277)	\$ (32,238)	\$ (33,000)	\$ -
Projected Increase/(Decrease) In Unrestricted Working Capital	\$ 103,818	\$ (139,232)	\$ (30,998)	\$ 268,611

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 250 - Airport Terminal Fund

Cash Inflows / Revenues

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
State Revenue					
300-310-3101.005	Grant Revenue	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -	\$ -
Federal Revenue					
300-315-3151.003	Grant Revenue	\$ 20,935	\$ -	\$ -	\$ -
	Subtotal:	\$ 20,935	\$ -	\$ -	\$ -
Operating Revenue					
300-340-3451.000	Terminal Leases	\$ 315,467	\$ 315,873	\$ 356,000	\$ 363,269
300-340-3454.000	Concessions	\$ 600	\$ 1,000	\$ 1,000	\$ 1,000
	Subtotal:	\$ 316,067	\$ 316,873	\$ 357,000	\$ 364,269
Non-Operating Revenue					
300-350-3501.003	Other Revenue	\$ -	\$ -	\$ -	\$ -
300-350-3501.010	Driver Facility Charges	\$ 37,109	\$ 50,000	\$ 39,000	\$ 40,000
300-350-3501.011	Passenger Facility Charges	\$ 214,901	\$ 212,000	\$ 229,000	\$ 212,000
	Subtotal:	\$ 252,010	\$ 262,000	\$ 268,000	\$ 252,000
Property Investments					
300-360-3610.000	Interest Income	\$ 10,364	\$ 7,000	\$ 12,000	\$ 12,000
300-360-3612.000	Chg in FMV - Investment	\$ 11,496	\$ -	\$ -	\$ -
300-360-3620.000	Sell Fixed Assets	\$ (83,961)	\$ -	\$ -	\$ -
	Subtotal:	\$ (62,100)	\$ 7,000	\$ 12,000	\$ 12,000
Miscellaneous					
300-380-3807.000	Misc	\$ 55	\$ -	\$ -	\$ -
300-380-3820.000	Bad Debt	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ 55	\$ -	\$ -	\$ -
Total Airport Terminal Fund Revenue:		\$ 526,966	\$ 585,873	\$ 637,000	\$ 628,269

CITY AND BOROUGH OF SITKA
AIRPORT TERMINAL FUND
ITEMIZED REVENUES

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
OPERATING REVENUE		
	Terminal Leases	
300-340-3451.000	Alaska Airlines	\$ 269,900
	Nugget	\$ 45,216
	Avis	\$ 4,958
	Ostrov Enterprises	\$ 21,360
	Ground Control	\$ 5,202
	TSA	\$ 14,988
	Harris	\$ 1,645
	Subtotal:	\$ 363,269
300-340-3454.000	Concessions	\$ 1,000
	Subtotal:	\$ 364,269
NON-OPERATING REVENUE		
300-350-3501.003	Other Revenue	\$ -
300-350-3501.010	Driver Facility Charges - 4% Fee for Rental Cars	\$ 40,000
300-350-3501.011	Passenger Facility Charges	\$ 212,000
	Subtotal:	\$ 252,000
PROPERTY INVESTMENTS		
300-360-3610.000	Interest Income	\$ 12,000
	Subtotal:	\$ 12,000
MISCELLANEOUS		
300-380-3807.000	AIP Funds	\$ -
	Subtotal:	\$ -
	Total:	\$ 628,269

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 250 - Airport Terminal Fund

Operations Budget

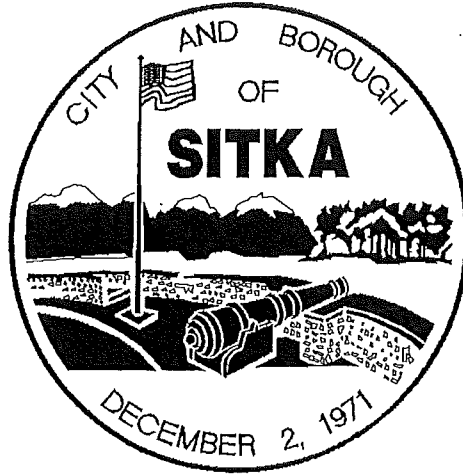
Cash Outlays for Operations

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
	Salaries and Benefits				
5110.001	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
5110.004	Overtime	\$ -	\$ -	\$ -	\$ -
5110.010	Temporary Employees	\$ -	\$ -	\$ -	\$ -
5120.000	Benefits	\$ -	\$ -	\$ -	\$ -
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
	Non-personnel Operation Outlays				
5201.000	Travel and Training	\$ -	\$ -	\$ -	\$ -
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ 52,558	\$ 53,800	\$ 52,000	\$ 53,800
5203.005	Heating Fuel	\$ 28,974	\$ 40,000	\$ 25,000	\$ 30,000
5204.000	Telephone	\$ 2,861	\$ 2,268	\$ 3,000	\$ 3,667
5205.000	Insurance	\$ 12,851	\$ 12,851	\$ 13,000	\$ 14,375
5206.000	Supplies	\$ -	\$ 600	\$ 1,000	\$ 570
5207.000	Repairs and Maintenance	\$ -	\$ -	\$ -	\$ -
5208.000	Building Maintenance Fees	\$ 80,761	\$ 98,900	\$ 73,998	\$ 46,605
5211.000	MIS Fees	\$ -	\$ -	\$ -	\$ -
5212.000	Contracted/Purchased Services	\$ 105,048	\$ 105,503	\$ 87,000	\$ 89,403
5214.000	Interdepartment Services	\$ 39,658	\$ 95,208	\$ 95,000	\$ 112,571
5221.000	Transportation/Vehicles	\$ -	\$ -	\$ -	\$ -
5222.000	Postage	\$ -	\$ -	\$ -	\$ -
5223.000	Tools & Small Equipment	\$ -	\$ -	\$ -	\$ -
5224.000	Dues & Publications	\$ -	\$ -	\$ -	\$ -
5226.000	Advertising	\$ -	\$ 500	\$ 1,000	\$ -
5227.000	Rentals - Building/Equipment	\$ 7,788	\$ 7,787	\$ 8,000	\$ 7,788
5231.000	Credit Card Expense	\$ 724	\$ 450	\$ 1,000	\$ 880
5290.000	Other Expenses	\$ -	\$ -	\$ -	\$ -
5295.000	Interest	\$ 2,306	\$ 939	\$ 1,000	\$ -
5297.000	Debt Administrative Expense	\$ -	\$ -	\$ -	\$ -
7301.000	Note Principal Payment	\$ 80,971	\$ 31,299	\$ 31,000	\$ -
7200.000	Transfer to Other Funds	\$ -	\$ -	\$ -	\$ -
	Total Non-personnel Operating Outlays:	\$ 414,499	\$ 450,105	\$ 391,998	\$ 359,658
	Total Operating Outlays:	\$ 414,499	\$ 450,105	\$ 391,998	\$ 359,658

**AIRPORT FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
SUPPLIES		
600-630-5206.000	Misc. supplies	\$ <u>570</u>
	Subtotal:	\$ 570
BUILDING MAINTENANCE FEES		
600-630-5208.000	Building Maint. Fund (BMF) - Building Repairs	\$ <u>46,605</u>
	Subtotal:	\$ 46,605
CONTRACTED/PURCHASED SERVICES		
600-630-5212.000	Audit fees	\$ 625
	Misc. purchased services	\$ 2,000
	Janitorial contract	\$ 82,390
	Honeywell Performance Contract	\$ <u>4,388</u>
	Subtotal:	\$ 89,403
INTERDEPARTMENT SERVICES		
600-630-5214.000	Admin. fees	\$ 104,806
	Jobbing	\$ <u>7,765</u>
	Subtotal:	\$ 112,571
RENTALS - BUILDING/EQUIPMENT		
600-630-5227.002	Airport Terminal Building Land lease	\$ <u>7,788</u>
	Subtotal:	\$ 7,788
OTHER EXPENSES		
600-630-5290.000	Miscellaneous expenses not allocated	\$ -
	Subtotal:	\$ -
INTEREST		
600-650-5295.000		\$ -
	Subtotal:	\$ -
NOTE PRINCIPAL PAYMENT		
600-650-7301.000		\$ -
	Subtotal:	\$ -

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Capital Budget

AIRPORT TERMINAL FUND

2014

**City and Borough of Sitka
Fund 250 - Airport Terminal Fund
FY 2014 Capital Budget Summary**

		New Appropriations for FY 2014
Capital Projects:		\$ -
Fixed Assets:		
	Machinery/Equipment	\$ -
	Subtotals:	\$ -
	Total Planned Capital Expenditures:	\$ -

City and Borough of Sitka
Fund 250 - Airport Terminal Fund
Fixed Assets Acquisition

Account	Airport Terminal Fund Department #250-600-670	New Appropriation for FY 2014 Amount
7106.000	<u>Machinery/Equipment</u>	\$ -
	Total Machinery/Equipment:	\$ -

City and Borough of Sitka
760 Fund
Capital Expenditure Plan

Projects		Grants	Loans	Working Capital	Total Authorized Project Budget
<u>Existing Uncompleted Projects</u>					
Airport Baggage and TSA Area	90736	275,000	**PFC		275,000
Airport Lighting Retrofit	90656			76,000	76,000
					-
Totals - Uncompleted Projects:					351,000
<u>New Projects - FY14</u>					
					-
					-
Totals - Requested Projects:					-
Grand Totals:					351,000
FY14 Cash Budget Reconciliation:		-		-	

FY14 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

Projects	FY 14 Funding Requests in Progress / Unsecured			Funding Already Secured	Total Projected Budget
	Grants	Loans	Working Capital		

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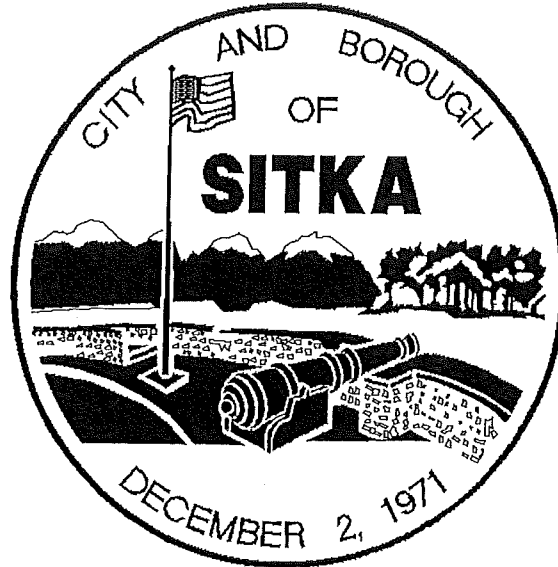
City and Borough of Sitka
 Airport Terminal Fund
 Statement of Net Assets
 As Of June 30, 2012 and as Projected for June 30, 2013 and 2014

<u>Assets</u>	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Current Assets:			
Equity in Central Treasury	449,490	746,996	1,015,180
Accounts receivable	27,585	28,000	28,000
Other current assets	<u>7,788</u>	<u>8,000</u>	<u>8,000</u>
Total Current Assets:	484,863	782,996	1,051,180
Non-Current Assets			
Property, Plant and Equipment, Net	3,196,925	3,022,741	2,848,557
Other Non-Current Assets	<u>-</u>	<u>-</u>	<u>-</u>
Total Non-Current Assets:	<u>3,196,925</u>	<u>3,022,741</u>	<u>2,848,557</u>
Total Assets:	<u><u>3,681,788</u></u>	<u><u>3,805,737</u></u>	<u><u>3,899,737</u></u>
 <u>Total Liabilities and Net Assets:</u>			
<u>Liabilities</u>			
Current Liabilities:			
Accounts payable	4,751	5,000	5,000
Current portion long term debt	31,300	-	-
Other current liabilities	<u>-</u>	<u>-</u>	<u>-</u>
Total, Current liabilities:	36,051	5,000	5,000
Non-Current Liabilities			
Bonds Payable	-	-	-
Loans Payable	-	-	-
Other Non-Current Liabilities	<u>-</u>	<u>-</u>	<u>-</u>
Total Non-Current Liabilities:	<u>-</u>	<u>-</u>	<u>-</u>
Total Liabilities:	36,051	5,000	5,000
Net Assets:	<u>3,645,737</u>	<u>3,800,737</u>	<u>3,894,737</u>
Total Liabilities and Net Assets:	<u><u>3,681,788</u></u>	<u><u>3,805,737</u></u>	<u><u>3,899,737</u></u>

City and Borough of Sitka
 Airport Terminal Fund
 Statement of Revenues, Expenditures and Changes in Fund Balance
 For the Fiscal years Ended June 30, 2012
 and as Projected for the Fiscal years Ending June 30, 2013 and 2014

	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Operating Revenues:	\$ 568,132	\$ 625,000	\$ 616,000
Operating Expenses:			
Salaries and benefits	\$ -	\$ -	\$ -
Depreciation and amortization	\$ 190,041	\$ 174,000	\$ 174,000
Other operating expenses	<u>\$ 331,222</u>	<u>\$ 307,000</u>	<u>\$ 360,000</u>
Total Operating Expenses:	<u>\$ 521,263</u>	<u>\$ 481,000</u>	<u>\$ 534,000</u>
Operating Income (loss):	\$ 46,869	\$ 144,000	\$ 82,000
Nonoperating Revenues and Expenses:			
Nonoperating revenues	\$ 21,860	\$ 12,000	\$ 12,000
Nonoperating expenses	<u>\$ (86,267)</u>	<u>\$ (1,000)</u>	<u>\$ -</u>
Total Nonoperating Revenues and Expenses:	\$ (64,406)	\$ 11,000	\$ 12,000
Income (Loss) Before Contributions and Transfers:	\$ (17,537)	\$ 155,000	\$ 94,000
Capital Contributions	\$ 20,935	\$ -	\$ -
Net Transfers In/(Out)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Change in Net Assets:	\$ 3,398	\$ 155,000	\$ 94,000
Net Assets, Beginning of the Year:	<u>\$ 3,642,339</u>	<u>\$ 3,645,737</u>	<u>\$ 3,800,737</u>
Net Assets, End of the Year:	<u>\$ 3,645,737</u>	<u>\$ 3,800,737</u>	<u>\$ 3,894,737</u>

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City and Borough of Sitka

MARINE SERVICE CENTER
FUND

FISCAL YEAR 2014

Operating Budget

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City and Borough of Sitka
Marine Service Center Fund
Summary Of Cash Inflows And Outflows

<u>Operations:</u>	2012	2013	2013	2014
	<u>Actual</u>	<u>Budget</u>	<u>Projections</u>	<u>Budget</u>
Cash Inflows:	\$ 283,874	\$ 250,196	\$ 268,000	\$ 258,684
Cash Outflows	\$ 68,029	\$ 140,646	\$ 82,895	\$ 167,027
Balance Sheet Adjustment	\$ (44,198)			
Net Cash Inflow/Outflow from Operations:	\$ 171,647	\$ 109,550	\$ 185,105	\$ 91,657
	2012	2013	2013	2014
	<u>Actual</u>	<u>Budget</u>	<u>Projections</u>	<u>Budget</u>
<u>Capital Acquisitions And Improvements:</u>				
Cash Inflows:				
Use of Designated Working Capital	\$ 67,566		\$ 106,000	
Projected Grant Revenue:	\$ -	\$ -	\$ -	\$ -
Cash Outflows:				
Capital Purchases:	\$ 48,746	\$ -	\$ -	\$ -
Projected Capital Project Outlays:	\$ 124,820	\$ -	\$ 106,000	\$ -
Net Cash Inflow/Outflow from Capital Acquisitions And Improvements:	\$ (106,000)	\$ -	\$ -	\$ -
	2012	2013	2013	2014
	<u>Actual</u>	<u>Budget</u>	<u>Projections</u>	<u>Budget</u>
<u>Debt Service:</u>				
Cash Inflows:				
New Loan Proceeds:	\$ -	\$ -	\$ -	\$ -
Cash Outflows:				
Debt Principal Repayment:	\$ -	\$ -	\$ -	\$ -
Interest On Debt::	\$ -	\$ -	\$ -	\$ -
Net Cash Inflow/Outflow from Debt Service:	\$ -	\$ -	\$ -	\$ -
Projected Increase/(Decrease) In Unrestricted Working Capital	\$ 65,647	\$ 109,550	\$ 185,105	\$ 91,657

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 260 - Marine Service Center Fund

Cash Inflows / Revenues

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Operating Revenue					
300-340-3461.000	Lease - Sitka Sound Seafood	\$ 112,248	\$ 112,248	\$ 126,000	\$ 116,292
300-340-3462.000	Lease - Seafood Producers Corp.	\$ 120,336	\$ 112,248	\$ 116,000	\$ 116,292
300-340-3463.000	Operating Lease - SPC	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ 232,584	\$ 224,496	\$ 242,000	\$ 232,584
Non-Operating Revenue					
300-350-3501.003	Other Revenue	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -	\$ -
Property Investments					
300-360-3610.000	Interest Income	\$ 26,109	\$ 25,700	\$ 26,000	\$ 26,100
300-360-3612.000	Chg in FMV - Investment	\$ 25,131	\$ -	\$ -	\$ -
	Subtotal:	\$ 51,240	\$ 25,700	\$ 26,000	\$ 26,100
Interfund Billings					
300-370-3701.770	MSC Capital Billing	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -	\$ -
Miscellaneous					
300-380-3807.000	Miscellaneous Revenue	\$ 50	\$ -	\$ -	\$ -
	Subtotal:	\$ 50	\$ -	\$ -	\$ -
Total Marine Service Center Fund Revenue:		\$ 283,874	\$ 250,196	\$ 268,000	\$ 258,684

CITY AND BOROUGH OF SITKA
MARINE SERVICE CENTER FUND
ITEMIZED REVENUES

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
OPERATING REVENUE		
300-340-3461.000	Lease - Sitka Sound Seafood	\$ 116,292
300-340-3462.000	Lease - Seafood Producers Coop.	\$ 116,292
	Subtotal:	<u>\$ 232,584</u>
PROPERTY INVESTMENTS		
300-360-3610.000	Interest Income	\$ 26,100
	Subtotal:	<u>\$ 26,100</u>
	Total:	<u>\$ 258,684</u>

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 260 - Marine Service Center Fund

Operations Budget

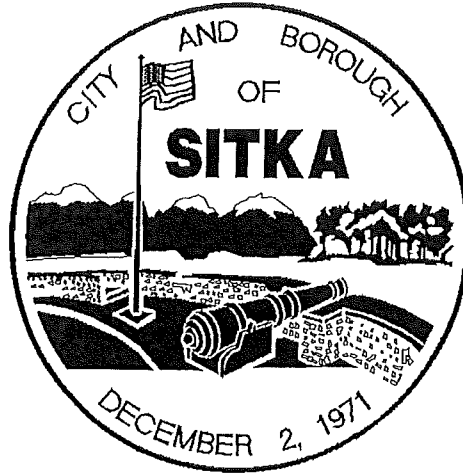
Cash Outlays for Operations

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
5110.004	Overtime	\$ -	\$ -	\$ -	\$ -
5110.010	Temporary Employees	\$ -	\$ -	\$ -	\$ -
5120.000	Benefits	\$ -	\$ -	\$ -	\$ -
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ -	\$ -	\$ -	\$ -
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ (16,564)	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 874	\$ 720	\$ 1,000	\$ 720
5205.000	Insurance	\$ 9,359	\$ 9,359	\$ 9,000	\$ 11,358
5206.000	Supplies	\$ -	\$ -	\$ -	\$ -
5207.000	Repairs and Maintenance	\$ -	\$ -	\$ -	\$ -
5208.000	Building Maintenance Fees	\$ 41,517	\$ 61,110	\$ 51,895	\$ 96,416
5211.000	MIS Fees	\$ -	\$ -	\$ -	\$ -
5212.000	Contracted/Purchased Services	\$ 3,447	\$ 48,125	\$ 1,000	\$ 42,425
5214.000	Interdepartment Services	\$ 29,396	\$ 20,532	\$ 20,000	\$ 15,348
5221.000	Transportation/Vehicles	\$ -	\$ -	\$ -	\$ -
5222.000	Postage	\$ -	\$ -	\$ -	\$ -
5223.000	Tools & Small Equipment	\$ -	\$ -	\$ -	\$ -
5224.000	Dues & Publications	\$ -	\$ -	\$ -	\$ -
5226.000	Advertising	\$ -	\$ -	\$ -	\$ -
5227.002	Rentals - Building/Equipment	\$ -	\$ -	\$ -	\$ -
5290.000	Other Expenses	\$ -	\$ 800	\$ -	\$ 760
5295.000	Interest	\$ -	\$ -	\$ -	\$ -
5297.000	Debt Administrative Expense	\$ -	\$ -	\$ -	\$ -
7301.000	Note Principal Payment	\$ -	\$ -	\$ -	\$ -
7200.000	Transfer to Other Funds	\$ -	\$ -	\$ -	\$ -
	Total Non-personnel	\$ -	\$ -	\$ -	\$ -
	Operating Outlays:	\$ 68,029	\$ 140,646	\$ 82,895	\$ 167,027
	Total Operating Outlays:	\$ 68,029	\$ 140,646	\$ 82,895	\$ 167,027

**MARINE SERVICE CENTER FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
	REPAIRS & MAINTENANCE	
600-630-5207.000		\$ -
	Subtotal:	<u>\$ -</u>
	BUILDING MAINTENANCE FEES	
600-630-5208.000	Building Maint. Fund (BMF) - Building Repairs	\$ 37,416
	Shut Down	\$ 40,000
	Exterior Door Replacement	<u>\$ 19,000</u>
	Subtotal:	\$ 96,416
	CONTRACTED/PURCHASED SERVICES	
600-630-5212.000	Other Services	\$ 3,800
	Refrigeration equipment maintenance	\$ 38,000
	Audit Fees	<u>\$ 625</u>
	Subtotal:	\$ 42,425
	INTERDEPARTMENT SERVICES	
600-630-5214.000	Admin. services	<u>\$ 15,348</u>
	Subtotal:	\$ 15,348
	TOOLS & SMALL EQUIPMENT	
600-630-5223.000		
	Subtotal:	\$ -

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Capital Budget

MARINE SERVICE CENTER FUND

2014

**City and Borough of Sitka
Fund 260 - Marine Service Center Fund
FY 2014 Capital Budget Summary**

	New Appropriations for FY 2014	
Capital Projects:	\$	-
Fixed Assets:		
Machinery/Equipment	\$	<u> -</u>
Subtotals:	\$	<u> -</u>
Total Planned Capital Expenditures:		<u> -</u>

City and Borough of Sitka
Fund 260 - Marine Service Center Fund
Fixed Asset Acquisition

Account	Marine Service Center Fund Department #260-600-670	New Appropriation for FY 2014 Amount
7106.000	<u>Machinery/Equipment</u>	\$ -
	Total Machinery/Equipment:	\$ <u>-</u>

City and Borough of Sitka
770 Fund
Capital Expenditure Plan

Projects	Grants	Loans	Working Capital	Total Authorized Project Budget
<u>Existing Uncompleted Projects</u>				
MSC Refrigeration Controls	90724		83,000	83,000
				-
Totals - Uncompleted Projects:				83,000
<u>New Projects - FY14</u>				
				-
				-
Totals - Requested Projects:				-
Grand Totals:				83,000

FY14 Cash Budget Reconciliation: - -

FY14 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

Projects	FY 14 Funding Requests in Progress / Unsecured			Funding Already Secured	Total Projected Budget
	Grants	Loans	Working Capital		

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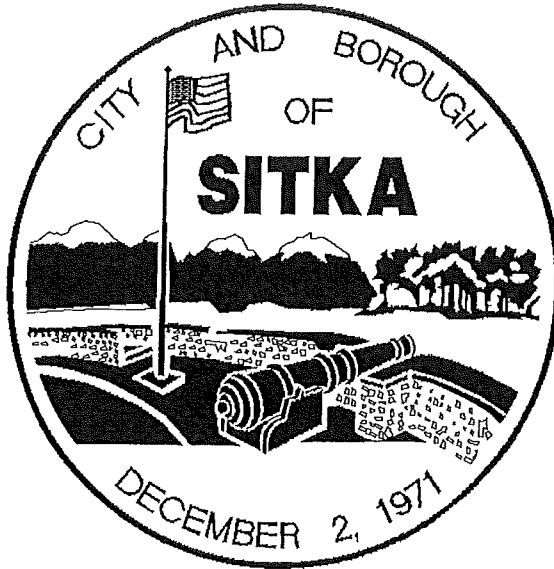
City and Borough of Sitka
Marine Service Center
Statement of Net Assets
As Of June 30, 2012 and as Projected for June 30, 2013 and 2014

<u>Assets</u>	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Current Assets:			
Equity in Central Treasury	1,166,215	1,423,004	1,514,656
Accounts receivable	26,314	7,000	7,000
Other current assets	-	-	-
Total Current Assets:	<u>1,192,529</u>	<u>1,430,004</u>	<u>1,521,656</u>
Non-Current Assets			
Property, Plant and Equipment, Net	844,017	691,365	538,713
Other Non-Current Assets	-	-	-
Total Non-Current Assets:	<u>844,017</u>	<u>691,365</u>	<u>538,713</u>
Total Assets:	<u>2,036,546</u>	<u>2,121,369</u>	<u>2,060,369</u>
 <u>Total Liabilities and Net Assets:</u>			
<u>Liabilities</u>			
Current Liabilities:			
Accounts payable	8,881	31,000	31,000
Current portion long term debt	-	-	-
Other current liabilities	296	-	-
Total, Current liabilities:	<u>9,177</u>	<u>31,000</u>	<u>31,000</u>
Non-Current Liabilities			
Bonds Payable	-	-	-
Loans Payable	-	-	-
Other Non-Current Liabilities	-	-	-
Total Non-Current Liabilities:	<u>-</u>	<u>-</u>	<u>-</u>
Total Liabilities:	<u>9,177</u>	<u>31,000</u>	<u>31,000</u>
Net Assets:	<u>2,027,369</u>	<u>2,090,369</u>	<u>2,029,369</u>
Total Liabilities and Net Assets:	<u>2,036,546</u>	<u>2,121,369</u>	<u>2,060,369</u>

City and Borough of Sitka
Marine Service Center
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Fiscal years Ended June 30, 2012
and as Projected for the Fiscal years Ending June 30, 2013 and 2014

	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Operating Revenues:	\$ 232,634	\$ 242,000	\$ 233,000
Operating Expenses:			
Salaries and benefits	\$ -	\$ -	\$ -
Depreciation and amortization	\$ 152,987	\$ 153,000	\$ 153,000
Other operating expenses	\$ <u>68,029</u>	\$ <u>52,000</u>	\$ <u>167,000</u>
Total Operating Expenses:	\$ <u>221,016</u>	\$ <u>205,000</u>	\$ <u>320,000</u>
Operating Income (loss):	\$ 11,618	\$ 37,000	\$ (87,000)
Nonoperating Revenues and Expenses:			
Nonoperating revenues	\$ 51,240	\$ 26,000	\$ 26,000
Nonoperating expenses	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
Total Nonoperating Revenues and Expenses:	\$ 51,240	\$ 26,000	\$ 26,000
Income (Loss) Before Contributions and Transfers:	\$ 62,858	\$ 63,000	\$ (61,000)
Capital Contributions	\$ -	\$ -	\$ -
Net Transfers In/(Out)	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
Change in Net Assets:	\$ 62,858	\$ 63,000	\$ (61,000)
Net Assets, Beginning of the Year:	\$ <u>1,964,511</u>	\$ <u>2,027,369</u>	\$ <u>2,090,369</u>
Net Assets, End of the Year:	<u>\$ 2,027,369</u>	<u>\$ 2,090,369</u>	<u>\$ 2,029,369</u>

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City and Borough of Sitka

SAWMILL COVE INDUSTRIAL
COMPLEX FUND

FISCAL YEAR 2014

Operating Budget

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City and Borough of Sitka
Sawmill Cove Industrial Complex Fund
Summary Of Cash Inflows And Outflows

<u>Operations:</u>	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Projections</u>	2014 <u>Budget</u>
Cash Inflows:	\$ 211,546	\$ 261,209	\$ 423,000	\$ 433,000
Cash Outflows	\$ 421,233	\$ 256,887	\$ 280,000	\$ 411,826
Balance Sheet Adjustment	\$ 155,096			
Net Cash Inflow/Outflow from Operations:	\$ (54,591)	\$ 4,322	\$ 143,000	\$ 21,174

Capital Acquisitions And Improvements:

<u>Capital Acquisitions And Improvements:</u>	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Projections</u>	2014 <u>Budget</u>
Cash Inflows:				
Use of Designated Working Capital	\$ 71,637		\$ 78,000	
Projected Grant Revenue:	\$ 167,907	\$ -	\$ 107,000	\$ -
Cash Outflows:				
Capital Purchases:	\$ -	\$ -	\$ -	\$ -
Projected Capital Project Outlays:	\$ 239,544	\$ -	\$ 185,000	\$ -
Net Cash Inflow/Outflow from Capital Acquisitions And Improvements:	\$ -	\$ -	\$ -	\$ -

Debt Service:

<u>Debt Service:</u>	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Projections</u>	2014 <u>Budget</u>
Cash Inflows:				
New Loan Proceeds:	\$ -	\$ -	\$ -	\$ -
Cash Outflows:				
Debt Principal Repayment:	\$ 32,209	\$ -	\$ 32,000	\$ -
Interest On Debt::	\$ 13,085	\$ -	\$ 9,000	\$ -
Net Cash Inflow/Outflow from Debt Service:	\$ (45,294)	\$ -	\$ (41,000)	\$ -

Projected Increase/(Decrease) In Unrestricted Working Capital	\$ (99,885)	\$ 4,322	\$ 102,000	\$ 21,174
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City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 270 - Sawmill Cove Industrial Complex Fund

Cash Inflows / Revenues

Account Number	Revenue Description	2012 Actual	2013 Budget	2013 Projections	2014 Budget
State Revenue					
300-310-3101.005	Grant Revenue	\$ -	\$ -	\$ -	\$ -
300-310-3101.017	PERS Relief	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -	\$ -
Federal Revenue					
300-315-3151.003	Grant Revenue	\$ -	\$ -	\$ 107,000	\$ -
300-315-3151.004	Misc	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ 107,000	\$ -
Operating Revenue					
300-340-3491.000	Jobbing Labor	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -	\$ -
Non-operating Revenue					
300-350-3501.003	Other Revenue	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -	\$ -
Property Investments					
300-360-3601.000	Rental of Land	\$ -	\$ -	\$ 12,000	\$ -
300-360-3602.000	Rental of Building	\$ 98,729	\$ 83,209	\$ 155,000	\$ 405,000
300-360-3607.000	Job Credit	\$ -	\$ -	\$ -	\$ -
300-360-3609.000	Wharfage	\$ -	\$ -	\$ -	\$ -
300-360-3610.000	Interest Income	\$ 15,094	\$ 1,000	\$ 1,000	\$ 1,000
300-360-3620.000	Sell Fixed Assets	\$ 65,560	\$ -	\$ 235,000	\$ -
300-360-3612.000	Chg in FMV - Investment	\$ 19,338	\$ -	\$ -	\$ -
300-360-3625.000	Sale of Water	\$ -	\$ 150,000	\$ -	\$ -
	Subtotal:	\$ 198,721	\$ 234,209	\$ 403,000	\$ 406,000
Interfund Billings					
300-370-3701.100	General Fund	\$ -	\$ -	\$ -	\$ -
300-370-3701.171	SE AK Econ. Development Billing	\$ -	\$ -	\$ -	\$ -
300-370-3701.173	FMC Contingency Fund	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -	\$ -
Miscellaneous					
300-380-3807.000	Misc.	\$ 18,637	\$ -	\$ -	\$ -
300-380-3820.000	Bad Debts Collected	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ 18,637	\$ -	\$ -	\$ -
Cash Basis					
300-390-3906.000	Advance Other Funds	\$ -	\$ -	\$ -	\$ -
300-390-3950.100	Transfer In - General Fund	\$ -	\$ -	\$ -	\$ -
300-390-3950.173	Transfer In - SMC Contingency	\$ 22,033	\$ 27,000	\$ 20,000	\$ 27,000
300-390-3990.000	Net Pension Obligation WO	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ 22,033	\$ 27,000	\$ 20,000	\$ 27,000
Total Sawmill Cove Industrial Complex Fund Revenue:		\$ 239,391	\$ 261,209	\$ 530,000	\$ 433,000

CITY AND BOROUGH OF SITKA
SAWMILL COVE INDUSTRIAL COMPLEX FUND
ITEMIZED REVENUES

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
PROPERTY INVESTMENTS		
300-360-3602.000	Lease and Rental Income	\$ 405,000
300-360-3610.000	Interest Income	\$ 1,000
300-360-3625.000	Sale of Water	\$ -
	Subtotal:	\$ 406,000
INTERFUND		
300-370-3701.100	General Fund	\$ -
300-370-3701.173	FMC Contingency Fund	\$ -
	Subtotal:	\$ -
Cash Basis		
300-390-3950.100	Transfer In - General Fund	\$ -
300-390-3950.173	Transfer In - SCIP Contingency	\$ 27,000
	Subtotal:	\$ 27,000
	Total:	\$ 433,000

**City and Borough of Sitka
Sitka, Alaska**

FY 2014 Budget

Fund: 270 - Sawmill Cove Industrial Complex Fund

Operations Budget

Cash Outlays for Operations

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
	Salaries and Benefits				
5110.001	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
5110.004	Overtime	\$ -	\$ -	\$ -	\$ -
5110.010	Temporary Employees	\$ -	\$ -	\$ -	\$ -
5120.000	Benefits	\$ (1,035)	\$ -	\$ -	\$ -
	Total Salaries & Benefits	\$ (1,035)	\$ -	\$ -	\$ -
	Non-personnel Operation Outlays				
5201.000	Travel and Training	\$ -	\$ -	\$ -	\$ -
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ 23,901	\$ 17,000	\$ 16,000	\$ 28,000
5203.005	Heating Fuel	\$ 22,414	\$ 27,840	\$ 28,000	\$ 30,000
5204.000	Telephone	\$ 3,560	\$ 2,400	\$ 5,000	\$ 10,408
5205.000	Insurance	\$ 34,812	\$ 40,000	\$ 37,000	\$ 19,632
5206.000	Supplies	\$ 2,484	\$ 2,250	\$ 2,000	\$ 5,000
5207.000	Repairs and Maintenance	\$ -	\$ 10,000	\$ -	\$ 10,000
5208.000	Building Maintenance Fees	\$ 13,236	\$ 15,000	\$ 10,000	\$ 13,414
5211.000	MIS Fees	\$ 3,732	\$ 3,732	\$ 4,000	\$ 3,700
5212.000	Contracted/Purchased Services	\$ 231,606	\$ 99,625	\$ 136,000	\$ 154,625
5214.000	Interdepartment Services	\$ 78,082	\$ 36,520	\$ 37,000	\$ 75,414
5221.000	Transportation/Vehicles	\$ 3,914	\$ -	\$ -	\$ -
5222.000	Postage	\$ -	\$ -	\$ -	\$ -
5223.000	Tools & Small Equipment	\$ -	\$ 1,000	\$ 1,000	\$ 750
5224.000	Dues & Publications	\$ -	\$ -	\$ -	\$ -
5225.000	Legal Expenses	\$ -	\$ -	\$ -	\$ -
5226.000	Advertising	\$ 4,501	\$ 500	\$ 3,000	\$ 2,000
5227.000	Rentals - Building/Equipment	\$ -	\$ -	\$ -	\$ -
5231.000	Credit Card Expense	\$ 27	\$ 20	\$ -	\$ 100
5290.000	Other Expenses	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
5295.000	Interest	\$ 13,085	\$ -	\$ 9,000	\$ 8,000
5297.000	Debt Administrative Expense	\$ -	\$ -	\$ -	\$ -
7301.000	Note Principal Payment	\$ 32,209	\$ -	\$ 32,000	\$ 49,783
7302.000	Debt Principal Payment	\$ -	\$ -	\$ -	\$ -
7200.000	Transfer to Other Funds	\$ -	\$ -	\$ -	\$ -
	Total Non-personnel Operating Outlays:	\$ 467,562	\$ 256,887	\$ 321,000	\$ 411,826
	Total Operating Outlays:	\$ 466,527	\$ 256,887	\$ 321,000	\$ 411,826

**SAWMILL COVE INDUSTRIAL COMPLEX FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
TRAVEL AND TRAINING		
600-630-5201.000		
	Subtotal:	\$ -
SUPPLIES		
600-630-5206.000	Office & security supplies	\$ 3,000
	Wastewater System and Lab	\$ 2,000
	Subtotal:	\$ 5,000
REPAIRS & MAINTENANCE		
600-630-5207.000	Miscellaneous materials & repairs	\$ 10,000
	Subtotal:	\$ 10,000
BUILDING MAINTENANCE FEES		
600-630-5208.000	Building Maint. Fund (BMF) - Building Repairs	\$ 13,414
	Subtotal:	\$ 13,414
CONTRACTED/PURCHASED SERVICES		
600-630-5212.000	Landfill testing	\$ 1,500
	ADEC oversight	\$ 1,500
	SEDA contract	\$ 90,000
	Road Maintenance	\$ 3,000
	Snow removal	\$ 3,000
	Janitorial	\$ 6,000
	SEDA contract/SCIP Site Management	\$ 40,000
	Electrician services	\$ 3,000
	Land surveying - landfill monuments	\$ 1,000
	Wastewater tesing	\$ 1,000
	Sprinkler/fire alarm services	\$ 1,000
	Storm water testing	\$ 1,000
	Audit Fees	\$ 2,625
	Subtotal:	\$ 154,625
INTERDEPARTMENT SERVICES		
600-630-5214.000	Administration Services	\$ 32,854
	Jobbing	\$ 42,560
	Subtotal:	\$ 75,414
TOOLS & MISCELLANEOUS EQUIPMENT		
600-630-5223.000	Misc. tools/equipment	\$ 750
	Subtotal:	\$ 750
OTHER EXPENSES		
600-630-5290.000	Misc	\$ 1,000
	Subtotal:	\$ 1,000

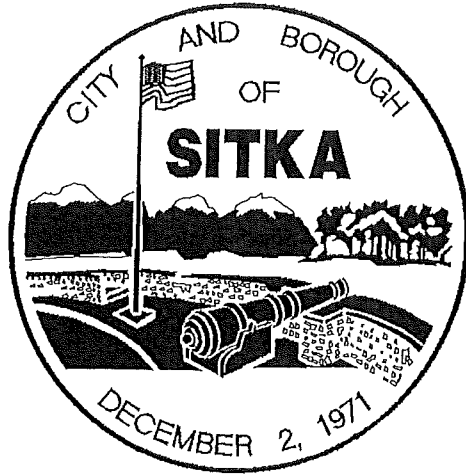
**SAWMILL COVE INDUSTRIAL COMPLEX FUND
ITEMIZED EXPENSES**

INTEREST

600-650-5295.000	SCIP Paving Project		<u>\$ 12,944</u>
		Subtotal:	\$ 12,944

NOTE PRINCIPAL PAYMENT

600-650-7301.000	SCIP Paving Project		<u>\$ 49,783</u>
		Subtotal:	\$ 49,783



Capital Budget

SAWMILL COVE INDUSTRIAL COMPLEX FUND

2014

City and Borough of Sitka
Fund 270 - Sawmill Cove Industrial Complex Fund
FY 2014 Capital Budget Summary

	New Appropriations for FY 2014
Capital Projects:	\$ -
Fixed Assets:	
Machinery/Equipment	\$ <u> </u> -
Subtotals:	\$ <u> </u> -
Total Planned Capital Expenditures:	\$ <u> </u> -

City and Borough of Sitka
Fund 270 - Sawmill Cove Industrial Complex Fund
Fixed Asset Acquisition

Account	Sawmill Cove Industrial Complex Department #270-600-670	New Appropriation for FY 2014 Amount
7106.000	<u>Machinery/Equipment</u>	
	Total Machinery/Equipment:	\$ -

City and Borough of Sitka
780 /781 Fund
Capital Expenditure Plan

Projects		Total Authorized Project Budget		
		Grants	Loans	Working Capital
Existing Uncompleted Projects				
SCIP - Dock	90748	7,500,000		7,500,000
SCIP Paving - FTA	90549	1,941,747	480,248	2,427,184
SCIP Site Imp	80273			225,000
SCIP Waterfront Dev Plan w/DOT	90727	460,000		460,000
Totals - Uncompleted Projects:				3,112,184
New Projects - FY14				
				-
Totals - Requested Projects:				-
Grand Totals:				3,112,184

FY14 Cash Budget Reconciliation: - -

FY14 Capital Projects Contingently Approved, Subject to Securing Federal and/or State Grant and/or Loan Funding

Projects	FY 14 Funding Requests in Progress / Unsecured			Funding Already Secured	Total Projected Budget
	Grants	Loans	Working Capital		
SMCIP Shoreline Stabilization	\$ 9,310,000				9,310,000
SUBTOTAL	\$ 9,310,000	\$ -	\$ -	\$ -	\$ 9,310,000

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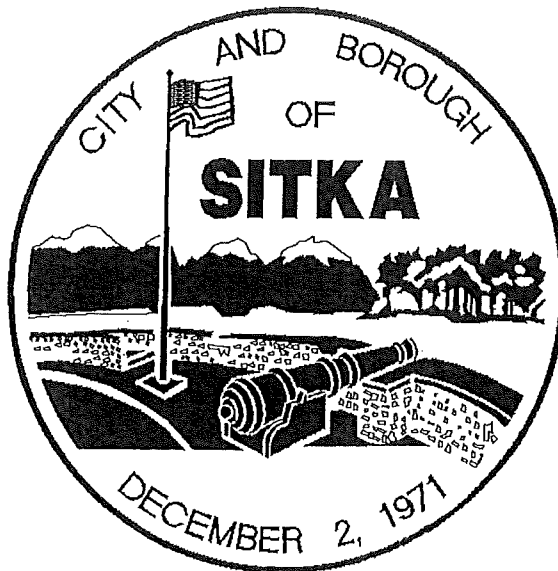
City and Borough of Sitka
Sawmill Cove Industrial Park
Statement of Net Assets
As Of June 30, 2012 and as Projected for June 30, 2013 and 2014

<u>Assets</u>	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Current Assets:			
Equity in Central Treasury	744,957	892,942	949,342
Accounts receivable	49,634	50,000	50,000
Other current assets	<u>71,312</u>	<u>71,000</u>	<u>71,000</u>
Total Current Assets:	865,903	1,013,942	1,070,342
Non-Current Assets			
Property, Plant and Equipment, Net	12,696,878	12,596,000	12,369,000
Other Non-Current Assets	<u>229,380</u>	<u>229,380</u>	<u>229,380</u>
Total Non-Current Assets:	<u>12,926,258</u>	<u>12,825,380</u>	<u>12,598,380</u>
Total Assets:	<u>13,792,161</u>	<u>13,839,322</u>	<u>13,668,722</u>
<u>Total Liabilities and Net Assets:</u>			
<u>Liabilities</u>			
Current Liabilities:			
Accounts payable	6,039	6,000	6,000
Current portion long term debt	32,209	32,000	32,000
Other current liabilities	<u>150,018</u>	<u>400,000</u>	<u>400,000</u>
Total, Current liabilities:	188,266	438,000	438,000
Non-Current Liabilities			
Bonds Payable	-	-	-
Loans Payable	257,670	225,000	193,000
Other Non-Current Liabilities	<u>107,703</u>	<u>1,200</u>	<u>1,200</u>
Total Non-Current Liabilities:	<u>365,373</u>	<u>226,200</u>	<u>194,200</u>
Total Liabilities:	553,639	664,200	632,200
Net Assets:	<u>13,238,522</u>	<u>13,175,122</u>	<u>13,036,522</u>
Total Liabilities and Net Assets:	<u>13,792,161</u>	<u>13,839,322</u>	<u>13,668,722</u>

City and Borough of Sitka
Sawmill Cove Industrial Park
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Fiscal years Ended June 30, 2012
and as Projected for the Fiscal years Ending June 30, 2013 and 2014

	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Operating Revenues:	\$ 98,729	\$ 167,000	\$ 405,000
Operating Expenses:			
Salaries and benefits	\$ -	\$ -	\$ -
Depreciation and amortization	\$ 364,851	\$ 227,000	\$ 227,000
Other operating expenses	\$ 421,233	\$ 280,000	\$ 353,000
Total Operating Expenses:	<u>\$ 786,084</u>	<u>\$ 507,000</u>	<u>\$ 580,000</u>
Operating Income (loss):	\$ (687,355)	\$ (340,000)	\$ (175,000)
Nonoperating Revenues and Expenses:			
Nonoperating revenues	\$ 118,629	\$ 236,000	\$ 1,000
Nonoperating expenses	\$ 13,085	\$ 9,000	\$ 8,000
Total Nonoperating Revenues and Expenses:	\$ 131,714	\$ 245,000	\$ 9,000
Income (Loss) Before Contributions and Transfers:	\$ (555,641)	\$ (95,000)	\$ (166,000)
Capital Contributions	\$ 167,907	\$ 12,000	\$ -
Net Transfers In/(Out)	\$ 22,033	\$ 20,000	\$ 27,000
Change in Net Assets:	\$ (365,701)	\$ (63,000)	\$ (139,000)
Net Assets, Beginning of the Year:	<u>\$ 13,604,223</u>	<u>\$ 13,238,522</u>	<u>\$ 13,175,522</u>
Net Assets, End of the Year:	<u>\$ 13,238,522</u>	<u>\$ 13,175,522</u>	<u>\$ 13,036,522</u>

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City and Borough of Sitka

MANAGEMENT INFORMATION
SYSTEMS FUND

FISCAL YEAR 2014

Operating Budget

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**City and Borough of Sitka
Management Information Systems Fund
Summary Of Cash Inflows And Outflows**

<u>Operations:</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
	<u>Actual</u>	<u>Budget</u>	<u>Projections</u>	<u>Budget</u>
Cash Inflows:	\$ 843,515	\$ 776,862	\$ 775,000	\$ 887,022
Cash Outflows	\$ 741,014	\$ 727,919	\$ 674,000	\$ 764,985
Net Cash Inflow/Outflow from Operations:	\$ 102,501	\$ 48,943	\$ 101,000	\$ 122,037
	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
	<u>Actual</u>	<u>Budget</u>	<u>Projections</u>	<u>Budget</u>
<u>Capital Acquisitions And Improvements:</u>				
Cash Inflows:				
Use of Fund Working Capital			\$ 19,000	
Projected Grant Revenue:				
Cash Outflows:				
Capital Purchases:	\$ 62,092	\$ -	\$ 257,000	\$ 87,000
Projected Capital Project Outlays:	\$ -			\$ -
Net Cash Inflow/Outflow from Capital Acquisitions And Improvements:	\$ (62,092)	\$ -	\$ (238,000)	\$ (87,000)
	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
	<u>Actual</u>	<u>Budget</u>	<u>Projections</u>	<u>Budget</u>
<u>Debt Service:</u>				
Cash Inflows:				
New Loan Proceeds:			\$ 238,000	
Cash Outflows:				
Debt Principal Repayment:				\$ 44,336
Interest On Debt::				
Net Cash Inflow/Outflow from Debt Service:			\$ 238,000	\$ (44,336)
Projected Increase/(Decrease) In Unrestricted Working Capital	\$ 40,409	\$ 48,943	\$ 101,000	\$ (9,299)

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 300 - Management Information Systems Fund

Cash Inflows / Revenues

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
State Revenue					
300-310-3101.017	PERS Relief	\$ 13,005	\$ -	\$ -	\$ -
		<u>\$ 13,005</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Revenue					
300-340-3471.000	MIS Monthly Billing	\$ 772,862	\$ 772,862	\$ 773,000	\$ 778,022
	Subtotal:	<u>\$ 772,862</u>	<u>\$ 772,862</u>	<u>\$ 773,000</u>	<u>\$ 778,022</u>
Property Investments					
300-360-3610.000	Interest Income	\$ 4,645	\$ 4,000	\$ 2,000	\$ 4,000
300-360-3612.000	Chg in FMV - Investment	\$ 8,232	\$ -	\$ -	\$ -
	Subtotal:	<u>\$ 12,877</u>	<u>\$ 4,000</u>	<u>\$ 2,000</u>	<u>\$ 4,000</u>
Interfund					
300-370-3701.100	General Fund Interfund Bill	\$ 24,899	\$ -	\$ -	\$ 105,000
300-370-3701.194	CPET Fund Billing	\$ 3,443	\$ -	\$ -	\$ -
300-370-3701.200	Electric Interfund Bill	\$ -	\$ -	\$ -	\$ -
300-370-3701.210	Water Fund Interfund Bill	\$ -	\$ -	\$ -	\$ -
300-370-3701.220	Wastewater Interfund Bill	\$ 16,429	\$ -	\$ -	\$ -
	Subtotal:	<u>\$ 44,771</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 105,000</u>
Cash Basis					
300-390-3950.100	Transfer In - General Fund	\$ -	\$ -	\$ -	\$ -
300-390-3990.000	Net Pension Obligation WO	\$ -	\$ -	\$ -	\$ -
	Loan Proceeds	\$ -	\$ -	\$ 238,000	\$ -
	Subtotal:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 238,000</u>	<u>\$ -</u>
Total Management Information Systems Fund Revenue:		<u>\$ 843,515</u>	<u>\$ 776,862</u>	<u>\$ 1,013,000</u>	<u>\$ 887,022</u>

**CITY AND BOROUGH OF SITKA
MANAGEMENT INFORMATION SYSTEMS FUND
ITEMIZED REVENUES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
OPERATING REVENUE		
300-340-3471.000	MIS Monthly Billing	
	General Fund (year)	\$ 591,664
	Electric Fund (year)	\$ 84,427
	Water Fund (year)	\$ 11,454
	Wastewater Fund (year)	\$ 40,002
	Solid Waste Fund (year)	\$ 4,284
	Harbor Fund (year)	\$ 33,981
	Sawmill Cove Industrial Park (year)	\$ 3,700
	Central Garage Fund (year)	\$ 4,226
	Building Maintenance Fund (year)	\$ 4,284
	Subtotal:	\$ 778,022
PROPERTY INVESTMENTS		
300-360-3610.000	Interest Income	\$ 4,000
	Subtotal:	\$ 4,000
INTERFUND		
Transfers from other funds for Computer Equipment		
300-370-3701.100	General Interfund Bill	\$ 105,000
300-370-3701.200	Electric Interfund Bill	\$ -
300-370-3701.210	Water Interfund Bill	\$ -
300-370-3701.220	Wastewater Interfund Bill	\$ -
	Subtotal:	\$ 105,000
	Total:	\$ 887,022

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 300 - Management Information Systems Fund

Operations Budget

Cash Outlays for Operations

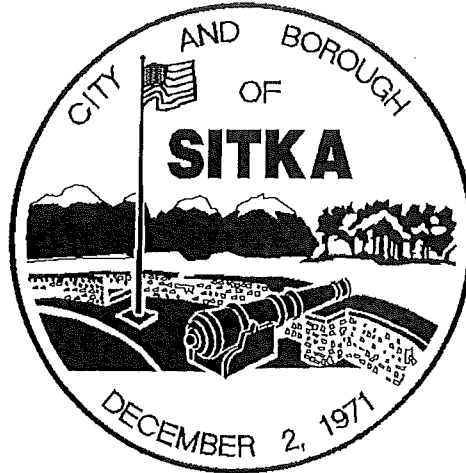
<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 183,989	\$ 193,643	\$ 172,000	\$ 197,359
5110.004	Overtime	\$ -	\$ -	\$ -	\$ -
5110.010	Temporary Employees	\$ 576	\$ -	\$ -	\$ -
5120.000	Benefits	<u>\$ 154,555</u>	<u>\$ 140,114</u>	<u>\$ 139,000</u>	<u>\$ 150,273</u>
	Total Salaries & Benefits	\$ 339,120	\$ 333,757	\$ 311,000	\$ 347,632
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 6,110	\$ 16,000	\$ 16,000	\$ 35,000
5202.000	Uniform Allowance	\$ -	\$ -	\$ -	\$ -
5203.000	Utilities	\$ -	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 4,172	\$ 9,000	\$ 4,000	\$ 9,000
5205.000	Insurance	\$ 3,504	\$ 3,505	\$ 4,000	\$ 3,803
5206.000	Supplies	\$ 3,307	\$ 9,000	\$ 4,000	\$ 9,000
5207.000	Repairs and Maintenance	\$ 159,141	\$ 151,617	\$ 154,000	\$ 157,575
5208.000	Building Maintenance Fees	\$ -	\$ -	\$ -	\$ -
5212.000	Contracted/Purchased Services	\$ 38,845	\$ 25,650	\$ 26,000	\$ 25,650
5214.000	Interdepartment Services	\$ 100,582	\$ 96,804	\$ 97,000	\$ 106,301
5221.000	Transportation/Vehicles	\$ 2,700	\$ 3,186	\$ 3,000	\$ 2,700
5222.000	Postage	\$ 10	\$ -	\$ -	\$ -
5223.000	Tools & Small Equipment	\$ 83,525	\$ 78,750	\$ 53,000	\$ 60,050
5224.000	Dues & Publications	\$ -	\$ 350	\$ 1,000	\$ 350
5226.000	Advertising	\$ -	\$ -	\$ -	\$ -
5227.000	Rentals - Building/Equipment	\$ -	\$ -	\$ -	\$ -
5290.000	Other Expenses	\$ -	\$ 300	\$ 1,000	\$ 300
5295.000	Interest	\$ -	\$ -	\$ -	\$ 7,624
7301.000	Note Principal Payment	\$ -	\$ -	\$ -	\$ 44,336
7200.000	Transfer to Other Funds	\$ -	\$ -	\$ -	\$ -
	Total Non-personnel Operating Outlays:	\$ 401,894	\$ 394,162	\$ 363,000	\$ 461,689
	Total Operating Outlays:	\$ 741,014	\$ 727,919	\$ 674,000	\$ 809,321

**MANAGEMENT INFORMATION SYSTEMS FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
TRAINING AND TRAVEL		
600-630-5201.000	On-training/class room training	\$ 8,000
	NWS User Group	\$ 9,000
	Police Tech - Cisco Bootcamp	\$ 8,500
	Police Tech - THE User Group	\$ 4,000
	Police Tech - VMWare vSphere Bootcamp	\$ 5,500
	Subtotal:	\$ 35,000
TELEPHONE		
600-630-5204.000	Phone	\$ 3,000
	Internet related expenses	\$ 6,000
	Subtotal:	\$ 9,000
SUPPLIES		
600-630-5206.000	Misc. PC and printer supplies	\$ 9,000
	Subtotal:	\$ 9,000
REPAIRS & MAINTENANCE		
600-630-5207.000	Harbor Software/Hardware	\$ 2,000
	Printers	\$ 3,000
	Online-tech support	\$ 750
	NWS Software	\$ 60,000
	HTE Police Software	\$ 39,000
	BCD Software	\$ 8,775
	Communigate Pro Maintenance	\$ 500
	Form overlay software	\$ 1,500
	IQ Query	\$ 2,500
	Virus protection software - Sophos-Police	\$ 3,500
	Phone system - networked	\$ 3,600
	Phone system - Police Dept.	\$ 1,000
	Misc. Software	\$ 500
	GIS	\$ 9,000
	Misc. hardware	\$ 2,500
	UPS battery backups	\$ 1,750
	Office WiFi systems	\$ 1,000
	VMWare renewal	\$ 2,300
	IBM Iseries	\$ 12,500
	Firesoft software - Fire Department	\$ 1,500
	Firesoft software - City Hall Watchguard	\$ 400
	Subtotal:	\$ 157,575

**MANAGEMENT INFORMATION SYSTEMS FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
CONTRACTED/PURCHASED SERVICES		
600-630-5212.000	Phone System Maintenance	\$ 2,500
	Audit Fees	\$ 2,350
	Egov	\$ 3,500
	Contracted E-mail service	\$ 5,500
	On line task tracking	\$ 1,500
	Assessing Department	\$ 3,500
	Clerk System	\$ 6,800
	Subtotal:	\$ 25,650
INTERDEPARTMENT SERVICES		
600-630-5214.000	Admin. services	\$ 106,301
	Subtotal:	\$ 106,301
TOOLS & SMALL EQUIPMENT		
600-630-5223.000	Replacement PC's (23)	\$ 28,750
	Replacement Cisco rounter in PD	\$ 2,500
	Replacement Switch in PD	\$ 2,300
	Replacement Printer's (1)	\$ 3,000
	Replacement Laptops (3)	\$ 4,500
	Replacement Phones (5)	\$ 1,500
	Cisco Redunt. Power Module - PD	\$ 1,000
	Miscellaneous Hardware	\$ 5,500
	Miscellaneous software/renewel	\$ 4,000
	Hard Drives for disk to disk backups	\$ 1,000
	New Firewall in City Hall	\$ 3,500
	Scaning work station for Assessing	\$ 2,500
	Subtotal:	\$ 60,050
OTHER EXPENDITURES		
600-601-5290.000	Employee Wellness Program	\$ 300
	Subtotal:	\$ 300
NOTE PRINCIPAL PAYMENT		
600-650-7301.000	ERP	\$ 44,336
	Subtotal:	\$ 44,336



Capital Budget

MANAGEMENT INFORMATION SYSTEMS FUND

2014

**City and Borough of Sitka
Fund 300 - Management Information Systems Fund
FY 2014 Capital Budget Summary**

	New Appropriations for FY 2014
Capital Projects:	\$ -
Fixed Assets:	
Machinery/Equipment	\$ <u>87,000</u>
Subtotals:	\$ <u>87,000</u>
Total Planned Capital Expenditures:	<u>\$ 87,000</u>

City and Borough of Sitka
Fund 300 - Management Information Systems Fund
Fixed Asset Acquisition

Account	Management Information Systems Department #300-600-670	New Appropriation for FY 2014 <u>Amount</u>
	<u>Machinery/Equipment</u>	
7106.000	Police - Automated backup solution	\$ 20,000
	Police- Move Core network equipment to new room	\$ 7,000
	Clerk - New meeting, agenda, and clerk management system	\$ 60,000
	Total Machinery/Equipment:	\$ 87,000
	Total Planned Capital Expenditures:	<u>\$ 87,000</u>

City and Borough of Sitka
Management Information Systems Fund
Statement of Net Assets
As Of June 30, 2012 and as Projected for June 30, 2013 and 2014

<u>Assets</u>	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Current Assets:			
Equity in Central Treasury	273,493	140,419	148,449
Accounts receivable	-	-	-
Other current assets	-	-	-
	<hr/>	<hr/>	<hr/>
Total Current Assets:	273,493	140,419	148,449
Non-Current Assets			
Property, Plant and Equipment, Net	196,926	624,000	667,000
Other Non-Current Assets	-	-	-
	<hr/>	<hr/>	<hr/>
Total Non-Current Assets:	196,926	624,000	667,000
Total Assets:	<u>470,419</u>	<u>764,419</u>	<u>815,449</u>
 <u>Total Liabilities and Net Assets:</u>			
<u>Liabilities</u>			
Current Liabilities:			
Accounts payable	4,161	6,000	6,000
Current portion long term debt	-	24,000	24,000
Other current liabilities	30,859	31,000	31,000
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Total, Current liabilities:	35,020	61,000	61,000
Non-Current Liabilities			
Bonds Payable	-	-	-
Loans Payable	-	214,000	190,000
Other Non-Current Liabilities	-	-	-
	<hr/>	<hr/>	<hr/>
Total Non-Current Liabilities:	-	214,000	190,000
Total Liabilities:	35,020	275,000	251,000
Net Assets:	<u>435,399</u>	<u>489,419</u>	<u>564,449</u>
Total Liabilities and Net Assets:	<u>470,419</u>	<u>764,419</u>	<u>815,449</u>

City and Borough of Sitka
Management Information Systems Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Fiscal years Ended June 30, 2012
and as Projected for the Fiscal years Ending June 30, 2013 and 2014

	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Operating Revenues:	\$ 830,638	\$ 773,000	\$ 944,000
Operating Expenses:			
Salaries and benefits	\$ 339,119	\$ 311,000	\$ 349,000
Depreciation and amortization	\$ 72,923	\$ 73,000	\$ 123,000
Other operating expenses	<u>\$ 401,895</u>	<u>\$ 363,000</u>	<u>\$ 410,000</u>
Total Operating Expenses:	<u>\$ 813,937</u>	<u>\$ 747,000</u>	<u>\$ 882,000</u>
Operating Income (loss):	\$ 16,701	\$ 26,000	\$ 62,000
Nonoperating Revenues and Expenses:			
Nonoperating revenues	\$ 12,877	\$ 2,000	\$ 4,000
Nonoperating expenses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (8,000)</u>
Total Nonoperating Revenues and Expenses:	\$ 12,877	\$ 2,000	\$ (4,000)
Income (Loss) Before Contributions and Transfers:	\$ 29,578	\$ 28,000	\$ 58,000
Capital Contributions	\$ -	\$ -	\$ -
Net Transfers In/(Out)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Change in Net Assets:	\$ 29,578	\$ 28,000	\$ 58,000
Net Assets, Beginning of the Year:	<u>\$ 440,841</u>	<u>\$ 470,419</u>	<u>\$ 498,419</u>
Net Assets, End of the Year:	<u>\$ 470,419</u>	<u>\$ 498,419</u>	<u>\$ 556,419</u>

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City and Borough of Sitka

CENTRAL GARAGE FUND

FISCAL YEAR 2014

Operating Budget

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**City and Borough of Sitka
Central Garage Fund
Summary Of Cash Inflows And Outflows**

<u>Operations:</u>	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Projections</u>	2014 <u>Budget</u>
Cash Inflows:	\$ 1,824,492	\$ 1,937,310	\$ 1,924,000	\$ 1,915,257
Cash Outflows	\$ 834,336	\$ 856,630	\$ 754,000	\$ 865,769
Other Balance Sheet Adjustment	\$ 42,404			
Net Cash Inflow/Outflow from Operations:	\$ 1,032,560	\$ 1,080,680	\$ 1,170,000	\$ 1,049,488

	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Projections</u>	2014 <u>Budget</u>
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Capital Acquisitions And Improvements:

Cash Inflows:				
Projected Grant Revenue:				
Cash Outflows:				
Capital Purchases:	\$ 1,092,932	\$ 289,500	\$ 471,000	\$ 225,000
Projected Capital Project Outlays:				
Net Cash Inflow/Outflow from Capital Acquisitions And Improvements:	\$ (1,092,932)	\$ (289,500)	\$ (471,000)	\$ (225,000)

	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Projections</u>	2014 <u>Budget</u>
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Debt Service:

Cash Inflows:				
New Loan Proceeds:				
Cash Outflows:				
Debt Principal Repayment:	50000	\$ 50,000	50000	\$ 50,000
Interest On Debt::	25000	\$ 22,500	22500	\$ 20,000
Net Cash Inflow/Outflow from Debt Service:	\$ (75,000)	\$ (72,500)	\$ (72,500)	\$ (70,000)
Projected Increase/(Decrease) In Unrestricted Working Capital	\$ (135,372)	\$ 718,680	\$ 626,500	\$ 754,488

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 310 - Central Garage Fund

Cash Inflows / Revenues

Account Number	Revenue Description	2012 Actual	2013 Budget	2013 Projections	2014 Budget
State Revenue					
300-310-3101.017	PERS Relief	\$ 7,803	\$ -	\$ -	\$ -
		<u>\$ 7,803</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Revenue					
300-340-3481.000	Department Monthly Billings	\$ 770,030	\$ 1,863,810	\$ 1,860,000	\$ 1,851,757
300-340-3491.000	Jobbing - Labor	\$ 453,678	\$ -	\$ -	\$ -
	Subtotal:	<u>\$ 1,223,709</u>	<u>\$ 1,863,810</u>	<u>\$ 1,860,000</u>	<u>\$ 1,851,757</u>
Non-Operating Revenue					
300-350-3501.003	Other Revenue	\$ -	\$ -	\$ -	\$ -
	Subtotal:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Property Investments					
300-360-3602.000	Rental of Building	\$ 33,504	\$ 33,500	\$ 34,000	\$ 33,500
300-360-3610.000	Interest Income	\$ 27,077	\$ 35,000	\$ 25,000	\$ 25,000
300-360-3612.000	Chg in FMV - Investment	\$ 14,641			
300-360-3620.000	Sale of Fixed Assets	\$ 26,935	\$ 5,000	\$ 5,000	\$ 5,000
300-360-3621.000	Cost Fixed Assets	\$ (26,935)	\$ -	\$ -	\$ -
	Subtotal:	<u>\$ 75,222</u>	<u>\$ 73,500</u>	<u>\$ 64,000</u>	<u>\$ 63,500</u>
Interfund					
300-370-3701.100	General Fund Interfund Bill	\$ 146,762	\$ -	\$ -	\$ -
300-370-3701.200	Electric Interfund Bill	\$ -	\$ -	\$ -	\$ -
300-370-3701.210	Water Interfund Bill	\$ -	\$ -	\$ -	\$ -
300-370-3701.220	Wastewater Interfund Bill	\$ -	\$ -	\$ -	\$ -
300-370-3701.450	Sunde-Arnoldt Fund Bill	\$ 369,821	\$ -	\$ -	\$ -
	Subtotal:	<u>\$ 516,583</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Miscellaneous					
300-380-3807.000	Miscellaneous	\$ 1,176	\$ -	\$ -	\$ -
	Subtotal:	<u>\$ 1,176</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Cash Basis					
300-390-3990.000	Net Pension Obligation WO	\$ -	\$ -	\$ -	\$ -
	Subtotal:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Central Garage Fund Revenue:		<u>\$ 1,824,493</u>	<u>\$ 1,937,310</u>	<u>\$ 1,924,000</u>	<u>\$ 1,915,257</u>

CITY AND BOROUGH OF SITKA
CENTRAL GARAGE FUND
ITEMIZED REVENUES

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
	OPERATING REVENUE	
300-340-3481.000	Department Monthly Billings General Fund (year)	
	Administration	\$ 1,350
	Attorney	\$ 900 - 1800
	Clerk	\$ 1,350 ✓
	Assessing	\$ 900 ✓
	Finance	\$ 295 ✓
	Police	\$ 157,873 ✓
	Fire	\$ 229,804 ✓
	Ambulance	\$ 106,546 ✓
	SAR	\$ 2,950 ✓
	PW Admin.	\$ 6,242 ✓
	Engineering	\$ 10,378 ✓
	Streets	\$ 450,596 ✓
	Recreation	\$ 84,022
	Building Official	\$ 11,973
	Library	\$ -
	Senior Center	\$ 38,586
	Total General Fund:	\$ 1,102,415
	Electric Fund	\$ 305,876
	Water Fund	\$ 44,570
	Wastewater Fund	\$ 162,642
	Solid Waste Fund	\$ 136,110
	Harbor Fund	\$ 41,591
	MIS	\$ 2,700
	Central Garage	\$ 21,672
	Building Maintenance Fund	\$ 34,181
	Subtotal:	\$ 1,851,757
	PROPERTY INVESTMENTS	
300-360-3602.000	Rental of Building	
	Rent Part of Building to Other Funds (static)	\$ 33,500
300-360-3610.000	Interest Income	\$ 25,000
300-360-3620.000	Sale of Fixed Assets	\$ 5,000
	Sale of Replace Vehicles and Equipment	
	Subtotal:	\$ 63,500
	Total:	\$ 1,915,257

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 310 - Central Garage Fund

Operations Budget

Cash Outlays for Operations

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
Salaries and Benefits					
5110.001	Salaries & Wages	\$ 110,020	\$ 119,360	\$ 92,000	\$ 119,019
5110.004	Overtime	\$ 5,483	\$ 1,000	\$ 2,000	\$ 1,000
5110.010	Temporary Employees	\$ -	\$ -	\$ -	\$ -
5120.000	Benefits	\$ 76,868	\$ 72,106	\$ 68,000	\$ 89,999
	Total Salaries & Benefits	\$ 192,372	\$ 192,466	\$ 162,000	\$ 210,018
Non-personnel Operation Outlays					
5201.000	Travel and Training	\$ 200	\$ 1,800	\$ 1,000	\$ 1,800
5202.000	Uniform Allowance	\$ 618	\$ 900	\$ 1,000	\$ 900
5203.000	Utilities	\$ 11,676	\$ 15,000	\$ 14,000	\$ 15,000
5203.004	Solid Waste	\$ -	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ 8,029	\$ 11,600	\$ 9,000	\$ 8,000
5204.000	Telephone	\$ 1,974	\$ 1,800	\$ 2,000	\$ 1,800
5205.000	Insurance	\$ 127,103	\$ 127,103	\$ 127,000	\$ 136,441
5206.000	Supplies	\$ 255,733	\$ 230,700	\$ 216,000	\$ 230,700
5207.000	Repairs and Maintenance	\$ 85,972	\$ 70,000	\$ 46,000	\$ 70,000
5208.000	Building Maintenance Fees	\$ 9,199	\$ 27,166	\$ 22,000	\$ 17,848
5211.000	MIS Fees	\$ 4,128	\$ 4,128	\$ 4,000	\$ 4,226
5212.000	Contracted/Purchased Services	\$ 10,146	\$ 14,638	\$ 11,000	\$ 14,638
5214.000	Interdepartment Services	\$ 112,674	\$ 131,208	\$ 131,000	\$ 126,326
5221.000	Transportation/Vehicles	\$ 8,921	\$ 21,672	\$ 22,000	\$ 21,672
5222.000	Postage	\$ -	\$ -	\$ -	\$ -
5223.000	Tools & Small Equipment	\$ 5,234	\$ 4,500	\$ 1,000	\$ 4,500
5224.000	Dues & Publications	\$ -	\$ 450	\$ -	\$ 450
5226.000	Advertising	\$ -	\$ 1,200	\$ -	\$ 1,200
5227.000	Rentals - Building/Equipment	\$ -	\$ -	\$ -	\$ -
5231.000	Credit Card Expense	\$ -	\$ -	\$ -	\$ -
5290.000	Other Expenses	\$ 359	\$ 300	\$ 1,000	\$ 250
5295.000	Interest	\$ 25,000	\$ 22,500	\$ 22,500	\$ 20,000
7301.000	Note Principal Payment	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
7200.000	Transfer to Other Funds	\$ -	\$ -	\$ -	\$ -
	Total Non-personnel Operating Outlays:	\$ 716,965	\$ 736,665	\$ 680,500	\$ 725,750
	Total Operating Outlays:	\$ 909,336	\$ 929,130	\$ 842,500	\$ 935,769

**CENTRAL GARAGE FUND
ITEMIZED EXPENSES**

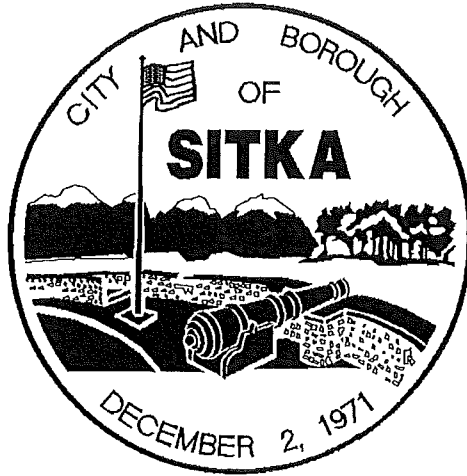
ACCOUNT #	DESCRIPTION	AMOUNT
TRAINING AND TRAVEL		
600-601-5201.000	Training /Certifications	\$ 1,800
	Subtotal:	\$ 1,800
UNIFORM ALLOWANCE		
600-601-5202.000	Coveralls, gloves, protective gear	\$ 900
	Subtotal:	\$ 900
SUPPLIES		
600-601-5206.000	Forms and supplies	\$ 700
600-630-5206.000	Gas, oil, grease, tires	\$ 230,000
	Subtotal:	\$ 230,700
REPAIRS & MAINTENANCE		
600-630-5207.000	Parts for vehicle repair & maintenance	\$ 70,000
	Subtotal:	\$ 70,000
BUILDING MAINTENANCE FEES		
600-601-5208.000	Building Maint. Fund - Building Repairs	\$ 11,848
	Replace MH Lighting	\$ 6,000
	Subtotal:	\$ 17,848
CONTRACTED/PURCHASED SERVICES		
600-601-5212.000	Audit fees	\$ 2,350
600-630-5212.000	Outside services	\$ 900
	Radio/electronics repair	\$ 2,000
	Honeywell Contract	\$ 4,388
	Janitorial Contract	\$ 5,000
	Subtotal:	\$ 14,638
INTERDEPARTMENT SERVICES		
600-601-5214.000	Admin. services	\$ 108,220
	Jobbing	\$ 18,106
	Subtotal:	\$ 126,326
TOOLS & SMALL EQUIPMENT		
600-601-5223.000	Misc. expendable tools & equipment	\$ 4,500
	Subtotal:	\$ 4,500
DUES & PUBLICATIONS		
600-601-5224.000	PMI software upgrade	\$ 450
	Subtotal:	\$ 450

**CENTRAL GARAGE FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
ADVERTISING		
600-630-5226.000	Advertising sale of surplus vehicles	\$ 1,200
	Subtotal:	<u>\$ 1,200</u>
OTHER EXPENSES		
600-601-5290.000	Employee Wellness Program	\$ 250
	Subtotal:	<u>\$ 250</u>
INTEREST		
600-650-5295.000	Interest payment	\$ 20,000
	Subtotal:	<u>\$ 20,000</u>
NOTE PRINCIPAL PAYMENT		
600-650-7301.000	Principal payment	\$ 50,000
	Subtotal:	<u>\$ 50,000</u>

17500

50,000



Capital Budget

CENTRAL GARAGE FUND

2014

**City and Borough of Sitka
Fund 310 - Central Garage Fund
FY 2014 Capital Budget Summary**

**New Appropriations
for FY 2014**

Capital Projects:

\$ -

Fixed Assets:

Machinery/Equipment

\$ -

Vehicles

\$ 225,000

Subtotals: \$ 225,000

Total Planned Capital Expenditures:

\$ 225,000

City and Borough of Sitka
Fund 310 - Central Garage Fund
Fixed Asset Acquisition

Account	Central Garage Fund Department #310-600-670	New Appropriation for FY 2014 <u>Amount</u>
	<u>Machinery/Equipment</u>	
7106.000		\$ -
	Total Machinery/Equipment:	\$ -
	<u>Vehicles</u>	
7107.000	Medic Unit - Fire - replaces #347	\$ 175,000
	Ford Explorer AWD Police Interceptor - Police -replaces #410	<u>\$ 50,000</u>
	Total Vehicles:	\$ 225,000
	Total Planned Capital Expenditures:	<u>\$ 225,000</u>

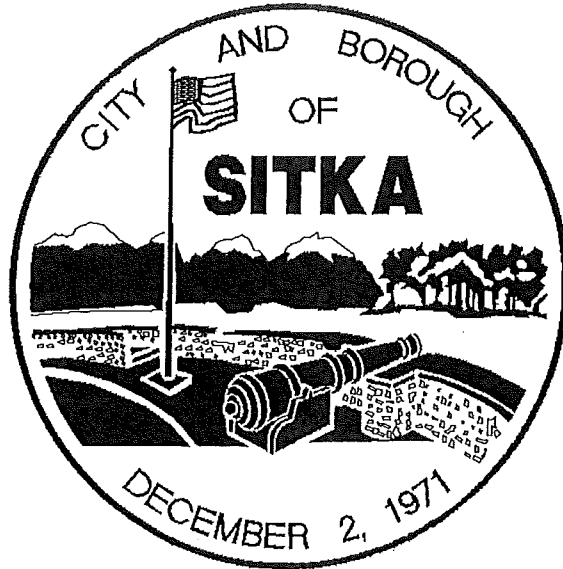
City and Borough of Sitka
Central Garage Fund
Statement of Net Assets
As Of June 30, 2012 and as Projected for June 30, 2013 and 2014

<u>Assets</u>	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Current Assets:			
Equity in Central Treasury	1,222,762	1,908,464	2,710,464
Accounts receivable	1,250	1,000	1,000
Other current assets	<u>12,341</u>	<u>-</u>	<u>-</u>
Total Current Assets:	1,236,353	1,909,464	2,711,464
Non-Current Assets			
Property, Plant and Equipment, Net	3,431,728	3,583,000	3,488,000
Other Non-Current Assets	<u>-</u>	<u>-</u>	<u>-</u>
Total Non-Current Assets:	<u>3,431,728</u>	<u>3,583,000</u>	<u>3,488,000</u>
Total Assets:	<u>4,668,081</u>	<u>5,492,464</u>	<u>6,199,464</u>
 <u>Total Liabilities and Net Assets:</u>			
<u>Liabilities</u>			
Current Liabilities:			
Accounts payable	17,606	18,000	18,000
Current portion long term debt	50,000	50,000	50,000
Other current liabilities	<u>7,511</u>	<u>7,500</u>	<u>7,500</u>
Total, Current liabilities:	75,117	75,500	75,500
Non-Current Liabilities			
Bonds Payable	-	-	-
Loans Payable	400,000	350,000	300,000
Other Non-Current Liabilities	<u>-</u>	<u>-</u>	<u>-</u>
Total Non-Current Liabilities:	<u>400,000</u>	<u>350,000</u>	<u>300,000</u>
Total Liabilities:	475,117	425,500	375,500
Net Assets:	<u>4,192,964</u>	<u>5,066,964</u>	<u>5,823,964</u>
Total Liabilities and Net Assets:	<u>4,668,081</u>	<u>5,492,464</u>	<u>6,199,464</u>

City and Borough of Sitka
Central Garage Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Fiscal years Ended June 30, 2012
and as Projected for the Fiscal years Ending June 30, 2013 and 2014

	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Operating Revenues:	\$ 1,749,271	\$ 1,860,000	\$ 1,863,000
Operating Expenses:			
Salaries and benefits	\$ 192,370	\$ 162,000	\$ 214,000
Depreciation and amortization	\$ 319,831	\$ 320,000	\$ 320,000
Other operating expenses	\$ 641,966	\$ 591,000	\$ 656,000
Total Operating Expenses:	<u>\$ 1,154,167</u>	<u>\$ 1,073,000</u>	<u>\$ 1,190,000</u>
Operating Income (loss):	\$ 595,104	\$ 787,000	\$ 673,000
Nonoperating Revenues and Expenses:			
Nonoperating revenues	\$ 75,222	\$ 64,000	\$ 64,000
Nonoperating expenses	\$ 25,000	\$ 23,000	\$ 20,000
Total Nonoperating Revenues and Expenses:	\$ 100,222	\$ 87,000	\$ 84,000
Income (Loss) Before Contributions and Transfers:	\$ 695,326	\$ 874,000	\$ 757,000
Capital Contributions	\$ -	\$ -	\$ -
Net Transfers In/(Out)	\$ -	\$ -	\$ -
Change in Net Assets:	\$ 695,326	\$ 874,000	\$ 757,000
Net Assets, Beginning of the Year:	<u>\$ 3,497,638</u>	<u>\$ 4,192,964</u>	<u>\$ 5,066,964</u>
Net Assets, End of the Year:	<u>\$ 4,192,964</u>	<u>\$ 5,066,964</u>	<u>\$ 5,823,964</u>

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City and Borough of Sitka

BUILDING MAINTENANCE FUND

FISCAL YEAR 2014

Operating Budget

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City and Borough of Sitka
 Building Maintenance Fund
 Summary Of Cash Inflows And Outflows

<u>Operations:</u>	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Projections</u>	<u>2014</u> <u>Budget</u>
Cash Inflows:	\$ 636,589	\$ 723,834	\$ 501,000	\$ 594,573
Cash Outflows:	\$ 715,215	\$ 897,191	\$ 817,000	\$ 888,611
Net Cash Inflow/Outflow from Operations:	\$ (78,626)	\$ (173,357)	\$ (316,000)	\$ (294,038)

<u>Capital Acquisitions And Improvements:</u>	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Projections</u>	<u>2014</u> <u>Budget</u>
Cash Inflows:				
Projected Grant Revenue:				
Cash Outflows:				
Capital Purchases:				
Projected Capital Project Outlays:				
Net Cash Inflow/Outflow from Capital Acquisitions And Improvements:	\$ -	\$ -	\$ -	\$ -

<u>Debt Service:</u>	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Projections</u>	<u>2014</u> <u>Budget</u>
Cash Inflows:				
New Loan Proceeds:				
Cash Outflows:				
Debt Principal Repayment:				
Interest On Debt::				
Net Cash Inflow/Outflow from Debt Service:	\$ -	\$ -	\$ -	\$ -
Projected Increase/(Decrease) In Unrestricted Working Capital	\$ (78,626)	\$ (173,357)	\$ (316,000)	\$ (294,038)

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 320 - Building Maintenance Fund

Cash Inflows / Revenues

Account Number	Revenue Description	2012 Actual	2013 Budget	2013 Projections	2014 Budget
State Revenue					
300-310-3101.005	Grant Revenue	\$ -	\$ -	\$ -	\$ -
300-310-3101.017	PERS Relief	\$ 14,306	\$ -	\$ -	\$ -
		<u>\$ 14,306</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Revenue					
300-340-3491.000	Jobbing - Labor/Materials	\$ 411,047	\$ 568,834	\$ 340,000	\$ 433,573
	Subtotal:	<u>\$ 411,047</u>	<u>\$ 568,834</u>	<u>\$ 340,000</u>	<u>\$ 433,573</u>
Non-Operating Revenue					
300-350-3501.003	Other Revenue	\$ -	\$ -	\$ -	\$ -
	Subtotal:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Property Investments					
300-360-3610.000	Interest Income	\$ 64,545	\$ 63,000	\$ 64,000	\$ 64,000
300-360-3612.000	Chg in FMV - Investment	\$ 48,509	\$ -	\$ -	\$ -
	Subtotal:	<u>\$ 113,054</u>	<u>\$ 63,000</u>	<u>\$ 64,000</u>	<u>\$ 64,000</u>
Interfund					
300-370-3701.170	Timber Relief Fund Interfund	\$ -	\$ -	\$ -	\$ -
300-370-3701.171	SE Econ. Dev. Fund Interfund	\$ -	\$ -	\$ -	\$ -
300-370-3701.194	CPET Interfund	\$ 5,400	\$ -	\$ -	\$ -
300-370-3701.700	General Fund Interfund	\$ -	\$ -	\$ -	\$ -
	Subtotal:	<u>\$ 5,400</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Miscellaneous Revenue					
300-380-3809.000	Donations	\$ -	\$ -	\$ -	\$ -
	Subtotal:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Cash Basis					
300-390-3950.171	Transfer In SE Econ. Dev.	\$ 92,783	\$ 92,000	\$ 97,000	\$ 97,000
	Subtotal:	<u>\$ 92,783</u>	<u>\$ 92,000</u>	<u>\$ 97,000</u>	<u>\$ 97,000</u>
Total Building Maintenance Fund Revenue:		<u><u>\$ 636,589</u></u>	<u><u>\$ 723,834</u></u>	<u><u>\$ 501,000</u></u>	<u><u>\$ 594,573</u></u>

**CITY AND BOROUGH OF SITKA
BUILDING MAINTENANCE FUND
ITEMIZED REVENUES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
STATE REVENUE		
300-310-3101-005	Grant Revenue	
	Subtotal:	\$ -
OPERATING REVENUE		
300-340-3491.000	Jobbing - Labor/Materials	\$ 433,573
	Subtotal:	<u>\$ 433,573</u>
PROPERTY INVESTMENTS		
300-360-3610.000	Interest Income	\$ 64,000
	Subtotal:	<u>\$ 64,000</u>
CASH BASIS		
300-390-3950.171	Transfer from SE Econ. Development Fund	\$ 97,000
	Subtotal:	<u>\$ 97,000</u>
	Total:	<u>\$ 594,573</u>

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

Fund: 320 - Building Maintenance Fund

Operations Budget

Cash Outlays for Operations

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
	Salaries and Benefits				
5110.001	Salaries & Wages	\$ 196,035	\$ 208,126	\$ 188,000	\$ 208,287
5110.004	Overtime	\$ 8,621	\$ 7,500	\$ 7,000	\$ 7,500
5110.010	Temporary Employees	\$ -	\$ 3,720	\$ -	\$ 3,534
5120.000	Benefits	\$ 159,246	\$ 145,768	\$ 155,000	\$ 159,407
	Total Salaries & Benefits	\$ 363,902	\$ 365,114	\$ 350,000	\$ 378,728
	Non-personnel Operation Outlays				
5201.000	Travel and Training	\$ 366	\$ 2,988	\$ 3,000	\$ 3,339
5202.000	Uniform Allowance	\$ 212	\$ 453	\$ 1,000	\$ 430
5203.000	Utilities	\$ -	\$ -	\$ -	\$ -
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 1,928	\$ 1,400	\$ 1,000	\$ 1,512
5205.000	Insurance	\$ 1,369	\$ 1,369	\$ 1,000	\$ 969
5206.000	Supplies	\$ 3,078	\$ 6,045	\$ 5,000	\$ 8,977
5207.000	Repairs and Maintenance	\$ 72,552	\$ 51,366	\$ 44,000	\$ 48,797
5211.000	MIS Fees	\$ 4,177	\$ 4,177	\$ 4,000	\$ 4,284
5212.000	Contracted/Purchased Services	\$ 168,015	\$ 307,466	\$ 255,000	\$ 311,732
5214.000	Interdepartment Services	\$ 72,878	\$ 117,432	\$ 117,000	\$ 89,873
5221.000	Transportation/Vehicles	\$ 24,120	\$ 34,181	\$ 34,000	\$ 34,181
5222.000	Postage	\$ -	\$ -	\$ -	\$ -
5223.000	Tools & Small Equipment	\$ 1,991	\$ 3,069	\$ 1,000	\$ 3,249
5224.000	Dues & Publications	\$ 100	\$ 318	\$ -	\$ 325
5226.000	Advertising	\$ 526	\$ 379	\$ -	\$ 407
5227.000	Rentals - Building/Equipment	\$ -	\$ 755	\$ -	\$ 812
5290.000	Other Expenses	\$ -	\$ 679	\$ 1,000	\$ 995
7200.000	Transfer to Other Funds	\$ -	\$ -	\$ -	\$ -
	Total Non-personnel Operating Outlays:	\$ 351,313	\$ 532,077	\$ 467,000	\$ 509,883
	Total Operating Outlays:	\$ 715,215	\$ 897,191	\$ 817,000	\$ 888,611

**BUILDING MAINTENANCE FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
TRAINING AND TRAVEL		
600-601-5201.000	Facility Maintenance	\$ 2,617
	Boiler Training	\$ 722
	Subtotal:	\$ 3,339
UNIFORM ALLOWANCE		
600-601-5202.000	Work overalls, gloves & safety gear	\$ 430
	Subtotal:	\$ 430
SUPPLIES		
600-630-5206.000	Supplies, paint, etc.	\$ 8,977
	Subtotal:	\$ 8,977
REPAIRS & MAINTENANCE		
600-630-5207.000	Materials for repairs of General Fund Buildings	\$ 26,838
	Materials for repairs of Enterprise Fund Buildings	\$ 21,959
	Subtotal:	\$ 48,797
CONTRACTED/PURCHASED SERVICES		
600-601-5212.000	Audit Fees	\$ 2,350
600-630-5212.000	Electrical services	\$ 9,671
	Plumbing Services	\$ 9,671
	Fire Alarm and Sprinkler services	\$ 26,040
	Elevator maintenance	\$ 7,500
	Subtotal:	\$ 55,232
INTERDEPARTMENT SERVICES		
600-601-5214.000	Admin. services	\$ 89,873
	Subtotal:	\$ 89,873
TOOLS & SMALL EQUIPMENT		
600-601-5223.000	Misc. tools	\$ 3,249
	Subtotal:	\$ 3,249
DUES & PUBLICATIONS		
600-601-5224.000	Misc.	\$ 325
	Subtotal:	\$ 325
ADVERTISING		
600-601-5226.000	Contracted services advertisement	\$ 407
	Subtotal:	\$ 407
OTHER EXPENSES		
600-630-5290.000	Misc. expenditures	\$ 645
	Employee Wellness Program	\$ 350
	Subtotal:	\$ 995
TRANSFER TO OTHER FUNDS		
600-630-7200.000		\$ -
	Subtotal:	\$ -

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Capital Budget

BUILDING MAINTENANCE FUND

2014

**City and Borough of Sitka
Fund 320 - Building Maintenance Fund
FY 2014 Capital Budget Summary**

**New Appropriations
for FY 2014**

Capital Projects:	\$	-
Fixed Assets:		
Machinery/Equipment	\$	_____ -
Subtotals:	\$	_____ -
Total Planned Capital Expenditures:		<u>\$</u> _____ -

City and Borough of Sitka
Fund 320 - Building Maintenance Fund
Fixed Asset Acquisition

Account	Building Maintenance Fund Department #320-600-670	New Appropriation for FY 2014 <u>Amount</u>
	<u>Machinery/Equipment</u>	\$ -
7106.000		\$ -
	Total Machinery/Equipment:	\$ -
	Total Planned Capital Expenditures:	<u>\$ -</u>

BUILDING MAINTENANCE FUND FEES
Specific Repair Projects (other than reoccurring)
 (includes salaries, materials & contracted services)

GENERAL OFFICE

City Hall - Exterior Paint (self funded) 70066	\$	65,000
	Subtotal	\$ 65,000

ANIMAL SHELTER

Replace T-12 Lighting	\$	10,000
	Subtotal	\$ 10,000

FIRE

Replace T-12 Lighting	\$	15,000
	Subtotal	\$ 15,000

RECREATION

Blatchley RR Reroof	\$	17,000
	Subtotal	\$ 17,000

SENIOR CENTER

Pressure Test Sprinkler and Repair Leaks (self funded) 70067	\$	13,000
Replace T12 Lighting	\$	14,000
Rear Deck Rebuild (self funded) 70068	\$	5,000
Replace Front Doors and Install Overhangs (self funded) 70069	\$	20,000
Exterior Paint (self funded) 70070	\$	16,000
	Subtotal	\$ 68,000

ELECTRIC

Mag Shack Garage Door Replacement	\$	16,500
	Subtotal	\$ 16,500

MARINE SERVICE CENTER

Shut Down	\$	40,000
Exterior Door Replacement	\$	19,000
	Subtotal	\$ 59,000

CENTRAL GARAGE FUND

Replace MH Lighting	\$	6,000
	Subtotal	\$ 6,000

Total	\$	<u>256,500</u>
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City and Borough of Sitka
 Building Maintenance Fund
 Statement of Net Assets
 As Of June 30, 2012 and as Projected for June 30, 2013 and 2014

<u>Assets</u>	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Current Assets:			
Equity in Central Treasury	2,831,362	2,514,423	2,340,423
Accounts receivable	-	-	-
Other current assets	-	-	-
	<hr/>	<hr/>	<hr/>
Total Current Assets:	2,831,362	2,514,423	2,340,423
Non-Current Assets			
Property, Plant and Equipment, Net	15,925	13,000	10,000
Other Non-Current Assets	-	-	-
	<hr/>	<hr/>	<hr/>
Total Non-Current Assets:	15,925	13,000	10,000
Total Assets:	<u>2,847,287</u>	<u>2,527,423</u>	<u>2,350,423</u>
 <u>Total Liabilities and Net Assets:</u>			
<u>Liabilities</u>			
Current Liabilities:			
Accounts payable	10,371	10,000	10,000
Current portion long term debt	-	-	-
Other current liabilities	27,493	27,000	27,000
	<hr/>	<hr/>	<hr/>
Total, Current liabilities:	37,864	37,000	37,000
Non-Current Liabilities			
Bonds Payable	-	-	-
Loans Payable	-	-	-
Other Non-Current Liabilities	-	-	-
	<hr/>	<hr/>	<hr/>
Total Non-Current Liabilities:	-	-	-
Total Liabilities:	37,864	37,000	37,000
Net Assets:	<u>2,809,423</u>	<u>2,490,423</u>	<u>2,313,423</u>
Total Liabilities and Net Assets:	<u>2,847,287</u>	<u>2,527,423</u>	<u>2,350,423</u>

City and Borough of Sitka
 Building Maintenance Fund
 Statement of Revenues, Expenditures and Changes in Fund Balance
 For the Fiscal years Ended June 30, 2012
 and as Projected for the Fiscal years Ending June 30, 2013 and 2014

	June 30, <u>2012</u>	As Projected June 30, <u>2013</u>	As Projected June 30, <u>2014</u>
Operating Revenues:	\$ 430,752	\$ 340,000	\$ 558,000
Operating Expenses:			
Salaries and benefits	\$ 363,902	\$ 350,000	\$ 383,000
Depreciation and amortization	\$ 2,497	\$ 3,000	\$ 3,000
Other operating expenses	<u>\$ 351,313</u>	<u>\$ 467,000</u>	<u>\$ 510,000</u>
Total Operating Expenses:	<u>\$ 717,712</u>	<u>\$ 820,000</u>	<u>\$ 896,000</u>
Operating Income (loss):	\$ (286,960)	\$ (480,000)	\$ (338,000)
Nonoperating Revenues and Expenses:			
Nonoperating revenues	\$ 113,054	\$ 64,000	\$ 64,000
Nonoperating expenses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Nonoperating Revenues and Expenses:	\$ 113,054	\$ 64,000	\$ 64,000
Income (Loss) Before Contributions and Transfers:	\$ (173,906)	\$ (416,000)	\$ (274,000)
Capital Contributions	\$ -	\$ -	\$ -
Net Transfers In/(Out)	<u>\$ 92,783</u>	<u>\$ 97,000</u>	<u>\$ 97,000</u>
Change in Net Assets:	\$ (81,123)	\$ (319,000)	\$ (177,000)
Net Assets, Beginning of the Year:	<u>\$ 2,890,546</u>	<u>\$ 2,809,423</u>	<u>\$ 2,490,423</u>
Net Assets, End of the Year:	<u>\$ 2,809,423</u>	<u>\$ 2,490,423</u>	<u>\$ 2,313,423</u>

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City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

FUND: 410 - Revolving Fund

Operating Budget

Revenue

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
3610.000	Interest Income	\$ 30,156	\$ 31,000	\$ 31,076	\$ 23,000
3612.000	Change in FMV- Investment	\$ 19,590	\$ -	\$ -	\$ -
3807.000	Miscellaneous	\$ 296	\$ -	\$ 5,379	\$ -
3902.000	Assessments - Principal	\$ 14,278	\$ 13,000	\$ 22,292	\$ -
3850.000	Transfers In From Other Funds	\$ -	\$ -	\$ -	\$ -
	Total Revenues:	\$ 64,321	\$ 44,000	\$ 58,747	\$ 23,000

Expenditures

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
	<u>Non-personnel Operation Outlays</u>				
5231.000	Credit Card Expense	\$ 71	\$ 200	\$ 246	\$ -
7200.000	Interfund Transfers - Gen. Fund	\$ 24,015	\$ 31,000	\$ 21,933	\$ 23,000
7600.000	Advances to Other Funds	\$ -	\$ -	\$ -	\$ -
	Total Non-personnel Operating Outlays:	\$ 24,086	\$ 31,200	\$ 22,179	\$ 23,000
	Total Expenditures:	\$ 24,086	\$ 31,200	\$ 22,179	\$ 23,000
	INCREASE IN WORKING CAPITAL / RESERVES	\$ 40,235	\$ 12,800	\$ 36,568	\$ -

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

FUND: 420 - Guarantee Fund

Operating Budget

Revenue

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
3610.000	Interest Income	\$ 6,727	\$ 7,000	\$ 5,894	\$ 6,000
3612.000	Change in FMV - Investment	\$ 5,109	\$ -	\$ -	\$ -
3906.000	Advance from Other Funds	\$ -	\$ -	\$ -	\$ -
	Total Revenues:	\$ 11,836	\$ 7,000	\$ 5,894	\$ 6,000

Expenditures

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
	<u>Non-personnel Operation Outlays</u>				
7200.000	Transfer to Other Funds - Gen Fund	\$ 6,727	\$ 7,000	\$ 5,894	\$ 6,000
	Total Non-personnel Operating Outlays:	\$ 6,727	\$ 7,000	\$ 5,894	\$ 6,000
	Total Expenditures:	\$ 6,727	\$ 7,000	\$ 5,894	\$ 6,000
	INCREASE IN WORKING CAPITAL / RESERVES	\$ 5,109	\$ -	\$ -	\$ -

City and Borough of Sitka
FY 2014 Budget

Minor Special Revenue Funds
And
Trust and Agency Funds

Cash inflows and authorized outlays are budgeted for minor special revenue funds and trust and agency funds in summary form only, without detail.

Expenditures from these funds is restricted by Federal and State law, regulations, or endowment or trust restrictions.

City and Borough of Sitka
FY2014 Budget

Minor Special Revenue Funds
and
Trust and Agency Funds

Fund Number <u>Number</u>	Fund <u>Title</u>	2014 Budgeted <u>Inflows</u>	2014 Budgeted <u>Outlays</u>	Surplus/ Shortfall Revenue Over <u>Outlays</u>
150	Southeast Alaska Communities Against Drugs Fund	28,000	28,000	-
151	City/Borough Forfeiture Fund	2,000	-	2,000
152	Narco Task Force Grant	235,000	235,000	-
153	State Forfeiture Fund	4,000	-	4,000
159	Homeland Security Grant	15,000	15,000	-
165	Library Building Fund	1,000	1,000	-
171	Southeast Alaska Economic Development Fund	180,000	90,000	90,000
173	SCIP Contingency Fund	22,000	22,000	-
190	Tobacco Excise Tax Fund	472,500	472,500	-
192	Fisheries Enhancement Fund	35,000	35,000	-
194	Commercial Passenger Vessel Excise Tax Fund	135,000	180,000	(45,000)
430	Cemetary Fund	4,000	3,000	1,000
440	Rowe Trust Fund	8,000	3,000	5,000
500	Library Endowment Fund	18,000	1,000	17,000
651	Seasonal Sales Tax/School Bond Debt Service Fund	<u>2,725,600</u>	<u>2,450,100</u>	<u>275,500</u>
	Totals:	<u><u>3,885,100</u></u>	<u><u>3,535,600</u></u>	<u><u>349,500</u></u>

City and Borough of Sitka
Sitka, Alaska

FY 2014 Budget

FUND: 400 - Permanent Fund

Operating Budget

Revenue

<u>Account Number</u>	<u>Revenue Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
3610.000	Interest Income	\$ 314,000	\$ 365,000	\$ 282,229	\$ 300,000
3612.000	Change in FMV - Investment	\$ 3,946	\$ -	\$ -	\$ -
3615.000	Gain On Investment Security	\$ 89,288	\$ 77,000	\$ 139,983	\$ -
3620.000	Sales of Land	\$ 44,888	\$ -	\$ 10,788	\$ -
3950.000	Transfers In From Other Funds	\$ -	\$ -	\$ -	\$ -
	Total Revenues:	\$ 452,123	\$ 442,000	\$ 433,000	\$ 300,000

Expenditures

<u>Account Number</u>	<u>Expense Description</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projections</u>	<u>2014 Budget</u>
	<u>Non-personnel Operation Outlays</u>				
5231.000	Credit Card Expenses	\$ -	\$ -	\$ -	\$ -
5290.000	Other Expenses	\$ 110	\$ -	\$ -	\$ -
7200.000	Transfer to Other Funds	\$ 1,043,253	\$ 1,110,000	\$ 1,101,525	\$ 1,110,000
	Total Non-personnel Operating Outlays:	\$ 1,043,363	\$ 1,110,000	\$ 1,101,525	\$ 1,110,000
	Total Expenditures:	\$ 1,043,363	\$ 1,110,000	\$ 1,101,525	\$ 1,110,000
	INCREASE IN WORKING CAPITAL / RESERVES	\$ (591,241)	\$ (668,000)	\$ (668,525)	\$ (810,000)

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CEO: Hugh Hallgren

209 Moller Avenue
Sitka AK 99835
(907) 747-3241

BUDGET 2013 - 2014

Approved by the Hospital Board May 23, 2013



209 MOLLER AVENUE
SITKA, ALASKA 99835

Phone: (907) 747-3241
Fax: (907) 747-1794

May 3, 2014

Board of Directors
Sitka Community Hospital
209 Moller Avenue Sitka, AK 99835

Dear Hospital Board Members:

The draft budget for fiscal year ending June 30, 2014 for Sitka Community Hospital is included for your review, discussion and adoption. The budget process this year continues to be challenging due to the many unknowns with the continuing implementation of the Affordable Care Act (ACA), the addition of the Insurance Exchanges/Marketplaces, employee tracking for health insurance coverage and the lack of a decision by the Governor on Medicaid Expansion. The ongoing issues with SEARHC continue to funnel patients as well as new employees our way but where that will end up is anyone's guess and we continue to watch the outcome of the purchase of Sitka Medical Center by SEARHC. The economy in general and specifically in Sitka continues to be on a downturn. I do not believe our Charity Care or Bad Debts will decrease with the implementation of the ACA and quite frankly expect them to increase as our residents continue to need healthcare services but with no access to affordable insurance. I believe our Medical Staff has now solidified so we are pretty well covered from a primary care perspective. There are some needs though and we are still trying to expand the specialists who visit us on a monthly basis. Given these challenges Ms. Ida Eliason, Accounting Manager, and I continue to utilize a more conservative approach in constructing this budget. Directors and managers prepared departmental and division budgets with input from the medical staff both from an operational as well as a capital equipment perspective. With some expected growth in utilization to our obstetrical services, surgical services, and physician clinic. There are no budgeted increases in rates. This will be evaluated after six months to determine if a rate increase might be necessary. The budget is built around volume increases consistent with anticipated growth in the above mentioned areas and on historical trends with respect to swing bed statistics. Also additional costs are included for minor equipment and for continued staff training as we move to our new information system to include an electronic health record. A \$25,640 Income from Operations is being budgeted. Adding in Non-Operating Revenue, City Capital Support and Tobacco Tax Support a positive Net Income of \$817,786 is being budgeted.

Fiscal year 2013 continued to be a year of changes and new challenges. The Hospital has exceeded revenue expectations but has also exceeded anticipated expenses as well. We continued to require Travelers much more than anticipated but hope 2014 will improve. The Rehab Department was able to hire therapists so for the first time in many years that department is fully staffed. The Nursing unit anticipates being fully staffed by this fiscal year end but there are funds budgeted just in case the need arises for continued travelers. The Operating Room continues to be a difficult area in which to recruit and there are 2 travelers budgeted for the entire 2014 fiscal year. We are evaluating Physician needs to cover the Emergency Room as Mountainside Clinic is growing rapidly while Sitka Medical has reduced its ER coverage. The open staff position list is currently at 11 positions with 4 of those being for Registered Nurses and 8 are for PRN (use when needed) positions. This is an improvement over prior year. The budget again includes expenses for a new information system that includes an electronic health record as we did not get an early enough start to get it all within the current fiscal year. We continue to look for and analyze opportunities to provide additional services that can support themselves. Long Term Care utilization has moved around a little this year but appears to have stabilized so the budget for next year reflects an average daily census of 12 even though our current LTC census is 13.

Other areas that will impact Hospital operations in 2014 are a 5% overall increase for both supplies purchased locally and in the cost of supplies and services from outside vendors. The Hospital experienced a 15.19% increase in health insurance rates effective April 1. There is no increase to the wage scale this year. The national

average wage increase remains in the area of 2% to 2.5% which is what our step increases are so all employees will still receive an increase this year except those at the top of their respective scale. Salaries are budgeted to increase by 2.30% due to step increases and hopefully there will be less turnover this next year. There have been some changes in positions and responsibilities within the organization. Traveler expense is expected to go down somewhat from this fiscal year but there still is a need in a couple of departments.

City Capital support and Tobacco Tax Receipts are budgeted the same as this year at \$154,546 and \$450,000 respectively. The Capital Support will be used toward our capital equipment budget while the Tobacco Tax will go first toward operations if needed then toward capital needs. Two major projects are occurring over two fiscal year periods. The Roof Replacement project (funded by the State of Alaska) should be in full swing soon. The conversion to the new Centriq Information System has run into some delays and will not be fully implemented until fiscal 2014. The Hospital is still trying to fund this from operating funds and is using the line of credit of \$500,000 from the City as a backup plan if necessary. Otherwise the line of credit is held in reserve for emergency needs.

Should this budget come to fruition cash flow will fund operations and hopefully some of our Capital Equipment budget. Although there is capital equipment budgeted, equipment will not be purchased unless funding is secured or the purchase is absolutely necessary. Since there are some larger priced projects on the list the Hospital will be seeking Grant Funding as well as State Legislative Capital Budget Funding as well (like the Hospital is receiving for the roof replacement. These larger projects are totally dependent on securing funding prior to initiating.

As previously stated this budget is intentionally conservative, however, actual outcomes will vary. Fiscal Year 2014 will be full of challenges for Sitka Community Hospital. We will complete implementation of the new information system including an electronic health record, deal with changes required by federal and state healthcare reform and await the Governor's decision on expanding Medicaid as we struggle with the economy, expand our services, and continue to provide quality healthcare services to those who live in and visit Sitka.

Sincerely,

Lee W. Bennett
Director of Fiscal Services/ CFO

SITKA COMMUNITY HOSPITAL
CITY BUDGET SUMMARY
FY2013/2014 BUDGET

REVENUE

From Operations	23,916,264
From Other Non-Patient Revenue	187,600
Total Revenue	\$24,103,864

EXPENSE

Wages and Salaries	10,194,275
Benefits	6,366,374
Operating Expense	6,277,888
Subtotal	22,838,537

City Funded Capital Outlay	154,546
City Funded Capital Outlay - Chiller	0
From Tobacco Tax Revenue	450,000
Subtotal	604,546

To / (From) Reserve	1,869,873
Total Expenses & Reserves w/o Depreciation	\$24,103,864

SITKA COMMUNITY HOSPITAL
STATEMENT OF REVENUE & EXPENSES
FY2013/2014 BUDGET
WITHOUT DEPRECIATION EXPENSE

	ACTUAL YTD 1/31/2013	ESTIMATED 06/30/13	BUDGET 06/30/13	BUDGET 06/30/14
INPATIENT	2,837,575	4,864,412	4,500,074	5,742,861
OUTPATIENT	8,347,638	14,310,237	12,990,514	14,946,391
LTC	<u>2,481,593</u>	<u>4,254,159</u>	<u>4,508,838</u>	<u>4,473,215</u>
GROSS REVENUE	13,666,806	23,428,808	21,999,427	25,162,467
CHARITY CARE	(494,329)	(847,422)	(900,000)	(850,000)
CONTRACTUAL ADJUSTMENTS	(704,832)	(1,392,821)	(835,991)	(2,011,933)
NET PATIENT REVENUE	12,467,645	21,188,565	20,263,436	22,300,534
OTHER	<u>881,946</u>	<u>1,511,909</u>	<u>1,197,633</u>	<u>1,615,730</u>
TOTAL OPERATION REVENUE	13,349,591	22,700,474	21,461,069	23,916,264
SALARIES	5,823,291	9,965,348	9,633,977	10,112,769
EMPLOYEE BENEFITS	3,424,805	5,869,730	5,568,524	6,364,685
SUPPLIES	793,031	1,360,602	1,256,273	1,431,543
BAD DEBT	389,138	667,092	800,000	779,250
PURCHASED SERVICES	633,890	1,086,667	833,152	1,043,886
PROFESSIONAL SERVICE	358,219	609,731	647,760	633,600
DEPRECIATION	0	0	0	0
UTILITIES	233,956	401,083	407,289	422,389
REPAIRS & MAINTENANCE	384,982	659,967	496,115	615,136
INSURANCE	105,113	180,193	169,588	189,203
RENTAL AND LEASES	72,253	123,862	109,270	129,200
TRAVELER SERVICES	345,244	591,846	211,000	427,600
OTHER EXPENSE	56,535	82,031	111,168	130,463
MINOR EQUIPMENT	178,908	285,956	223,837	213,691
TRAINING AND EDUCATION	54,907	94,126	112,782	147,212
COLLECTION FEE	24,096	41,308	52,000	42,800
ADVERTISING	19,848	34,025	46,089	36,350
RECRUITMENT AND RELOCATION	<u>37,388</u>	<u>64,092</u>	<u>8,700</u>	<u>35,565</u>
TOTAL OPER EXPENSE	12,935,604	22,117,659	20,687,524	22,755,342
OPERATING INCOME / (LOSS)	413,988	582,815	773,545	1,160,922
NON OPERATING REVENUE/EXPENSE				
DONATIONS	20,769	35,604	150,000	40,000
GRANT REVENUE	170,059	291,530	75,000	150,000
INTEREST REVENUE	12,973	22,240	24,000	18,000
LOSS/GAIN SALE OF ASSETS	(956)	(1,639)	0	0
INTEREST EXPENSE	<u>(14,469)</u>	<u>(24,804)</u>	<u>(45,000)</u>	<u>(20,400)</u>
NON OPERATING REVENUE/EXPENSE	188,376	322,931	204,000	187,600
INCOME / (LOSS) BEFORE TRANSFERS	602,364	905,746	977,545	1,348,522
TRANSFERS IN				
CITY SUPPORT - CAPITAL	219,980	250,000	270,546	154,546
CITY SUPPORT - TOBACCO TAX	<u>274,103</u>	<u>469,891</u>	<u>450,000</u>	<u>450,000</u>
TOTAL TRANSFERS IN	494,082	719,891	720,546	604,546
NET INCOME / (LOSS)	1,096,446	1,625,637	1,698,091	1,953,068

SITKA COMMUNITY HOSPITAL
FY 2013/2014 Budget
Cash Flow

NET OPERATING INCOME / (LOSS)	\$ 25,640
ADD BACK: DEPRECIATION	<u>\$ 1,052,087</u>
CASH FLOW FROM OPERATIONS	\$ 1,077,727
CITY CAPITAL SUPPORT	\$ 154,546
OTHER NON-PATIENT REVENUE	\$ 187,600
TAX ON TOBACCO PRODUCTS	\$ 450,000
DECREASE IN DEBT OBLIGATIONS TO CITY	<u>\$ (75,000)</u>
NET CASH AVAILABLE	<u><u>\$ 1,794,873</u></u>

SITKA COMMUNITY HOSPITAL
FY14 CAPITAL BUDGET

<u>DESCRIPTION</u>	<u>COST</u>
Surgical Lights for OR #2	\$26,430
Medical Pouch Heat Sealer	\$16,895
TOTAL #1	<u>\$43,325</u>
Hill Rom Bariatric ICU Bed	\$21,000
Remodel Nursing Station	\$45,000
Dermatone - Skin Graft Machine	\$13,470
X6-1 Matrix Upgrade to US Machine - Dr Pohlman	\$49,500
3-D Upgrade for US Machine - Dr. Pohlman	\$37,000
Full Size Convection Oven	\$6,765
Remodel Kitchen	\$250,000
Replace Emergency Generator	\$400,000
Pave Parking Lots	\$200,000
Carpet Replacement - Throughout the Facility	\$200,000
Replace Steam Boiler on Autoclave	\$9,500
Savin Copier	\$9,759
Copy Machine	\$16,000
TOTAL #2	<u>\$1,257,994</u>
Hill Rom VersaCare Med-Surg Bed	\$20,000
PYXIS Drug Delivery System	\$16,300
UVDI Ultraviolet Germicidal Technology for room disinfection	\$24,600
ENA Orientation Program Didactic Educational Foundation - training & competency	\$15,000
ERGO Patient Lift	\$5,000
ARJO Huntleigh Parker Tub	\$13,500
Stryker Neptune 2 - Fluid Waste Management System	\$32,560
Covidien/Valley Lab Force Triad Energy Platform - Cautery Unit	\$27,450
Replace Bio/Errand Van	\$25,000
TOTAL #3	<u>\$179,410</u>
ER Remodel	\$1,200,000
New Medical Office Building	\$750,000
Dry and Clean Up Old Basement + plus lift	\$75,000
TOTAL #4	<u>\$1,950,000</u>
Total Capital Equipment	<u><u>\$3,430,729</u></u>

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**City and Borough of Sitka
FY14 Consolidated Operating Budget**

**Summary of Significant Accounting
and Budget Policies**

Significant Accounting Policies

Accounting for the financial activities of the City and Borough of Sitka is performed in accordance with Governmental Accounting and Financial Reporting Standards, as promulgated by the Governmental Accounting Standards Board (GASB), and applicable Federal and State of Alaska guidelines.

Specific accounting policies having an impact on this budget include the following:

Depreciation - Depreciation is recorded on the straight line basis for all fixed assets and useful lives used to calculate depreciation expense conform, as much as possible, to industry standards.

Inventories - Inventories of maintenance supplies and materials are accounted for under the periodic method on a first in - first out (FIFO) basis. Inventories of maintenance supplies and materials re expensed when consumed.

Bad Debt Expense - Bad debt expense is accounted for under the direct write off method.

Investments in Debt Securities - All investments in debt securities are considered to be held until maturity and are carried at historical cost. Investments are marked to market on a monthly basis separate from the accounting system and market value is reported to management monthly. Premiums and discounts on the purchase of debt securities are amortized on the effective interest methods.

Compensated Employee Absences - Compensated employee absences (annual leave) is expensed as accrued.

Grants - Grants from Federal Government Agencies are accounted for as revenue to the appropriate fund (normally a Capital Project Fund).

Capital Project Funds - All capital construction projects in excess of \$50,000 are normally accounted for in separate Capital Project Funds. Due to increased control initiated in FY97 some projects less than \$50,000 will be accounted for in Capital Projects Funds. For proprietary funds, capital construction is accounted for in separate capital project funds for internal management purposes only; and the end of the fiscal year, all proprietary fund capital projects are closed back to the parent fund through adjusting journal entries. Uncompleted projects are shown as construction in progress and grant revenue for capital construction is accounted for as grant revenue.

Fixed Assets - For accounting purposes the minimum level for fixed assets is set at \$5,000 and for infrastructure is set at \$10,000.

**City and Borough of Sitka
FY14 Consolidated Operating Budget**

**Summary of Significant Accounting
And Budgeting Policies (cont.)**

Significant Budgeting Policies

Specific budgeting policies having an impact on this budget include the following:

Budgeting Basis - Budgeting is on a cash inflow / cash outlay basis. As the financial operations of proprietary funds are required to be accounted for under the accrual accounting basis, budgeting in these funds is for outlays (expenditures), not for expenses. So that the user may relate expenditure authority to its effect on the financial condition of such funds, pro forma financial statements showing the estimated financial effect of the authorized spending are also provided. Accrual accounting information is, where necessary, adjusted to a cash basis in order to provide management with consistent budget execution information.

Operating and Capital Budgets - Authorized expenditures for all funds are divided into separate and distinct capital and operating budgets. Capital budgets include authorized expenditures for acquisitions of fixed assets, minor construction projects, acquisitions of and improvements to land, and direct transfers of equity to capital project funds and other funds (in particular, internal service funds). All other authorized expenditures are contained within operating budgets.

Lapsing of Appropriations and Reappropriations of Capital Expenditures - All unencumbered operating budget appropriations lapse at the end of the fiscal year (June 30th). Capital expenditures do not lapse; however, for internal management purposes, capital appropriations are also assumed to lapse at the end of the fiscal year. Capital expenditures which carry forward to future years are reappropriated and are clearly shown as such in the budget. Amounts shown are estimates only. Actual remaining appropriations are reappropriated.

Revenues - For budgeting purposes, revenues for proprietary funds are assumed to be received in cash although, under accrual accounting rules, some revenues are recorded prior to the actual receipt of cash. These revenues include interest receivable, amortization's of discounts on investment securities, and utility fees billed but not yet received. The effect of these non-cash revenues is not considered to be significant enough to be material.

Internal Budget Redistributions - The Municipal Administrator has the authority to redistribute appropriations between accounts within specific Divisions of the General Fund, within Enterprise Funds and within Internal Service Funds. Authorized expenditures may not be redistributed between operating and capital budgets. Redistributions between certain Divisions of the General Fund, between different Funds or between operating and capital budgets of the same Fund, must be approved by the City and Borough of Sitka Assembly.

Internally Funded Capital Projects - Capital projects in excess of \$50,000 are normally accounted for in separate Capital Project Funds. Due to increased control initiated in FY97 some projects less than \$50,000 will be accounted for in Capital Project Funds. If such projects are funded through grants, donations, or revenue generated by the project, such revenues are accounted for directly under the Capital Project Fund. If a project is funded through the transfer of equity from the General Fund or a Proprietary Fund, the transfer is budgeted as *Interfund Transfers or Advances to Other Funds* under the General Fund or Proprietary Fund, and an *Advances From Other Funds* under the Capital Project Fund. For proprietary funds, capital construction is accounted for in separate capital project funds for internal management purposes only; and the end of the fiscal year, all proprietary fund capital projects are closed back to the parent fund through adjusting journal entries. Thus, if projected expenditures for Capital Project Funds lag behind expected levels, actual amounts of year-end working capital may exceed projected levels.

Fixed Assets - For budgeting purposes the minimum level for fixed assets is set at \$5,000 and for infrastructure is set at \$10,000.